

**Granville Township**  
Minutes of Regular Meeting, May 25, 2016

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Dan VanNess, Kevin Bennett and Fiscal Officer Jerry Miller

Department Heads: Superintendent Travis Binckley and Chief Jeff Hussey

Guests: David English, representing DU, 138 N. Main St.

Jeremy King, representing DU, 316 Welsh Hills Road

John Gleason, AEP for DU, 41 S. High Street, Columbus, Ohio

Tom Evans, 226 S. Main St.

Tracee Laing, 494 N. Granger St.

Richard Downs, 4174 Loudon St.

Michelle Willis, 55 Lincliff Dr.

Tom and Dawn Busalacchi, 115 Shawn Ct.

Road Paving Bids:

Steve Murray, Smalls Asphalt & Paving

Ross Kirk, Shelly Company

Open Space Committee Members:

Dan Finkelman, Doug Wagner, Leonard Hubert, Vince Paumier, Jeff Brown

Granville Township Zoning Commission:

Steve Brown, Susan Walker, Judy Preston, Vince Paumier

Trustee Schott called the meeting to order at 7:02 PM followed by the Pledge of Allegiance.

Public Hearing Solar Energy Systems

Trustee Schott opened the Public Hearing and asked for input from the public.

Michelle Willis spoke saying she wanted to have a ground mount system at her home and suggested the restriction of having the ground mount in the back or side yard be changed, or removed.

Dawn Busalacchi, a Granville Village resident, who said she had not read the new solar language, requested the zoning language liberally construe the definition of a residential solar system and to be flexible in regards to changing solar technology.

Jeremy King thanked the Zoning Commission for their work on Solar Language and said, although he did not agree with all of it, he considered it a fair and reasonable proposal. He stated he knew some members of the Zoning Commission and Trustees may be concerned about rampant large arrays that would ruin the bucolic setting in Granville and stated that fear should be allayed because current Ohio laws, as well as the economics of large-scale solar in Ohio, preclude this type of solar development. He put forth further arguments that large-scale solar development would not happen in Granville.

David English thanked the Zoning Commission for its work on writing Solar Language; stating he thought it was well crafted. Mr. English said he was here to give his support, both personally and on behalf of DU.

John Gleason expressed thanks to the Zoning Commission. Mr. Gleason stated he was concerned about the definition of “Solar Energy Equipment” and proposed language (provided to the Trustees) to add to the definition.

Richard Downs thanked the Zoning Commission for its work on creating Solar Language and urged the Trustees to pass the Solar Language.

Tom Evans, a Granville Village resident, gave an overview of his experience with solar energy and commented he hoped the language would be flexible enough to change with upcoming technology.

Trustee Schott closed the Solar Energy Public Hearing at 7:28 PM.

#### Agenda Approval

Trustee Schott made a motion to amend the agenda to have discussion and a potential vote on Solar Energy Language after Public Comment. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

#### Approval of Meeting Minutes

Trustee Bennett made a motion to approve the April 6, 2016, minutes. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of the minutes for the meeting on April 27, 2016 were post-poned to the June 8, 2016, meeting as the Trustees had not had time to review them.

Trustee VanNess made a motion to approve the May 4, 2016, minutes of the Union Cemetery Meeting. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Schott had revisions to the minutes of the meeting of May 11, 2016.

Trustee Bennett made a motion to table the approval of the minutes of the May 11, 2016, meeting to the meeting on June 8, 2016. Trustee Schott seconded the motion and the motion passed by unanimous vote.

#### Public Comment

There was no one to speak under Public comment.

#### Zoning Resolution Amendment - Solar Energy Language

The Trustees discussed the newly proposed Solar Language. Trustee VanNess had a question regarding 1027.12 and 1027.13. Zoning Commissioner Preston noted there was a permit needed in the Zoning Code for a residential shed and thus the Commissioners felt a permit was needed for a solar array. Trustee VanNess concluded he was fine with the language as written by the Zoning Commission.

The Trustees also discussed the additional wording provided by Mr. Gleason and felt it was acceptable, but not required.

Superintendent Binckley clarified the front yard is defined as the yard facing the road.

The Trustees thanked the Zoning Commissioners for their work on solar energy language.

