

Granville Township
Minutes of Regular Meeting, July 27, 2016

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Chief Jeff Hussey and Superintendent Travis Binckley
Guests: Capt. Casey Curtis, Granville Township Fire Department
Butch Curtis, Columbus Rd, Granville

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda as written. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee VanNess made a motion to approve the July 13, 2016, minutes as presented. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no one to speak under Public comment.

Hiring of Granville Township Fire Chief

Trustee Bennett made a motion to offer the post of the Granville Township Fire Department Chief to Casey Curtis contingent upon a successful negotiation of salary and benefits. Trustee VanNess seconded the motion. Trustee Schott commented that would mean there would be no advertisement of the position unless something would go wrong during the negotiations. Trustee Bennett commented he would be sitting down to negotiate with Captain Curtis to enter into salary and benefit discussions. Trustee Schott asked if there would be a need to discuss the Fire Chief offer in Executive Session? Trustee VanNess commented he would feel comfortable to offer the position to Captain Curtis, as negotiating would be during the next few weeks, and Captain Curtis is already the Interim Fire Chief. Also, Trustee Bennett would be meeting with Captain Curtis to iron out the details.

Trustee Schott asked FO Miller to call the role for an official vote. FO Miller asked for clarification of the hire date, asking if it would be effective 8-7-2016? Trustee Bennett stated the date would not necessarily be 8-7-2016, but would be negotiated.

FO Miller called the role, which was as follows:

Trustee Schott - yes

Trustee Bennett - yes

Trustee VanNess - yes

Correspondence Received or Sent

FO Miller reported:

- The Licking Land Trust's "Farm to Fork" event coming up in August

- Alpha Link is doing an upgrade the to the e-mail systems and is scheduled for 11 AM July 28, 2016.
- Receiving a notice concerning the 2017 Community Calendar and FO Miller asked for the Township Trustees regular meeting date to be added to the calendar.
- Receiving a notice for training on 8-18-2016 from the Ohio Farmland Prevention Group, which FO Miller forwarded to the Trustees.
- Received notice from Monique Pinkerton regarding an odor at the Spring Valley rental house. Trustee VanNess commented he and Superintendent Binkley had searched the house very thoroughly looking for a possible dead animal. Trustee VanNess reported they finally discovered a hole (which is been put in the wall for cable TV) and possibly a dead mouse was creating the odor. Superintendence Binkley put silicone caulking in the hole to prevent further animals getting in at that location.
- Trustee Bennett questioned what were the obligations of the Trustees regarding the rental house. A brief discussion followed, concluding the property could not be sold, but there might be other options available to the Trustees. The topic was tabled.

Elected Official Reports

Fiscal Officer Miller

FO Miller reported:

