

Granville Township
Minutes of Regular Meeting, January 13, 2016

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey
Guests: Rob Schaadt, Granville; Park Shai, Granville

Fiscal Officer Miller called the regular meeting of the Township Trustees to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott made a motion to amend the agenda to add an Executive Session pursuant to section 121.22 G2. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Acceptance of Bonds and Oath of Office

FO Miller presented the Bonds and Oath of Office for the newly elected Trustees Kevin Bennett and Dan VanNess.

Election of New Chair

Trustee VanNess made a motion to appoint Trustee Schott as Chair of the Trustees. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Election of Vice Chair

Trustee Schott made a motion to appoint Trustee VanNess as Vice Chair. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Bennett made a motion to approve the minutes of the December 9, 2015 meeting of the Granville Township Trustees as amended for grammatical correctness. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no public comment at this meeting.

The Trustees decided to move up in the agenda the Zoning Commission report as Zoning Commission Chair, Rob Schaadt was present.

Zoning Commission

Zoning Commission Chair, Rob Schaadt, reported on the Zoning Resolution Text Amendments for which a Public Hearing was held on January 4, 2016. Commissioner Schaadt explained the Public Hearing was for the text amendments to sections 200, 312, 403, 500, 508, 513, 523, 904, 905, and 912 of the Granville Township Zoning Resolution. Commissioner Schaadt noted the text amendments were requested by the Township Trustees and Zoning Inspector to clarify a number of items in the code.

The application was submitted to the Licking County Planning Commission (LCPC) on December 7, 2015. The LCPC staff met and recommended their approval with the following changes:

- To the PUD, remove item number 12 (for criteria for approval), “that the proposed development is in conformity with Licking County subdivision regulations”.
- To the new language added regarding section 523 and 912.6, (to get rid of notarization and include the new language), “under penalty of falsification I state the contents of this application for the Conditional Use Permit, as date of application, included attachments, supporting documents, and to the best of my knowledge, I believe this application is true, accurate and complete.”

The LCPC felt the language needed to be tied to the current Granville Township Code as far as penalties for violations and how we enforce them. APA Austin Lecklider added the Ohio Revised Code considers it a misdemeanor to falsify an application for Conditional Use.

Commissioner Schaadt stated that with the recommendations the LCPC staff made to the LCPC Board, the LCPC Board approved the application at their December 21, 2015 meeting.

On January 4, 2016 the Township Zoning Commission held a Public Hearing on the proposed Zoning Resolution Text Amendments. Immediately following the Public Hearing the Zoning Commissioners approved the amendments with the recommendations made by the LCPC staff.

(Complete text amendments can be found in January 4, 2016, Zoning Commission Public Hearing Meeting minutes.)

On another topic, Trustee Bennett asked Commissioner Schaadt why the County Planning Commission has jurisdiction over a driveway on a Township Road. Superintendent Binckley answered the question by explaining the road right-of-ways belong to the County Commissioners who assign maintenance to the Townships. Discussion followed on the topic of county road right-of-ways.

FO Miller reviewed the timeline for finalizing the Zoning Text Amendments and reported the Trustees Public Hearing on the Zoning Resolution changes has been advertised for January 27, 2016 at 7:00 pm at the Township Service Complex.

Commissioner Schaadt asked the Trustees if they wanted the Zoning Commissioners to continue to work on the remaining text amendments list the Trustees submitted to the Zoning Commissioners in 2015. After lengthy discussion regarding the list of remaining text amendments, the Trustees determined the Zoning Commission should continue to work on the remaining text amendments list.

Trustee VanNess reported Rob Schaadt would like to attend the sessions on zoning issues at the Ohio Township Association conference. Trustee Bennett made a motion to authorize paying the registration fee and expenses incurred for Rob Schaadt to attend the OTA Conference. Trustee Schott seconded the motion and the motion passed by unanimous vote.

FO Miller agreed to register Township officials for the OTA Conference.

Correspondence Received or Sent

FO Miller reported he:

- Received a notice from the Public Utilities Commission (PUC) that we needed to renew our application to be a government aggregator. Trustee Schott signed it and I sent it in for renewal.
- Got a note from CORDA, which had filed with FEMA for the Rotary Bridge, which FEMA is asking for additional information. Work is in progress to gather the additional information.
- Received from the County CAUV, which we need to renew our CAUV properties.

