

Granville Township
Minutes of Special Meeting, February 9, 2016

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Superintendent Travis Binckley, Fire Chief Jeff Hussey

Trustee Schott called the meeting to order at 1 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Public Comment

No one was present to make public comment. Trustee Schott closed Public Comment at 1:02 PM.

New Business

2016 Township Budget

FO Miller handed out the budget documents which included:

- Initial Amended Certificate of
- Township Revenue with actual revenues from 2013, 2014, 2015 as well as projected revenues for 2016, 2017, 2018, 2019, 2020.
- Township Expense with actual expenses for 2013, 2014, 2015 as well as projected expenses for 2016, 2017, 2018, 2019, and 2020.
- Five Year Budget Projections based upon the fund balances at the beginning of 2016 then adjusting for carryover PO's, estimated revenues, estimated expenses.

FO Miller then explained each fund in detail. Superintendent Binckley and Trustee VanNess help present the Roads and Cemetery Budgets. Chief Hussey provided additional handouts and he and Trustee Bennett help present the Fire Department Budget.

Some of the items discussed by the Trustees included:

MORPC Membership:

Whether or not to join MORPC in 2016 (payment for dues was included in the 2016 Budget).
The Trustees decided to keep the MORPC membership for 2016/

Granville Historical Society:

Trustee Bennett presented a proposal from the Granville Historical Society to provide services to Granville Township by archiving/digitizing Township records (cemetery deeds, correspondence, etc. presently housed at the Township building) and publishing a history of the Township at a total cost of \$3000 per year. Trustee Schott made a motion to budget \$3000 to pay the Granville Historical Society for 2016, to be reevaluated in 2017, for the purpose of archiving Township Records, using \$1500 from the Cemetery Fund and \$1500 from the General Fund.

Trustee Van Ness seconded the motion. Trustee Bennett abstained because of his involvement with the Historical Society as a past president.

Township Newsletter:

Trustee Schott suggested the Trustees prepare a Township Newsletter for the residents.

Discussion included how often should a newsletter be sent? Should it be printed and mailed or emailed using the Reverse 911 system and how should it be budgeted?

Improved Trustee access to Township records via “the cloud” was suggested and discussed. Additional information will be collected and presented to the Trustees.

After a long period of discussion, Trustee Van Ness made a motion to approve the following 2016 Permanent Budget as amended. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Granville Township
Township Annual appropriation Resolution
Rev. Code, Sec. 5705.38

The Board of Trustees of Granville Township, Licking County, Ohio, serving in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees met in special session on the 9th day of February, 2016 at the Township Service Complex meeting room with the following members present:

Melanie Schott

B. Kevin Bennett.

Dan VanNess

Mr. VanNess moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Granville, Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2016, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows;

GENERAL FUND (1000)	
110 - 100 Salaries	55,000.00
110 - 200 Employee Fringe Benefits	54,863.54
110 - 300 Purchased Services	41,134.00
110 - 400 Supplies and Materials	2,100.00
110 - 500 Other	6,700.00
130 - 100 Salaries	14,500.00
130 - 200 Employee Fringe Benefits	2,540.25
130 - 500 Other	4,000.00
610 - 300 Purchased Services	36,058.00
930-930 Contengency	10,000.00
Carryover	500,000.00

Fund Total	799,938.18
MOTOR VEHICLE LICENSE (2011)	
330 – 360 Contracts/Paving	50,000.00
330 – 420 Oper Supplies	10,000.00
Carryover	10,000.00
Fund Total	70,000.00
GASOLINE TAXES (2021)	
330 – 360 Contracts/Paving	150,000.00
Carryover	20,000.00
Fund Total	170,000.00
CEMETERY FUND (2041)	
110 - 100 Salaries	6,600.00
110 - 200 Employee Fringe Benefits	2,519.70
410 - 100 Salaries	62,700.00
410 - 200 Employee Fringe Benefits	38,337.15
410 - 300 Purchased Services	15,457.00
410 - 400 Supplies and Materials	10,700.00
410 - 500 Other	6,000.00
410 - 700 Capital Outlay	38,000.00
C/O for Land for new cemetery	314,200.00
930-930 Contingency	20,000.00
Carryover	300,000.00
Fund Total	814,513.85
ROAD DISTRIC (2141)	
110 - 100 Salaries	15,000.00
110 - 200 Employee Fringe Benefits	17,320.00
330 - 100 Salaries	203,000.00
330 - 200 Employee Fringe Benefits	85,000.00
330 - 300 Purchased Services	314,816.00
330 - 400 Supplies and Materials	101,650.00
330 - 500 Other	4,500.00
760 - 700 Capital Outlay	70,500.00
930-930 Contingency	80,000.00
Carryover	500,000.00
Fund Total	1,391,786.00
FIRE FUND (2191)	
110-100 Salaries	20,000.00
110-200 Employee Fringe Benefits	13,190.00
110-300 Purchased Services	23,700.00
220-100 Salaries	1,090,103.00

220-200 Employee Fringe Benefits	439,411.21
220-300 Purchased Services	217,500.00
220-400 Supplies and Materials	74,700.00
220-500 Other	7,500.00
220-300 Purchased Services	10,000.00
760-700 Capital Outlay	62,500.00
910-910 Transfer Out	2,000,000.00
930-930 Contingency	100,000.00
Carryover	500,000.00
Fund Total	4,558,604.21
OPERA HOUSE FUND (2193)	
760 - 700 Capital Outlay	0.00
Carryover	96,693.91
Fund Total	96,693.91
OPEN SPACE FUND (2195)	
110 - 100 Salaries	14,500.00
110 - 200 Employee Fringe Benefits	4,256.00
110 - 300 Purchased Services	37,675.00
110 - 400 Supplies and Materials	0.00
110 - 500 Other	5,000.00
760 - 700 Capital Outlay	1,000,000.00
Carryover	2,000,000.00
Fund Total	3,061,431.00
CEMETERY BEQUEST – NON-RESTRICTED FUND (2902)	
760 – 700 Capital Outlay	0.00
Carryover	19,000.00
Fund Total	19,000.00
FIRE HOUSE FUND (4901)	
760 – 700 Capital Outlay	
Carryover	2,000,000.00
Fund Total	2,000,000.00
FIRE EQUIPMENT RESERVE FUND (4902)	
760 – 700 Capital Outlay	0.00
Carryover	1,500,000.00
Fund Total	1,500,000.00
CEMETERY BEQUEST – RESTRICTED FUND (4951)	

Carryover	176,758.78
Fund Total	176,758.78

Mr. Bennett seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mrs. Schott, yes
 Mr. Bennett, yes
 Mr. VanNess, yes

Adopted February 9, 2016

Jerry A. Miller, Fiscal Officer

Discussion was held regarding moving \$2 million to a Fire Department Capital Fund. After discussion, Trustee Van Ness made a motion to move \$2 million out of the Fire Department Carry-over Fund to the Fire Department Capital Fund. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Long Range Planning:

Trustee Bennett suggested the Township Investment Policy needed updating.

Discussion was held regarding what to do with the property (Welker), close to the cemetery, that was donated to the Township last year.

The Trustees discussed putting levies on the ballot: When would it make sense to put a levy on the ballot and for what issues? Issues discussed were Open Space; General Fund; Fire Station and Cemetery. No action was taken on this matter.

The Trustees agreed to keep Long Range Planning on the agenda.

Trustee Schott made a motion to adjourn the meeting at 4:30 PM. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Calendar Reminder

Regular Board meeting 2/10/2016 and 2/24/2016 at 7:00 PM at the Township Service Complex.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.