

**Granville Township**  
Minutes of Regular Meeting, January 27, 2016

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno  
Department Heads: Superintendent Travis Binckley, Chief Jeff Hussey  
Guests: Guests: From Granville: Ron Howard, Clover Ct.; Rob Schaadt, Burg St.; Stacey Engle, Llanberis Dr.; Rhonda and Steve Saunders, Lancaster Rd.; Bill Wernet, Sunset; Vince Paumier, Brecon Cir.; Leonard Hubert, Columbus Rd.; Doug Wagner, Pinehurst Dr.

Trustee Melanie Schott called the Public Hearing on Township Zoning Resolution Text Amendments to order at 7 PM followed by the Pledge of Allegiance.

There was no one present at the Public Hearing to speak regarding the Township Zoning Resolution Text Amendments.

Trustee Schott made a motion to close the Public Hearing at 7:01 PM. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Schott called the regular meeting of the January 27, 2016, Granville Township meeting to order at 7:02 PM.

Agenda Approval

Trustee VanNess made a motion to approve the agenda for the January 27, 2016, regular meeting of the Granville Township Trustees. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee VanNess made a motion to approve the minutes of the January 13, 2016, regular meeting of the Granville Trustees. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to approve the minutes of the January 12, 2016, Special Meeting of the Granville Township Trustees. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

Ron Howard asked the Trustees how the township lots, within the Sycamore Ridge development of 12 homes, could be two acres instead of the zoning code specified five acres lot minimum. Trustee VanNess explained Sycamore Ridge was a Planned Unit Development (PUD) allowing the homes to be clustered on 54 acres, being an exception to the five-acre zoning regulation. Discussion followed explaining the process and public hearings regarding the creation Sycamore Ridge PUD.

Rhonda and Steve Saunders requested the following from the Trustees concerning their newly acquired property (Adrian Smith), which the Trustees hold a conservation easement:

- To add a pond(s) for watering their cattle/aquaculture use.
- To place windmill aerators on the pond(s).
- To not fight a request for to reduce the property value to what they paid for it. Mrs. Saunders stated the Licking County Auditors Office, CAUV section decided four acres of the property is not eligible for CAUV as it cannot be farmed. The Auditors Office valued the four acres at \$59,000. Ms. Saunders reported the school has no problem with reducing the property value.
- Requested posting “No Trespassing, Private Property” signs on their (Open Space) property.

FO Miller noted GEVSD Treasurer Mike Sobul had called him about the property tax valuation concern and indicated the GEVSD would not challenge the request. It was a small amount of money.

Discussion was held regarding the Saunders’ requests. Trustee Schott commented she would like to read the easements regarding the Saunders’ requests before making any decisions. The Trustees made no decisions regarding the Saunders’ requests at this time.

Trustee Schott recommended bringing the sign issue before the Open Space Committee.

Trustee Schott made a motion to table the matters brought before the Trustees by Rhonda and Steve Saunders until the February 10, 2016, meeting. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

#### Correspondence Received or Sent

FO Miller reported he:

- The Township’s CAUV filings were provided to the County Auditor’s office.
- The Licking County Planning Commission office agreed to file the annual boundaries and annexation survey required by the Census Bureau.
- Received a notice from Ohio Insurance Services Agency regarding OPEC funding plan documents for Granville Township agreement that will need signing. FO Miller requested the Trustees approval to move forward with signing the agreement on behalf of the Trustees and send to LCAP Austin Lecklider for review and then send it to Ohio Insurance Services Agency.

Trustee Bennett made a motion to empower FO Miller to contact the County Prosecutor’s office to review the Ohio Insurance Services Agency document and barring no objection or amendment by the Prosecutor’s office, FO Miller be empowered to sign the document on behalf of the Granville Township Trustees. Trustee Schott seconded the motion and the motion passed by unanimous vote.

#### Elected Official Reports

FO Miller reported:

- FO Miller and Trustee Bennett updated the Trustees on the telephone conference call they held with representatives from Meeder Investments. FO Miller recommended the Trustees move forward with this opportunity and use the February 9<sup>th</sup> Special Budget and Long Range Planning meeting to help determine available investment funds. FO Miller presented and

explained the Township's current investment policy needed updated. A sample policy prepared by Meeder and a copy of the Licking County's Investment Policy were provided as well. FO Miller suggested the following steps to update the Township's Investment Policy:

- FO Miller and Trustee Bennett draft a new Granville Township Investment Policy
- Finalize the language of the Investment Policy and discuss it at the Budget meeting on February 9, 2016
- Send the updated policy to APA Lecklider for review
- Vote to approve the new investment policy
- File with the State Auditor's office

FO Miller noted representatives from Meeder Investments will be in Granville on February 10, 2016, and are willing to meet with the Granville Township Trustees.

