

Granville Township
Minutes of Regular Meeting, October 26, 2016

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Head: Chief Casey Curtis and Superintendent Travis Binckley
Guests: None

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee VanNess made a motion to approve the September 28, 2016, minutes as presented. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Schott made a motion to approve the October 12, 2016, minutes as presented. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no public comment.

Correspondence Received or Sent

FO Miller reported:

- Forwarded emails and correspondence to the appropriate Trustees and Supervisors.
- Forwarded a notice from the Ohio Township Association reminding township's to apply for the second round of Safety Capital Grant Program to Trustee Bennett and Chief Curtis.
- Received email from Pat Deering regarding updating the Coalition of Ohio Land Trust database and asked if any property under Township easements had changed hands. FO Miller provided the following: Goss to Forni, Smith to Saunders, Granville Golf Course to Denison University and asked the Trustees if they know of any others. Trustee VanNess reported the Robb property was sold to Dan and Vicki Parkinson.

Granville Township Road District

Superintendent Binckley reported the following:

- Attended a walk thru at the Old Park Subdivision (West side of SR 37) with other officials. There were no issues
- Crews have been berming the newly paved roads
- Added asphalt to a couple of driveway approaches after the paving to make it easier for homeowners to get out (existing approaches pretty steep)
- Griffin Striping painted the edge and centerlines on the recently paved roads
- Mowed on James Road

Road Maintenance/ Fairview:

Superintendent Binckley reported he continues to work on the road maintenance agreement for Fairview Rd.

Cemetery Department

Superintendent Binckley reported the following:

- Two funerals were held
- Eight graves were sold and two deeds were presented for signature.
- Cleaning up leaves continues
- Completed pouring of foundations

FO Miller presented three photo albums which document restoration work at the Phillips Cemetery in 2008, 2009 and 2010 by the Fannin's. FO Miller is making a PDF of each document and then will provide the originals to the Historical Society.

Parks/Granville Recreation District (GRD)/Bryn Du Commission

Superintendent Binkley reported the grassy area at the Spring Valley Nature Preserve had been mowed as requested by the Land Management Committee.

Trustee Schott stated GRD Director, Andy Wildman reported he was still receiving complaints about the kids gathering at Spring Valley. Trustee Schott reported Director Wildman asked Village Law Director, Mike King, if the Village police could legally patrol the Spring Valley Nature Preserve. Law Director King is researching. It was noted the Village Police patrols Raccoon Valley Park, but part of that park is within the Village.

Trustee Bennett commented the Village police would have no jurisdiction if an arrest needed to be made at Spring Valley.

Trustee Bennett mentioned a resident complained to him about the potholes in the roadway at Raccoon Park.

Zoning

Zoning Inspector and Compliance Officer Binckley reported:

- One permit was issued for a garage at 55 Linnell Drive
- Received a complaint from a neighboring resident regarding a vehicle and broken windows in a home located at 2860 Hankinson Rd. Compliance Officer (CO) Binckley took some pictures and shared them with a couple of the Trustees. CO Binckley did not consider the vehicle to meet the criteria as a junk vehicle, but will consult with the Assistant Prosecuting Attorney (APA) Austin Lecklider about it possibly being an abandoned vehicle. CO Binckley indicated the property was an eye-sore, but didn't think the property was a nuisance property, but noted that would be the Trustees call. CO Binckley didn't think it warranted a

call to the Health Department. Trustee VanNess agreed with CO Binckley regarding his assessment. No further action was taken.

Zoning Commission

There was no report.

Board of Zoning Appeals (BZA)

There was no report.

Fire Department

Chief Curtis reported the following:

- 1620 runs to date, which is a 2% increase over 2015
- Attended many meetings at Denison and with local groups and boards
- Attended the walk through at Old Park Subdivision
- The crew did 15 fire prevention presentations for approximately 1500 school children in Granville
- Worked with Village Manager Steve Pyles in preparing the RFQ for an architectural review the South Main Street building site. The following key dates were discussed:
 - November 2 - meeting with prospective vendors to clarify the RFQ
 - November 11 – RFQ responses deadline
 - November 16 – Committee meets to analyze the responses
 - November 18 – Committee interviews short list of vendor
 - November 21 – RFQ awarded to vendor
 - December 16 – Final product due back
- 2016 AFG Grant: Grant cycle is open, but due to technical complications it has not been submitted. Researching and following up on additional grant opportunities.
- UTV: The UTV as previously stated is in, but we are awaiting the arrival of lighting, siren, etc. before having a public presentation of the vehicle from the Kiwanis.
- EDUCATION: Derek Fry graduated from the Ohio Fire Academy FFII program last week and he will be around more often now that his 8-week long, 40 hour per week class has been completed. Cameron Evans and Mason Wilkins both graduated from the Grant paramedic program on October 25, 2016. Both Cameron and Mason are already showing on the State of Ohio Division of EMS as paramedic, which allows them to function in that capacity immediately.

New Employees:

Chief Curtis asked the Trustees to approve the promotion of the Cameron Evans and Mason Wilkins from Volunteer/Paid On Call to Intermittent at a new rate of pay.

Trustee Schott made a motion to approve moving Cameron Evans and Mason Wilkins from Volunteer/Paid On Call to Intermittent with the appropriate pay increase effective immediately. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Chief Curtis asked the Trustees to approve the hiring of applicants Kyle Conaway, Austin Bragg, Aaron Webb, Teresa Forson and Marshall Berry as Intermittent employees:

Trustee Bennett made a motion to approve the acquisition of the five individuals: Kyle Conaway, Austin Bragg, Aaron Webb, Teresa Forson, and Marshall Berry to Intermittent EMT/FF for the Granville Township Fire Department. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Fire Station Land Lease Renewal

Trustee Bennett commented signatures were already on the Fire Department lease renewal, but noted the Township would make notice to Granville Village to exercise its option to extend the lease. Trustee Schott commented, for the record, that this lease happened to be up and had no bearing on where the placement of the Fire Station is, so that it was not confusing to anyone. Trustee Schott made a motion to renew the lease on Prospect Street for another five years, the same terms as existed in the previous lease. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Land Management/Open Space

Trustee Schott had no report.

Trustee VanNess commented he set a meeting with Herb Breymaier and Travis Binckley to post an Open Space sign on his property.

Economic Development

No report at this time.

Elected Official Reports

Fiscal Officer Miller

FO Miller reported the following:

