

Granville Township
Minutes of Regular Meeting, February 8, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Kevin Bennett, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno
Department Head: Superintendent Travis Binckley, Chief Casey Curtis
Guests: Nick Oldford, 4501 Ducrest Ct. Columbus, OH 43220 (PO Box 20923)
Roger Dunifon, 3464 Loudon St. Granville, OH 43023
Andy Wildman, Granville Recreation District Executive Director
Craig McDonald, Granville Sentinel

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Schott asked for approval of the January 25, 2017 meeting minutes. Trustee Bennett asked the minutes be modified to include more detail concerning his comments on the McPeck Lodge/Ohio EPA Testing and provided in writing his suggested changes and read them to the Trustees. Trustee Schott moved the minutes from the January 25, 2017 meeting be approved with Trustee Bennett's changes, Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

Nick Oldford, representing Linford Development announced they plan to develop an apartment complex on 44+ acres which includes 19 acres located in Granville Township. Mr. Oldford stated they started the process by meeting with the Village Planner Debi Walker. Their plans include the annexation of the 19 acres into the Village. Draft copies of the development were shown to the Trustees. Mr. Oldford called it a Class A multifamily development with 216 units which will be split 50/50 between one and two bedroom units. Mr. Oldford reported he met with Granville School Superintendent Jeff Brown who provided feedback on their plans. Trustee VanNess stated he spoke also spoke with school official and they feel this would be the catalyst to have to build another building. Mr. Oldford stated that after talking to the schools, they modified their plans and removed some the town houses from the project. The Trustee thanked Mr. Oldford for sharing their plans, and then returned the draft copies to Mr. Oldford.

Andy Wildman, Executive Director of the Granville Recreation District, addressed the Trustees and provided an update on their upcoming programs. Highlighting the Concert on the Green Series which will include Chicago and Eagles tribute bands this summer. A massive youth sports program survey has been sent out asking for detailed responses concerning their youth programs. Results will be shared the Trustees and the Community.

Director Wildman spoke about two major future projects. The Rotary Club is looking to construct a Rotary Pavilion at Raccoon Valley Park. The Kiwanis Club is looking to help rebuild the Wildwood Playground which will be a \$300,000 project.

Director Wildman also spoke about the Spring Valley Park and discussed some maintenance items.

Roger Dunifon, expressed concerned about the cost of Time Warner Cable. Frustrated by their ads and good deal for new customers, but existing customers don't get a great deal. Mr. Dunifon provided examples of their pricing. Mr. Dunifon stated his bill lists Granville Township as the franchising entity and asked the Trustee to consider another vendor. After some discussion, Trustee Bennett stated he will look into the situation to see what, if anything, the Township Trustees can do. Mr. Dunifon thanked the Trustees for looking into the matter.

Correspondence Received or Sent

FO Miller reported the following:

- Lauren Bowen with State Treasurer's Josh Mandel Office asked if she could attend the February 22, 2017 Trustee meeting. FO Miller thought it would be about the Ohio Checkbook program offered by Treasurer's Mandel's office.
- Mollie Prasher with the Village of Granville provided a letter thanking the Trustees for allowing our properties to be included in this past year's Deer Hunting program. 67 deer were harvested this past season.
- The Federal Census Bureau sent some information to both FO Miller and Trustee Schott. FO Miller and Trustee Schott will get together to review what is being asked of the Township.

Granville Township Road District

Superintendent Binckley reported the following:

- All new road signs have been installed
- Superintendent Binckley is finishing up the Culvert Report and Inventory Report.
- Crews were trimming trees that last couple weeks
- Helped the Elementary school which has a manhole collapsed.

Cemetery Department

Superintendent Binckley reported the following:

- 3 graves were sold.
- The vacant cemetery position job posting ends today. Five applications were received and three appear to meet the minimum qualified. Trustee VanNess and Superintendent Binckley will begin the interview process next week.

FO Miller noted the wage scale for the position has not been approved by the Trustees. Trustee VanNess noted they do not expect to hire someone before the next meeting. After some discussion, the Trustees agreed as long as the budget, which will be approved later tonight, has enough money, they will wait until the next meeting when the recommendation to hire is made.

Parks/Granville Recreation District (GRD)/Bryn Du Commission

Trustee VanNess reported he and FO Miller attended the initial Bryn Du/GRD Committee meeting which was held on January 31, 2017. Everyone agreed they would ask their organizations to keep out of the rumor mill as the Committee does our work and encouraged those in the audience to do the same. Future agenda items were discussed, and then the group toured the Bryn Du facilities. The next meeting was scheduled for February 20th at Bryn Du Mansion at 6:30, and then is scheduled every other week for the next couple months. Meeting is open to the public.

