

**Granville Township**  
Minutes of Regular Meeting, June 8, 2016

Present: Granville Township and Granville Roads District Trustees\* Dan VanNess, Kevin Bennett and Fiscal Officer Jerry Miller  
Department Heads: Chief Jeff Hussey  
Absent: Trustee Melanie Schott and Superintendent Travis Binckley  
Guests: Craig McDonald, Granville Sentinel

Trustee VanNess called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee VanNess made a motion to approve the minutes of the April 27, 2016, regular meeting of the Granville Township Trustees. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to approve the minutes of the May 11, 2016, regular meeting of the Granville Township Trustees, as amended. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to approve the minutes of the May 25, 2016, regular meeting of the Granville Township Trustees. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no one to speak under Public comment.

Correspondence Received or Sent

FO Miller reported he had received a telephone call from Sue Barton, a Village resident, who was concerned with "critters" coming onto her property from the property that was donated to the Township last year. FO Miller spoke to Ms. Barton about the critter problem.

Received a telephone call from Justin Myers, suggesting offering a 457 plan to Township employees. FO Miller told Mr. Myers the Township currently uses the Ohio Deferred Compensation 457 program, but to send an email to him regarding the proposed plan and Township would review.

Received a telephone call from a resident on Maplewood regarding a large ash tree on his property. FO Miller forwarded the message to Superintendent Binckley. Trustee VanNess commented he and Superintendent Binckley would take a look at the tree. Trustee VanNess noted the general policy is if the tree is off of the Township right of way, the tree is the

responsibility of the property owner. Trustee VanNess stated the risk of a tree falling on Township right of way is determined on an individual basis.

Received an email from Lindsey Grimm, of Licking County Recycling, who invited FO Miller or a Trustee to speak at the Newark Public Library event later in June. FO Miller and/or Trustee Bennett agreed to attend to represent the Township.

Received a note from Retired Fiscal Officer Norm Kennedy stating the Ohio State Legislature recently passed a law removing criminal background questions from job applications. FO Miller is updating the Township application and will forward to APA Austin Lecklider for his review.

### Elected Official Reports

#### Fiscal Officer Miller

- FO Miller reported Mary Lee VanMeter notified the Township she needs to resign as the Township representative to the Granville Foundation. Trustee VanNess suggested the position be advertised in the paper to see who might be interested. Trustee Bennett agreed to advertise the position. Trustee Bennett also commented Township appointees to boards need to represent the Trustees and should provide annual reports back to the Trustees.

FO Miller suggested the Trustees accept Mary Lee VanMeter's resignation.

Trustee VanNess made a motion to accept Ms. VanMeter's resignation, effective 5/31/2016 and to thank her for her service. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