Trustee VanNess made a motion to approve and accept the new solar energy language as written by the Zoning Commission. Trustee Schott seconded the motion. FO Miller called the role for the vote on the motion.

Trustee Schott- Yes

Trustee Bennett- Yes

Trustee VanNess- Yes

FO Miller stated after 30 days, barring any referendum, the new solar language to the zoning code would take legal effect.

#### Correspondence Received or Sent

FO Miller sent to the Trustees language from the Licking County Planning Commission regarding road right of ways regulations and also a reminder regarding the Memorial Day celebration.

#### Elected Official Reports

##### Fiscal Officer Miller

- FO Miller explained to the Trustees his recent Audit clarified the establishment of a Capital Fund must be done through a formal resolution rather than the simple motion. APA Lecklider created the following resolution and FO Miller ask for Trustee approval. After some discuss, the following resolution was voted:

**Resolution No. 2016-05-25a**

#### **RESOLUTION ESTABLISHING CAPITAL PROJECT FUND (ORC 5705.13(C))**

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in regular session on the 25 day of May, 2016, with the following members present:

Melanie Schott

B. Kevin Bennett

Dan VanNess

Trustee Bennett moved the adoption of the following:

**WHEREAS**, the Board, pursuant to Ohio Revised Code Section 5705.13(C), is authorized to establish a capital project fund, by resolution, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets of Granville Township.



- ODOT expects the Rotary Bridge project to be closed out sometime in June. FO Miller asked for a motion for approval from the Trustees, to return excess funds back to the Rotary Foundation once the close out on the Rotary Bridge is final.

Trustee VanNess made a motion to allow FO Miller to write a check to return to the Rotary Foundation the amount of money that is being held for Rotary once the close out on the Rotary Bridge is final. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
459-2016	05/20/2016	05/17/2016	EP	Joseph C Asselin	\$1,049.98
460-2016	05/20/2016	05/17/2016	EP	Susan A Bain	\$267.33
461-2016	05/20/2016	05/17/2016	EP	Thomas M Barnhill	\$142.33
462-2016	05/20/2016	05/17/2016	EP	Margaret H Barno	\$140.88
463-2016	05/20/2016	05/17/2016	EP	Christopher M Bassetti	\$152.80
464-2016	05/20/2016	05/17/2016	EP	Andrew R Baughman	\$1,827.94
465-2016	05/20/2016	05/17/2016	EP	Brynn Kevin Bennett	\$1,552.05
466-2016	05/20/2016	05/17/2016	EP	B. Travis Binckley	\$2,218.67
467-2016	05/20/2016	05/17/2016	EP	Charles D. Borden	\$772.28
468-2016	05/20/2016	05/17/2016	EP	Thomas A. Bowman	\$1,686.58
469-2016	05/20/2016	05/17/2016	EP	Tyler J. Bryan	\$1,065.25
470-2016	05/20/2016	05/17/2016	EP	Joshua M Butt	\$929.06
471-2016	05/20/2016	05/17/2016	EP	Derwin R Clemens	\$1,504.51
472-2016	05/20/2016	05/17/2016	EP	Gregory S. Coyle	\$121.46
473-2016	05/20/2016	05/17/2016	EP	Casey R. Curtis	\$1,864.90
474-2016	05/20/2016	05/17/2016	EP	Alexander J Daniels	\$552.93
475-2016	05/20/2016	05/17/2016	EP	Paul J. DuBeck III	\$114.11
476-2016	05/20/2016	05/17/2016	EP	C. Michael Duncan	\$348.95
477-2016	05/20/2016	05/17/2016	EP	Troy A Elmore	\$334.51
478-2016	05/20/2016	05/17/2016	EP	Bradley D Essick	\$1,730.84
479-2016	05/20/2016	05/17/2016	EP	Adam C Gottfried	\$287.58
480-2016	05/20/2016	05/17/2016	EP	John R Guegold	\$434.80
481-2016	05/20/2016	05/17/2016	EP	Benjamin S. Hagstad	\$143.72
482-2016	05/20/2016	05/17/2016	EP	Joshua B. Harrison	\$386.59
483-2016	05/20/2016	05/17/2016	EP	Kevin M Henry	\$629.56
484-2016	05/20/2016	05/17/2016	EP	Brianne M Hill	\$1,450.80
485-2016	05/20/2016	05/17/2016	EP	Jeff A Hussey	\$2,653.00
486-2016	05/20/2016	05/17/2016	EP	Aaron C. Jones	\$264.30
487-2016	05/20/2016	05/17/2016	EP	Brian P. Jones	\$275.36
488-2016	05/20/2016	05/17/2016	EP	Bradley A. Leckrone	\$173.71
489-2016	05/20/2016	05/17/2016	EP	Terry L. Lynn Jr	\$629.40
490-2016	05/20/2016	05/17/2016	EP	Nicholas J Marcum	\$411.58
491-2016	05/20/2016	05/17/2016	EP	Ralph R Meisenhelder	\$634.33
492-2016	05/20/2016	05/17/2016	EP	Troy A Melick	\$493.05
493-2016	05/20/2016	05/17/2016	EP	Daniel J Meroer	\$737.71
494-2016	05/20/2016	05/17/2016	EP	Jerry A Miller	\$1,735.06
495-2016	05/20/2016	05/17/2016	EP	Maxwell F Newton	\$228.91
496-2016	05/20/2016	05/17/2016	EP	Tyler S Poe	\$307.24
497-2016	05/20/2016	05/17/2016	EP	Brandon T. Reece	\$1,501.12
498-2016	05/20/2016	05/17/2016	EP	Andrew T. Saunders	\$1,599.06
499-2016	05/20/2016	05/17/2016	EP	Melanie J Schott	\$1,087.01
500-2016	05/20/2016	05/17/2016	EP	Caleb A Scott	\$255.36
501-2016	05/20/2016	05/17/2016	EP	Douglas W. Smith	\$530.28
502-2016	05/20/2016	05/17/2016	EP	Scott M Smith	\$428.42
503-2016	05/20/2016	05/17/2016	EP	Seth W Teagle	\$632.57
504-2016	05/20/2016	05/17/2016	EP	Daniel D VanNess	\$1,359.81