Elected Official Reports

FO Miller reported:

- December 10, 2015, attended with Trustee elect Dan VanNess at the County Administration Building, the yearly presentation for Trustees by County Engineer Bill Lozier.
- January 9, 2016, attended the Licking County Township Association meeting, at which we received the 2015 crime statistics report and 2015 delinquent tax report.
- Received from the County Engineer, the 2015 highway miles certification, which the Trustees signed. It must be sent back to the County Engineer's office who will then sign and forward to the State (ODOT).
- Closed out the year 2015 system and converted it over to the New Year. FO Miller presented and requested Trustee acceptance of the official certificate of estimated resources as prepared by the Budget Commission.

Trustee Bennett made a motion to accept the amended certificate. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- Signed a 4 year contract with Wilson, Shannon and Snow to do our next two audits and sent it to the Auditors office for execution with Wilson, Shannon and Snow.
- Transitioned from MedBen to Ohio Insurance Services Agency.
- The following year end activities were completed:
 - Applied the 2% pay increase to hourly employees.
 - Employee insurance deductions were applied.
 - W2's were prepared and are being distributed.
- Working on the budget. A budget and long range-planning meeting with the Trustees will be set in early February.
- Meeder Investments has contacted FO Miller to invest Township monies. Discussion followed regarding investing. It was decided to ask a representative from Meeder Investments to make a presentation to the Trustees.
- There were no appropriation transfers.
- FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee VanNess and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if

applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1254-2015	12/11/2015	12/08/2015	EW	Park National Bank - OP&FPP	\$27,161.03
1255-2015	12/11/2015	12/08/2015	CH	Ohio Police & Fire Pension Plan	\$91.58
1256-2015	12/28/2015	12/09/2015	CH	Medical Mutual of Ohio	\$15,228.04
1258-2015	12/18/2015	12/15/2015	EP	Frederick Lee Abraham	\$1,305.78
1259-2015	12/18/2015	12/15/2015	EP	Joseph C Asselin	\$1,009.20
1260-2015	12/18/2015	12/15/2015	EP	Susan A Bain	\$321.18
1261-2015	12/18/2015	12/15/2015	EP	Margaret H Barno	\$140.88
1262-2015	12/18/2015	12/15/2015	EP	Christopher M Bassetti	\$136.33
1263-2015	12/18/2015	12/15/2015	EP	Andrew R Baughman	\$1,429.52
1264-2015	12/18/2015	12/15/2015	EP	Brynn Kevin Bennett	\$1,485.61
1265-2015	12/18/2015	12/15/2015	EP	B. Travis Binckley	\$2,015.67
1266-2015	12/18/2015	12/15/2015	EP	Charles D. Borden	\$999.64
1267-2015	12/18/2015	12/15/2015	EP	Thomas A. Bowman	\$1,842.96
1268-2015	12/18/2015	12/15/2015	EP	Tyler J. Bryan	\$1,045.32
1269-2015	12/18/2015	12/15/2015	EP	Joshua M Butt	\$978.90
1270-2015	12/18/2015	12/15/2015	EP	Derwin R Clemens	\$1,536.50
1271-2015	12/18/2015	12/15/2015	EP	Gregory S. Coyle	\$269.03
1272-2015	12/18/2015	12/15/2015	EP	Casey R. Curtis	\$1,908.50
1273-2015	12/18/2015	12/15/2015	EP	Alexander J Daniels	\$568.41
1274-2015	12/18/2015	12/15/2015	EP	C. Michael Duncan	\$225.43
1275-2015	12/18/2015	12/15/2015	EP	Troy A Elmore	\$269.23
1276-2015	12/18/2015	12/15/2015	EP	Bradley D Essick	\$1,503.36
1277-2015	12/18/2015	12/15/2015	EP	Adam C Gottfried	\$149.72
1278-2015	12/18/2015	12/15/2015	EP	John R Guegold	\$415.37
1279-2015	12/18/2015	12/15/2015	EP	Joshua B. Harrison	\$266.25
1280-2015	12/18/2015	12/15/2015	EP	Kevin M Henry	\$632.54
1281-2015	12/18/2015	12/15/2015	EP	Brianne M Hill	\$1,661.74
1282-2015	12/18/2015	12/15/2015	EP	Jeff A Hussey	\$2,421.12
1283-2015	12/18/2015	12/15/2015	EP	Jeremiah C Irwin	\$592.38
1284-2015	12/18/2015	12/15/2015	EP	Aaron C. Jones	\$499.82
1285-2015	12/18/2015	12/15/2015	EP	Brian P. Jones	\$395.22
1286-2015	12/18/2015	12/15/2015	EP	Bradley A. Leckrone	\$416.06
1287-2015	12/18/2015	12/15/2015	EP	Terry L. Lynn Jr	\$641.70
1288-2015	12/18/2015	12/15/2015	EP	Nicholas J Marcum	\$515.27
1289-2015	12/18/2015	12/15/2015	EP	Ralph R Meisenhelder	\$633.70
1290-2015	12/18/2015	12/15/2015	EP	Troy A Melick	\$498.68
1291-2015	12/18/2015	12/15/2015	EP	Daniel J Mercer	\$424.05
1292-2015	12/18/2015	12/15/2015	EP	Jerry A Miller	\$854.55
1293-2015	12/18/2015	12/15/2015	EP	Maxwell F Newton	\$300.66
1294-2015	12/18/2015	12/15/2015	EP	Brandon T. Reece	\$1,489.04
1295-2015	12/18/2015	12/15/2015	EP	Andrew T. Saunders	\$1,541.88
1296-2015	12/18/2015	12/15/2015	EP	Melanie J Schott	\$1,087.13
1297-2015	12/18/2015	12/15/2015	EP	Caleb A Scott	\$375.22
1298-2015	12/18/2015	12/15/2015	EP	Douglas W. Smith	\$404.02
1299-2015	12/18/2015	12/15/2015	EP	Scott M Smith	\$546.87
1300-2015	12/18/2015	12/15/2015	EP	Seth W Teagle	\$876.39