FO Miller suggested he would advertise the vacancy in next week's newspaper, and the Trustees should be able to make an appointment for a representative to the Granville Foundation at the July 13, 2016, meeting.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee VanNess and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
458-2016	05/27/2016	05/10/2016	CH	Medical Mutual of Ohio	\$16,531.54
513-2016	05/27/2016	05/25/2016	EW	AFLAC	\$1,324.54
514-2016	06/03/2016	05/31/2016	EP	Joseph C Asselin	\$1,059.33
515-2016	06/03/2016	05/31/2016	EP	Susan A Bain	\$287.71
516-2016	06/03/2016	05/31/2016	EP	Thomas M Barnhill	\$142.33
517-2016	06/03/2016	05/31/2016	EP	Christopher M Bassetti	\$152.80
518-2016	06/03/2016	05/31/2016	EP	Andrew R Baughman	\$2,277.40
519-2016	06/03/2016	05/31/2016	EP	B. Travis Binckley	\$2,218.67
520-2016	06/03/2016	05/31/2016	EP	Charles D. Borden	\$1,039.19
521-2016	06/03/2016	05/31/2016	EP	Thomas A. Bowman	\$2,485.30
522-2016	06/03/2016	05/31/2016	EP	Tyler J. Bryan	\$1,147.10
523-2016	06/03/2016	05/31/2016	EP	Joshua M Butt	\$929.06
524-2016	06/03/2016	05/31/2016	EP	Derwin R Clemens	\$1,529.85
525-2016	06/03/2016	05/31/2016	EP	Gregory S. Coyle	\$274.11
526-2016	06/03/2016	05/31/2016	EP	Casey R. Curtis	\$1,741.93
527-2016	06/03/2016	05/31/2016	EP	Alexander J Daniels	\$442.80
528-2016	06/03/2016	05/31/2016	EP	Paul J. DuBeck III	\$114.11
529-2016	06/03/2016	05/31/2016	EP	C. Michael Duncan	\$231.49
530-2016	06/03/2016	05/31/2016	EP	Troy A Elmore	\$144.14
531-2016	06/03/2016	05/31/2016	EP	Bradley D Essick	\$2,458.80
532-2016	06/03/2016	05/31/2016	EP	Adam C Gottfried	\$121.73
533-2016	06/03/2016	05/31/2016	EP	John R Guegold	\$848.77
534-2016	06/03/2016	05/31/2016	EP	Benjamin S. Hagstad	\$143.72
535-2016	06/03/2016	05/31/2016	EP	Joshua B. Harrison	\$261.16
536-2016	06/03/2016	05/31/2016	EP	Kevin M Henry	\$629.56
537-2016	06/03/2016	05/31/2016	EP	Brianne M Hill	\$1,475.44
538-2016	06/03/2016	05/31/2016	EP	Jeff A Hussey	\$2,653.00
539-2016	06/03/2016	05/31/2016	EP	Jeremiah C Irwin	\$525.19
540-2016	06/03/2016	05/31/2016	EP	Aaron C. Jones	\$142.44
541-2016	06/03/2016	05/31/2016	EP	Bradley A. Leckrone	\$274.97
542-2016	06/03/2016	05/31/2016	EP	Nicholas J Marcum	\$411.58
543-2016	06/03/2016	05/31/2016	EP	Ralph R Meisenhelder	\$672.43
544-2016	06/03/2016	05/31/2016	EP	Troy A Melick	\$369.29
545-2016	06/03/2016	05/31/2016	EP	Daniel J Mercer	\$306.96
546-2016	06/03/2016	05/31/2016	EP	Christopher I Mize	\$119.52
547-2016	06/03/2016	05/31/2016	EP	Maxwell F Newton	\$262.87
548-2016	06/03/2016	05/31/2016	EP	Tyler S Poe	\$459.20
549-2016	06/03/2016	05/31/2016	EP	Brandon T. Reece	\$1,528.56
550-2016	06/03/2016	05/31/2016	EP	Andrew T. Saunders	\$2,036.18
551-2016	06/03/2016	05/31/2016	EP	Caleb A Scott	\$122.44
552-2016	06/03/2016	05/31/2016	EP	Douglas W. Smith	\$277.91
553-2016	06/03/2016	05/31/2016	EP	Scott M Smith	\$428.42
554-2016	06/03/2016	05/31/2016	EP	Seth W Teagle	\$274.97
556-2016	06/03/2016	06/01/2016	EW	Ohio Public Employees Deferred Comp.	\$1,557.00
557-2016	06/03/2016	06/01/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
558-2016	06/03/2016	06/01/2016	EW	Park National Bank - for OPERS ACH Dr	\$6,723.32