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
506-2016	05/20/2016	05/17/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,981.56
507-2016	05/20/2016	05/17/2016	EW	Ohio Public Employees Deferred Comp.	\$1,557.00
508-2016	05/20/2016	05/17/2016	EW	OCS Pay Center-Knox Cty 7085728383	\$682.62
509-2016	05/20/2016	05/17/2016	EW	Ohio Department of Taxation	\$2,219.46
510-2016	05/20/2016	05/17/2016	EW	School District Income Tax	\$313.56
511-2016	05/20/2016	05/17/2016	EW	Village of Granville - Income Tax Dept	\$1,225.41
512-2016	05/23/2016	05/23/2016	CH	Bureau of Workers' Compensation - Ins F.	\$5,670.89
320	05/25/2016	05/24/2016	AW	Melanie Schott	\$75.00
321	05/25/2016	05/24/2016	AW	Arnold K Mullins	\$286.64
322	05/25/2016	05/24/2016	AW	CareWorksComp	\$2,750.00
323	05/25/2016	05/24/2016	AW	Fire House	\$187.00
324	05/25/2016	05/24/2016	AW	GovDeals, Inc.	\$1,203.75
325	05/25/2016	05/24/2016	AW	Hope Timber Garden Center Ltd	\$625.00
326	05/25/2016	05/24/2016	AW	Janet L. Packard	\$55.95
327	05/25/2016	05/24/2016	AW	MT Business Technologies Inc	\$58.88
328	05/25/2016	05/24/2016	AW	Ohio Public Entity Consortium	\$1,426.18
329	05/25/2016	05/24/2016	AW	Pinkerton Real Estate Services	\$71.50
330	05/25/2016	05/24/2016	AW	Sunbelt Rentals	\$81.10
331	05/25/2016	05/24/2016	AW	United Aggregates Inc	\$788.76

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

#### Trustee Schott

Trustee Schott reported the following:

- Was unable to attend the Newark Granville Community meeting, but received the following update from Granville Exempted Village School District Treasurer Mike Sobul:
  - The Board yesterday adopted three resolutions, the budget for 2016/2017, the annual charge, and an amendment to the bylaws making it clear the County Commissioners can fill a vacant position on the Board once the Board is fully elected.
  - Trustee Schott's question when the group would end and Treasurer Sobul's response there will probably come a point in about in 8-10 years where we will need to look at the amount of money being generated compared to the annual costs for operating the authority. The Board only looks at the money being generated by the 5.2 mill special assessment. Those special assessments begins coming off the books in 2021 and the majority will come off by 2025. At some point it will probably make sense to end the group.