Discussion followed regarding investing.

No action was taken regarding investing with Meeder Investments at this time.

- FO Miller continues to work with Chief Hussey and Superintendent Binckley regarding budgeting.
- Received a bill to renew the premium with Erie Insurance for roads and cemetery vehicles. FO Miller requested approval by the Granville Trustees to pay the premium renewal fee (\$6398) for cemetery vehicles with Erie Insurance.

Trustee VanNess made a motion to authorize FO Miller to pay the insurance premium renewal for cemetery vehicles. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- There were no appropriation transfers.
- FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos, and EFT's which were issued.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1-2016	01/15/2016	01/12/2016	EP	Joseph C Asselin	\$1,029.95
2-2016	01/15/2016	01/12/2016	EP	Susan A Bain	\$352.20
3-2016	01/15/2016	01/12/2016	EP	Thomas M Barnhill	\$437.20
4-2016	01/15/2016	01/12/2016	EP	Christopher M Bassetti	\$139.10
5-2016	01/15/2016	01/12/2016	EP	Andrew R Baughman	\$1,422.98
6-2016	01/15/2016	01/12/2016	EP	B. Travis Binckley	\$2,219.28
7-2016	01/15/2016	01/12/2016	EP	Charles D. Borden	\$1,112.18
8-2016	01/15/2016	01/12/2016	EP	Thomas A. Bowman	\$2,292.56
9-2016	01/15/2016	01/12/2016	EP	Tyler J. Bryan	\$1,128.63
10-2016	01/15/2016	01/12/2016	EP	Joshua M Butt	\$944.24
11-2016	01/15/2016	01/12/2016	EP	Derwin R Clemens	\$1,733.06
12-2016	01/15/2016	01/12/2016	EP	Gregory S. Coyle	\$120.46
13-2016	01/15/2016	01/12/2016	EP	Casey R. Curtis	\$1,740.93
14-2016	01/15/2016	01/12/2016	EP	Paul J. DuBeck III	\$113.11
15-2016	01/15/2016	01/12/2016	EP	Troy A Elmore	\$257.77
16-2016	01/15/2016	01/12/2016	EP	Bradley D Essick	\$1,900.21
17-2016	01/15/2016	01/12/2016	EP	Adam C Gottfried	\$443.34
18-2016	01/15/2016	01/12/2016	EP	John R Guegold	\$151.05
19-2016	01/15/2016	01/12/2016	EP	Benjamin S. Hagstad	\$142.72
20-2016	01/15/2016	01/12/2016	EP	Joshua B. Harrison	\$401.05
21-2016	01/15/2016	01/12/2016	EP	Kevin M Henry	\$643.26
22-2016	01/15/2016	01/12/2016	EP	Brianne M Hill	\$1,511.30
23-2016	01/15/2016	01/12/2016	EP	Jeff A Hussey	\$2,652.00
24-2016	01/15/2016	01/12/2016	EP	Jeremiah C Irwin	\$401.05
25-2016	01/15/2016	01/12/2016	EP	Aaron C. Jones	\$625.08
26-2016	01/15/2016	01/12/2016	EP	Bradley A. Leckrone	\$479.07
27-2016	01/15/2016	01/12/2016	EP	Terry L. Lynn Jr	\$267.77
28-2016	01/15/2016	01/12/2016	EP	Nicholas J Marcum	\$189.51
29-2016	01/15/2016	01/12/2016	EP	Ralph R Meisenhelder	\$648.17
30-2016	01/15/2016	01/12/2016	EP	Troy A Melick	\$368.29
31-2016	01/15/2016	01/12/2016	EP	Daniel J Meroer	\$432.48
32-2016	01/15/2016	01/12/2016	EP	Maxwell F Newton	\$515.02
33-2016	01/15/2016	01/12/2016	EP	Brandon T. Reece	\$1,692.16
34-2016	01/15/2016	01/12/2016	EP	Andrew T. Saunders	\$2,197.88
35-2016	01/15/2016	01/12/2016	EP	Douglas W. Smith	\$276.91
36-2016	01/15/2016	01/12/2016	EP	Scott M Smith	\$427.42
37-2016	01/15/2016	01/12/2016	EP	Seth W Teagle	\$817.12
39-2016	01/15/2016	01/12/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,641.95
40-2016	01/15/2016	01/12/2016	EW	Ohio Public Employees Deferred Comp.	\$1,527.00
41-2016	01/15/2016	01/12/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
138	01/27/2016	01/26/2016	AW	Alpha Link	\$449.00
139	01/27/2016	01/26/2016	AW	Certified Oil Company	\$1,554.83
140	01/27/2016	01/26/2016	AW	Dish Network	\$37.21
141	01/27/2016	01/26/2016	AW	Jae's Towing & Recovery	\$118.50
142	01/27/2016	01/26/2016	AW	Janet L. Packard	\$12.00
143	01/27/2016	01/26/2016	AW	McDonald Auto and Truck Repair	\$397.32