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
559-2016	06/03/2016	06/01/2016	EW	Park National Bank - OP&FPP	\$21,288.71
560-2016	06/03/2016	06/01/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,854.29
561-2016	06/01/2016	06/01/2016	CH	Certified Oil Company	\$1,613.51
562-2016	05/31/2016	06/07/2016	CH	Windstream	\$378.47
563-2016	05/31/2016	06/07/2016	CH	American Electric Power	\$1,584.84
564-2016	05/31/2016	06/07/2016	CH	Columbia Gas - Utility Payments	\$365.01
565-2016	05/31/2016	06/07/2016	CH	Village of Granville	\$223.19
332	05/31/2016	05/27/2016	AW	Ohio Public Entity Consortium	\$16,138.54
333	06/06/2016	05/31/2016	AW	Dish Network	\$37.21
334	06/08/2016	06/07/2016	AW	Bound Tree Medical LLC	\$4,684.09
335	06/08/2016	06/07/2016	AW	Cardmember Service	\$2,114.30
336	06/08/2016	06/07/2016	AW	Cintas Corporation	\$591.64
337	06/08/2016	06/07/2016	AW	City of Newark	\$155.25
338	06/08/2016	06/07/2016	AW	Coughlin Automotive LLC	\$3,885.00
339	06/08/2016	06/07/2016	AW	EMSAR Columbus	\$304.56
340	06/08/2016	06/07/2016	AW	Fackler Country Gardens Inc	\$40.53
341	06/08/2016	06/07/2016	AW	Fire House	\$206.00
342	06/08/2016	06/07/2016	AW	Granville Lumber	\$93.07
343	06/08/2016	06/07/2016	AW	Granville Milling Company	\$15.95
344	06/08/2016	06/07/2016	AW	Grayson Graphics Inc	\$95.00
345	06/08/2016	06/07/2016	AW	Hope Timber Garden Center Ltd	\$375.00
346	06/08/2016	06/07/2016	AW	Jae's Towing & Recovery	\$1,032.54
347	06/08/2016	06/07/2016	AW	Luikart Heating & Cooling	\$5,996.00
348	06/08/2016	06/07/2016	AW	Moody Nolan Inc	\$5,320.00
349	06/08/2016	06/07/2016	AW	Motorola Inc	\$30.56
350	06/08/2016	06/07/2016	AW	MT Business Technologies Inc	\$53.08
351	06/08/2016	06/07/2016	AW	Newspaper Network of Central Ohio	\$307.47
352	06/08/2016	06/07/2016	AW	Ohio Insurance Services Agency Inc	\$325.00
353	06/08/2016	06/07/2016	AW	Ohio Public Entity Consortium	\$305.00
354	06/08/2016	06/07/2016	AW	Ohio Public Entity Consortium	\$266.00
355	06/08/2016	06/07/2016	AW	Ross' Granville Market	\$100.32
356	06/08/2016	06/07/2016	AW	Time Warner	\$117.49
357	06/08/2016	06/07/2016	AW	Treasurer State of Ohio	\$1,074.00
358	06/08/2016	06/07/2016	AW	Verizon Wireless	\$321.24
359	06/08/2016	06/07/2016	AW	Vince Catalogna	\$521.00
360	06/08/2016	06/07/2016	AW	Washington Auto Parts Inc	\$78.29
361	06/08/2016	06/07/2016	AW	Paumier Medical Management Group Inc	\$1,577.63
362	06/08/2016	06/08/2016	AW	Wilson, Shannon & Snow Inc	\$4,875.00

I hereby certify the funds were on hand or in process of collection and property appropriate for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Bennett

Trustee Bennett reported the following:

- The Union Cemetery Board has the Clean-Up event on June 25, 2016, and on July 12, 2016, there will be a ceremony to unveil the plaque at the Old Colony Cemetery, with a rain location at the Granville Historical Society.

Trustee VanNess

Trustee VanNess reported the following:

- Received a call regarding paving Milner Road. After Superintendent Binckley's verification, Trustee Schott contacted the resident to tell them the Village maintains Milner Road.

