

**Granville Township**  
Minutes of Regular Meeting, January 11, 2017

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno  
Department Head: Chief Casey Curtis and Superintendent Travis Binckley  
Guests: Craig McDonald, Granville Sentinel  
Family, friends and Fire Department Staff to observe the Swearing in Ceremony

Fiscal Officer Miller called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Fire Department Swearing in of Ryan Hussey and Lt. Andy Saunders

Fiscal Officer Miller called on Fire Chief Curtis to begin the swearing in ceremony of Ryan Hussey and Lt. Andy Saunders. Chief Curtis called Firefighter/EMT Ryan Hussey to the front and presented background history of Ryan Hussey. Trustee Bennett swore in Firefighter/EMT Ryan Hussey.

Chief Curtis called Firefighter/EMT Lt. Andy Saunders to the front and presented background history on Lt. Andy Saunders. Trustee Bennett swore in Lt. Andy Saunders.

Family, friends and staff were invited back to the Fire Station for refreshments.

Agenda Approval

Trustee Bennett made a motion to approve the agenda with the exception of moving Chief Curtis's report to immediately follow Public Comment. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Election of Board Chair and Board Vice Chair

Trustee Bennett made a motion to nominate Trustee Schott as Board Chair. Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

Trustee Schott made a motion to nominate Trustee VanNess as Vice Chair. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

Approval of Meeting Minutes

Fiscal Officer Miller stated Trustee VanNess had requested a change of the bullets for clarification on the Zoning Inspector's report and he made the requested change. Trustee VanNess made a motion to approve the December 14, 2016, minutes with the modification. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no Public Comment.

## Fire Department

Chief Curtis reported the following:

- Emergency Response Activity
  - Final CY 2016 run totaled 2025, which is about a 7% increase over CY 2015 (1898).
  - 2017 YTD runs total 39.
- Meetings and Events
  - Attending Fire Officer III and IV this week and will continue through March.
  - Met with Village Manager Pyles and JBA to follow up on site review.
  - Preparing for 2017 budget and projects
- Grants - Working on finishing up the 2016 grants process. (EMS, State Fire Marshall, etc.). Chief asked for Trustee support to submit a 2017 Federal SAFER Grant.

After discussion on the SAFER Grant, Trustee Schott made a motion to approve Chief Curtis to apply for the 2017 SAFER Grant. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- The UTV is at the welding shop and should be finished this week. Chief Curtis is looking at having the presentation for the UTV at next week's Kiwanis meeting.
- Staff- Chief Curtis asked the Trustees to vote on three new volunteer employees, Nick Willeke, Elana Schlansky (DU student) and Katherine Lindsay (DU student).

Trustee Bennett made a motion to accept the nominations of the three individuals as new volunteers to the GTFD. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- Chief asked the Trustees to allow moving FF/EMT Alex Marcum from Paid on Call (POC) to Intermittent status.

Trustee Bennett made a motion to approve moving Alex Marcum from POC to Intermittent status. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Education- Chief Curtis stated he is preparing to send two volunteers to C-TEC for EMT basic training this spring.
- FO Miller asked Chief Curtis about the two appointees to the Volunteer Dependency Board. Chief Curtis recommended Janet Curtis and Lynne Kishler as the two Township Trustees appointees (Trustees approved later in the meeting).
- FO Miller clarified the hourly wage structure used for the volunteer program which was established in August 2016. Rates are based upon the individuals' qualification level.
  - No pay
  - Minimum wage (\$8.15)
  - \$11.00 per hour
  - Intermittent rate (\$14.47).

Chief Curtis left the Trustees meeting to attend the reception at the Fire Station.

Correspondence Received or Sent

FO Miller reported:

- Received the CAUV renewals from County Auditor Mike Smith.
- A questionnaire was received from Coshocton, Fairfield, Licking, Perry County Solid Waste District with questions regarding how many tons of recycling materials are collected. FO Miller reported he has reached out to Local Waste Services (Eric DeHays) to obtain the numbers, and then will complete the questionnaire.
- Received notice of the Ohio Safety Expo scheduled for March 8-10, 2017.

Organizational Items2017 Trustee Areas of Responsibility

The Trustees discussed the areas of responsibility appointments.