- He and Trustee Bennett met on July 18, 2016 with John Carson of Alpha Link regarding the storing and tracking of Township e-mails. Mr. Carson will formulate plans for what the Township can do regarding storing and tracking e-mails.
- He spoke with Jason Carr, the Township's auditor, regarding the correct method to report Township investments on our bank reconciliations. Based on Mr. Carr's input, the bank reconciliations have been prepared and are ready for Trustee's signatures.
- Trustee Schott asked FO Miller how often he would give a report on the investments? FO Miller replied he is working on a reported in the format he received the Licking County Treasurers office that is used to update the County Commissioners.
- The Township must pay PCORI fees, as the Township offers a HRA program to our employees. The check has been cut and signed by the Trustees.
- There is a potential insurance claim on a broken tornado siren located on River Road. Chief Hussey stated the tornado siren was not working, so the Fire Department pulled the circuit board and sent it to the manufacturer for repairs. The manufacturer reported the circuit board appeared to have been struck by lightning. Upon investigation Brian Newkirk from Madison, Collins, Stephens (MCS) Insurance determined our insurance policy would not cover the tornado siren as the specific fixed property was not listed on our policy. FO Miller will get them added to the policy.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
674-2016	05/31/2016	07/05/2016	CH	Granville Township - Investments	\$214.21
674-2016	07/15/2016	07/15/2016	NEG ADJ	Granville Township - Investments	-\$57.78
679-2016	07/15/2016	07/12/2016	EP	Joseph C Asselin	\$975.08
680-2016	07/15/2016	07/12/2016	EP	Susan A Bain	\$253.55
681-2016	07/15/2016	07/12/2016	EP	Christopher M Bassetti	\$291.97
682-2016	07/15/2016	07/12/2016	EP	Andrew R Baughman	\$1,638.00
683-2016	07/15/2016	07/12/2016	EP	B. Travis Binckley	\$2,219.90
684-2016	07/15/2016	07/12/2016	EP	Charles D. Borden	\$772.28
685-2016	07/15/2016	07/12/2016	EP	Thomas A. Bowman	\$1,686.58
686-2016	07/15/2016	07/12/2016	EP	Tyler J. Bryan	\$1,065.25
687-2016	07/15/2016	07/12/2016	EP	Joshua M Butt	\$929.06
688-2016	07/15/2016	07/12/2016	EP	Derwin R Clemens	\$1,504.51
689-2016	07/15/2016	07/12/2016	EP	Gregory S. Coyle	\$274.11
690-2016	07/15/2016	07/12/2016	EP	Casey R. Curtis	\$1,706.79
691-2016	07/15/2016	07/12/2016	EP	Alexander J Daniels	\$449.03
692-2016	07/15/2016	07/12/2016	EP	C. Michael Duncan	\$252.78
693-2016	07/15/2016	07/12/2016	EP	Troy A Elmore	\$403.31
694-2016	07/15/2016	07/12/2016	EP	Bradley D Essick	\$1,464.71
695-2016	07/15/2016	07/12/2016	EP	John R Guegold	\$924.89
696-2016	07/15/2016	07/12/2016	EP	Benjamin S. Hagstad	\$222.05
697-2016	07/15/2016	07/12/2016	EP	Joshua B. Harrison	\$371.13
698-2016	07/15/2016	07/12/2016	EP	Kevin M Henry	\$629.56
699-2016	07/15/2016	07/12/2016	EP	Brianne M Hill	\$1,450.80
700-2016	07/15/2016	07/12/2016	EP	Jeff A Hussey	\$2,653.00
701-2016	07/15/2016	07/12/2016	EP	Jeremiah C Irwin	\$594.20
702-2016	07/15/2016	07/12/2016	EP	Aaron C. Jones	\$236.63
703-2016	07/15/2016	07/12/2016	EP	Bradley A. Leckrone	\$325.48
704-2016	07/15/2016	07/12/2016	EP	Terry L. Lynn Jr	\$398.48
705-2016	07/15/2016	07/12/2016	EP	Nicholas J Marcum	\$401.18
706-2016	07/15/2016	07/12/2016	EP	Ralph R Meisenhelder	\$634.33
707-2016	07/15/2016	07/12/2016	EP	Troy A Melick	\$369.29
708-2016	07/15/2016	07/12/2016	EP	Daniel J Mercer	\$306.96
709-2016	07/15/2016	07/12/2016	EP	Maxwell F Newton	\$469.35
710-2016	07/15/2016	07/12/2016	EP	Tyler S Poe	\$154.03
711-2016	07/15/2016	07/12/2016	EP	Brandon T. Reece	\$1,501.12
712-2016	07/15/2016	07/12/2016	EP	Andrew T. Saunders	\$1,528.35
713-2016	07/15/2016	07/12/2016	EP	Douglas W. Smith	\$774.33
714-2016	07/15/2016	07/12/2016	EP	Scott M Smith	\$557.87
716-2016	07/15/2016	07/12/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,319.86
717-2016	07/15/2016	07/12/2016	EW	Ohio Public Employees Deferred Comp.	\$1,557.00
718-2016	07/15/2016	07/12/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
406	07/19/2016	07/18/2016	AW	Amanda Walsh	\$110.00
407	07/19/2016	07/18/2016	AW	Bound Tree Medical LLC	\$2,164.13
408	07/19/2016	07/18/2016	AW	Cardmember Service	\$4,650.56
409	07/19/2016	07/18/2016	AW	Cintas Corporation	\$783.02
410	07/19/2016	07/18/2016	AW	Fire House	\$192.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
411	07/19/2016	07/18/2016	AW	Hope Timber Garden Center Ltd	\$60.00
412	07/19/2016	07/18/2016	AW	McDonald Auto and Truck Repair	\$73.74
413	07/19/2016	07/18/2016	AW	Ohio Fire & Emergency Services Fnd	\$1,900.00
414	07/19/2016	07/18/2016	AW	Ohio Health/Behavior Health	\$168.00
415	07/19/2016	07/18/2016	AW	Newark Winnelson	\$9.90
416	07/19/2016	07/18/2016	AW	Paumier Medical Management Group Inc	\$2,263.12
417	07/19/2016	07/18/2016	AW	Pinkerton Real Estate Services	\$71.50
418	07/19/2016	07/18/2016	AW	Wright Brothers Power, LLC	\$61.98
419	07/19/2016	07/18/2016	AW	Treasurer State of OHIO	\$164.00
420	07/19/2016	07/19/2016	AW	PRS	\$417.07
421	07/19/2016	07/19/2016	AW	Rawlings Company	\$337.92
422	07/27/2016	07/27/2016	AW	United States Treasury	\$128.03