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1302-2015	12/18/2015	12/15/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$9,511.20
1303-2015	12/18/2015	12/15/2015	EW	Ohio Public Employees Deferred Comp.	\$1,517.00
1304-2015	12/18/2015	12/15/2015	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1306-2015	12/28/2015	12/23/2015	EW	AFLAC	\$937.54
1307-2015	12/31/2015	12/29/2015	EP	Joseph C Asselin	\$1,033.99
1308-2015	12/31/2015	12/29/2015	EP	Susan A Bain	\$281.24
1309-2015	12/31/2015	12/29/2015	EP	Thomas M Barnhill	\$138.33
1310-2015	12/31/2015	12/29/2015	EP	Christopher M Bassetti	\$137.33
1311-2015	12/31/2015	12/29/2015	EP	Andrew R Baughman	\$1,415.92
1312-2015	12/31/2015	12/29/2015	EP	B. Travis Binckley	\$2,125.56
1313-2015	12/31/2015	12/29/2015	EP	Charles D. Borden	\$1,040.33
1314-2015	12/31/2015	12/29/2015	EP	Thomas A. Bowman	\$1,747.37
1315-2015	12/31/2015	12/29/2015	EP	Tyler J. Bryan	\$1,079.65
1316-2015	12/31/2015	12/29/2015	EP	Joshua M Butt	\$948.88
1317-2015	12/31/2015	12/29/2015	EP	Derwin R Clemens	\$1,632.10
1318-2015	12/31/2015	12/29/2015	EP	Gregory S. Coyle	\$94.20
1319-2015	12/31/2015	12/29/2015	EP	Casey R. Curtis	\$1,735.44
1320-2015	12/31/2015	12/29/2015	EP	Alexander J Daniels	\$138.26
1321-2015	12/31/2015	12/29/2015	EP	Paul J. DuBeck III	\$242.25
1322-2015	12/31/2015	12/29/2015	EP	Troy A Elmore	\$139.91
1323-2015	12/31/2015	12/29/2015	EP	Bradley D Essick	\$1,408.24
1324-2015	12/31/2015	12/29/2015	EP	Adam C Gottfried	\$169.57
1325-2015	12/31/2015	12/29/2015	EP	John R Guegold	\$556.22
1326-2015	12/31/2015	12/29/2015	EP	Benjamin S. Hagstad	\$398.98
1327-2015	12/31/2015	12/29/2015	EP	Joshua B. Harrison	\$261.77
1328-2015	12/31/2015	12/29/2015	EP	Kevin M Henry	\$697.11
1329-2015	12/31/2015	12/29/2015	EP	Brianne M Hill	\$1,504.76
1330-2015	12/31/2015	12/29/2015	EP	Jeff A Hussey	\$2,603.08
1331-2015	12/31/2015	12/29/2015	EP	Jeremiah C Irwin	\$712.76
1332-2015	12/31/2015	12/29/2015	EP	Aaron C. Jones	\$205.14
1333-2015	12/31/2015	12/29/2015	EP	Bradley A. Leckrone	\$119.89
1334-2015	12/31/2015	12/29/2015	EP	Terry L. Lynn Jr	\$416.58
1335-2015	12/31/2015	12/29/2015	EP	Nicholas J Marcum	\$264.45
1336-2015	12/31/2015	12/29/2015	EP	Ralph R Meisenhelder	\$658.97
1337-2015	12/31/2015	12/29/2015	EP	Troy A Melick	\$220.49
1338-2015	12/31/2015	12/29/2015	EP	Daniel J Mercer	\$125.74
1339-2015	12/31/2015	12/29/2015	EP	Maxwell F Newton	\$323.69
1340-2015	12/31/2015	12/29/2015	EP	Brandon T. Reece	\$1,600.17
1341-2015	12/31/2015	12/29/2015	EP	Andrew T. Saunders	\$1,480.24
1342-2015	12/31/2015	12/29/2015	EP	Caleb A Scott	\$480.82
1343-2015	12/31/2015	12/29/2015	EP	Douglas W. Smith	\$735.14
1344-2015	12/31/2015	12/29/2015	EP	Scott M Smith	\$426.21
1345-2015	12/31/2015	12/29/2015	EP	Seth W Teagle	\$888.06
1347-2015	12/31/2015	12/29/2015	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,342.04
1348-2015	12/31/2015	12/29/2015	EW	Ohio Public Employees Deferred Comp.	\$1,467.00
1349-2015	12/31/2015	12/29/2015	EW	OCSPay Center-Knox Cty 7085726383	\$682.62