Trustee VanNess and FO Miller agreed the meeting started out on a very positive note.

Fire Department

Chief Curtis reported the following:

- Emergency Response Activity
 - Runs Year to Date are 245 vs. 176 last year at this same time which is a 40% increase.
- Meetings and Events and Projects
 - EMS coverage at Denison for the NCAC Swimming & Diving Championships. Employees are covering 90 hours (45 hours for 2 people)
- GRANTS:
 - Continues to working on 2017 SAFER Grant
- VOLUNTEERS
 - Chief Curtis asked the Trustees to accept Graham Parsley request to become a volunteer with the Granville Township Fire Department, noting his family connection to the Fire Department and his desire to do this as a profession.

Trustee VanNess made a motion to accept Graham Parsley as a Volunteer; Trustee Schott seconded the motion and the motion passed by unanimous vote.

Land Management/Open Space

Trustee VanNess reported there has been some properties which were strong candidate for the open space program were not scored as part of the purchasing process. Trustee VanNess stated in 2012 the Trustees adopted rules of order which stated all properties should be scored. Trustee VanNess noted it was still a valuable tool, but not necessarily needed for all properties.

Trustee VanNess moved to make the scoring of properties discretionary for the Trustees and to forgo the scoring when they feel it's appropriate, Trustee Bennett seconded the motion and after no further discussion, the motion passed by unanimous vote.

Zoning

Zoning Inspector Binckley reported

- 2 permits were issues
 - 108 Sullivan Lane (new house)
 - 3303 Granview Rd (new house)
- Marathon Gas turned in a conditional use and variance application on 2/2/2017 to go before the BZA.

Trustee Schott reported since the BZA Secretary is unavailable, she spoke with BZA Chairperson, Stacy Engle who agreed to take care of issuing legal notices and advertising the meeting.

Zoning Inspector Binckley met with Denison University on the solar arrays and looks like they will submit a conditional use permit to the BZA next week.

Zoning Commission and Board of Zoning Appeals (BZA)

Trustee Schott commented the Zoning Commission will meet February 20, 2017

Economic Development

Trustee Schott reported attending a Joint Economic Development meeting on February 7, 2017 where Consultant Alison Terry provided a PowerPoint presentation which addressed each commercial property located within the Village and Township. The report included information about the current utilities. Consultant Terry also provided recommendations about the current zoning regulations and suggested some improvements. Trustees Schott thinks each Trustee should have a copy of the report and gave her copy to Trustee Bennett to review.

Trustee Schott indicated future meetings are being scheduled.

Elected Official Reports

Fiscal Officer Miller

FO Miller reported the following:

- Attended the Ohio Township Association Winter Conference at the Columbus Convention Center and attended several CPIM and State Auditors classes.
- Started working on the BWC yearend true up. Learned there is a U-69 form which could cover volunteers. FO Miller will do some more research and report back to the Trustees.
- Yesterday (2/7/2017), the Trustees, Chief Curtis, Superintendent Binckley and FO Miller met on the 2017 Permanent Budget. FO Miller noted one additional correction to Fire Department Insurance line item which needed to be increased to \$26,000 and then asked the Trustees to approve the 2017 Permanent Budget.

Trustee Bennett made a motion to approve the following 2017 Permanent Budget as amended. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Granville Township
Township Annual appropriation Resolution
Rev. Code, Sec. 5705.38

The Board of Trustees of Granville Township, Licking County, Ohio, serving in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees met in special session on the 9th day of February, 2016 at the Township Service Complex meeting room with the following members present:

Melanie Schott

B. Kevin Bennett.

Dan VanNess

Mr. VanNess moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Granville, Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2016, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows;