- Notified Frank Harmon the Trustees approved the medical insurance renewal effective December 2016 through December 2017.
- Notified Wichert Insurance the Trustees approved the renewal of the VFIS policy effective December 1, 2016.
- Provided Chief Curtis and Superintendent Binckley with copies of their year to date expenses.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee Bennett and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1065-2016	10/21/2016	10/18/2016	EP	Joseph C Asselin	\$1,004.68
1066-2016	10/21/2016	10/18/2016	EP	Susan A Bain	\$260.54
1067-2016	10/21/2016	10/18/2016	EP	Margaret H Barno	\$211.32
1068-2016	10/21/2016	10/18/2016	EP	Andrew R Baughman	\$2,127.49
1069-2016	10/21/2016	10/18/2016	EP	Brynn Kevin Bennett	\$1,552.05
1070-2016	10/21/2016	10/18/2016	EP	B. Travis Binckley	\$2,218.06
1071-2016	10/21/2016	10/18/2016	EP	Charles D. Borden	\$965.15
1072-2016	10/21/2016	10/18/2016	EP	Thomas A. Bowman	\$3,224.29
1073-2016	10/21/2016	10/18/2016	EP	Tyler J. Bryan	\$1,065.25
1074-2016	10/21/2016	10/18/2016	EP	Joshua M Butt	\$983.88
1075-2016	10/21/2016	10/18/2016	EP	Derwin R Clemens	\$1,681.80
1076-2016	10/21/2016	10/18/2016	EP	Gregory S. Coyle	\$121.46
1077-2016	10/21/2016	10/18/2016	EP	Casey R. Curtis	\$2,928.36
1078-2016	10/21/2016	10/18/2016	EP	Kathryn M Darrah	\$29.79
1079-2016	10/21/2016	10/18/2016	EP	C. Michael Duncan	\$146.33
1080-2016	10/21/2016	10/18/2016	EP	Troy A Elmore	\$236.72
1081-2016	10/21/2016	10/18/2016	EP	Bradley D Essick	\$2,019.09
1082-2016	10/21/2016	10/18/2016	EP	John R Guegold	\$577.34
1083-2016	10/21/2016	10/18/2016	EP	Benjamin S. Hagstad	\$143.72
1084-2016	10/21/2016	10/18/2016	EP	Joshua B. Harrison	\$412.36
1085-2016	10/21/2016	10/18/2016	EP	Kevin M Henry	\$629.56
1086-2016	10/21/2016	10/18/2016	EP	Brianne M Hill	\$1,614.70
1087-2016	10/21/2016	10/18/2016	EP	Ryan P. Hussey	\$96.24
1088-2016	10/21/2016	10/18/2016	EP	Jeremiah C Irwin	\$535.41
1089-2016	10/21/2016	10/18/2016	EP	Aaron C. Jones	\$616.04
1090-2016	10/21/2016	10/18/2016	EP	Brian P. Jones	\$197.90
1091-2016	10/21/2016	10/18/2016	EP	Jaimeson A Kass	\$12.80
1092-2016	10/21/2016	10/18/2016	EP	Andrew R Kuhnash	\$61.39
1093-2016	10/21/2016	10/18/2016	EP	Bradley A. Leckrone	\$353.89
1094-2016	10/21/2016	10/18/2016	EP	Terry L. Lynn Jr	\$382.98
1095-2016	10/21/2016	10/18/2016	EP	Alexander M Marcum	\$219.61
1096-2016	10/21/2016	10/18/2016	EP	Ralph R Meisenhelder	\$634.33
1097-2016	10/21/2016	10/18/2016	EP	Troy A Melick	\$369.29
1098-2016	10/21/2016	10/18/2016	EP	Daniel J Mercer	\$153.89
1099-2016	10/21/2016	10/18/2016	EP	Jerry A Miller	\$1,435.06
1100-2016	10/21/2016	10/18/2016	EP	Christopher I Mize	\$278.37
1101-2016	10/21/2016	10/18/2016	EP	Jonathan P Nessel	\$288.16
1102-2016	10/21/2016	10/18/2016	EP	Maxwell F Newton	\$282.67
1103-2016	10/21/2016	10/18/2016	EP	Stanley S. Nicodem	\$119.34
1104-2016	10/21/2016	10/18/2016	EP	Robert M. Otter	\$32.47
1105-2016	10/21/2016	10/18/2016	EP	Tyler S Poe	\$307.24
1106-2016	10/21/2016	10/18/2016	EP	Brandon T. Reece	\$2,149.26
1107-2016	10/21/2016	10/18/2016	EP	Andrew T. Saunders	\$2,711.41
1108-2016	10/21/2016	10/18/2016	EP	Melanie J Schott	\$1,087.01
1109-2016	10/21/2016	10/18/2016	EP	Douglas W. Smith	\$647.48
1110-2016	10/21/2016	10/18/2016	EP	Scott M Smith	\$525.59

