

Granville Township
Minutes of Regular Meeting, April 27, 2016

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Superintendent Travis Binckley and Fire Chief Jeff Hussey
Guests: Randy Monton, 368 Jefferson Road, Newark, Ohio

Trustee Schott called the meeting to order at 7 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott made a motion to approve the agenda for the April 27, 2016, meeting. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Bennett made a motion to approve the minutes of the March 9, 2016, regular meeting of the Granville Township Trustees. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee VanNess made a motion to approve the minutes of the April 13, 2016, regular meeting of the Granville Township Trustees. Trustee Schott seconded the motion and the motion passed by unanimous vote.

(Trustee Bennett left at 7:15 PM to attend another meeting.)

Public Comment

Randy Morton, a candidate for Licking County Sheriff, introduced himself and gave an overview of his career and his plans for the office.

Correspondence Received or Sent

FO Miller reported he received the following correspondence:

- Constellation announced a "Capacity Performance" fee beginning with the June 2016 meter readings. The new rate will be 6.619 per kWh.
- The Village reported the results of this past years Deer Management Program. 87 deer harvested between September 24, 2015 and February 7, 2016.
- Received a letter from FEMA concerning the revised LOMR (Letter of Map Revision) due to the Rotary Bridge Project. The revised map becomes effective 8/4/2016.

Elected Official Reports

Fiscal Officer Miller

Fiscal Officer Miller reported the following:

- This was his first meeting since starting his second term in office, effective April 1, 2016. FO Miller wanted to put on the record he presented his bond and was sworn in on March 29, 2016 by Judge Stansbury.

- The Business Office received a new printer from the Auditor of State Office (AOS) and the AOS has decided to donate the old UAN printer (Dell 2335dn) to the Township.

Trustee Schott motion to accept the donation of Dell 2335dn printer from the AOS office.

Trustee VanNess seconded the motion and after no further discussion passed by unanimous vote.

- The 2014-15 Township Audit was completed by Wilson Shannon Snow and has been forwarded to the State Auditor's Office for final approval.
- Frank Harmon handles the Township employees benefits and notified the Business Office a new life insurance company "The Standard" will begin soon. Eligible employees will need to complete new beneficiary forms.
- Additionally Mr. Harmon wanted to introduce two new benefit options (Voluntary Life Program and an AFLAC). It was decided Chief Hussey, Superintendent Binckley and FO Miller would meet and make a recommendation to the Trustees.
- Medical Mutual notified the Township that Ohio law recently changed which will impact the age dependents can stay on their parents medical insurance policy. It is reducing to the dependents 26th birthday.
- The Township Investments with Meeder Investments have been started and they range from 1 to 5 years.
- A fulltime Township firefighter sustained a minor injury during a recent training session. The firefighter medical bills were filed with Workers Compensation. The firefighter also received a doctors medical excuse to miss a few shifts of work. Based upon past experience it made sense to place the firefighter on salary continuation. FO Miller asked the Trustees to approve the salary continuation.

Trustee Schott made a motion to extend salary continuation to the injured firefighter for the few shifts that were missed. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- Completed require "Commercial Paper" training offered by Treasurer of States Office. Basically short term investments businesses buy to pay for their operations expenses.
- Don Lewis with Kiwanis asked he the Township could provide some woodchips at the Sugar Maple Grove.
- F.O. Miller asked the Trustees to approve moving \$2,800 from the General Funds Contingency to Contract Services to cover the cost of hiring Jim Murr to complete a land appraisal.