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
144	01/27/2016	01/26/2016	AW	MT Business Technologies Inc	\$58.66
145	01/27/2016	01/26/2016	AW	MT Business Technologies Inc	\$53.08
146	01/27/2016	01/26/2016	AW	Ohio Fire & Emergency Services Fnd	\$1,900.00
147	01/27/2016	01/26/2016	AW	Ohio Health Consortium Inc	\$156.00
148	01/27/2016	01/26/2016	AW	Ohio Public Entity Consortium	\$1,411.84
149	01/27/2016	01/26/2016	AW	Physio-Control Inc	\$763.20
150	01/27/2016	01/26/2016	AW	Pinkerton Real Estate Services	\$71.50
151	01/27/2016	01/26/2016	AW	Verizon Wireless	\$321.20
152	01/27/2016	01/26/2016	AW	Wince Welding Supply Inc.	\$122.93
153	01/27/2016	01/27/2016	AW	Scott Romei	\$110.00
154	01/27/2016	01/27/2016	AW	Time Warner	\$117.49
155	01/27/2016	01/27/2016	AW	Erie Insurance Company	\$6,398.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

#### Trustee Schott

- January 20, 2016 - attended a meeting with the Village of Granville regarding discussions relating to a new Fire Station
- January 26, 2016 - toured Fire Station # 1 in Newark with the other Trustees
- Will attend the OTA Conference this weekend.

#### Trustee Bennett

- Will attend the OTA Conference this week
- Spoke to Granville Village staff regarding their interest, if any, to participate in a public safety facility
- Attended the Union Cemetery Board meeting. Plans are underway to recognize the Fannins, who have worked on preservation of the cemetery for 25 years, by a historical interpretive plaque, which will tell the story of the cemetery. The ceremony is planned for late June 2016.
- Hosted a meeting at which Marathon Pipeline gave a presentation regarding the replacement pipeline in Granville. 27 people attended the meeting.

#### Trustee VanNess

- January 20, 2016 - attended a meeting with the Village of Granville staff regarding discussions relating to a new Fire Station
- January 26, 2016 - toured Fire Station # 1 in Newark with the other Trustees
- Will attend the OTA Conference this week

#### Granville Township Road District

Superintendent Binckley reported:

- Crews were out twice for snow removal
- Crews are in the process of trimming trees along Grandview and will move to Goose Lane
- Crews installed an elbow to help with erosion issues on Hankinson Road
- Approved a right-of-way permit on Jones Road

- Granville Township has been involved in a pilot safety program with Licking County. The County wrote a grant to improve road signage, from which Granville Township will receive new signs. The Township will put up the signs and will need to supply the anchors for the signs.

#### Cemetery Department

Superintendent Binckley stated he had contacted other cemeteries regarding their fees.

Superintendent Binckley reported Granville cemetery fees are in range with other cemetery fees and recommended keeping the 2016 cemetery fees the same as the 2015 fees.

Trustee VanNess made a motion to keep the cemetery fees for 2016 the same as the 2015 cemetery fees. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

#### Parks/Granville Recreation District(GRD)/Bryn Du Commission

There was no report at this time.

Trustee Schott commented she would attend the GRD meeting on February 18, 2016.