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott stated her report would be covered in the rest of the agenda.

Trustee Bennett

Trustee Bennett reported the following:

- A property owner on River Road, who now lives in Florida, told him they had contacted with someone to bush hog their property, but the work was never completed. Trustee Bennett provided Terry Link's contact information, as he bush hogged the Benson property. This is the last property on River Road needing to be cleaned up.

Trustee VanNess

Trustee VanNess reported the following:

- Attended the Union Township Meeting on July 18, 2016. The following were approved at the meeting pertaining to Granville Township:
 - Union Township Trustees agreed to split the cost of the \$51,039.22 bid of the Shelly contract to extend the contract to pave James Road.
 - Union Township Trustees agreed to reimburse Granville Township \$11,000 for their share of a 2013 paving job.
 - The ditching on James Road would soon be finished and ready for paving
- The culvert at James Road and Canyon was completed.

Granville Township Road District

Superintendent Binckley reported the following:

- Trustee VanNess already reported several Roads District items in his report (see above).
- Replaced the culvert on Whipkey Dr. and the one on Knoll Drive and everything went well.
- Replaced the failing asphalt on Rees Drive.
- Replaced a Hidden Drive sign.

- Trustee Schott asked Superintendent Binkley if he had been looking at other options for salt for the winter. Superintendent Binkley commented he had been looking at other options for salt and would make a report at a later time, noting the salt bins are currently full.

Cemetery Department

Superintendent Binkley had no report on the cemetery at this time.

Parks/Granville Recreation District (GRD)/Bryn Du Commission

Superintendent Binkley had no report on the parks at this time.

Trustee Schott reported on a meeting she attended regarding youth hanging out at Spring Valley Park. There was a discussion at the meeting to put in a gate and cameras. There was no decision made at the meeting on either the gates or the cameras. Trustee Schott stated half of the people at the meeting were not concerned the youth were creating a problem.

The GRD was asked to put in speed bumps (possibly by the renters), but there was not support at the meeting to put in speed bumps.

Discussion followed. Trustee VanNess commented the GRD is responsible to manage the park. Trustee Bennett noted he has never seen beer bottles or trash accumulated at the park.

Review of the Bryn Du Annual Report

It was decided to invite the Bryn Du representative to attend a Trustee meeting at a later date.

