

**Granville Township**  
Minutes of Regular Meeting, December 14, 2016

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno  
Department Head: Chief Casey Curtis and Superintendent Travis Binckley  
Guests: Jeff Kling, 4578 Philipps Road, Granville, Ohio  
Craig McDonald, Granville Sentinel

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee VanNess made a motion to approve the November 9, 2016, minutes as presented. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to approve the November 16, 2016, minutes as presented. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

Jeff Kling presented to the Trustees, noting he completed an application with the Open Space Committee. Mr. Kling reported he owns 6 acres in Granville Township and 79 acres in McKean Township. Mr. Kling stated he partnered with Terry Tackett in purchasing the land, plus Mr. Tackett has purchased adjacent 70 acre parcel. Mr. Kling stated he is now surprised how aggressive Mr. Tackett is in wanting to develop the parcel, noting that with the additional property, Mr. Tackett could apply for a PUD which would maximize the number of homes (35 to 38) within the Granville School District. Mr. Kling is looking for funds to allow him to exercise a buyout clause in his agreement (with Mr. Tackett).

The Trustee expressed several concerns with the proposal.

- Trustee Bennett was concerning because much of the property was in McKean Township and wouldn't do anything without the McKean Township Trustees knowledge. Mr. Kling stated he didn't think the McKean Township Trustees were aware of the project.
- Trustee VanNess noted the open space funds cannot be used just to protect school district issues.
- Trustee Schott advised the Trustees are working from a list of possible properties and we have limited funds.

Mr. Kling stated he has until the end of the year to get something done. The Trustees explained the process takes a lot of time, but encouraged Mr. Kling to follow the process and could expedite it, but it couldn't be done by the end of the year. Trustee VanNess explained it is the Trustees decision on the price.

FO Miller made a suggestion to Mr. Kling could contact Pat Deering at Licking County Soil and Water who oversee the Farmland Preservation Program.

#### Correspondence Received or Sent

FO Miller reported:

- Correspondence had been forwarded to the Trustees, Superintendent Binckley and Chief Curtis.
- The LC Auditor's Office reminded the Township our cemetery levy which last collects in 2018 can be placed on the November 2017 ballot or twice in 2018. Trustee VanNess noted November is the best time for levy's as the expense of the election is shared by all issues.

#### Granville Township Road District

Superintendent Binckley reported the following:

- Took delivery and setup of brine tank and pump
- Salt Usage – crews were out 3 times and used about 62 tons of salt
- Attended LTAP safety training hosted by the LC Engineers Office at the County Garage
- Attended the Annual MS4 training at the County building
- In the process of putting up snow fence, posts are in and just have to finish putting up the fence

Superintendent Binckley asked for spending limits clarification. FO Miller suggested we open a purchase order for budgeted supplies (i.e. salt or stone), then Superintendent Binckley would not need to come to the Trustees for every load of salt or stone. Following discussion, the Trustees agreed.

#### Fairview Road Maintenance Agreement

Superintendent Binckley sent it to the Village Service Director, and APA Lecklider, but has not heard anything back.

#### Cemetery Department

Superintendent Binckley reported the following:

- Six funerals were held
- Eight graves were sold and five deeds need to be signed
- Cleaning up leaves continues
- Put out grave blankets and winter decorations
- Shut the water off to the Cemetery
- A retirement luncheon for Ralph "Buck" Meisenhelder was held Friday, December 12, and Buck's last day is next Friday December 23.

#### Parks/Granville Recreation District (GRD)/Bryn Du Commission

Superintendence Binkley reported the crew plowed out McPeek Lodge driveway and parking area as well as Spring Valley Park.

Trustee Bennett suggested the "wall" (fence) could come down at McPeek Lodge. Trustee Schott stated she would refer that information to the GRD.

Trustee Schott reported the GRD wanted to put up a gate at Spring Valley. Superintendent Binckley stated it was tried in the past, but folks just driven around the gate. Discussion followed. Trustee Schott will communicate to the GRD to try a gate at Spring Valley.

Village Council asked the Trustees to appoint a representative(s) to a new committee which will help resolve some issues between the GRD and the Bryn Du Commission. Trustee Schott commented she wanted to recuse herself from the committee to discuss GRD's proposal for using the Bryn Du Mansion property. Following discussion, it was decided Trustee VanNess and FO Miller would represent the Township on the committee.

### Zoning

Zoning Inspector and Compliance Officer Binckley reported:

- Issues 3 permits: 3117 Hankinson Rd. (dwelling)  
2350 W. Broadway (garage)  
121 Sulwen Ln. (dwelling)
- Reviewing plans for the Marathon Gas Station expansion
- Reviewing plans for solar arrays for Denison

### Zoning Commission

Trustee Schott commented the Zoning Commission met December 5, 2016 and discussed kennels. Discussion followed regarding kennels. Trustee VanNess commented he would make a visit to the resident on Burtridge regarding the barking dogs. Trustee Schott asked the Trustees to think about what issues the Zoning Commission should be considering for 2017.

Trustee Schott also report Commissioner Schaadt wanted to keep the same advertising schedule for 2017 meetings as 2016.