Trustee Schott motioned to move \$2,800 from the general funds contingency line item to general fund contract services to cover the cost of the land appraisal being done by Jim Murr. Trustee VanNess and without further discussion the motion passed by unanimous vote.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
354-2016	04/22/2016	04/19/2016	EP	Joseph C Asselin	\$1,021.88
355-2016	04/22/2016	04/19/2016	EP	Susan A Bain	\$243.36
356-2016	04/22/2016	04/19/2016	EP	Thomas M Barnhill	\$293.83
357-2016	04/22/2016	04/19/2016	EP	Margaret H Barno	\$211.32
358-2016	04/22/2016	04/19/2016	EP	Christopher M Bassetti	\$441.36
359-2016	04/22/2016	04/19/2016	EP	Andrew R Baughman	\$1,486.06
360-2016	04/22/2016	04/19/2016	EP	Brynn Kevin Bennett	\$1,552.05
361-2016	04/22/2016	04/19/2016	EP	B. Travis Binckley	\$2,219.28
362-2016	04/22/2016	04/19/2016	EP	Charles D. Borden	\$772.28
363-2016	04/22/2016	04/19/2016	EP	Thomas A. Bowman	\$1,686.58
364-2016	04/22/2016	04/19/2016	EP	Tyler J. Bryan	\$1,065.25
365-2016	04/22/2016	04/19/2016	EP	Joshua M Butt	\$929.06
366-2016	04/22/2016	04/19/2016	EP	Derwin R Clemens	\$1,524.79
367-2016	04/22/2016	04/19/2016	EP	Casey R. Curtis	\$1,706.79
368-2016	04/22/2016	04/19/2016	EP	Alexander J Daniels	\$480.11
369-2016	04/22/2016	04/19/2016	EP	C. Michael Duncan	\$311.60
370-2016	04/22/2016	04/19/2016	EP	Troy A Elmore	\$275.36
371-2016	04/22/2016	04/19/2016	EP	Bradley D Essick	\$1,393.46
372-2016	04/22/2016	04/19/2016	EP	Adam C Gottfried	\$306.68
373-2016	04/22/2016	04/19/2016	EP	John R Guegold	\$843.71
374-2016	04/22/2016	04/19/2016	EP	Benjamin S. Hagstad	\$277.91
375-2016	04/22/2016	04/19/2016	EP	Joshua B. Harrison	\$272.33
376-2016	04/22/2016	04/19/2016	EP	Kevin M Henry	\$629.56
377-2016	04/22/2016	04/19/2016	EP	Brianne M Hill	\$1,488.97
378-2016	04/22/2016	04/19/2016	EP	Jeff A Hussey	\$2,653.00
379-2016	04/22/2016	04/19/2016	EP	Jeremiah C Irwin	\$247.20
380-2016	04/22/2016	04/19/2016	EP	Aaron C. Jones	\$142.44
381-2016	04/22/2016	04/19/2016	EP	Bradley A. Leckrone	\$438.39
382-2016	04/22/2016	04/19/2016	EP	Terry L. Lynn Jr	\$521.98
383-2016	04/22/2016	04/19/2016	EP	Nicholas J Marcum	\$659.76
384-2016	04/22/2016	04/19/2016	EP	Ralph R Meisenhelder	\$634.33
385-2016	04/22/2016	04/19/2016	EP	Troy A Melick	\$369.29
386-2016	04/22/2016	04/19/2016	EP	Daniel J Mercer	\$306.96
387-2016	04/22/2016	04/19/2016	EP	Jerry A Miller	\$1,735.06
388-2016	04/22/2016	04/19/2016	EP	Maxwell F Newton	\$113.89
389-2016	04/22/2016	04/19/2016	EP	Tyler S Poe	\$307.24
390-2016	04/22/2016	04/19/2016	EP	Brandon T. Reece	\$1,501.13
391-2016	04/22/2016	04/19/2016	EP	Andrew T. Saunders	\$1,577.97
392-2016	04/22/2016	04/19/2016	EP	Melanie J Schott	\$1,087.01
393-2016	04/22/2016	04/19/2016	EP	Caleb A Scott	\$255.36