<b>Trustee Areas of Responsibility</b>	<b>Trustee Assignment Effective 1-11-2017</b>
Bryn Du Commission	Melanie Schott
Cemetery	Dan VanNess
Community Joint Committee (Twp, Vill, SD, Denison, Cham. of Comm. & GRD)	Melanie Schott
County Health Advisory Council	Kevin Bennett
Denison University	Kevin Bennett
Economic Development	All Trustee
Fire Department	Kevin Bennett
Granville Foundation	Jerry Miller
Granville Recreation District	Melanie Schott
Land Management Committee	Melanie Schott
MS4	Dan VanNess
Open Space Committee	Dan VanNess
Roads	Dan VanNess
School district relations	Melanie Schott
Township Records Commission	Bd Chairperson + FO
Trash Hauling Program	Dan VanNess
Union Cemetery Board	Kevin Bennett
Zoning	Melanie Schott
Electrical Aggregation	Kevin Bennett
<b>Ex-Officio Appointments</b>	
Newark Granville Community Authority	Melanie Schott

Trustee VanNess made a motion to accept the 2017 Trustee assignments. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

2017 Board Appointments

Trustee Schott made a motion to reappoint Keith Lonzo as alternate on the zoning commission, and to appoint Lynne Kishler and Janet Curtis to the Volunteer Dependency Board. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

Trustee VanNess made a motion to accept Dan Finkleman as the Village's appointee to the Township Open Space Committee. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

#### Granville Township Road District

Superintendent Binckley reported the following:

- Salt Usage- crews have been out nine times this winter and used about 200 tons of salt
- During the last two weeks the crews have been in the process of putting up the road signs that were received from the Licking County Safety Grant
- Truck number 43 is at Ace Truck and Equipment having the approved new stainless bed installed and it should be finished next week.
- Working on the annual culvert inspections reports that need to be turned into the County Engineers in January, as well as the equipment inventory list
- The road maintenance agreement for Fairview Road and Denison Drive has been turned in to the Village. The Village Law Director is currently reviewing.

FO Miller reported he received the commercial fleet insurance renewal quote from Erie Insurance which covers the roads and cemetery vehicles. The quote was forwarded to Superintendent Binckley and the Trustees. The policy brokered by Brian Newkirk with MCS Insurance. The renewal quote is \$6579 (\$6398 last year). Superintendent Binckley stated he reviewed the policy and supports its renewal.

Trustee VanNess made a motion to approve updating the premium for the 2017 insurance policy. Trustee Schott seconded the motion and the motion passed by unanimous vote.

FO Miller reported there could be a terrorism rider on the insurance policy and asked the Trustees if they wanted to waive the coverage.

Trustee VanNess made a motion to not accept a terrorism rider if it was needed. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- Next week tree trimming will be done
- The Road Department is looking to liquidate two spreaders and a plow on govdeals.com. However, McKean Township needs a salt spreader. After discussing with Trustee VanNess, a price of \$800 was reached. With approval by the Trustees, Superintendent Binckley stated he would like to have permission to sell the spreader to McKean Township for \$800.

Trustee VanNess made a motion to liquidate the spreader to McKean Township, at a price of \$800. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

#### Cemetery Department

Superintendent Binckley reported the following:

- One funeral has been held
- Superintendent Binckley stated he would like the Trustees' permission to advertise the vacant full-time position created by the retirement of Ralph Meisenhelder. Superintendent Binckley stated he would like to cross-train a new employee to do more than cemetery work.

Following discussion, Trustee Bennett made a motion to authorize Superintendent Binckley to proceed with creating a job description and to take the appropriate action to advertise for the position. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

#### Parks/Granville Recreation District (GRD)/Bryn Du Commission

Trustee VanNess stated he and FO Miller were at a meeting with the Village Mayor and Manager to get an understanding of what is expected of them on the Bryn Du/GRD Committee.

FO Miller stated he received an estimate to complete an inspection of the Raccoon Valley Park Bridge. After a period of discussion, the Trustees agreed an inspection was not needed at this time, due to the newness of the bridge. Trustee Schott asked the estimated be included in the minutes for future Trustees reference.