### Board of Zoning Appeals (BZA)

There was no report.

### Fire Department

Chief Curtis reported the following:

- 4% increase in runs to date from 2015.
- Interviews have been held for hiring new Fire Fighters
- The new Copiers were installed
- Had meetings with JVA
- Had meetings at Denison
- Chief Curtis asked the Trustees to accept the resignation of Erin Webb.

Trustee VanNess made a motion to accept the resignation of firefighter Erin Webb effective immediately. Trustee Schott seconded the motion and without further discussion, the motion passed by unanimous vote.

- Chief Curtis commented there have been more accidents at Thornwood Crossing since the interchange opened and that Newark and Granville share the calls for Thornwood Crossing.

- Chief Curtis reported the siren had been fixed.

Chief asked for three budget-approved purchases as follows:

- 1) \$7,000 for a radio upgrade mobile multi switcher:

Trustee Bennett made a motion to approve the amount not to exceed \$7,000 for the purchase of a radio upgrade mobile multi switcher for the Chief's vehicle. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- 2) \$12,000 for ballistic vests for fire fighters and medics.

Trustee Bennett made a motion to approve the expenditure of up to \$12,000 for the acquisition of 13 sets of ballistic vests. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- 3) \$17,000 for the 2016 Annual Physicals which will run over to 2017. Licking Memorial Health Systems will perform the physicals that NFPA regulations recommend.

Following discussion, Trustee Bennett made a motion to appropriate up to \$17,000 for performance of medical physical exams. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to approve up to \$5,000 to pay the Township's share of Joint Service Dept/Fire Department Phase 1 Services being completed by JBA Architects from the Fire Department Operational Fund (2191). Trustee Schott seconded the motion and the motion passed by unanimous vote.

#### Fire Department Insurance

FO Miller reported he, Chief Curtis and Trustee Bennett met with Brad Bush of Wichert Insurance and reviewed the Fire Departments Insurance policy. The total premium is \$24,166 which is less than a 2% price increase. FO Miller also asked the Trustees if they wish to waive the Terrorism Coverage.

Trustee VanNess made a motion to waive the \$825 terrorism coverage. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to approve up to \$24,166 for a renewal of fire station insurance. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

#### Land Management/Open Space

Trustee Schott had no report for Land Management.

Trustee VanNess stated the Open Space committee had met one week ago and had discussed some properties.

Trustee Bennett stated he would contact the Open Space Committee to request that, at the extent they could expedite Mr. Kling's request, to do so.

### Economic Development

Trustee Schott reported she:

- Attended the Economic Development Seminar hosted by Columbus 20/20 and has a scheduled lunch with Nate Strom of Grow Licking County.
- Attended the Elected Officials 101 Development Tools Seminar and heard presentations by officials from other surrounding locals.
- Received an overview from the Granville Chamber of Commerce on its views on development.
- Learned from Village Manager Pyles the development report from Alison Terry is almost ready.

### Elected Official Reports

#### Fiscal Officer Miller

FO Miller reported the following:

- November 29- attended the County Engineer's Meeting. The speed limit on Welsh Hills Road from Sharon Valley to the Village has been reduced to 45 MPH
- December 6- attended the required BWC safety training in Dublin.
- Listened to the State Auditor's webinar on Friday and learned he (FO Miller) needs to be certified to do Township investments (certification has been done)
- Paid commissioners for their meetings
- Deadline for open enrollment for medical coverage is coming up
- Deadline for flexible spending accounts is due by December 23
- Had a Workers Comp claim
- Signed the contract for the new copier
- Approval for chip and seal of the cemetery was approved for \$30,000. The bill was \$31,309.23.

Trustee Bennett made a motion to approve the supplemental expenditure of \$1309.23 for the purpose of chip and seal completion. Trustee Schott seconded the motion and the motion passed by unanimous vote.

FO Miller stated his Notary expires in February and needs to be renewed.

