

Granville Township
Minutes of Regular Meeting, January 25, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Head: Chief Casey Curtis
Absent: Superintendent Travis Binckley

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee VanNess made a motion to approve the agenda. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Bennett made a motion to approve the January 11, 2017 minutes. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no Public Comment.

Correspondence Received or Sent

FO Miller reported the following:

- Received an email from Norm Kennedy announcing the annual Granville Township Sanitary District meeting on January 31, 2017 in Judge Marcelain's courtroom. FO Miller plans to attend.
- Forwarded to the Trustees an invitation from Brad Mercer of the Licking County Planning Commission to the Trustees regarding a meeting on local hazardous mitigation scheduled for February 6, 2017. Trustee Bennett and Chief Curtis, and Trustee VanNess will plan to attend.
- Answered a few questions from a resident regarding the Township's Electrical Aggregation program.
- Received notice from Mollie Prasher, Village of Granville, regarding the Ohio Department of Agriculture's Gypsy Moth Infestation Program. Informational meetings are scheduled for February 7 and 14 at the Village Office.

Granville Township Road District

Trustee VanNess reported the following:

- Will attend the Ohio Township Association Winter Conference.
- All new road signs have been installed
- Superintendent Binckley is finishing up the Culvert Report
- McKean Township picked up the spreader purchased from Granville Township
- The pickup truck having the stainless steel bed installed can be picked up January 26, 2017.

FO Miller reported the certificate for road miles will be sent to the County Engineer's Office, as all Trustees have signed it.

Trustee Schott asked for clarification regarding River Road maintenance complaints, and if complaints should be sent to the Village. Trustee VanNess commented that was correct.

Cemetery Department

Trustee VanNess reported the vacant cemetery position will be advertised in the Sentinel this week. Applications are due by February 8, 2017. FO Miller noted the job posting, position description and job application are posted on the Township's website.

Parks/Granville Recreation District (GRD)/Bryn Du Commission

Trustee Schott commented the fence at McPeck Lodge had been removed.

The meeting regarding the Bryn Du Mansion and GRD has been set for January 31, 2017.

Fire Department

Chief Curtis reported the following:

- Emergency Response Activity
 - Runs Year to Date are 134
- Meetings and Events and Projects
 - Met with Chief Caskey and Chief Hect
 - 911 Advisory Meeting
 - County Fire Association Meeting
 - Volunteer Firefighters Dependents Fund Board meeting.
 - The Chief is preparing for 2017 budget and projects.
 - The Chief is working on an IT project to upgrade to new EMSIRS v3, new federal and state mandated EMS ePCR guideline.
- GRANTS:
 - Working on 2017 SAFER Grant
 - Granville Kiwanis UTV Grant- the UTV was presented to the Department and Township on Monday evening. Chief commented there was a good turnout by Kiwanis and GTFD for the presentation.

Trustee Schott asked Chief Curtis if there were any other available grants. Chief Curtis replied the Department did not get the two federal grants we applied for in 2016. Chief Curtis noted the denial letters did not explain why we were denied the grants. The only other grant option would be a BWC Grant, which he will look into.

- EMPLOYEES:
 - Annual physicals are almost complete.
 - Chief asked for a motion to accept the letter of resignation of Alex Daniels.

Trustee Bennett made a motion to accept the resignation of Alex Daniels. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- EDUCATION:
 - Still have one paramedic student at Grant and two basic students working at CTEC.

Land Management/Open Space

Trustee Schott commented the e-mail received from Open Space Committee would be discussed during Executive Session.

Zoning

No Report

Zoning Commission and Board of Zoning Appeals (BZA)

Trustee Schott commented the Zoning Commission will meet February 20, 2017

Economic Development

No Report

Elected Official ReportsFiscal Officer Miller

FO Miller reported the following:

- Attended a meeting at Licking County Auditor Mike Smith's office regarding the County-wide 2017 property re-evaluation project. Representative from the Village and Granville Schools also attended as well as former Trustee Paul Jenks and Bill Wilkins. County-wide property maps and property listing were available, but all agreed not to take any documents with them as they were preliminary. FO Miller reported Auditor Smith's office would be sending notifications to property owners later this summer conduct public meetings and provide an appeal process. Final approval by the State should occur late this year.
- Will attend the Ohio Township Association Winter Conference at the Columbus Convention Center
- Renewed the Township's DUNS number needed when applying for Federal grants.
- W-2's have been distributed
- 1099's have been prepared
- Working on filing the end of year reports with the State Auditor's Office.
- A draft of the 2017 budget has been sent to the Trustees, Superintendent Binckley and Chief Curtis. Following discussion, the long-range planning and budget meeting was set for 8 AM on February 7, 2017 at the Township Garage. FO Miller will advertise the meeting.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
3-2017	01/13/2017	01/10/2017	EP	Joseph C Asselin	\$1,007.63
4-2017	01/13/2017	01/10/2017	EP	Susan A Bain	\$335.77
5-2017	01/13/2017	01/10/2017	EP	Christopher M Bassetti	\$154.81
6-2017	01/13/2017	01/10/2017	EP	Andrew R Baughman	\$1,935.75
7-2017	01/13/2017	01/10/2017	EP	Prentice M Berry	\$120.92
8-2017	01/13/2017	01/10/2017	EP	B. Travis Binckley	\$2,225.91
9-2017	01/13/2017	01/10/2017	EP	Charles D. Borden	\$844.50
10-2017	01/13/2017	01/10/2017	EP	Thomas A. Bowman	\$3,166.29
11-2017	01/13/2017	01/10/2017	EP	Tyler J. Bryan	\$1,064.32
12-2017	01/13/2017	01/10/2017	EP	Joshua M Butt	\$930.97
13-2017	01/13/2017	01/10/2017	EP	Derwin R Clemens	\$1,695.35
14-2017	01/13/2017	01/10/2017	EP	Kyle L Conaway	\$446.30
15-2017	01/13/2017	01/10/2017	EP	Gregory S. Coyle	\$279.12
16-2017	01/13/2017	01/10/2017	EP	Casey R. Curtis	\$3,788.39
17-2017	01/13/2017	01/10/2017	EP	Kathryn M Darrah	\$1.48
18-2017	01/13/2017	01/10/2017	EP	Troy A Elmore	\$415.12
19-2017	01/13/2017	01/10/2017	EP	Bradley D Essick	\$1,895.03
20-2017	01/13/2017	01/10/2017	EP	Cameron S Evans	\$431.33
21-2017	01/13/2017	01/10/2017	EP	Teresa Ann Forson	\$760.10
22-2017	01/13/2017	01/10/2017	EP	John R Guegold	\$442.02
23-2017	01/13/2017	01/10/2017	EP	Benjamin S. Hagstad	\$145.48
24-2017	01/13/2017	01/10/2017	EP	Joshua B. Harrison	\$398.25
25-2017	01/13/2017	01/10/2017	EP	Kevin M Henry	\$655.47
26-2017	01/13/2017	01/10/2017	EP	Brianne M Hill	\$1,463.19
27-2017	01/13/2017	01/10/2017	EP	Ryan P. Hussey	\$1,051.83
28-2017	01/13/2017	01/10/2017	EP	Jeremiah C Irwin	\$282.31
29-2017	01/13/2017	01/10/2017	EP	Aaron C. Jones	\$262.78
30-2017	01/13/2017	01/10/2017	EP	Andrew R Kuhnash	\$3.91
31-2017	01/13/2017	01/10/2017	EP	Bradley A. Leckrone	\$594.65
32-2017	01/13/2017	01/10/2017	EP	Terry L. Lynn Jr	\$635.27
33-2017	01/13/2017	01/10/2017	EP	Christopher I Mize	\$282.83
34-2017	01/13/2017	01/10/2017	EP	Jonathan P Nessel	\$363.68
35-2017	01/13/2017	01/10/2017	EP	Maxwell F Newton	\$261.66
36-2017	01/13/2017	01/10/2017	EP	Robert M. Otter	\$11.49
37-2017	01/13/2017	01/10/2017	EP	Brandon T. Reece	\$1,684.39
38-2017	01/13/2017	01/10/2017	EP	Andrew T. Saunders	\$2,322.02
39-2017	01/13/2017	01/10/2017	EP	Douglas W. Smith	\$282.31
40-2017	01/13/2017	01/10/2017	EP	Scott M Smith	\$435.51
41-2017	01/13/2017	01/10/2017	EP	Mason D Wilkins	\$641.90
43-2017	01/13/2017	01/10/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,730.66
44-2017	01/13/2017	01/10/2017	EW	Ohio Public Employees Deferred Comp.	\$1,617.00
45-2017	01/13/2017	01/10/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
96-2017	01/12/2017	01/24/2017	CH	Ohio Public Empl Deferred Compensation	\$1,617.00
710	01/25/2017	01/24/2017	AW	Alpha Link	\$449.00
711	01/25/2017	01/24/2017	AW	Bound Tree Medical LLC	\$1,392.99
712	01/25/2017	01/24/2017	AW	Don's Dust Control	\$765.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
713	01/25/2017	01/24/2017	AW	Erie Insurance Company	\$6,579.00
714	01/25/2017	01/24/2017	AW	Finley Fire Equipment Co., Inc.	\$851.12
715	01/25/2017	01/24/2017	AW	Fire House	\$1,793.00
716	01/25/2017	01/24/2017	AW	Granville Lumber	\$52.74
717	01/25/2017	01/24/2017	AW	Janet L. Packard	\$199.30
718	01/25/2017	01/24/2017	AW	Licking Memorial Hospital	\$70.00
719	01/25/2017	01/24/2017	AW	Motorola Solutions	\$3,340.60
720	01/25/2017	01/24/2017	AW	Ohio Fire & Emergency Services Fnd	\$1,900.00
721	01/25/2017	01/24/2017	AW	Ohio Health Consortium Inc	\$156.00
722	01/25/2017	01/24/2017	AW	Ohio Public Entity Consortium	\$1,482.86
723	01/25/2017	01/24/2017	AW	Physio-Control Inc	\$911.20
724	01/25/2017	01/24/2017	AW	Pinkerton Real Estate Services	\$71.50
725	01/25/2017	01/24/2017	AW	Ross' Granville Market	\$56.79
726	01/25/2017	01/24/2017	AW	Time Warner	\$120.00
727	01/25/2017	01/24/2017	AW	United Aggregates Inc	\$355.16
728	01/25/2017	01/24/2017	AW	US Bancorp Equipment Finance Inc	\$135.00
729	01/25/2017	01/24/2017	AW	Washington Auto Parts Inc	\$486.78
730	01/25/2017	01/24/2017	AW	Willis Machine Works Inc	\$596.49
731	01/25/2017	01/24/2017	AW	B&C Communications	\$2,155.63
732	01/25/2017	01/24/2017	AW	JBA Architects PC	\$3,375.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Attended a meeting with Village Manager Pyle regarding the Safe Route to Schools
- E-mail received from Dennis Cauchon and hopes to receive follow-up from that meeting at the Joint Communications Meeting on Friday.
- Attended the Ohio Township Winter Conference. Trustee Schott commented her “take-aways” were: anyone presenting before the Zoning Commission or Board of Appeals needs to be sworn in; and the zoning inspector needs to have a search warrant before going on to anyone’s property.
- Attended the UTV presentation at the Granville Kiwanis meeting.