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1350-2015	12/31/2015	12/29/2015	EW	Ohio Department of Taxation	\$4,243.26
1351-2015	12/31/2015	12/29/2015	EW	School District Income Tax	\$454.81
1352-2015	12/31/2015	12/29/2015	EW	Village of Granville - Income Tax Dept	\$2,199.85
1353-2015	12/31/2015	12/29/2015	EW	City of Columbus	\$104.18
1354-2015	12/31/2015	12/29/2015	EW	Heath Income Tax	\$3.78
1355-2015	12/31/2015	12/29/2015	EW	Lancaster Income Tax	\$31.61
1356-2015	12/31/2015	12/29/2015	EW	Newark Income Tax Department	\$149.75
1357-2015	12/31/2015	12/29/2015	EW	City of Westerville	\$86.85
1358-2015	12/31/2015	12/29/2015	EW	Regional Income Tax Agency	\$86.67
1359-2015	12/31/2015	12/29/2015	EW	AFLAC	\$630.17
1360-2015	12/31/2015	12/30/2015	EW	Park National Bank - for OPERS ACH Dr	\$7,593.73
1361-2015	12/31/2015	12/30/2015	EW	Park National Bank - OP&FPP	\$18,877.31
1362-2015	12/31/2015	12/30/2015	CH	Ohio Police & Fire Pension Plan	\$47.75
1363-2015	12/31/2015	01/01/2016	CH	Granville Township - Dummy vendor	\$3,401.92
1364-2015	12/31/2015	01/01/2016	CH	American Electric Power	\$1,278.95
1365-2015	12/31/2015	01/01/2016	CH	Columbia Gas - Utility Payments	\$910.39
1366-2015	12/31/2015	01/01/2016	CH	Windstream	\$379.54
1367-2015	12/31/2015	01/01/2016	CH	Village of Granville	\$249.16
1368-2015	12/31/2015	01/02/2016	CH	Granville Township	\$3,172.58
1369-2015	12/31/2015	01/02/2016	CH	Granville Township	\$718.89
11009	11/24/2015	11/23/2015	AW	Public Safety Health & Wellness	\$10,829.50
11009	12/23/2015	12/22/2015	AW	Public Safety Health & Wellness	-\$10,829.50
11045	12/15/2015	12/14/2015	AW	Judy Preston	\$665.00
11046	12/15/2015	12/14/2015	AW	Steven Brown	\$560.00
11047	12/15/2015	12/14/2015	AW	Vince Paumier	\$595.00
11048	12/15/2015	12/14/2015	AW	Rob Schaadt	\$665.00
11049	12/15/2015	12/14/2015	AW	Susan Walker	\$630.00
11050	12/15/2015	12/14/2015	AW	James Larimer	\$70.00
11051	12/15/2015	12/14/2015	AW	Jonathan Downes	\$70.00
11052	12/15/2015	12/14/2015	AW	John Gordon	\$70.00
11053	12/15/2015	12/14/2015	AW	Leonard Hubert	\$70.00
11054	12/15/2015	12/14/2015	AW	Stacy R. Engle	\$35.00
11055	12/15/2015	12/14/2015	AW	Finley Fire Equipment Co., Inc.	\$1,465.54
11056	12/15/2015	12/14/2015	AW	Osburn Associates Inc	\$3,637.08
11057	12/15/2015	12/14/2015	AW	Pinkerton Real Estate Services	\$71.50
11058	12/14/2015	12/14/2015	AW	Sundin Services LLC	\$75.00
11059	12/18/2015	12/14/2015	PR	Emily N Appelt	\$209.16
11060	12/18/2015	12/14/2015	PR	Kathryn M Darrah	\$1,411.11
11061	12/18/2015	12/14/2015	PR	Ashley K Ebel	\$98.06
11062	12/18/2015	12/14/2015	PR	Cameron S Evans	\$480.64
11063	12/18/2015	12/14/2015	PR	Ryan P. Hussey	\$2,121.53
11064	12/18/2015	12/14/2015	PR	Jaimeson A Kass	\$359.23
11065	12/18/2015	12/14/2015	PR	David J. Kishler	\$382.76
11066	12/18/2015	12/14/2015	PR	Andrew R Kuhnash	\$160.65
11067	12/18/2015	12/14/2015	PR	Charles D Maguire III	\$513.71
11068	12/18/2015	12/14/2015	PR	Alexander M Marcum	\$1,487.20