Granville Township Road District

Trustee VanNess reported on behalf of Superintendent Binckley the following:

- The first round of mowing has been completed.
- Began to cut the asphalt in Knoll Dr. edition for culvert replacements
- Paving Bids – Shelly Company was the lowest bidder

Trustee VanNess made a motion to approve the Shelly bid (\$302,650.09) for repaving 4.2 miles of Township roads and to authorize Superintendent Binckley to sign the contract on behalf of the Trustees. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- James Rd. (Union Twp. Proposal to pave) - Trustee VanNess stated there has been an issue on James Road regarding tree trimming, ditching and paving and the shared expenses with Union Township. Trustee VanNess and Superintendent Binckley will meet with Union Township officials to get the situation clarified.

Cemetery Department

Trustee VanNess reported on behalf of Superintendent Binckley the following:

- Three burials were held
- Three graves were sold
- One deed needs to be signed
- Completed Memorial Day preparations
- Removed three dead trees
- Superintendent Binckley walked the Township property directly to the west of the Maple Grove with Trustee VanNess. Trustee VanNess commented he was in favor of adding the property west of Maple Grove to the Cemetery. Trustee Bennett stated it would take some effort and expense to clear the area and extend the fence. Trustee Bennett noted the cemetery currently has enough space to handle burials for the next 200 years, plus he sees a trend towards more cremations. Trustee Bennett suggested one option might be waiving the expense and selling the parcel, which would place it back on the tax duplicate. Trustee Bennett concluded there was no hurry and suggested to further study of the property.

Parks/Granville Recreation District(GRD)/Bryn Du Commission

There was no report at this time.

### Fire Department

Chief Hussey reported the following:

- There have been 828 runs to date
- Crews responded to two house fires in Newark on June 8, 2016
- Crews responded to auto accidents on Memorial Day
- Staff provided four transports to Columbus
- Working on putting on a new roof on the dorm house
- Met with two volunteer candidates
- He and Lt. Bowman spent a day at OSU attending a seminar offered by the State Fire Marshall's for continuing education on fireworks.

### Land Management/Open Space

Preservation (Green Space Levy)

- FO Miller reported the LC Auditors certified the amount that would be collected for a 1.0 renewal levy. The next step was for the Trustee to decide to place the issue on the November 2016 ballot. The deadline for filing with the Board of Elections is August 10, 2016. The Trustees tabled the discussion until the June 22, 2016 meeting.
- Process for request to modify existing easements was tabled until the June 22, 2016 meeting.

### Economic Development

No report

### Zoning

Trustee VanNess reported on behalf of Zoning Inspector and Compliance Officer Travis Binckley the following:

- Approved two lot split applications:
  - 3949 Loudon St.
  - 2636 Cambria Mill Rd
- Two building permits were issues:
  - 675 Orchard Dr. – Garage
  - 3825 Columbus Rd – Sign

### Zoning Commission

FO Miller noted the Zoning Resolution adding Solar Energy Systems was passed at the May 25, 2016, meeting by the Trustees and will be effective on June 25, 2016, after the 30-day referendum period.

### Board of Zoning Appeals (BZA)

Trustee VanNess reported the BZA denied the area variance for 3921 North St. at their hearing on June 1, 2016. Also the solar panel applicant withdrew her variance application.

### Old Business

### Shooting Range –Environmental Study

Trustee Bennett reported he continues to work on the grant to the Ohio EPA.

### New Business

Trustee Bennett reported he and Norm Kennedy are working on a Pocket History publication on the volunteer fire department dating from 183 years ago to present, to track the history of the first fire fighting force.

### Personnel Manual Update

FO Miller reported he suggest updating the Township’s personnel manual concerning “Longevity Pay” for retiring employees. FO Miller presented proposed language for the Trustees to review. After a period of discussion, Trustee VanNess noted Superintendent Binckley and Trustee Schott were not in attendance and need to be included in the discussion. Everyone agreed to table the discussion until the June 22, 2016, meeting.

The meeting adjourned at 7:45 PM.

### Calendar Reminder

- The next regular Board meeting is scheduled for June 22, 2016, at 7 PM.
- Union Cemetery – Clean-up day is June 25, 2016 from 9 AM to noon.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.