GENERAL FUND (1000)	
110 - 100 Salaries	56,000.00
110 - 200 Employee Fringe Benefits	59,968.04
110 - 300 Purchased Services	37,867.00
110 - 400 Supplies and Materials	2,100.00
110 - 500 Other	7,200.00
130 - 100 Salaries	14,500.00
130 - 200 Employee Fringe Benefits	2,540.25
130 - 500 Other	4,000.00
610 - 300 Purchased Services	36,458.00
610 - 500 Other	3,500.00
930-930 Contingency	10,000.00
Carryover	500,000.00
Fund Total	734,133.29
MOTOR VEHICLE LICENSE (2011)	
330 - 360 Contracts/Paving	10,000.00
330 - 420 Oper Supplies	10,000.00
Carryover	20,000.00
Fund Total	40,000.00
GASOLINE TAXES (2021)	
330 - 360 Contracts/Paving	90,000.00
Carryover	30,000.00
Fund Total	120,000.00
CEMETERY FUND (2041)	
110 - 100 Salaries	5,000.00
110 - 200 Employee Fringe Benefits	2,572.50
410 - 100 Salaries	65,200.00
410 - 200 Employee Fringe Benefits	51,823.40
410 - 300 Purchased Services	22,307.00
410 - 400 Supplies and Materials	12,500.00
410 - 500 Other	2,000.00
410 - 700 Capital Outlay	27,700.00

C/O for Land for new cemetery	335,200.00
930-930 Contingency	20,000.00
Carryover	250,000.00
Fund Total	794,302.90
ROAD DISTRIC (2141)	
110 - 100 Salaries	15,100.00
110 - 200 Employee Fringe Benefits	11,332.95
330 - 100 Salaries	203,000.00
330 - 200 Employee Fringe Benefits	78,763.50
330 - 300 Purchased Services	193,416.00
330 - 400 Supplies and Materials	89,600.00
330 - 500 Other	1,000.00
760 - 700 Capital Outlay	116,000.00
930-930 Contingency	80,000.00
Carryover	500,000.00
Fund Total	1,288,212.45
FIRE FUND (2191)	
110-100 Salaries	26,500.00
110-200 Employee Fringe Benefits	10,194.25
110-300 Purchased Services	23,300.00
220-100 Salaries	1,074,250.00
220-200 Employee Fringe Benefits	437,690.63
220-300 Purchased Services	218,375.00
220-400 Supplies and Materials	65,500.00
220-500 Other	7,250.00
760-700 Capital Outlay	81,500.00
930-930 Contingency	100,000.00
Carryover	500,000.00
Fund Total	2,544,559.88
OPERA HOUSE FUND (2193)	
760 - 700 Capital Outlay	0.00
Carryover	96,693.91
Fund Total	96,693.91
OPEN SPACE FUND (2195)	
110 - 100 Salaries	10,500.00
110 - 200 Employee Fringe Benefits	4,642.25
110 - 300 Purchased Services	38,700.00
110 - 400 Supplies and Materials	0.00
110 - 500 Other	1,000.00
760 - 700 Capital Outlay	1,000,000.00
Carryover	2,500,000.00

Fund Total	3,556,142.25
CEMETERY BEQUEST – NON-RESTRICTED FUND (2902)	
760 – 700 Capital Outlay	0.00
Carryover	20,260.24
Fund Total	20,260.24
FIRE HOUSE FUND (4901)	
760 – 700 Capital Outlay	
Carryover	2,000,000.00
Fund Total	2,000,000.00
FIRE EQUIPMENT RESERVE FUND (4902)	
760 – 700 Capital Outlay	0.00
Carryover	1,642,617.87
Fund Total	1,642,617.87
CEMETERY BEQUEST – RESTRICTED FUND (4951)	
Carryover	176,758.78
Fund Total	176,758.78

Mr. Bennett seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mrs. Schott, yes
 Mr. Bennett, yes
 Mr. VanNess, yes

Adopted February 8, 2017

Jerry A. Miller, Fiscal Officer

FO Miller noted the Fire Department Equipment Reserve Fund needs action as it is now 10 years old, but will defer until APA Lecklider has prepared a proper resolution.

Class Reimbursement for Trustee Bennett:

Trustee Bennett had asked the Trustee to approve paying for a class on Township zoning. Trustee VanNess moved to pay for the class, Trustee Schott seconded the motion and the motion passed with Trustees Schott and VanNess vote yes and Trustee Bennett abstaining.

FO Miller presented a list of warrants, withholding vouchers, debit memos, and EFT's which were issued and asked for their approval.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then