#### Trustee Bennett

Trustee Bennett reported the following:

- He kept the other Trustees updated by email regarding items which he has been working.
- John Gard, of Park National Bank who manages the Benson estate, would arrange with a company to bush hog the Benson properties monthly.
- Work is still being done to remove the vehicle on the Benson property.

Trustee VanNess

Trustee VanNess reported the following:

- The triangle at Broadway and Raccoon Valley Road will be mowed by the Township.

Granville Township Road District

Trustee VanNess reported on behalf of Superintendent Binckley the following:

- Ditched parts of Gooselane, Cambria Mill and Hankinson Rd.
- Repaired a driveway apron on Thornwood Dr.
- Took down four ash trees along Potters Ln.

Cemetery Department

Trustee VanNess reported on behalf of Superintendent Binckley the following:

- One burial was held
- Foundation pouring was completed
- Memorial Day preparations are nearing completion
- 14 -15 concrete flowerpots at the Maple Grove Cemetery had been stolen and a report had been filed with the Granville Police Department.

Parks/Granville Recreation District(GRD)/Bryn Du Commission

There was no report at this time.

Fire Department

Chief Hussey reported the following:

- Crews worked on Denison projects
- Crews covered a special event at Owens Corning
- Chief Hussey asked for permission to purchase a CPR mannequin, at a cost of \$4311 (half of the cost would be funded with Fire Department donations) that will last about ten years. Every teacher in the school system would be certified on CPR on the mannequin.

After discussion, Trustee VanNess made a motion to authorize the purchase of the CPR mannequin for the Fire Department. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Fire Chief Hussey requested an extended warranty on the new Medic vehicle, for seven years, 75,000 miles, at a cost of \$3885.

After discussion, Trustee Bennett made a motion to authorize purchasing the extended warranty for the new Medic vehicle at a cost of \$3885. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Land Management/Open Space

Trustee Bennett reported the committee selected to work on requests to modify existing easements had met. Those on the committee are: Trustee Kevin Bennett; Vince Paumier, representing Open Space; Judy Preston, representing Land Management.

Trustee Bennett reported APA Austin Lecklider agreed it would be legal to modify an easement if the language was written that could be construed two different ways.

Trustee Bennett made a lengthy motion to enable modifying easements.

After considerable discussion on modifying easements, Trustee Schott made a motion to table the discussion on modifying easements and put the process, "Request to Modify Existing Easements" on the agenda for the June 8, 2016, meeting. Trustee VanNess seconded the motion. The motion passed with the votes as follows:

Trustee Schott voted Yay.

Trustee VanNess voted Yay.

Trustee Bennett voted Nay.

### Economic Development

Trustee Schott reported she received (and will forward to the Trustees) an email from Jeremy Johnson, of Village Council, regarding (1) a proposed annexation agreement and a timeline; and (2) Mr. Johnson's meeting with Alison Terry regarding hiring Ms. Terry as a consultant, at a shared cost between the Village and the Township, to map available properties for development.

### Zoning

Zoning Inspector and Compliance Officer Travis Binckley reported the following:

- Two building permits were issues:
  - 290 Pine Tree Dr – Shed
  - 2807 Canyon Rd – Shed
  - 3189 Canyon Rd – Dwelling

Trustee VanNess asked Zoning Inspector Binckley to prepare a comparison on permits for 2015 and 2016 for the June 8, 2016, General Township Trustee meeting.

### Zoning Commission

Trustee Schott reported the Zoning Resolution language passed by the Zoning Commission has been forwarded to the Trustees for a final decision. The Trustees public hearing has been set for May 25. Trustee Schott noted the Trustees have 20 days from the date of the public hearing to make their decision.

### Board of Zoning Appeals (BZA)

BZA Hearing for Solar panels at 55 Lincliff Dr. and area variance for 3921 North St. are both scheduled for June 01, 2016.

### Old Business

Shooting Range –Environmental Study

Trustee Bennett reported he was working on a grant application to the Ohio EPA for further testing at McPeek Lodge. The grant requires an access entry agreement with adjoining property owners of McPeek Lodge. Trustee Bennett has followed up with the adjoining property owners and has notified the Ohio EPA of the process.