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
11069	12/18/2015	12/14/2015	PR	Jonathan P Nessel	\$157.38
11070	12/18/2015	12/14/2015	PR	Stanley S. Nicodem	\$455.85
11071	12/18/2015	12/14/2015	PR	Robert M. Otter	\$812.19
11072	12/18/2015	12/14/2015	PR	Mason D Wilkins	\$1,640.24
11073	12/18/2015	12/14/2015	PR	Logan S Williams	\$536.32
11074	12/15/2015	12/15/2015	AW	Janet L. Packard	\$556.00
11075	12/15/2015	12/15/2015	AW	Ace Truck Equipment	\$15,993.00
11076	12/15/2015	12/15/2015	AW	NAI Ohio Equities	\$2,950.00
11077	12/15/2015	12/15/2015	AW	Steve Waddell	\$495.00
11078	12/23/2015	12/22/2015	AW	Public Safety Health & Wellness	\$10,829.50
11079	12/23/2015	12/22/2015	AW	Certified Oil Company	\$1,557.03
11080	12/23/2015	12/22/2015	AW	Finley Fire Equipment Co., Inc.	\$261.12
11081	12/23/2015	12/22/2015	AW	Korda/Nemeth Engineering, Inc.	\$23,550.00
11082	12/23/2015	12/22/2015	AW	Ross' Granville Market	\$8.50
11083	12/23/2015	12/22/2015	AW	Tracy Flanagan	\$372.00
11084	12/23/2015	12/22/2015	AW	Village of Granville	\$499.47
11085	12/30/2015	12/29/2015	AW	Dish Network	\$35.21
11086	12/30/2015	12/29/2015	AW	Fire House	\$160.00
11087	12/30/2015	12/29/2015	AW	Jae's Towing & Recovery	\$6,160.80
11088	12/30/2015	12/29/2015	AW	KE-WA-PA Inc.	\$194.85
11089	12/30/2015	12/29/2015	AW	Treasurer State of Ohio	\$1,074.00
11090	12/30/2015	12/29/2015	AW	Wichert Insurance	\$250.00
11091	12/31/2015	12/29/2015	WH	Park National Bank - G Twp FSA W/H	\$1,185.04
11092	12/31/2015	12/29/2015	WH	Granville Township	\$6,870.84