### RACCOON VALLEY PARK BRIDGE

## **Scope of Services & Price Proposal**

#### **Given Information**

- ◆ The structure which was completed in 2015, is located in Licking Township and provides a connection from the T.J. Evans Trail and the Raccoon Valley Sports Complex.
- ◆ The structure is a 2 span prefabricated steel truss on reinforced concrete substructure on CIP concrete piles with spans of 135' and 135' and a 12' traveling width.
- ◆ Design loading is pedestrian use and HS15-44 vehicle.
- ◆ The Granville Township Trustees are
- ◆ purposes.

#### **Task 1 Base Report \$1,500**

- ◆ ADR will perform the following:
  - ◆ Gather information as available including construction plans, shop drawings, other working drawings, pictures, and related as-built information for future use on this and other matters that may involve this bridge.
  - ◆ Prepare an ODOT BR-191 (Bridge Inventory) form for current and future use.

#### **Task 2 Initial Inspection \$1,200**

- ◆ ADR will perform the following:
  - ◆ Perform a full field inspection of the structure and adjacent site.
  - ◆ This visual inspection will review the integrity of the superstructure, substructure, erosion control and scour protection, approaches, etc leading to a detailed condition rating of the structure.
  - ◆ Prepare an ODOT BR-86 (Bridge Field Inspection) form
  - ◆ Update the Base Report and recommend any maintenance or rehabilitation measures.

#### **Task 3 Annual or Biannual Inspection \$800**

- ◆ ADR will perform the following:
  - ◆ Perform a full field inspection of the structure and adjacent site.
  - ◆ This visual inspection will review the integrity of the superstructure, substructure, erosion control and scour protection, approaches, etc leading to a detailed condition rating of the structure.
  - ◆ Prepare an ODOT BR-86 (Bridge Field Inspection) form
  - ◆ Update the Base Report and recommend any maintenance or rehabilitation measures.

### Land Management/Open Space

Trustee Bennett stated the Open Space Committee discussed Mr. Kling's request from the December 14, 2016 meeting. (See minutes of December 14, 2016). Trustee Bennett stated the Open Space Committee would reply to the Trustees regarding the Kling matter very soon.

### Zoning

Zoning Inspector and Compliance Officer Binckley reported:

- Issued one permit for the Marathon Oil sign.
- Marathon Oil might put in an application for a Conditional Use Permit to the BZA.

Trustee Bennett commented Chris Hill, from the Licking County Health Department, has concerns about the proposed septic system at the Marathon station.

Trustee Bennett also noted he reached out to the Marathon Oil, St. Louis office to make them aware of the potential upcoming (2020) bridge replacement project.

Trustee Schott and Zoning Inspector Binckley asked Zoning Recording Secretary Barno to make sure they were included on email distribution for Zoning Commission and BZA meetings.

### Zoning Commission and Board of Zoning Appeals (BZA)

No reports.

### Economic Development

Trustee Schott reported she:

- The committee is trying to set a meeting time.
- Discussed with Mayor Hartfield the role the Economic Committee should take.
- Alison Terry's report has not been discussed.

### Elected Official Reports

#### Fiscal Officer Miller

FO Miller reported the following:

- This Saturday is a meeting for Licking County Township Association elected officials.
- Signed up the Township Officials for the Ohio Township Association Convention to be held January 25 through 28, 2017 at the Columbus Convention Center.
- Closed out the Township Financial books for CY 2016 and the UAN system was rolled over to 2017. Part of the process is for the County Budget Commission to provide a Certificate of Estimate Resources based upon the Township's year end fund balances and expected revenues in 2017. FO Miller presented the Certificate and asked the Trustees to accept it.

Trustee Schott made a motion to accept the Certificate of Estimate Resources as prepared by the Licking County Budget Commission. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