Trustee Schott made a motion to approve up to \$200 for FO Miller to renew his Notary certification. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee VanNess and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1177-2016	11/18/2016	11/15/2016	EP	Joseph C Asselin	\$1,004.68
1178-2016	11/18/2016	11/15/2016	EP	Susan A Bain	\$260.54
1179-2016	11/18/2016	11/15/2016	EP	Margaret H Barno	\$140.88
1180-2016	11/18/2016	11/15/2016	EP	Christopher M Bassetti	\$295.12
1181-2016	11/18/2016	11/15/2016	EP	Andrew R Baughman	\$2,318.42
1182-2016	11/18/2016	11/15/2016	EP	Brynn Kevin Bennett	\$1,552.05
1183-2016	11/18/2016	11/15/2016	EP	B. Travis Binckley	\$2,218.06
1184-2016	11/18/2016	11/15/2016	EP	Charles D. Borden	\$885.92
1185-2016	11/18/2016	11/15/2016	EP	Thomas A. Bowman	\$2,676.84
1186-2016	11/18/2016	11/15/2016	EP	Tyler J. Bryan	\$1,065.25
1187-2016	11/18/2016	11/15/2016	EP	Joshua M Butt	\$929.06
1188-2016	11/18/2016	11/15/2016	EP	Derwin R Clemens	\$1,605.82
1189-2016	11/18/2016	11/15/2016	EP	Gregory S. Coyle	\$121.46
1190-2016	11/18/2016	11/15/2016	EP	Casey R. Curtis	\$2,875.21
1191-2016	11/18/2016	11/15/2016	EP	Alexander J Daniels	\$139.52
1192-2016	11/18/2016	11/15/2016	EP	Kathryn M Darrah	\$141.18
1193-2016	11/18/2016	11/15/2016	EP	Troy A Elmore	\$273.16
1194-2016	11/18/2016	11/15/2016	EP	Bradley D Essick	\$1,711.75
1195-2016	11/18/2016	11/15/2016	EP	Teresa Ann Forson	\$263.66
1196-2016	11/18/2016	11/15/2016	EP	Adam C Gottfried	\$306.68
1197-2016	11/18/2016	11/15/2016	EP	John R Guegold	\$610.13
1198-2016	11/18/2016	11/15/2016	EP	Benjamin S. Hagstad	\$277.91
1199-2016	11/18/2016	11/15/2016	EP	Joshua B. Harrison	\$255.57
1200-2016	11/18/2016	11/15/2016	EP	Kevin M Henry	\$643.26
1201-2016	11/18/2016	11/15/2016	EP	Brianne M Hill	\$1,479.23
1202-2016	11/18/2016	11/15/2016	EP	Ryan P. Hussey	\$41.78
1203-2016	11/18/2016	11/15/2016	EP	Aaron C. Jones	\$131.30
1204-2016	11/18/2016	11/15/2016	EP	Brian P. Jones	\$275.36
1205-2016	11/18/2016	11/15/2016	EP	Andrew R Kuhnash	\$82.83
1206-2016	11/18/2016	11/15/2016	EP	Bradley A. Leckrone	\$21.14
1207-2016	11/18/2016	11/15/2016	EP	Terry L. Lynn Jr	\$639.59
1208-2016	11/18/2016	11/15/2016	EP	Alexander M Marcum	\$219.61
1209-2016	11/18/2016	11/15/2016	EP	Ralph R Meisenhelder	\$648.17
1210-2016	11/18/2016	11/15/2016	EP	Troy A Melick	\$353.75
1211-2016	11/18/2016	11/15/2016	EP	Jerry A Miller	\$1,435.06
1212-2016	11/18/2016	11/15/2016	EP	Christopher I Mize	\$152.19
1213-2016	11/18/2016	11/15/2016	EP	Jonathan P Nessel	\$238.79
1214-2016	11/18/2016	11/15/2016	EP	Maxwell F Newton	\$19.34
1215-2016	11/18/2016	11/15/2016	EP	Tyler S Poe	\$307.24
1216-2016	11/18/2016	11/15/2016	EP	Brandon T. Reece	\$1,775.47
1217-2016	11/18/2016	11/15/2016	EP	Andrew T. Saunders	\$2,171.92
1218-2016	11/18/2016	11/15/2016	EP	Melanie J Schott	\$1,087.01
1219-2016	11/18/2016	11/15/2016	EP	Douglas W. Smith	\$520.06
1220-2016	11/18/2016	11/15/2016	EP	Scott M Smith	\$681.20
1221-2016	11/18/2016	11/15/2016	EP	Daniel D VanNess	\$1,359.81
1222-2016	11/18/2016	11/15/2016	EP	Mason D Wilkins	\$661.89