394-2016	04/22/2016	04/19/2016	EP	Douglas W. Smith	\$764.19
395-2016	04/22/2016	04/19/2016	EP	Scott M Smith	\$297.86
396-2016	04/22/2016	04/19/2016	EP	Seth W Teagle	\$687.39
397-2016	04/22/2016	04/19/2016	EP	Daniel D VanNess	\$1,359.81
399-2016	04/22/2016	04/19/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,718.98
400-2016	04/22/2016	04/19/2016	EW	Ohio Public Employees Deferred Comp.	\$1,557.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
401-2016	04/22/2016	04/19/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
402-2016	04/22/2016	04/19/2016	EW	Ohio Department of Taxation	\$2,240.80
403-2016	04/22/2016	04/19/2016	EW	School District Income Tax	\$287.42
404-2016	04/22/2016	04/19/2016	EW	Village of Granville - Income Tax Dept	\$1,237.98
406-2016	04/25/2016	04/25/2016	CH	Certified Oil Company	\$1,958.86
274	04/21/2016	04/20/2016	AW	Penn Care Inc.	\$197,548.93
275	04/27/2016	04/26/2016	AW	Kevin Bennett	\$44.08
276	04/27/2016	04/26/2016	AW	Bound Tree Medical LLC	\$1,046.75
277	04/27/2016	04/26/2016	AW	C-TEC	\$1,521.00
278	04/27/2016	04/26/2016	AW	Cintas Corporation	\$143.73
279	04/27/2016	04/26/2016	AW	Dish Network	\$37.21
280	04/27/2016	04/26/2016	AW	Fire House	\$348.00
281	04/27/2016	04/26/2016	AW	Janet L. Packard	\$10.00
282	04/27/2016	04/26/2016	AW	Mercer Door Sales	\$115.00
283	04/27/2016	04/26/2016	AW	MT Business Technologies Inc	\$58.66
284	04/27/2016	04/26/2016	AW	Ohio Health/Behavior Health	\$343.00
285	04/27/2016	04/26/2016	AW	Ohio Public Entity Consortium	\$1,426.18
286	04/27/2016	04/26/2016	AW	Paumier Medical Management Group Inc	\$1,600.33
287	04/27/2016	04/26/2016	AW	Pinkerton Real Estate Services	\$71.50
288	04/27/2016	04/26/2016	AW	Southeastern Equipment Company Inc	\$25,000.00
289	04/27/2016	04/26/2016	AW	Stoneco	\$272.70
290	04/27/2016	04/26/2016	AW	Time Warner	\$117.49
291	04/27/2016	04/26/2016	AW	Verizon Wireless	\$321.24
292	04/27/2016	04/26/2016	AW	Wince Welding Supply Inc.	\$301.90
293	04/27/2016	04/26/2016	AW	Wright Brothers Power, LLC	\$114.99
294	04/27/2016	04/27/2016	AW	James L. Murr, MAI	\$2,300.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Announced the Joint Communication Meeting is April 29, 2016
- Attended the Economic Development meeting on April 25, 2016. At the meeting, it was discussed to make a list of possible properties to develop. The name of Alison Terry was brought up to map the properties at a cost that could possibly be shared between the Village and the Township. Trustee Schott stated she would like to add the Economic Development meeting to the Township Agenda.
- The Scenic By-Ways Committee meetin is set for May 9, 2016, from 9 AM to 3 PM at the Township Service Complex. Trustee Schott asked for the Township to pay for lunch for the Scenic By-Ways Committee, out of the General Fund.