- The date for the annual Budget Meeting will be set at the next Trustee meeting.
- Dental insurance rates went up by a few cents at the start of the year.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1290-2016	12/16/2016	12/13/2016	EP	Joseph C Asselin	\$1,003.35
1291-2016	12/16/2016	12/13/2016	EP	Susan A Bain	\$270.73
1292-2016	12/16/2016	12/13/2016	EP	Margaret H Barno	\$140.88
1293-2016	12/16/2016	12/13/2016	EP	Christopher M Bassetti	\$266.70
1294-2016	12/16/2016	12/13/2016	EP	Andrew R Baughman	\$1,555.06
1295-2016	12/16/2016	12/13/2016	EP	Brynn Kevin Bennett	\$1,552.04
1296-2016	12/16/2016	12/13/2016	EP	Prentice M Berry	\$253.77
1297-2016	12/16/2016	12/13/2016	EP	B. Travis Binckley	\$2,218.32
1298-2016	12/16/2016	12/13/2016	EP	Charles D. Borden	\$962.73
1299-2016	12/16/2016	12/13/2016	EP	Thomas A. Bowman	\$2,019.37
1300-2016	12/16/2016	12/13/2016	EP	Austin C Bragg	\$125.97
1301-2016	12/16/2016	12/13/2016	EP	Tyler J. Bryan	\$1,063.85
1302-2016	12/16/2016	12/13/2016	EP	Joshua M Butt	\$927.74
1303-2016	12/16/2016	12/13/2016	EP	Derwin R Clemens	\$1,515.89
1304-2016	12/16/2016	12/13/2016	EP	Gregory S. Coyle	\$121.46
1305-2016	12/16/2016	12/13/2016	EP	Casey R. Curtis	\$3,976.34
1306-2016	12/16/2016	12/13/2016	EP	Alexander J Daniels	\$101.50
1307-2016	12/16/2016	12/13/2016	EP	Kathryn M Darrah	\$103.65
1308-2016	12/16/2016	12/13/2016	EP	Paul J. DuBeck III	\$114.11
1309-2016	12/16/2016	12/13/2016	EP	C. Michael Duncan	\$292.67
1310-2016	12/16/2016	12/13/2016	EP	Troy A Elmore	\$87.72
1311-2016	12/16/2016	12/13/2016	EP	Bradley D Essick	\$1,665.46
1312-2016	12/16/2016	12/13/2016	EP	Teresa Ann Forson	\$380.82
1313-2016	12/16/2016	12/13/2016	EP	Adam C Gottfried	\$140.94
1314-2016	12/16/2016	12/13/2016	EP	John R Guegold	\$434.80
1315-2016	12/16/2016	12/13/2016	EP	Joshua B. Harrison	\$132.47
1316-2016	12/16/2016	12/13/2016	EP	Kevin M Henry	\$640.47
1317-2016	12/16/2016	12/13/2016	EP	Brianne M Hill	\$1,551.99
1318-2016	12/16/2016	12/13/2016	EP	Ryan P. Hussey	\$246.29
1319-2016	12/16/2016	12/13/2016	EP	Jeremiah C Irwin	\$277.91
1320-2016	12/16/2016	12/13/2016	EP	Aaron C. Jones	\$275.36
1321-2016	12/16/2016	12/13/2016	EP	Jaimeson A Kass	\$10.97
1322-2016	12/16/2016	12/13/2016	EP	Andrew R Kuhnash	\$29.46
1323-2016	12/16/2016	12/13/2016	EP	Bradley A. Leckrone	\$485.59
1324-2016	12/16/2016	12/13/2016	EP	Terry L. Lynn Jr	\$263.16
1325-2016	12/16/2016	12/13/2016	EP	Alexander M Marcum	\$167.15
1326-2016	12/16/2016	12/13/2016	EP	Ralph R Meisenhelder	\$646.81
1327-2016	12/16/2016	12/13/2016	EP	Troy A Melick	\$194.62
1328-2016	12/16/2016	12/13/2016	EP	Daniel J Mercer	\$306.96
1329-2016	12/16/2016	12/13/2016	EP	Jerry A Miller	\$1,431.63
1330-2016	12/16/2016	12/13/2016	EP	Christopher I Mize	\$538.94
1331-2016	12/16/2016	12/13/2016	EP	Jonathan P Nessel	\$166.79
1332-2016	12/16/2016	12/13/2016	EP	Maxwell F Newton	\$508.23
1333-2016	12/16/2016	12/13/2016	EP	Tyler S Poe	\$154.03
1334-2016	12/16/2016	12/13/2016	EP	Brandon T. Reece	\$1,839.37
1335-2016	12/16/2016	12/13/2016	EP	Andrew T. Saunders	\$1,545.63