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1224-2016	11/18/2016	11/15/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,622.56
1225-2016	11/18/2016	11/15/2016	EW	Ohio Public Employees Deferred Comp.	\$1,657.00
1226-2016	11/18/2016	11/15/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1227-2016	11/18/2016	11/15/2016	EW	Ohio Department of Taxation	\$2,293.44
1228-2016	11/18/2016	11/15/2016	EW	School District Income Tax	\$339.71
1229-2016	11/18/2016	11/15/2016	EW	Village of Granville - Income Tax Dept	\$1,200.17
1230-2016	11/28/2016	11/21/2016	CH	Medical Mutual of Ohio	\$15,938.16
1231-2016	11/28/2016	11/23/2016	EW	AFLAC	\$1,300.06
1232-2016	12/02/2016	11/29/2016	EP	Joseph C Asselin	\$1,004.68
1233-2016	12/02/2016	11/29/2016	EP	Susan A Bain	\$267.33
1234-2016	12/02/2016	11/29/2016	EP	Christopher M Bassetti	\$152.80
1235-2016	12/02/2016	11/29/2016	EP	Andrew R Baughman	\$2,614.14
1236-2016	12/02/2016	11/29/2016	EP	Prentice M Berry	\$382.48
1237-2016	12/02/2016	11/29/2016	EP	B. Travis Binckley	\$2,996.37
1238-2016	12/02/2016	11/29/2016	EP	Charles D. Borden	\$1,313.67
1239-2016	12/02/2016	11/29/2016	EP	Thomas A. Bowman	\$4,433.12
1240-2016	12/02/2016	11/29/2016	EP	Austin C Bragg	\$159.12
1241-2016	12/02/2016	11/29/2016	EP	Tyler J. Bryan	\$1,592.41
1242-2016	12/02/2016	11/29/2016	EP	Joshua M Butt	\$1,613.12
1243-2016	12/02/2016	11/29/2016	EP	Derwin R Clemens	\$1,886.28
1244-2016	12/02/2016	11/29/2016	EP	Kyle L Conaway	\$300.65
1245-2016	12/02/2016	11/29/2016	EP	Gregory S. Coyle	\$274.11
1246-2016	12/02/2016	11/29/2016	EP	Casey R. Curtis	\$4,090.48
1247-2016	12/02/2016	11/29/2016	EP	Alexander J Daniels	\$278.37
1248-2016	12/02/2016	11/29/2016	EP	Kathryn M Darrah	\$14.90
1249-2016	12/02/2016	11/29/2016	EP	Paul J. DuBeck III	\$114.11
1250-2016	12/02/2016	11/29/2016	EP	C. Michael Duncan	\$273.76
1251-2016	12/02/2016	11/29/2016	EP	Troy A Elmore	\$273.16
1252-2016	12/02/2016	11/29/2016	EP	Bradley D Essick	\$1,929.72
1253-2016	12/02/2016	11/29/2016	EP	Teresa Ann Forson	\$121.59
1254-2016	12/02/2016	11/29/2016	EP	Adam C Gottfried	\$153.75
1255-2016	12/02/2016	11/29/2016	EP	John R Guegold	\$1,317.18
1256-2016	12/02/2016	11/29/2016	EP	Benjamin S. Hagstad	\$277.91
1257-2016	12/02/2016	11/29/2016	EP	Joshua B. Harrison	\$402.05
1258-2016	12/02/2016	11/29/2016	EP	Kevin M Henry	\$1,212.44
1259-2016	12/02/2016	11/29/2016	EP	Brianne M Hill	\$2,760.29
1260-2016	12/02/2016	11/29/2016	EP	Ryan P. Hussey	\$32.18
1261-2016	12/02/2016	11/29/2016	EP	Aaron C. Jones	\$616.04
1262-2016	12/02/2016	11/29/2016	EP	Andrew R Kuhnash	\$4.91
1263-2016	12/02/2016	11/29/2016	EP	Bradley A. Leckrone	\$623.12
1264-2016	12/02/2016	11/29/2016	EP	Terry L. Lynn Jr	\$398.48
1265-2016	12/02/2016	11/29/2016	EP	Alexander M Marcum	\$258.96
1266-2016	12/02/2016	11/29/2016	EP	Ralph R Meisenhelder	\$648.17
1267-2016	12/02/2016	11/29/2016	EP	Troy A Melick	\$374.47
1268-2016	12/02/2016	11/29/2016	EP	Daniel J Mercer	\$268.75
1269-2016	12/02/2016	11/29/2016	EP	Jonathan P Nessel	\$181.68