Trustee Bennett

Trustee Bennett reported the following:

- The Granville Historical Society agreed to allow the 1885 Fire Hose Cart to be stored at the Old Academy Building.
- Discussed the Ohio EPA recommendation to conduct additional lead testing at McPeck Lodge and indicated that the township application for a grant from OEPA to fund the testing had been denied. This was due to fact that township had owned property during last 10 years

of shooting range operation, thus rendering the township as a “responsible party”. Under terms of the grant program, responsible parties are ineligible to receive grants. The EPA suggested the County or County Land Bank could apply for the grant.

- Will attend the Ohio Township Winter Conference
- Commented on amending the Open Space scoring program
- Commented on the article in the paper about the 1 mill levy the County Commissioners plan to put on the May ballot for the 911 call program. Discussion followed. Trustee Schott commented the 911 Levy would be put on the agenda for a later meeting.

Trustee VanNess

Trustee VanNess reported the following:

- Attending the Ohio Township Winter Conference this week. Attended the required Ohio Public Records course today and asked for his Certificate of Completion to be placed in his personnel file.
- Will attend the Bryn Du/GRD meeting on January 31
- Attended with all Granville Township Elected Official, the Licking County Township Association meetings on January 14, 2017
- Will attend the MS4 meeting on February 1, 2017

Old Business

Establish 2017 Zoning Fees for Solar

Trustee Schott made a motion to table Zoning Fees for Solar applications to the February 8, 2017 meeting. Trustee Bennett seconded the motion and the motion passed by unanimous vote. Trustee Schott commented on her research on solar fees from other areas.

At 7:51 PM, Trustee Bennett made a motion to move into Executive Session pursuant to 121.22 (G) (2) to discuss a potential property purchase. Trustee VanNess seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:
Trustee Schott- yes
Trustee Bennett- yes
Trustee VanNess- yes

With no further action the meeting adjourned at 8:30 PM.

Calendar Reminder

- A special Budget/Long Range Planning meeting is scheduled for February 7, 2017, at 8 AM.
- The next regular Board meeting is scheduled for February 8, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.