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1336-2016	12/16/2016	12/13/2016	EP	Melanie J Schott	\$1,080.28
1337-2016	12/16/2016	12/13/2016	EP	Douglas W. Smith	\$525.19
1338-2016	12/16/2016	12/13/2016	EP	Scott M Smith	\$557.87
1339-2016	12/16/2016	12/13/2016	EP	Daniel D VanNess	\$1,352.14
1340-2016	12/16/2016	12/13/2016	EP	Mason D Wilkins	\$861.89
1342-2016	12/16/2016	12/13/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,608.03
1343-2016	12/16/2016	12/13/2016	EW	Ohio Public Employees Deferred Comp.	\$1,657.00
1344-2016	12/16/2016	12/13/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1345-2016	12/27/2016	12/21/2016	CH	Medical Mutual of Ohio	\$16,450.71
1346-2016	12/30/2016	12/27/2016	EP	Joseph C Asselin	\$1,061.17
1347-2016	12/30/2016	12/27/2016	EP	Susan A Bain	\$280.92
1348-2016	12/30/2016	12/27/2016	EP	Thomas M Barnhill	\$256.05
1349-2016	12/30/2016	12/27/2016	EP	Christopher M Bassetti	\$140.10
1350-2016	12/30/2016	12/27/2016	EP	Andrew R Baughman	\$1,683.63
1351-2016	12/30/2016	12/27/2016	EP	Prentice M Berry	\$208.92
1352-2016	12/30/2016	12/27/2016	EP	B. Travis Binckley	\$2,218.53
1353-2016	12/30/2016	12/27/2016	EP	Charles D. Borden	\$769.40
1354-2016	12/30/2016	12/27/2016	EP	Thomas A. Bowman	\$2,258.75
1355-2016	12/30/2016	12/27/2016	EP	Tyler J. Bryan	\$1,390.15
1356-2016	12/30/2016	12/27/2016	EP	Joshua M Butt	\$1,046.53
1357-2016	12/30/2016	12/27/2016	EP	Derwin R Clemens	\$1,490.56
1358-2016	12/30/2016	12/27/2016	EP	Kyle L Conaway	\$289.18
1359-2016	12/30/2016	12/27/2016	EP	Gregory S. Coyle	\$121.46
1360-2016	12/30/2016	12/27/2016	EP	Casey R. Curtis	\$2,301.33
1361-2016	12/30/2016	12/27/2016	EP	Kathryn M Darrah	\$226.85
1362-2016	12/30/2016	12/27/2016	EP	C. Michael Duncan	\$146.33
1363-2016	12/30/2016	12/27/2016	EP	Troy A Elmore	\$278.77
1364-2016	12/30/2016	12/27/2016	EP	Bradley D Essick	\$1,665.46
1365-2016	12/30/2016	12/27/2016	EP	Cameron S Evans	\$281.32
1366-2016	12/30/2016	12/27/2016	EP	Teresa Ann Forson	\$1,100.49
1367-2016	12/30/2016	12/27/2016	EP	Adam C Gottfried	\$140.94
1368-2016	12/30/2016	12/27/2016	EP	John R Guegold	\$1,072.03
1369-2016	12/30/2016	12/27/2016	EP	Joshua B. Harrison	\$504.72
1370-2016	12/30/2016	12/27/2016	EP	Kevin M Henry	\$640.47
1371-2016	12/30/2016	12/27/2016	EP	Brianne M Hill	\$1,379.55
1372-2016	12/30/2016	12/27/2016	EP	Ryan P. Hussey	\$3.23
1373-2016	12/30/2016	12/27/2016	EP	Andrew R Kuhnash	\$19.65
1374-2016	12/30/2016	12/27/2016	EP	Bradley A. Leckrone	\$274.97
1375-2016	12/30/2016	12/27/2016	EP	Alexander M Marcum	\$131.96
1376-2016	12/30/2016	12/27/2016	EP	Nicholas J Marcum	\$145.13
1377-2016	12/30/2016	12/27/2016	EP	Ralph R Meisenhelder	\$995.95
1378-2016	12/30/2016	12/27/2016	EP	Daniel J Mercer	\$268.75
1379-2016	12/30/2016	12/27/2016	EP	Jonathan P Nessel	\$394.28
1380-2016	12/30/2016	12/27/2016	EP	Maxwell F Newton	\$126.70
1381-2016	12/30/2016	12/27/2016	EP	Robert M. Otter	\$34.97
1382-2016	12/30/2016	12/27/2016	EP	Brandon T. Reece	\$1,539.82