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
100-2016	01/04/2016	01/04/2016	SW	Reset Warrants 11093 to 101	\$0.00
101	01/05/2016	01/04/2016	AW	Joseph Asselin	\$75.00
102	01/05/2016	01/04/2016	AW	Travis Binckley	\$300.00
103	01/05/2016	01/04/2016	AW	Tyler Bryan	\$75.00
104	01/05/2016	01/04/2016	AW	Joshua Butt	\$75.00
105	01/05/2016	01/04/2016	AW	Kevin Henry	\$75.00
106	01/05/2016	01/04/2016	AW	Cardmember Service	\$291.82
107	01/05/2016	01/04/2016	AW	Fire House	\$177.00
108	01/05/2016	01/04/2016	AW	Granville Area Chamber of Commerce	\$150.00
109	01/05/2016	01/04/2016	AW	Grayson Graphics Inc	\$70.00
110	01/05/2016	01/04/2016	AW	Keytel Systems	\$178.00
111	01/05/2016	01/04/2016	AW	Licking County Township Association	\$280.00
112	01/05/2016	01/04/2016	AW	MT Business Technologies Inc	\$63.73
113	01/05/2016	01/04/2016	AW	MT Business Technologies Inc	\$53.08
114	01/05/2016	01/04/2016	AW	Newark Winnelson	\$159.76
115	01/05/2016	01/04/2016	AW	Ohio Public Entity Consortium	\$1,426.18
116	01/05/2016	01/04/2016	AW	Ross' Granville Market	\$108.97
117	01/05/2016	01/04/2016	AW	Time Warner	\$117.49
118	01/05/2016	01/04/2016	AW	Verizon Wireless	\$321.24
119	01/05/2016	01/04/2016	AW	Xerox Business Services LLC	\$5,280.00
120	01/12/2016	01/11/2016	AW	Abe's Automotive, LLC	\$1,229.28
121	01/12/2016	01/11/2016	AW	Ace Truck Equipment	\$171.12
122	01/12/2016	01/11/2016	AW	Anderson Layman Co	\$2,950.00
123	01/12/2016	01/11/2016	AW	Ashcraft Machine & Supply Inc	\$108.76
124	01/12/2016	01/11/2016	AW	Bound Tree Medical LLC	\$992.89
125	01/12/2016	01/11/2016	AW	Cintas Corporation	\$712.20
126	01/12/2016	01/11/2016	AW	Fire Chiefs Association of Central Ohio	\$50.00
127	01/12/2016	01/11/2016	AW	Fire House	\$105.00
128	01/12/2016	01/11/2016	AW	Fire Safety Services, Inc.	\$3,626.00
129	01/12/2016	01/11/2016	AW	Granville Lumber	\$112.08
130	01/12/2016	01/11/2016	AW	Licking County Firefighters Association	\$100.00
131	01/12/2016	01/11/2016	AW	Newspaper Network of Central Ohio	\$227.57
132	01/12/2016	01/11/2016	AW	Osburn Associates Inc	\$554.11
133	01/12/2016	01/11/2016	AW	Paumier Medical Management Group Inc	\$1,701.26
134	01/12/2016	01/11/2016	AW	Smith Springs Inc	\$100.44
135	01/12/2016	01/11/2016	AW	Washington Auto Parts Inc	\$1,291.87
136	01/12/2016	01/11/2016	AW	Wichert Insurance	\$23,300.00
137	01/12/2016	01/11/2016	AW	Wright Brothers Power, LLC	\$34.86

I hereby certify the funds were on hand or in process of collection and property appropriate for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

- January 4, 2016- attended the Granville Zoning Commission meeting and Public Hearing
- January 6, 2016- met with Granville resident Ben Rader regarding the Fire Station
- January 9, 2016- attended the Licking County Township Association meeting.
- January 14, 2016-attended the Newark-Granville Community Authority meeting at which money for Granville Exempted Schools was discussed.
- January 12, 2016- attended the Fire Station Feasibility Report meeting

- Licking Water and Soil is looking for open land to plant the milkweed seed in Licking County and GRD Director, Andy Wildman was notified of this request.
- Noted that \$300 K grant money is available from the Licking County Health Department.
- Received an email from the US Census Bureau regarding an update on boundary changes. FO Miller reported he received the same request and has reached out for further clarification. The deadline is March 31, 2016.
- Received notice from Licking County Recycling there is now funding for a Licking County Litter Deputy at the Sheriff's office.
- The Prosecutor's office will now have a monthly meeting with Townships regarding topics of interest.
- Received an email from State Representative Scott Ryan regarding the 20 Million for capital improvements and the applications will be available by the end of January 2016. Trustee VanNess commented he spoke to Representative Ryan to ask if the new Fire Department vehicle (already ordered) would be eligible for the grant, to which Representative Ryan answered in the affirmative, up to \$100,000.
- Communicated with Tom Barrett, of ODOT regarding Granville Township and Village becoming a scenic byway. It was decided to further study the prospect.

Trustee Bennett

- Marathon Pipeline will replace a large segment of pipe within Granville Township. A Marathon agent will speak on the subject on February 20, 2016, at 7 PM at the Township building.
- Met with Granville Village staff regarding annexation of 1536 Newark Granville Road for a cluster home complex.
- December 17, 2015- attended the Licking County Planning Commission meeting.
- Noted a resident was upset regarding a semi-truck accident on Rt. 661 and wondered if the Township could put up a snow fence at that location.

Trustee VanNess

- December 10, 2015- attended, at the County Administration Building, the yearly presentation for Trustees by County Engineer Bill Lozier. Trustee VanNess learned that 100% of applications for Public Works were funded. Trustee VanNess noted that he and Travis Binkley would review if there were anything for which Granville Township could apply.
- January 12, 2016- attended the Fire Station Feasibility Report meeting

Due to the length of the meeting and having a guest waiting, at 8:40 PM Trustee Bennett made a motion to move into executive session pursuant to section 121.22 G2. Trustee Schott seconded the motion, FO Miller called the roll with Trustee Schott – yes, Trustee Bennett – yes, Trustee VanNess – yes.