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1270-2016	12/02/2016	11/29/2016	EP	Maxwell F Newton	\$375.12
1271-2016	12/02/2016	11/29/2016	EP	Robert M. Otter	\$29.97
1272-2016	12/02/2016	11/29/2016	EP	Tyler S Poe	\$294.51
1273-2016	12/02/2016	11/29/2016	EP	Brandon T. Reece	\$3,086.70
1274-2016	12/02/2016	11/29/2016	EP	Andrew T. Saunders	\$2,614.51
1275-2016	12/02/2016	11/29/2016	EP	Douglas W. Smith	\$386.59
1276-2016	12/02/2016	11/29/2016	EP	Scott M Smith	\$433.84
1277-2016	12/02/2016	11/29/2016	EP	Mason D Wilkins	\$785.38
1279-2016	12/02/2016	11/29/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$11,418.28
1280-2016	12/02/2016	11/29/2016	EW	Ohio Public Employees Deferred Comp.	\$1,657.00
1281-2016	12/02/2016	11/29/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1282-2016	12/02/2016	11/29/2016	EW	Park National Bank - for OPERS ACH Dr	\$6,712.62
1283-2016	12/02/2016	11/30/2016	EW	Park National Bank - OP&FPP	\$25,643.97
1284-2016	12/05/2016	12/05/2016	CH	Certified Oil Company	\$1,818.58
1285-2016	11/30/2016	12/06/2016	CH	Windstream	\$411.38
1286-2016	11/30/2016	12/06/2016	CH	American Electric Power	\$1,065.38
1287-2016	11/30/2016	12/06/2016	CH	Columbia Gas - Utility Payments	\$272.46
1288-2016	11/30/2016	12/06/2016	CH	Village of Granville	\$299.25
1289-2016	11/16/2016	12/06/2016	CH	Medicare	\$554.00
478	09/08/2016	08/30/2016	PR	Emily N Appelt	\$30.35
478	12/06/2016	12/05/2016	PR	Emily N Appelt	-\$30.35
522	10/11/2016	10/10/2016	AW	Joseph Asselin	\$75.00
522	12/06/2016	12/05/2016	AW	Joseph Asselin	-\$75.00
586	11/22/2016	11/21/2016	AW	Barbara Spring Houk	\$500.00
587	11/22/2016	11/21/2016	AW	Angeletti Overhead Door Co	\$235.00
588	11/22/2016	11/21/2016	AW	Bound Tree Medical LLC	\$906.71
589	11/22/2016	11/21/2016	AW	CVS Pharmacy	\$102.99
590	11/22/2016	11/21/2016	AW	Granville Lumber	\$174.90
591	11/22/2016	11/21/2016	AW	Jae's Towing & Recovery	\$3,205.56
592	11/22/2016	11/21/2016	AW	KE-WA-PA Inc.	\$326.86
593	11/22/2016	11/21/2016	AW	MT Business Technologies Inc	\$53.08
594	11/22/2016	11/21/2016	AW	Newark Fire Extinguisher Inc	\$202.00
595	11/22/2016	11/21/2016	AW	Newspaper Network of Central Ohio	\$42.60
596	11/22/2016	11/21/2016	AW	Ohio Public Entity Consortium	\$1,674.55
597	11/22/2016	11/21/2016	AW	Paumier Medical Management Group Inc	\$2,153.31
598	11/22/2016	11/21/2016	AW	Physio-Control Inc	\$5,005.20
599	11/22/2016	11/21/2016	AW	Pinkerton Real Estate Services	\$71.50
600	11/22/2016	11/21/2016	AW	Ross' Granville Market	\$164.53
601	11/22/2016	11/21/2016	AW	Scioto Materials LLC	\$225.63
602	11/22/2016	11/21/2016	AW	Shelly Company	\$384,162.55
603	11/22/2016	11/21/2016	AW	Smith Springs Inc	\$417.19
604	11/22/2016	11/21/2016	AW	Treasurer State of Ohio	\$1,080.00
605	11/22/2016	11/21/2016	AW	United Aggregates Inc	\$682.00
606	11/22/2016	11/21/2016	AW	Vince Catalogna	\$1,392.00
607	11/22/2016	11/21/2016	AW	Washington Auto Parts Inc	\$27.82
608	11/22/2016	11/21/2016	AW	Wichert Insurance	\$6,521.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
609	11/22/2016	11/21/2016	AW	Wright Brothers Power, LLC	\$1,044.85
610	12/06/2016	12/05/2016	PR	Emily N Appelt	\$30.35
611	12/06/2016	12/05/2016	AW	Joseph Asselin	\$75.00
612	12/06/2016	12/05/2016	AW	Ashcraft Machine & Supply Inc	\$21.22
613	12/06/2016	12/05/2016	AW	Cardmember Service	\$2,694.31
614	12/06/2016	12/05/2016	AW	CVS Pharmacy	\$14.68
615	12/06/2016	12/05/2016	AW	Dish Network	\$37.24
616	12/06/2016	12/05/2016	AW	EMSAR Columbus	\$259.36
617	12/06/2016	12/05/2016	AW	Finley Fire Equipment Co., Inc.	\$1,066.45
618	12/06/2016	12/05/2016	AW	Fire House	\$312.30
619	12/06/2016	12/05/2016	AW	Granville Lumber	\$64.60
620	12/06/2016	12/05/2016	AW	Granville Milling Company	\$39.00
621	12/06/2016	12/05/2016	AW	Howell Rescue Systems	\$780.00
622	12/06/2016	12/05/2016	AW	I/O Solutions	\$752.00
623	12/06/2016	12/05/2016	AW	Janet L. Packard	\$50.00
624	12/06/2016	12/05/2016	AW	M & H Screen Printing	\$1,492.75
625	12/06/2016	12/05/2016	AW	MT Business Technologies Inc	\$58.66
626	12/06/2016	12/05/2016	AW	MT Business Technologies Inc	\$53.08
627	12/06/2016	12/05/2016	AW	Newark Winnelson	\$36.00
628	12/06/2016	12/05/2016	AW	Newspaper Network of Central Ohio	\$107.52
629	12/06/2016	12/05/2016	AW	Ohio Health/Behavior Health	\$168.00
630	12/06/2016	12/05/2016	AW	Ohio Public Entity Consortium	\$81.00
631	12/06/2016	12/05/2016	AW	Pin 3 LLC	\$1,599.00
632	12/06/2016	12/05/2016	AW	Time Warner	\$120.00
633	12/06/2016	12/05/2016	AW	Tracy Flanagan	\$915.00
634	12/06/2016	12/05/2016	AW	Verizon Wireless	\$321.26
635	12/06/2016	12/05/2016	AW	Washington Auto Parts Inc	\$842.35
636	12/06/2016	12/05/2016	AW	Wright Brothers Power, LLC	\$121.68
637	12/14/2016	12/13/2016	AW	Judy Preston	\$245.00
638	12/14/2016	12/13/2016	AW	Steven Brown	\$210.00
639	12/14/2016	12/13/2016	AW	Vince Paumier	\$210.00
640	12/14/2016	12/13/2016	AW	Rob Schaad	\$245.00
641	12/14/2016	12/13/2016	AW	Susan Walker	\$175.00
642	12/14/2016	12/13/2016	AW	Jonathan Downes	\$105.00
643	12/14/2016	12/13/2016	AW	John Gordon	\$105.00
644	12/14/2016	12/13/2016	AW	Leonard Hubert	\$105.00
645	12/14/2016	12/13/2016	AW	Stacy R. Engle	\$105.00
646	12/14/2016	12/13/2016	AW	Andrew King	\$70.00
647	12/14/2016	12/13/2016	AW	William Brady	\$35.00
648	12/14/2016	12/13/2016	AW	Melanie Schott	\$65.07
649	12/14/2016	12/13/2016	AW	Bound Tree Medical LLC	\$678.10
650	12/14/2016	12/13/2016	AW	Cintas Corporation	\$770.55
651	12/14/2016	12/13/2016	AW	Generator Systems Inc	\$461.00
652	12/14/2016	12/13/2016	AW	Granville Lumber	\$70.65
653	12/14/2016	12/13/2016	AW	MISTRAS Group Inc f/k/a Conam Testing	\$1,395.20
654	12/14/2016	12/13/2016	AW	Ohio Health/Behavior Health	\$168.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
655	12/14/2016	12/13/2016	AW	Paumier Medical Management Group Inc	\$2,525.60
656	12/14/2016	12/13/2016	AW	Pinkerton Real Estate Services	\$71.50
657	12/14/2016	12/13/2016	AW	Ross' Granville Market	\$5.92
658	12/14/2016	12/13/2016	AW	Treasurer State of Ohio	\$1,074.00
659	12/14/2016	12/13/2016	AW	Washington Auto Parts Inc	\$219.63
660	12/14/2016	12/13/2016	AW	Wince Welding Supply Inc.	\$96.35
661	12/14/2016	12/13/2016	AW	Wright Brothers Power, LLC	\$206.08