Trustee Schott made a motion to allow up to \$75 out of the General Fund to pay for lunch for the Scenic By-Ways Committee. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee Bennett

Trustee Bennett reported the following:

- Attended the Licking County Health Department meeting dealing with the sewer and aerator system inspection
- Attended the Pipeline Disaster Conference in Zanesville
- Attended a meeting with Granville Village and other officials
- Attended a Town and Gown meeting at Denison with Chief Hussey
- April 15, 2016, will meet with the Tree Commission regarding getting a tree at the Union Cemetery.

Trustee VanNess

Trustee VanNess reported the following:

- Corresponded with Licking County Assistant Prosecutor, Austin Lecklider, regarding the proposed annexation near Granville Rd. and Fairview. Trustee VanNess discovered Fairview is in the unincorporated portion of Granville Township and Granville Rd. is in the Village.
- Spoke to Bill Wernet regarding the annexation requested by Dr. Doug Wagner to put in a new building. Mr. Wernet had also had a conversation with Village Manager, Steve Stilwell. Trustee VanNess stated the need for Dr. Wagner to have a TIF might be alleviated. Trustee Schott suggested Dr. Wagner be updated.
- Trustee VanNess mentioned the dumpsters for the Clean-Up week are being delivered.

Granville Township Road District

Superintendent Binckley reported the following:

- Repaired the berms at Burg and Hankinson
- Installed reflectors at James Road and Rt. 37
- Sprayed for weeds around signs and guardrails
- Asked for the Board's approval for FO Miller and Superintendent Binckley to work out language to put out bids for paving 4.2 miles of road in the Township.

Trustee VanNess made a motion to allow Superintendent Binckley and FO Miller to work out language to put out bids for paving 4.2 miles of road in Granville Township. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Superintendent Binckley asked for approval to replace two culverts at Knoll Drive and Whipkey Drive and stated the County will help to take out the old culverts. The cost is \$10,650 (budgeted) with an additional \$13,850 (not budgeted) for headwalls.
- Superintendent Binckley recommended the \$13,850 be taken out of road salt line item as the salt bin is currently full due to the mild winter.

Trustee Schott made a motion to approve the needed \$13,850 for the headwalls at Knoll drive and Whipkey Drive. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- Discussion was held regarding Union Township/ James Road patch.

Cemetery Department

Superintendent Binckley reported the following:

- There were one burial
- Four broken hydrants were replaced and the water is on
- Putting mulch down and other preparation for Memorial Day
- Discussion was held regarding chip and seal of cemetery road.

Parks/Granville Recreation District(GRD)/Bryn Du Commission

Superintendent Binckley reported the crew spent some time patching holes at Raccoon Valley Park using the new patcher/spreader.

Trustee Schott reported GRD Director, Andy Wildman, looked at the GRD donation policy for trees and benches. Trustee Schott suggested the Township could use the GRD donation policies.

After some discussion, Trustee Schott made a motion to add the GRD donation policy on trees and benches as an addendum to the GRD lease agreement. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

(Trustee Bennett returned to the meeting at 8:15 PM)

Fire Department

Fire Chief Hussey reported the following:

- **INCIDENT ACTIVITY:** Emergency responses YTD are 612. Virtually identical to last year. On Sunday, April 24, we responded to a call for a missing person from Kendal. Crews quickly deployed several resources including a reverse 911 call, which resulted in the subject being safely located in a matter of minutes.
- **MEETINGS AND EVENTS:** Nine Granville paramedics participated in a Resuscitation Academy hosted by our medical director for all MEC EMS agencies. The event was held at LMH. Four EMS leaders from Seattle Fire and EMS presented a course on highly effective CPR and other strategies to improve survivability from sudden cardiac arrest events. Seattle has one of the highest survival rates in the nation, and we are working to improve patient survival and neurological outcomes. The cost of this program was included in our annual MEC EMS medical consortium fees.
- Received a Fire Training Grant from the State Fire Marshall's office for \$4,260 that is a reimbursement for last year's fire certification training.
- **SCBA AND COMPRESSOR TESTING:** All 26 Self Contained Breathing Apparatus (SCBA) received their annual bench test and preventative maintenance today as required by the Ohio Administrative Code BWC rules. Finley Fire Equipment also completed PM and testing on the breathing air compressor.
- **NEW MEDIC:** The new Braun EMS vehicle was delivered today. It had been on display last week at FDIC, where an estimated 50,000 people saw it on display. It received very favorable reviews at the show. Crews will be working to equip and stock the vehicle over the next week. It should be in service early next week.
- **OLD MEDICS:** Our 2007 EMS vehicles have become increasingly problematic to maintain. Cost and reliability are becoming quite concerning. In the past four years, we have spent \$40,000 to keep both vehicles in service. At this time, we would recommend declaring one of

the trucks surplus and placing it on GovDeals for disposal. Bidding with no reserve is recommended. Discussion followed.