At 9:31 PM, Trustee Schott made a motion to come out of Executive Session and move back into the regular meeting. FO Miller called the roll regarding the motion with Trustee Schott – yes, Trustee Bennett – yes, Trustee VanNess- yes

Granville Township Road District

Superintendent Binckley reported:

- Snow fence was installed along Burg Street
- Attended the annual MS-4 training with all roads and cemetery personnel
- Hauled concrete blocks from Zanesville for aggregate bins
- Used about 40 tons of salt for snow removal
- Hauled 7 tons of salt to the school
- Carried out routine maintenance to the fleet
- Issued a right-of-way permit to a resident of Maplewood and Dorrence Road, who wants to call his property a tree farm, noting it is the resident's responsibility to repair any damage to the road and also, the resident needs to get a permit from the County.

Cemetery Department

Superintendent Binckley reported:

- There were two burials
- Four graves were sold
- Two deeds need signing

Parks/Granville Recreation District(GRD)/Bryn Du Commission

Superintendent Binckley noted staff helped with scoreboard installation.

Fire Department

Chief Hussey reported:

- Emergency calls responses have been down so far this year due to the mild winter. With less fires and crashes, calls so far are around 30 YTD.
- Attended several meetings, Licking County Fire Chiefs Association, Heart Safe Schools, 911 Center planning, and meeting with EMA staff.
- Ten firefighter/ paramedics attended street drug training at Denison University along with DU Security, which was presented by the Franklin County Sheriff's Office.
- Completed two grant applications recently, including approximately \$4500 Ohio Fire Marshal Training Grant, and a federal AFG grant for \$75,000 for powered EMS cots and loading systems
- Year End Stats
 - 1898 total emergency responses, up 51 from prior year.
 - Total training man-hours 3454.
 - Provided the Trustees with detailed breakdown of emergency response natures and fire loss data.
- Denison student volunteer Charlie Maguire resigned effective 12/13/16. Requested appointment of new student volunteer Matthew Edwards from Dublin who is starting EMT training at CTEC immediately.

Trustee VanNess made a motion to except the resignation of Denison student volunteer Charlie Maguire and appointment of new volunteer Matthew Edwards. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Lt. Brandon Reece has been accepted into the Ohio Fire Chiefs Association's Ohio Fire Executive Program. This is a two-year career development program beginning in April. Total tuition is \$9500 over three years for five, one-week sessions. There is also extensive course work between sessions, including many written research assignments. Scholarship opportunities will be sought for some of the tuition.
- The Volunteer Fire Fighter Dependent Board Fund Board met on 1/12/2016 for its annual meeting. This board is required by ORC and would meet as needed in the unfortunate case of a serious injury or death of a volunteer firefighter. If such an event were to occur, the Board would submit a claim to the state to receive funding for the firefighter's dependents as provided by law. All required documents were completed and submitted to the Ohio State Fire Marshal's Office.
- The new EMS vehicle chassis has arrived at Braun, and the vehicle is currently in engineering. Production should start soon. The manufacturer has asked for, and received permission to show the vehicle at the FDIC trade show in Indianapolis in mid-April. Delivery is expected immediately following the show.

Fire Station Project:

A special meeting was held on January 12, 2016 to hear the findings of the Moody Nolan report regarding potential reuse of the downtown site. Chief Hussey suggested there has been a good, productive dialogue developing in recent days. Chief Hussey is working to prepare a document for internal and external use that clearly outlines the deficiencies with the current facilities.

Chief Hussey proposed having the Board of Trustees tour the new Newark Fire Station #1 on 1/26/2016 at 10:00 am. The Board indicated availability and willingness to do so. Chief Hussey will confirm this visit, and the tour will be facilitated by Newark Chief Pat Connor along with Safety Director Bill Spurgeon.

Trustee Schott discussed next steps. Trustee Schott and Trustee Bennett agreed the study confirmed the current site could be used. Trustee Schott noted other locations should also be considered. Discussion followed regarding a joint service complex between the Township and the Village. Trustee Bennett will reach out to Mayor Hartfield.

Land Management/Open Space

Farmland Preservation Landowner Informational Meeting:

Trustee Schott updated the Trustees on the meeting, after talking to Pat Deering. Up to \$2000 per acre is provided by the Preservation Program. \$450,000 has been allotted for the 2016 program. Intent to apply is due by January 29, 2016. Discussion followed regarding the Preservation Program.

Zoning

Zoning Inspector and Compliance Officer Binckley reported:

- Issued one building permit
- Met with Zoning Commissioner Chair Rob Schaadt to discuss remaining clarification requests with the zoning resolution.
- Issued one permit for two signs for 1320 ½ Weaver Drive

Zoning Commission

Previously discussed

Board of Zoning Appeals (BZA)

Trustee Schott reported the ZBA plans to meet on January 27, 2016 at 6 PM to have an organizational meeting.