I hereby certify the funds were on hand or in process of collection and property appropriate for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

#### Trustee Schott

Trustee Schott reported the following:

- Attended the Joint Communications Meeting and asked Village Manager Pyles to share the Village's website builder with her and to share any development in the Village with her.
- Signed a lease for the Fire Department with the Village
- Met with Jerry Legos, the owner of the Granville Business Park, to discuss a potential business opportunity on his property.

#### Trustee Bennett

Trustee Bennett reported the following:

- Architecture firm doing joint facility site plan requested an extension to December 23
- Chief Curtis is a part of the selection process of the architectural firm.
- Trustee Bennett and Chief Curtis went to ODOT District 5 to discuss the possible donation from ODOT for 21 acres along 161/16 for open space and was told a formal request would need to be made.

Trustee Schott made a motion to authorize Trustee Bennett to move forward to try to acquire 21 acres from ODOT. Trustee VanNess seconded the motion. FO Miller asked how the taxes would work with the state of Ohio. Trustee Bennett stated to make the application and ask questions and then determine if we want to follow through. After no further discussion, the motion passed by unanimous vote.

- Attended a meeting regarding the potential moving of the Fire Station location with the Village Manager Pyles, Service Director Hopkins, Acting Village Planner Deb Walker, and Chief Curtis, regarding traffic control. Trustee Bennett stated the topic was widening the SR 37 Bridge to four lanes in 2020, which would be a two-year project.

#### Trustee VanNess

Trustee VanNess reported the following:

- November 29- attended the County Engineer's Meeting and reported dead ash trees and mowing noxious weeds were not discussed at the meeting and also the County receives federal dollars for doing bridge work.

- Trustee VanNess reported he talked to Jerry Legos regarding space available (120,000 square feet at \$2.00 per square foot) at the business park and took a tour of the building. Mr. Legos asked Trustee VanNess if the Township would consider using the building for raising cannabis. Trustee VanNess asked Mr. Legos if cannabis would bring extra funding to the Township, and Mr. Legos replied “probably not.”

Trustee Schott stated she had also talked to Mr. Legos regarding cannabis and did not find any added value to the Township financially. Trustee Bennett commented that he thought Mr. Legos deserved the courtesy of a letter to let him know the Township is not interested in pursuing an application for cannabis.

### Old Business

#### 2017 Board Appointments

Trustee Schott made a motion to re-appoint 2016 Board members, whose terms have expired, except for alternates to Zoning Appeals Board and the Volunteer Dependency Board. Trustee Bennett seconded the motion and the motion passed by unanimous vote. Chief Curtis will find appointees to the Volunteer Dependency Board.