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1383-2016	12/30/2016	12/27/2016	EP	Andrew T. Saunders	\$1,535.82
1384-2016	12/30/2016	12/27/2016	EP	Douglas W. Smith	\$650.01
1385-2016	12/30/2016	12/27/2016	EP	Scott M Smith	\$297.86
1386-2016	12/30/2016	12/27/2016	EP	Seth W Teagle	\$103.83
1387-2016	12/30/2016	12/27/2016	EP	Mason D Wilkins	\$785.38
1389-2016	12/30/2016	12/27/2016	EW	Ohio Public Employees Deferred Comp.	\$9,557.00
1390-2016	12/30/2016	12/27/2016	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1391-2016	12/30/2016	12/27/2016	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,009.76
1392-2016	12/30/2016	12/28/2016	EW	Park National Bank - OP&FPP	\$18,572.84
1393-2016	12/30/2016	12/28/2016	EW	Ohio Department of Taxation	\$4,141.66
1394-2016	12/30/2016	12/28/2016	EW	School District Income Tax	\$579.26
1395-2016	12/30/2016	12/28/2016	EW	Village of Granville - Income Tax Dept	\$1,900.76
1396-2016	12/30/2016	12/28/2016	EW	City of Columbus	\$93.60
1397-2016	12/30/2016	12/28/2016	EW	Heath Income Tax	\$3.43
1398-2016	12/30/2016	12/28/2016	EW	Lancaster Income Tax	\$52.24
1399-2016	12/30/2016	12/28/2016	EW	Newark Income Tax Department	\$466.52
1400-2016	12/30/2016	12/28/2016	EW	City of Westerville	\$215.97
1401-2016	12/30/2016	12/28/2016	EW	Regional Income Tax Agency	\$29.09
1402-2016	12/30/2016	12/28/2016	EW	AFLAC	\$1,950.09
1403-2016	12/30/2016	12/28/2016	EW	Park National Bank - for OPERS ACH Dr	\$8,125.13
1404-2016	12/30/2016	01/02/2017	CH	Windstream	\$397.46
1405-2016	12/30/2016	01/02/2017	CH	American Electric Power	\$1,137.66
1406-2016	12/30/2016	01/02/2017	CH	Columbia Gas - Utility Payments	\$480.26
1407-2016	12/30/2016	01/02/2017	CH	Village of Granville	\$297.96
610	12/06/2016	12/05/2016	PR	Emily N Appelt	\$30.35
610	12/29/2016	12/28/2016	PR	Emily N Appelt	-\$30.35
662	12/21/2016	12/20/2016	AW	Casey Curtis	\$2,497.50
663	12/21/2016	12/20/2016	AW	Jerry A. Miller	\$410.88
664	12/21/2016	12/20/2016	AW	Ace Truck Equipment	\$9,933.00
665	12/21/2016	12/20/2016	AW	Licking County Commissioners	\$1,582.00
666	12/21/2016	12/20/2016	AW	Stephens Publishing Co	\$1,050.00
667	12/30/2016	12/27/2016	PR	Aaron M Webb	\$98.85
667	12/30/2016	12/27/2016	PR	Aaron M Webb	-\$98.85
668	12/30/2016	12/27/2016	PR	Aaron M Webb	\$98.85
669	12/28/2016	12/27/2016	AW	Dish Network	\$37.24
670	12/28/2016	12/27/2016	AW	Treasurer State of Ohio - Oh Dept Comm	\$150.00
671	12/28/2016	12/27/2016	AW	Village of Granville	\$460.99
672	12/30/2016	12/27/2016	WH	Park National Bank - G Twp FSA W/H	\$3,213.90
673	12/30/2016	12/27/2016	WH	Granville Township	\$8,527.42
674	12/28/2016	12/27/2016	AW	Ohio Public Entity Consortium	\$2,125.75
675	12/29/2016	12/28/2016	PR	Emily N Appelt	\$30.35