#### Fire Department

Chief Hussey reported:

- 110 runs
- Assisted Newton Township with an attic fire related to a chimney fire
- Chief Hussey was asked to assist the County Health Department to work on a countywide mass casualty plan.
- Thanked everyone for attending the tour of Fire Station # 1 at Newark.
- The (Fire Department) budget is prepared

Trustee Schott mentioned the billing for 911.

Chief Hussey commented the County had announced it was going to bill per dispatch call starting in 2016, but then discovered there was in conflict with the current County 911 plan.

Chief Hussey noted there could be committee meetings to modify the current plan. The Chief will keep the Trustees updated on the matter.

#### Land Management/Open Space

Trustee Schott noted she forwarded the request from Licking County Soil and Water to plant milkweed to the Land Management Committee and heard they would try to plant it at Spring Valley Park.

Trustee Schott welcomed the Open Space Committee who were invited to tonight's meeting to discuss the program. Lengthy discussion was held with the guests regarding Open Space.

#### Open Space Signs:

Trustee Schott reiterated Mrs. Saunders earlier concern about the Open Space signs to the Committee. Mrs. Saunders reported there were trespassers on their property and when questioned they responded they thought the property was owned by the Township. Mrs. Saunders suggested adding language to the existing signage that their open space property is private and not public property.

Open Space Chairperson, Doug Wagner reported the signage was originally created to let the community know where the Open Space properties are located. It was noted the original signs were paid for by private donations and were approved by the Trustees. It was agreed that something could be added to signs as needed, but the exact language was not finalized.

Open Space Chairperson Doug Wagner asked the Trustees to clarify their role. Trustee Bennett had previously been asked what coordination/interaction should the Open Space Committee have with the Trustees designated agent, Steve Layman. Trustee Bennett noted the consensus of the Trustees was for the Open Space Committee to work directly with Mr. Layman, keeping in mind Mr. Layman is paid by the Township.

Trustee Bennett asked the Open Space Committee about their thoughts on the Open Space Levy. Trustee Bennett asked if the Committee thinks the levy has run its course noting competing requests for dollars. FO Miller noted we have \$3.3 million dollars today and will collect another \$600,000 over the next two years. Discussion included the guidance provided by the Comprehensive Plan, the high approval rate past levy's, the scoring model. Chairperson Wagner felt the Open Space Committee lost its importance when the prior Trustees hired Mr. Layman. The Trustees stated Mr. Layman works at the pleasure of the Trustees and has not been directed to look for properties.

The Trustees want the Open Space Committee to become more active. The Open Space Committee and Trustees should work to identify properties. The Open Space Committee would then score the property. The Trustees and the Open Space Committee agreed to review the current scoring sheets/process to see if any changes are needed.

Trustee Bennett made a motion to accept the assignment of Granville Village Council representative Dan Finkleman to the Open Space Committee. Trustee Schott seconded the motion and the motion passed by unanimous vote.

### Zoning

There was no report at this time.

### Zoning Commission

Trustee Schott made a motion to approve the Zoning Resolution submitted on January 5, 2016. Trustee VanNess seconded the motion and the motion passed by unanimous vote. FO Miller noted he would file the Resolution with the Licking County Recorder's Office.

### Board of Zoning Appeals (BZA)

Trustee Schott reported:

- The ZBA had an organizational meeting on January 27, 2016.
- The new chair of the ZBA is Stacy Engle
- The vice chair is John Gordon
- The newest member is Andrew King.
- Minutes of past meetings were approved.

FO Miller clarified all future applications would go thru Zoning Inspector Binckley.

Old Business

## Shooting Range:

Trustee Bennett reported Denison Instructor, Dr. Justine Law has briefed her class regarding their work at the shooting range.

## MORPC Membership:

This was tabled until after the budget meeting.

## Establish 2016 Cemetery Fee Schedule:

See above Cemetery Department action.

New Business

## SR 37/James Road Property Listing

Discussion was held regarding what should be done with the SR 37/James Road property: should it continue to be listed; should it be held?

No action was taken. This matter was tabled until the next meeting.

Adjournment

Having no further business, Trustee Bennett made a motion to adjourn the meeting at 9 PM.

Trustee Schott seconded the motion and the motion passed with no objection.

Calendar Reminder

Special Board meeting to establish the 2016 Permanent Budget and to conduct some long range planning on 2/9/2016 at 1:00 PM at the Township Service Complex.

Regular Board meeting 2/10/2016 at 7:00 PM at the Township Service Complex.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.