### 2017 Board Appointments

<u>Zoning Inspector (1 yr. term)</u>	Expires 12/31	
Travis Binckley	2017	12-14-2016 minutes
<u>Zoning Commission (5 yr. term)</u>		
Steve Brown	2017	12-12-2012 minutes
Rob Schaadt	2018	12-19-2013 minutes
Susan Walker	2019	01-14-2015 minutes
Judy Preston	2020	10-14-2015 minutes
Vince Paumier	2021	12-14-2016 minutes
Alternative (one year term):		
Tara Parsley	2017	12-14-2016 minutes
Keith Lonzo	2017	12-14-2016 minutes
<u>Zoning Appeals Board (5 yr. term)</u>		
John Gordon	2017	12-12-2012 minutes
Jonathan Downes	2018	12-11-2013 minutes
Stacy Engle	2019	11-26-2014 minutes
Andrew King	2020	12-09-2015 minutes
Leonard Hubert	2021	12-14-2016 minutes
Alternatives (one year term):		
Andy Crawford	2016	12-14-2016 minutes
Bill Brady	2016	12-14-2016 minutes
<u>Land Management (3 yr term)</u>		
Mickey Smith	2017	11-26-2014 minutes
Andy McCall	2017	11-26-2014 minutes
Greg Dixon	2018	10-14-2015 minutes
Lynn Connelly	2018	10-14-2015 minutes
Craig Connelly	2018	10-14-2015 minutes
Judy Preston	2019	12-14-2016 minutes

Emily McCall	2019	12-14-2016 minutes
Dick Kinsley	2019	12-14-2016 minutes
<u>Open Space Committee (3 yr term)</u>		
Dan Finkelman	2016	12-11-2013 Village Rep
Leonard Hubert	2017	11-26-2014 minutes
Vince Paumier	2017	11-26-2014 minutes
Jeff Brown	2017	11-26-2014 minutes
Bill Wernet	2018	10-14-2015 minutes
Doug Wagner	2019	12-14-2016 minutes
<u>Licking County Tax Incentive Council:</u>		
Leonard Hubert	2016	12-14-2016 minutes
<u>Recreation District (3 yr term):</u>		
Hugh Masterson	2-28-2017	2-26-2014 minutes
<u>Bryn Du Committee ( 3 yr term):</u>		
Laurence Bicking	4-30-2018	
Candi Moore	4-30-2018	
<u>Granville Foundation (3 yr term):</u>		
Jerry Miller	2019	12-14-2016 minutes
<u>Granville Arts Council (1 yr term):</u>		
Mickey Smith	2017	12-14-2016 minutes
<u>Volunteer Dependency Bd (1 yr term):</u>		
Janet Curtis	2015	1-14-2015 minutes
Gary Hamilton	2015	1-14-2015 minutes

#### Watts Farming Lease Agreement

Trustee Bennett commented he created a clause in the Township lease to allow the Township to terminate the lease with a 60 days' notice.

Trustee Schott made a motion to renew the 3-year lease, as revised, with Phil Watts for 1554 Columbus Road with the same amount of financial compensation as the previous lease. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee Van Ness made a motion to execute the documents to renew a 3-year lease, as revised, for the Burg Street property (127 acres), with provisions unchanged, with the same amount of financial compensation as the previous lease, and a 3-year lease, as revised, with provisions unchanged, with the same amount of financial compensation as the previous lease, for the River Road property (just shy of 10 acres). Trustee Schott seconded the motion and the motion passed by unanimous vote.

#### New Business

##### Resolution for the Retirement of Ralph Meisenhelder

Trustee Schott made a motion to create and sign a resolution of congratulations to Ralph "Buck" Meisenhelder, to be presented to him on December 16, 2016. Trustee VanNess seconded the motion and the motion passed by unanimous vote.



Resolution Honoring  
Ralph "Buck" Meisenhelder  
On His Retirement

WHEREAS, Ralph "Buck" Meisenhelder has served as an employee of the Granville Township Cemetery Department for seventeen years; and

WHEREAS, Buck Meisenhelder has been instrumental in providing a service to Granville Township with ingenuity and persistence to the duties and responsibilities given to him, fulfilling them with accuracy, and competency, and;

WHEREAS, Buck Meisenhelder has been and continues to be a good friend to Granville Township and has set an example of dedication and loyalty to principle which has been an inspiration to his fellow employees;

NOW, THEREFORE, BE IT RESOLVED that:

On behalf of the citizens of the community of Granville, the Granville Township Officials and personnel wish to recognize and congratulate Buck Meisenhelder for his service and extend well wishes to him upon his retirement on December 31, 2016,

NOW THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution of Recognition be provided to Mr. Meisenhelder, as well as being recorded in the December 14, 2016 minutes of the Board of Granville Township Trustees.

\_\_\_\_\_  
Dan VanNess, Trustee Vice-Chair

\_\_\_\_\_  
Melanie J. Schott, Trustee Chair

\_\_\_\_\_  
B. Kevin Bennett, Trustee

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

2017 Temporary Appropriations

FO Miller stated he distributed to the Trustees a proposed temporary budget and explained he took 50 % of the original appropriations from 2016 and put in each of the line items with the additions of:

- Property tax
- Workers compensation
- Reverse 911
- Fire Department insurance policy
- Green Space election expense

Trustee VanNess made a motion to approve the temporary budget as prepared by FO Miller. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