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1-2017	01/02/2017	01/02/2017	CH	Bureau of Workers' Compensation - Ins F.	\$23,515.00
2-2017	01/02/2017	01/02/2017	CH	Certified Oil Company	\$1,788.90
676	01/04/2017	01/03/2017	AW	Joseph Asselin	\$75.00
677	01/04/2017	01/03/2017	AW	Travis Binckley	\$300.00
678	01/04/2017	01/03/2017	AW	Tyler Bryan	\$75.00
679	01/04/2017	01/03/2017	AW	Joshua Butt	\$75.00
680	01/04/2017	01/03/2017	AW	Kevin Henry	\$75.00
681	01/04/2017	01/03/2017	AW	Blackboard Inc	\$4,210.50
682	01/04/2017	01/03/2017	AW	Fire Chiefs Association of Central Ohio	\$50.00
683	01/04/2017	01/03/2017	AW	Licking County Firefighters Association	\$100.00
684	01/04/2017	01/03/2017	AW	Licking Memorial Hospital	\$834.00
685	01/04/2017	01/03/2017	AW	McDonald Auto and Truck Repair	\$2,464.99
686	01/04/2017	01/03/2017	AW	Mercer Door Sales	\$190.00
687	01/04/2017	01/03/2017	AW	Newark Winnelson	\$153.85
688	01/04/2017	01/03/2017	AW	Ohio Public Entity Consortium	\$81.00
689	01/04/2017	01/03/2017	AW	Ohio Public Entity Consortium	\$1,399.38
690	01/04/2017	01/03/2017	AW	US Bancorp Equipment Finance Inc	\$193.50
691	01/11/2017	01/10/2017	AW	American - Integrity Electric Supply LLC	\$33.57
692	01/11/2017	01/10/2017	AW	Bound Tree Medical LLC	\$1,156.82
693	01/11/2017	01/10/2017	AW	Cardmember Service	\$3,901.84
694	01/11/2017	01/10/2017	AW	Cintas Corporation	\$612.83
695	01/11/2017	01/10/2017	AW	Finley Fire Equipment Co., Inc.	\$199.00
696	01/11/2017	01/10/2017	AW	Granville Lumber	\$34.49
697	01/11/2017	01/10/2017	AW	GVM Inc	\$11,157.71
698	01/11/2017	01/10/2017	AW	KE-WA-PA Inc.	\$312.80
699	01/11/2017	01/10/2017	AW	Lawson Products Inc	\$1,302.90
700	01/11/2017	01/10/2017	AW	Licking County Township Association	\$280.00
701	01/11/2017	01/10/2017	AW	McDonald Auto and Truck Repair	\$58.50
702	01/11/2017	01/10/2017	AW	Morton Salt Inc	\$6,257.02
703	01/11/2017	01/10/2017	AW	Ohio Health/Behavior Health	\$168.00
704	01/11/2017	01/10/2017	AW	Paumier Medical Management Group Inc	\$2,105.90
705	01/11/2017	01/10/2017	AW	Ross' Granville Market	\$56.51
706	01/11/2017	01/10/2017	AW	Time Warner	\$120.00
707	01/11/2017	01/10/2017	AW	Verizon Wireless	\$321.24
708	01/11/2017	01/10/2017	AW	Washington Auto Parts Inc	\$508.29
709	01/11/2017	01/11/2017	AW	Wichert Insurance	\$24,160.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Owes the Trustees a report from the Newark Granville Community Authority meeting which was held this past Monday.
- Attended a meeting with Village Manager Pyles regarding the Safe Walks to School Grant and found there are two revenue sources for it. Trustee Schott commented she has no report on this.

Trustee Bennett

Trustee Bennett reported the following:

- Submitted a request for a below market value or donation from ODOT District 5 for acquisition of 33 acres along SR 161 to add to Open Space land.
- Submitted the request to Ohio EPA for a brownfield assessment funding for the additional testing for lead adjacent to the bike path and Raccoon Creek.
- Suggested to take down the snow fence at McPeck Lodge.
- Received a note from Denison Instructor Justine Law who asked if there would be a project for her class this spring. Trustee Bennett stated he put her in touch with the Village and the county health department.
- Commented on the presentation to be given at the Zoning Commission meeting to be held February 20, 2017 on the south Main Street Fire Department development. Trustee Bennett commented it was now time for the Village to make a decision on whether or not to be included on the project. Discussion was held on the development.