Fire Department

Chief Hussey reported the following:

- Congratulated Captain Curtis on his appointment as Fire Chief.
- Provided the new Village Manager (Steven Pyle) for a tour of the Fire Department.
- Sat on a panel at the Granville Chamber of Commerce meeting concerning Drug abuse.
- The Department has accumulated ten-year old gear and C-Tec has asked if the gear to be donated for its fire training program. Trustee Schott asked if the gear could be sold on Gov. Deals? Chief Hussey stated there could be liability to sell old gear.

Trustee Bennett made a motion to approve the donation of 20 sets of structural turnout gear to C-Tec. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- One of three gas monitors (at \$2200 apiece) purchased seven years ago from MSA has failed. The Chief went to the sales representative who went back to the company and the company has offered to sell two demo units, one at \$800 and one at \$1100 (retailing at \$2600 apiece) to the Department, each would have a three year warranty. The Chief recommended purchasing two units.

After some discussion, Trustee Bennett made a motion to approve the purchase of the two demo gas monitors. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- Chief reported volunteer firefighter John Nessel has made a request for the Township to pay his paramedic school tuition at a cost of \$4,400. Chief Hussey reported the Township receives some grant money which historically has been used to pay for this type of tuition payment.

After a period of discussion, Trustee Schott made a motion to approve funding for John Nessel's paramedic school training with part of the tuition being paid from EMS grant funds and the remaining portion from EMS training fund. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- Chief Hussey closed his (last) report by expressing regret the new Fire Station had not yet been built. Chief Hussey prepared an Executive Report on the Fire Station and gave one to each Trustee.
- Chief Hussey voiced his thanks for being given the opportunity to serve the community as Fire Chief.

Trustee Schott commented there would be an Open House to honor Chief Hussey on August 5, 2016 from 3:00-6:00 PM at the Fire Station.

Land Management/Open Space

Trustee Schott commented she had received the open space map from the Village and had forwarded it to the Chair of the Open Space Committee, Doug Wagner.

Economic Development

Trustee Schott commented she had forwarded an e-mail to the Trustees from Jeremy Johnson, Village Council member. Discussion followed. No action was taken.

Zoning

Zoning Inspector and Compliance Officer Travis Binckley reported the following:

- The following permits were issued:
 - 2681 Canyon Road, a dwelling
 - 79 Llanberis, a storage shed
 - 112 Sulwen Lane, a dwelling
 - 173 Spring Hill Road, a shed

Zoning Commission

New Zoning Resolution booklets have been copied for the Zoning Commission and BZA members and are at the Township's meeting room.

Board of Zoning Appeals (BZA)

Zoning Inspector and Compliance Officer Binkley reported the ZBA has a meeting scheduled for August 16, 2016, regarding a variance request submitted by Mike Kern on his property located at 595 Welsh Hills Rd.

Old BusinessShooting Range –Environmental Study

Trustee Bennett reported nothing had happened concerning the shooting range environmental study since the last meeting. It appears no more mowing has been done to the path leading to the Bike Trail.

New Business:Licking County Soil and Water Environmental Award

As this award did not relate to the Township, Trustee Schott noted she would remove this from future agendas.

Trustee Schott asked if there was any more new business to come before the meeting.

Trustee VanNess noted he thought it would be best to keep the quonset hut at the Township's River Rd. Garage, standing as it could be used to store incidental items from the Fire Station in the event the new station is rebuilt its current site. Trustee VanNess commented he offered to move Mr. Blair's trailer.

Executive Session

At 8:18 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22 (G) (1) to discuss a personnel issue and 121.22 (G) (2) to discuss a potential property purchase at 8:45 PM. Trustee Bennett seconded the motion.

FO Miller called the roll:

Trustee Schott- yes

Trustee Bennett- yes

Trustee Van Ness- yes

With no further action, the meeting adjourned at 9:30 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for August 10, 2016, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.