Trustee Schott sent a notice to the BZA and Zoning Commission regarding Zoning Training from the Prosecutors office and noted there was great interest from the Zoning Commission and BZA members. The prosecutor's email noted anyone could be appointed from the BZA and Zoning Commission to attend. No decision was made on how many would attend the training.

Old BusinessShooting Range:

Trustee Bennett updated the Trustees and reported Trustees Bennett, VanNess, GRD Director Andy Wildman, and Denison Instructor, Dr. Justine Law made an on-site visit at McPeck Lodge. The Denison students will begin work this semester.

Documents and Records Request Policy:

Trustee Bennett suggested the policy be updated with the following language:

All requests should be submitted to the Fiscal Officer who will log in the request and determine the best person to search for and produce the requested documents. That person could be a township employee or Trustee.

The Fiscal Officer will also notify the Trustee who is responsible for oversight of the area for which the requested documents concern. Once the requested document(s) are located the responsible Trustee will review the requested documents to ensure that documents do not contain information exempted or protected as set out in Ohio Revised Code Section 149.43 and inadvertently released. Document requests that are routinely received by township departments (e.g. accident reports) can be directly processed by the receiving office without having to follow the above procedure.

Trustee Schott made a motion to approve the updated language on policy for documents and records request. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Discussion followed regarding finding documents and records.

New BusinessMORPC Membership:

FO Miller noted he had the bill to renew membership in MORPC which was due in December. Trustee VanNess recommended the membership be tabled until after the budget meeting. It was decided to table the MORPC Membership.

OTA Conference- January 27-30, 2016- Attendees:

The OTA Conference was discussed earlier

Establish 2016 Zoning Fees:

Trustee Schott and Zoning Inspector Binckley recommended keeping the fees at the 2015 level. Lengthy discussion followed regarding Zoning Permit Fees. Trustee Bennett made a motion to approve the Granville Township Building Permit Fees for 2016 to remain the same as 2015 and to set the Board of Appeals fees for residential appeals at \$250, but keep the fee at \$550 for commercial entities appeals. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Establish 2016 Cemetery Fee Schedule:

Tabled to the next meeting.

Establish 2016 Areas of Responsibility:

The Trustees discussed the various areas of responsibility for 2016 as follows:

Trustee Areas of Responsibility	Trustee Assignment Effective 1-13-2016
Bryn Du Commission	Melanie Schott
Cemetery	Dan VanNess
Community Joint Committee (Twp, Vill, SD, Denison, Cham. of Comm. & GRD)	All Trustees
County Health Advisory Council	Kevin Bennett
Denison University	Kevin Bennett
Economic development	All Trustee
Fire Department	Kevin Bennett
Granville Foundation	Mary Lee VanMeter
Granville Recreation District	Melanie Schott
Land Management Committee	Melanie Schott
Parks	Melanie Schott
Prop Acquisition/Open Space Committee	All Trustees
Roads	Dan VanNess
School district relations	Melanie Schott
Township Records Commission	Bd Chairperson + FO
Trash Hauling Program	Dan VanNess
Union Cemetery Board	Melanie Schott
Zoning	Melanie Schott
Aggregation	Kevin Bennett
Ex-Officio Appointments	
Newark Granville Community Authority	Melanie Schott

Trustee Bennett made a motion to approve the areas of responsibility for 2016 as designated. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Holiday Schedule:**Resolution to establish 2016 holiday schedule:**

Trustee Bennett moved to establish the following Township holiday schedule. Trustee VanNess seconded the motion and it was approved by a unanimous vote.

- | | | |
|---|----------|-------------|
| • New Year's Day | Friday | January 1 |
| • M. Luther King Day | Monday | January 18 |
| • President's Day | Monday | February 15 |
| • Memorial Day | Monday | May 30 |
| • Independence Day | Monday | July 4 |
| • Labor Day | Monday | September 5 |
| • Veteran's Day | Friday | November 11 |
| • Thanksgiving Day | Thursday | November 24 |
| • Day after Thanksgiving
(in lieu of Columbus Day) | Friday | November 25 |
| • Christmas Day | Monday | December 26 |

Adjournment

Having no further business, Trustee Bennett moved to adjourn the meeting at 10:50 PM. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Calendar Reminder

Public Hearing on Proposed Zoning Resolution Text Amendments 1/27/2016 at 7:00 PM.

Regular Board meeting 1/27/2016 immediately following Public Hearing.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.