Trustee VanNess

Trustee VanNess reported the following:

- Trustee VanNess met with FO Miller regarding concerns for record requests.
- Asked APA Lecklider what funds could be used for pathways and learned that only general funds could be used.
- Trustee Schott commented Mr. Cauchon's email to request the Township's involvement on the Safe Walk to School Grant would be dependent upon the document that is in the hands of the Village.

Old Business

None

New BusinessEstablish 2017 Zoning Permit Fees

A discussion was held regarding Zoning Permit Fees.

Trustee Schott commented APA Lecklider told her the Township could not collect zoning fees in excess of the Township's cost. Trustee Schott stated she would do research on permit fees concerning solar arrays and report back.

Trustee Bennett made a motion to keep the 2017 zoning permit fees the same, save the possible commercial fees for solar panels. Trustee VanNess seconded the motion and after no further discussion, the motion passed by unanimous vote.

2017 Zoning Permit Fees:

- Dwellings, Garages and additions: \$100 + \$11.85/100 sq feet
- Commercial structures: \$412 + \$5.15/100 sq feet
- Commercial hard surfaces: \$283+ \$3.50/100 sq feet
- Signs: \$150
- Per day penalty for violations: \$100
- Certificate of occupancy: \$124
- 6 month extension of permit: 1/2 of original fee

Establish 2017 Zoning Resolution Fees and Penalties

Zoning Inspector Binckley and Trustee Schott noted the fees were reviewed last year.

Trustee Schott made a motion to retain the Zoning Resolution Fees and Penalties as they were in 2016. Trustee Bennett seconded the motion and after no further discussion the motion passed by unanimous vote.

2017 Zoning Commission Fees:

- Work Session: \$250 (non-refundable)
- Hearing expense deposits:
  - Zoning Resolution Amendments: \$750
  - Planned Unit Development (PUD): \$750
  - Fees are charged to cover Township's expenses, which include Board member compensation at \$35/meeting, legal notices and recording secretary expenses. Additional fees may be assessed. Any amount not used is refundable.

2017 Zoning Appeals Board Fees

- Residential Hearings – \$250 (non- refundable)
- Commercial Hearings – \$550 (non- refundable)

Establish 2017 Cemetery Fee Schedule

Superintendent Binckley reviewed the current fees and recommended no changes.

Trustee Bennett made a motion to continue the 2017 Cemetery Fees unchanged from 2016. Trustee VanNess seconded the motion and after no further discussion, the motion passed by unanimous vote.

2017 Burial Rights (Lot) Sale & Transfers

- Present Resident or Former 20 year resident: \$700.00
- Non-Residents: \$1200.00
- Cremation Grave Space (not a full plot) less \$50.00
- Deed transfers \$75.00

2017 Foundations (per running inch)

- Per square inch, 32" in depth: \$.80
- Minimum Charge: \$150.00

2017 Opening and Closing Fees:

- Traditional Adult Burial
  - Monday – Friday 8-4PM: \$700.00
  - Saturdays and Sundays: \$850.00
- Youth Size Casketed Remains (72" OR > CONT)
  - Monday – Friday 8 – 4PM: \$400.00
  - Saturdays and Sundays: \$600.00
- Cremations
  - Monday – Friday 8 – 4PM: \$375.00
  - Youth (age 17 and under): \$250.00
  - Saturday and Sundays: \$550.00
  - At Township schedule: \$275.00
- Disinterment
  - Base charge for full disinterment: \$650.00
  - Base charge for cremation disinterment: \$350.00
  - Per hour charge >4 hrs: \$150.00

Establish 2017 Holiday Schedule

Trustee VanNess made a motion to approve the following 2017 Holiday Schedule. Trustee Schott seconded the motion and the motion passed by unanimous vote.

New Year's Day	Monday	January 2
M. Luther King Day	Monday	January 16
President's Day	Monday	February 20
Memorial Day	Monday	May 29
Independence Day	Tuesday	July 4
Labor Day	Monday	September 4
Veteran's Day	Friday	November 10
Thanksgiving Day	Thursday	November 23
Day after Thanksgiving (in lieu of Columbus Day)	Friday	November 24
Christmas Day	Monday	December 25

With no further action Trustee Bennett made a motion to adjourn the meeting at 8:50 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for January 25, 2017, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.