## 2016 Temporary Budget with Updated Acct Codes

<b>GENERAL FUND – 1000</b>	
Total 1000-110-100's – Salaries	27,500.00
Total 1000-110-200's - Employee Fringe Benefits	28,531.77
Total 1000-110-300's - Purchased Services	23,306.00
Total 1000-110-400's - Supplies and Materials	1,050.00
Total 1000-110-500's - Other	3,350.00
Total 1000-130-100's - Salaries	7,250.00
Total 1000-130-200's - Employee Fringe Benefits	1,420.13
Total 1000-130-500's - Other	2,000.00
Total 1000-Other-300's - Purchased Services	18,029.00
Total 1000-610-500's - Other	0.00
Total 1000-760-700's - Capital Outlay	0.00
Total 1000-900's - Other Financial	10,000.00
Carryover	250,000.00
<b>GENERAL TOTAL</b>	<b>372,436.90</b>
<b>MOTOR VEHICLE LICENSE (MVL) - 2011</b>	
Opera Supplies	5,000.00
Carryover	5,000.00
<b>MVL TOTAL</b>	<b>10,000.00</b>
<b>GASOLINE TAX – 2021</b>	
Contracts/Paving	10,000.00
Carryover	10,000.00
<b>Gas Tax – TOTAL</b>	<b>20,000.00</b>
<b>ROAD DISTRICT - 2141</b>	
Total 2141-110-100's - Salaries	7,500.00
Total 2141-110-200's - Employee Fringe Benefits	8,660.00
Total 2141-330-100's - Salaries	101,500.00

Total 2141-330-200's - Employee Fringe Benefits	44,650.00
Total 2141-330-300's - Purchased Services	164,901.00
Total 2141-330-400's - Supplies and Materials	50,825.00
Total 2141-330-500's - Other	2,250.00
Total 2141-760-700's - Capital Outlay	35,250.00
Contingency	40,000.00
Carryover	250,000.00
Road District – TOTAL	750,536.00
<b>CEMETERY FUND - 2041</b>	
Total 2041-110-100's – Salaries	3,300.00
Total 2041-110-200's - Employee Fringe Benefits	1,259.85
Total 2041-410-100's - Salaries	31,350.00
Total 2041-410-200's - Employee Fringe Benefits	19,818.58
Total 2041-410-300's - Purchased Services	8,984.50
Total 2041-410-400's - Supplies and Materials	5,350.00
Total 2041-410-500's - Other	3,000.00
Total 2041-760-700's - Capital Outlay	19,000.00
C/O for Land for new cemetery	157,100.00
Carryover	150,000.00
Contingency	10,000.00
Cemetery – TOTAL	409,162.93
<b>FIRE – Operations - 2191</b>	
2191-110-100's - Salaries	10,000.00
2191-110-200's - Employee Fringe Benefits	6,645.00
2191-110-300's - Purchased Services	22,850.00
2191-220-100's - Salaries	545,051.50
2191-220-200's - Employee Fringe Benefits	231,205.61
2191-220-300's - Purchased Services	127,960.00
2191-220-400's - Supplies and Materials	37,350.00
2191-220-500's - Other	3,750.00
2191-760-300's - Purchased Services	5,000.00
2191-220-700's - Capital Outlay	31,250.00
Contingency	25,000.00
Carryover	100,000.00
Fire Operations - TOTAL	1,146,062.11
<b>OPERA HOUSE FUND 2193</b>	
Carryover	50,000.00
Opera House – TOTAL	50,000.00
<b>GREEN SPACE – PRESERV LEVY - 2195</b>	
Total 2195-110-100's - Salaries	7,250.00

Total 2195-110-200's - Employee Fringe Benefits	2,138.00
Total 2195-110-300's - Purchased Services	30,787.50
Total 2195-110-400's - Supplies and Materials	0.00
Total 2195-110-500's - Other	2,500.00
Total 2195-760-700's - Capital Outlay	500,000.00
Total 800 Dept. Services	0.00
Carryover	1,250,000.00
Open Space - TOTAL	1,792,675.50

### 2017 Pay Schedules

FO Miller reported past increases had been 2%.

Trustee Schott made a motion to make a 2% increase to the 2017 pay schedule. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

### End of Year Items

Trustee Schott made a motion to approve 2017 mileage reimbursement at the federal rate.

Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee VanNess made a motion to pay association dues for 2017.

Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Schott made a motion to make the 2017 Township Trustee meeting schedule the second and fourth Wednesdays at 7 PM at the Township Service Complex. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee VanNess made a motion to pay up to \$1500 for MS4 dues. Trustee Schott seconded the motion and the motion passed by unanimous vote.

### Executive Session

At 9:25 PM, Trustee Bennett made a motion to move into Executive Session pursuant to 121.22 (G) (1) to discuss a personnel issue and/or 121.22 (G) (2) to discuss a potential property purchase. Trustee Schott seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:

Trustee Schott- yes

Trustee Bennett- yes

Trustee VanNess- yes

At 10:00 PM the Trustees returned to regular session.

Trustee Bennett made a motion to hire a full time firefighter as discussed in executive session and to have the Chief offer the position to the individual recommended by the interview committee. Additionally to authorize Chief Curtis to promote to Lieutenant the candidate the selection committee recommends, with both being effective in early January. Trustee Schott seconded the motion and without further discussion, the motion passed by unanimous vote.

With no further action, Trustee Schott made a motion to adjourn the meeting at 10:01 PM. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Calendar Reminder

- The next regular Board meeting is scheduled for January 11, 2017, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.