Trustee Bennett made a motion to declare the 2007 Medic 202 to be surplus. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Chief Hussey commented we would be keeping the higher mileage truck since it is currently more functional. Replacement of that truck is currently slated for 2018. Braun ambulances are presently requiring 10 – 12 months for delivery, so we should be considering ordering another EMS unit very soon, especially given maintenance history on the 2007 trucks. Chief Hussey recommended ordering another Braun Ford F450 in the next few months and requested permission to contact the vendor for a proposal on a second new truck. Discussion followed. Trustee Bennett commented we have until July to make a decision.
- PARAMEDIC SCHOOL TUITION: Alex Marcum is a volunteer who is requesting partial assistance with tuition for his paramedic training at Columbus State. Alex is one of our most active volunteers who spend over 20 hours per week at the station for no pay. He has completed all of his fire training and 2/3 of his paramedic training with his own funds. He is requesting payment of \$1450 towards his final semester of paramedic school. This financial assistance is supported by Chief Hussey and Trustee Bennett, as discussed earlier.

Trustee VanNess made a motion to spend \$1450 for Alex Marcum's tuition for paramedic school. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- BUNK HOUSE HVAC: A purchase request has been presented for full HVAC system replacement in the bunkhouse for \$5996 from Luikart Heating and Cooling. This was budgeted and is a necessary replacement on a furnace and A/C unit that shows significant deterioration in the dormitory house at 135 E. College St.

Trustee Schott made a motion to use Luikhart Heating and Cooling, at a cost of \$5996 to replace the HVAC in the bunkhouse. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Land Management/Open Space

Trustee Bennett commented he had put together a committee of Vince Paumier, Judy Preston and Trustee Bennett to look at under what circumstances, if any, we would grant easement modifications in Open Space land.

Zoning

Zoning Inspector and Compliance Officer Travis Binckley reported the following:

- Four permits have been written:
 - Three for decks/patios
 - One for a bedroom addition
- Regarding the junk vehicle, the Prosecutor added one more form to be filled out by FO Miller.
- Received a Village application for a variance to put solar panels on 55 Lincliff, which was denied.

- The resident at McKean/Granville Township will submit forms for a variance to build a house straddling the two townships.

Zoning Commission

Trustee Schott reported the Zoning Commission would have a Public Hearing on May 2, 2016, regarding new language on Solar.

Board of Zoning Appeals (BZA)

The ZBA did not meet.

Old Business

Shooting Range –Environmental Study

No discussion was held on this topic.

New Business

There was no new business.

Trustee Schott made a motion to move into Executive Session pursuant to Ohio Revised Code 121.22 G(2) to discuss a potential property purchase. Trustee Bennett seconded the motion and called the roll. The roll call was as follows:

Trustee VanNess- yes

Trustee Bennett- yes

Trustee Schott- yes

The Trustees moved into Executive Session at 8:43 PM.

At 9:30 PM Trustee Bennett moved to end the Executive Session and move back into Regular Session. Trustee VanNess seconded the motion. Trustee Schott called the roll as follows:

Trustee VanNess - yes

Trustee Bennett - yes

Trustee Schott - yes

No further action was taken and the meeting adjourned at 9:35 PM.

Calendar Reminder

- Joint Union Cemetery meeting is May 4, 2016 at 7:00P PM at Village Hall.
- Regular Board meeting is May 11, 2016 at 7 PM at the Township Service Complex.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.