### New Business

There was no new business to discuss.

Executive Session

At 9:05 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22 (G) (2) to discuss a potential property purchase with the Open Space Committee attending. FO Miller called the role for the vote on the motion. The vote was as follows:

Trustee Schott- Yes

Trustee Bennett- Yes

Trustee VanNess- Yes

At 10:35 PM Trustee Bennett moved to end the Executive Session and move back into Regular Session. Trustee VanNess seconded the motion. Trustee Miller called the roll as follows:

Trustee Schott – yes

Trustee Bennett – yes

Trustee VanNess - yes

FO Miller explained the process for getting a levy placed on the November ballot. Trustee Bennett moved an official resolution be prepared and sent to the Licking County Auditor requesting certification of the valuation and revenue for renewal of the 1.0 mil greenspace preservation levy. The motion was seconded by Trustee Schott and after no further discussion, the motion passed by unanimous vote. The formal resolution is included below:

RESOLUTION TO REQUEST THAT  
THE COUNTY AUDITOR CERTIFY VALUATION  
AND REVENUE INFORMATION PURSUANT TO R.C. 5705.03(B)

The Board of Trustees of Granville Township met in regular session at the Granville Township House on May 25, 2016, with the following members present:

Melanie Schott

B. Kevin Bennett

Dan VanNess

Mr. Bennett moved adoption of the following resolution:

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR PROTECTING OR PRESERVING "GREENSPACE" AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A ONE MILL RENEWAL LEVY.

WHEREAS, this Board finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Granville Township and it is necessary to levy a tax outside the ten-mill limitation; and

WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Granville Township:

Section 1. This Board declares that it is necessary to levy a greenspace preservation property tax outside of the ten-mill limitation for the purpose of acquiring, other than by appropriation, an ownership interest in land, water, or wetlands, or to restore or maintain land, water, or wetlands in which the board has an ownership interest, not for purposes of recreation, but for purposes of protecting and preserving the natural, scenic, open, or wooded condition of the land, water, or wetlands against modification or encroachment resulting from occupation, development, or other use as authorized by Section 5705.19(HH) of the Ohio Revised Code, and that it intends to submit the question of the addition of that levy to the electors at an election on November 8, 2016.

Section 2. This Board requests the Licking County Auditor to certify to it both (i) the total current tax valuation of the Township and (ii) the dollar amount of revenue that would be generated by a one mill renewal levy.

Section 3. The Township Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs. Schott seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Schott, Bennett, VanNess

Nay: none

Dated this 25 day of May, 2016.

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Jerry A. Miller  
Granville Township Fiscal Officer

**FISCAL OFFICER’S CERTIFICATION**

The foregoing is a true and accurate copy of a Resolution adopted by the Board of Township Trustees of Granville Township in regular session on May 25, 2016.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Jerry A. Miller  
Granville Township Fiscal Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth W. Oswalt  
Licking County Prosecutor

**CERTIFICATE OF COUNTY AUDITOR**

TO THE BOARD OF TOWNSHIP TRUSTEES OF GRANVILLE TOWNSHIP

I certify that:

1. On \_\_\_\_\_, there was filed with me a certified copy of your Resolution adopted on \_\_\_\_\_ determining the necessity of levying a tax outside of the ten-mill limitation for the purpose of acquiring, other than by appropriation, an ownership interest in land, water, or wetlands, or to restore or maintain land, water, or wetlands in which the board has an ownership interest, not for purposes of recreation, but for purposes of protecting and preserving the natural, scenic, open, or wooded condition of the land, water, or wetlands against modification or encroachment resulting from occupation, development, or other use as provided in Section 5705.19(HH) of the Ohio Revised Code, and requesting that I certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by a one mill (1.0 mill) renewal levy; and

2. The total current tax valuation of the Township is \$\_\_\_\_\_; and

3. The dollar amount of revenue that would be generated by the levy specified in the Resolution is \$\_\_\_\_\_ annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy.

Dated: \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Michael L. Smith,  
Licking County Auditor

The meeting adjourned at 10:35 PM.

Calendar Reminder

The next regular Board meeting is scheduled for June 8, 2016, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.