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1111-2016	10/21/2016	10/18/2016	EP	Daniel D VanNess	\$1,359.81
1112-2016	10/21/2016	10/18/2016	EP	Mason D Wilkins	\$39.86
1114-2016	10/21/2016	10/18/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,264.13
1115-2016	10/21/2016	10/18/2016	EW	Ohio Public Employees Deferred Comp.	\$1,657.00
1116-2016	10/21/2016	10/18/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1117-2016	10/21/2016	10/18/2016	EW	Ohio Department of Taxation	\$2,398.83
1118-2016	10/21/2016	10/18/2016	EW	School District Income Tax	\$344.64
1119-2016	10/21/2016	10/18/2016	EW	Village of Granville - Income Tax Dept	\$1,251.18
546	10/18/2016	10/18/2016	AW	Madison Collins Stephens Agency Inc	\$6,625.00
547	10/26/2016	10/24/2016	AW	American - Integrity Electric Supply LLC	\$186.00
548	10/26/2016	10/24/2016	AW	Bound Tree Medical LLC	\$1,502.64
549	10/26/2016	10/24/2016	AW	Dish Network	\$37.24
550	10/26/2016	10/24/2016	AW	DMO Security	\$360.00
551	10/26/2016	10/24/2016	AW	ELM Recycling LLC	\$204.00
552	10/26/2016	10/24/2016	AW	Fire House	\$306.00
553	10/26/2016	10/24/2016	AW	Granville Historical Society	\$1,500.00
554	10/26/2016	10/24/2016	AW	Granville Sentinel	\$30.38
555	10/26/2016	10/24/2016	AW	Grant Hospital Lifelink	\$1,375.00
556	10/26/2016	10/24/2016	AW	Granville Lumber	\$28.69
557	10/26/2016	10/24/2016	AW	Ohio Health/Behavior Health	\$168.00
558	10/26/2016	10/24/2016	AW	Ohio Public Entity Consortium	\$1,329.99
559	10/26/2016	10/24/2016	AW	Pinkerton Real Estate Services	\$71.50
560	10/26/2016	10/24/2016	AW	Ross' Granville Market	\$84.39
561	10/26/2016	10/24/2016	AW	Scioto Materials LLC	\$2,250.01
562	10/26/2016	10/24/2016	AW	Super Laundry Equipment Corp	\$182.50
563	10/26/2016	10/24/2016	AW	Treasurer State of Ohio	\$75.00
564	10/26/2016	10/24/2016	AW	Washington Auto Parts Inc	\$212.49
565	10/26/2016	10/24/2016	AW	Wichert Insurance	\$109.00
566	10/26/2016	10/24/2016	AW	Wright Brothers Power, LLC	\$131.48
567	10/26/2016	10/26/2016	AW	Grayson Graphics Inc	\$3,371.15

I hereby certify the funds were on hand or in process of collection and property appropriate for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Attended the Licking County Township Association dinner last week (10-13-2016)
- Will attend the Joint Communications meeting on Friday
- Kendal Traffic Light: received an email from APA Lecklider stating the Township may not contribute funds for the traffic light because the Township was not included in Kendal's traffic light application. Trustee Schott stated she would contact Ty Thompson at ODOT to further research the topic. Discussion followed regarding funding the traffic light.

Trustee Bennett

Trustee Bennett reported the following:

- The Union Cemetery Board reported it anticipated budget request to the Township Trustees would drop to \$1500. (As well as \$1500 to the Village)

Trustee VanNess

Trustee VanNess reported the following:

- October 13, attended the Licking Township Association meeting
- October 15, judged the Chili Cook-off
- Attended the walk-through at Old Park subdivision
- Received a resident complaint regarding dead trees on Burg Street and spoke to Superintendent Binckley about the trees.
- Responded to Jessica Tyler (regarding her desire of selling a solar package)
- Phil Watts spoke with Travis Binckley regarding the renewal of his farm lease with the Township at the same rates as the current lease. After a period of discussion, it was agreed the contract needed reviewed and that Trustee VanNess would meet with Mr. Watts to see if he had any concerns. Trustee Schott will add the Watts lease to the next meeting agenda.
- Trustee VanNess asked if the Trustees wanted to do anything with our James Road/SR 37 property. FO Miller noted it could not be leased as it is currently tax exempted. Trustee VanNess stated it costs the Township to have it bush hogged. FO Miller agreed to provide the Trustees with estimated taxes and a copy of the last rental bid amount, which prior Trustees (2014) decided to decline the bid. No further action was taken.

Old BusinessPolicy on removal of signage in the Right of Way

The Trustees discussed the problem of signage in the Right of Way, which included:


Trustee Bennett stated he had talked to Norm Kennedy and Mr. Kennedy would like to continue to be in charge of removing signs in the Township. Trustee Schott stated she appreciated Mr. Kennedy's volunteer work, but questioned why, if the Township pays a zoning inspector, and it is his job to take care of signage, do we need another person to do that? Trustee Schott recommended that if Mr. Kennedy sees a sign that is a problem, he then notify the zoning inspector about it and Mr. Binckley would then take care of it. Trustee Bennett noted a previous Board of Trustees empowered Mr. Kennedy to remove signage in the Right of Way. Trustee Schott commented the Township has a Zoning Inspector with a job description that includes taking care of signage in the Right of Ways. Trustee Bennett commented it would be awkward to take the job away from Mr. Kennedy. Trustee VanNess commented Mr. Kennedy does this (removing signs) on a volunteer basis and noted Mr. Kennedy worked many years for the Township. Trustee Schott agreed, but noted we have had a complaint.

When asked by Trustee Schott, Zoning Inspector Binckley stated there were more than ten signs removed during a year. Trustee Bennett reported Mr. Kennedy was aware of some "rumblings". After further discussion, it was agreed Trustee Bennett would meet with Zoning Inspector Binckley to document the particular signage rules in a letter that would be sent Mr. Kennedy, as well as all realtors in the area.

Electrical Aggregation

FO Miller stated the Aggregation Committee met last month to work on renewing electrical aggregation and met again yesterday (October 25th). Marc Hollinger with Aspen Energy received bids from three suppliers for a June 2017 renewal date. The bids were as follows:

**GRANVILLE TOWNSHIP
ELECTRIC AGGREGATION PROGRAM**

	AEP ENERGY	CONSTELLATION	DYNEGY
INDICATIVE PRICE (IN \$/kWh)	June 2017 Start	June 2017 Start	June 2017 Start
FIXED MEANS FIXED 12 MONTHS	0.06034	0.0624	0.0591
FIXED MEANS FIXED 24 MONTHS	0.06128	0.0624	0.0595
FIXED MEANS FIXED 36 MONTHS	0.05924	0.0609	0.0575
VARIABLE ALL IN 12 MONTHS	0.05977	0.0619	0.0585
VARIABLE ALL IN 24 MONTHS	0.06053	0.0619	0.0589
VARIABLE ALL IN 36 MONTHS	0.05845	0.0604	0.0569
ANNUAL ENROLLMENT	YES	YES	YES
Opt-Out Fees	NONE	NONE	NONE
Current Subscribers	YES	YES	YES
Opt-Ins	YES	YES	YES
BUDGET BILLING	YES	YES	NO

FO Miller reported the Aggregation Committee recommends the 36 month “fixed means fixed 36 months” rate from Dynegy. Committee members Mollie Prasher and Mike King, of the Village, will recommend to Village Council they go with Dynegy at a rate of 0.0575 at a 36 month fixed rate, starting in June 2017. FO Miller stated the Committee was aware that Dynegy does not provide budget billing, but felt that since budget billing was available for the delivery portion of the bill, which is 2/3 of the total, then approximately \$2.00 / month savings by selecting the lower rate was the best option. Additionally only about 10-15% of Township and Village residents currently have budget billing with Constallation.

Discussion followed regarding aggregation and budget billing. Trustee VanNess suggested it was fair to charge all Township residents \$2 a month for 1/8 of (the aggregation) users to have budget billing. FO Miller noted Dynegy is required to notify all eligible residents about their price offering next spring and residents will have the option to opt out of the aggregation program. Trustee Schott stated the letter needs to inform residents they do not offer budget billing.

Trustee Bennett made a motion to accept the Aggregation Committee’s recommendation and accept Dynegy “fixed means fixed 36 month” offer as the Township’s electrical aggregation provider commencing June 2017, contingent upon and pending final rate approval from broker

(Mark Hollinger) is contacted to lock in the rate as soon as possible. Trustee VanNess seconded the motion. Trustees Bennett and VanNess voted in favor of the motion. Trustee Schott voted not in favor of the motion. The motion passed with a 2/3 vote in favor.

New Business

FO Miller reminded the Trustees their board, commission and committee appointments (i.e. Zoning Commission, Board of Zoning Appeals, etc.) needed to be reviewed as terms expire at the end of the year.

Trustee Bennett asked if they were still looking at January for a budget discussion. FO Miller commented he and prior Fiscal Officer Norm Kennedy typically get a temporary budget approved by the end of December which provides funding for the first three months of the year, then around the first of February a permanent budget is passed. Everyone agreed with the approach.

Executive Session

At 8:16 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22 (G) (1) to discuss a personnel issue and 121.22 (G) (2) to discuss a potential property purchase. Trustee Bennett seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:

Trustee Schott- yes
Trustee Bennett- yes
Trustee VanNess- yes

With no further action, the meeting adjourned at 8:45 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for November 9, 2016, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.