and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
3-2017	01/13/2017	01/10/2017	EP	Joseph C Asselin	\$1,007.63
4-2017	01/13/2017	01/10/2017	EP	Susan A Bain	\$335.77
5-2017	01/13/2017	01/10/2017	EP	Christopher M Bassetti	\$154.81
6-2017	01/13/2017	01/10/2017	EP	Andrew R Baughman	\$1,935.75
7-2017	01/13/2017	01/10/2017	EP	Prentice M Berry	\$120.92
8-2017	01/13/2017	01/10/2017	EP	B. Travis Binckley	\$2,225.91
9-2017	01/13/2017	01/10/2017	EP	Charles D. Borden	\$844.50
10-2017	01/13/2017	01/10/2017	EP	Thomas A. Bowman	\$3,166.29
11-2017	01/13/2017	01/10/2017	EP	Tyler J. Bryan	\$1,064.32
12-2017	01/13/2017	01/10/2017	EP	Joshua M Butt	\$930.97
13-2017	01/13/2017	01/10/2017	EP	Derwin R Clemens	\$1,695.35
14-2017	01/13/2017	01/10/2017	EP	Kyle L Conaway	\$446.30
15-2017	01/13/2017	01/10/2017	EP	Gregory S. Coyle	\$279.12
16-2017	01/13/2017	01/10/2017	EP	Casey R. Curtis	\$3,788.39
17-2017	01/13/2017	01/10/2017	EP	Kathryn M Darrah	\$1.48
18-2017	01/13/2017	01/10/2017	EP	Troy A Elmore	\$415.12
19-2017	01/13/2017	01/10/2017	EP	Bradley D Essick	\$1,895.03
20-2017	01/13/2017	01/10/2017	EP	Cameron S Evans	\$431.33
21-2017	01/13/2017	01/10/2017	EP	Teresa Ann Forson	\$760.10
22-2017	01/13/2017	01/10/2017	EP	John R Guegold	\$442.02
23-2017	01/13/2017	01/10/2017	EP	Benjamin S. Hagstad	\$145.48
24-2017	01/13/2017	01/10/2017	EP	Joshua B. Harrison	\$398.25
25-2017	01/13/2017	01/10/2017	EP	Kevin M Henry	\$655.47
26-2017	01/13/2017	01/10/2017	EP	Brianne M Hill	\$1,463.19
27-2017	01/13/2017	01/10/2017	EP	Ryan P. Hussey	\$1,051.83
28-2017	01/13/2017	01/10/2017	EP	Jeremiah C Irwin	\$282.31
29-2017	01/13/2017	01/10/2017	EP	Aaron C. Jones	\$262.78
30-2017	01/13/2017	01/10/2017	EP	Andrew R Kuhnash	\$3.91
31-2017	01/13/2017	01/10/2017	EP	Bradley A. Leckrone	\$594.65
32-2017	01/13/2017	01/10/2017	EP	Terry L. Lynn Jr	\$635.27
33-2017	01/13/2017	01/10/2017	EP	Christopher I Mize	\$282.83
34-2017	01/13/2017	01/10/2017	EP	Jonathan P Nessel	\$363.68
35-2017	01/13/2017	01/10/2017	EP	Maxwell F Newton	\$261.66
36-2017	01/13/2017	01/10/2017	EP	Robert M. Otter	\$11.49
37-2017	01/13/2017	01/10/2017	EP	Brandon T. Reece	\$1,684.39
38-2017	01/13/2017	01/10/2017	EP	Andrew T. Saunders	\$2,322.02
39-2017	01/13/2017	01/10/2017	EP	Douglas W. Smith	\$282.31
40-2017	01/13/2017	01/10/2017	EP	Scott M Smith	\$435.51
41-2017	01/13/2017	01/10/2017	EP	Mason D Wilkins	\$641.90
43-2017	01/13/2017	01/10/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,730.66
44-2017	01/13/2017	01/10/2017	EW	Ohio Public Employees Deferred Comp.	\$1,617.00
45-2017	01/13/2017	01/10/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
96-2017	01/12/2017	01/24/2017	CH	Ohio Public Empl Deferred Compensation	\$1,617.00
710	01/25/2017	01/24/2017	AW	Alpha Link	\$449.00
711	01/25/2017	01/24/2017	AW	Bound Tree Medical LLC	\$1,392.99
712	01/25/2017	01/24/2017	AW	Don's Dust Control	\$765.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
713	01/25/2017	01/24/2017	AW	Erie Insurance Company	\$6,579.00
714	01/25/2017	01/24/2017	AW	Finley Fire Equipment Co., Inc.	\$851.12
715	01/25/2017	01/24/2017	AW	Fire House	\$1,793.00
716	01/25/2017	01/24/2017	AW	Granville Lumber	\$52.74
717	01/25/2017	01/24/2017	AW	Janet L. Packard	\$199.30
718	01/25/2017	01/24/2017	AW	Licking Memorial Hospital	\$70.00
719	01/25/2017	01/24/2017	AW	Motorola Solutions	\$3,340.60
720	01/25/2017	01/24/2017	AW	Ohio Fire & Emergency Services Fnd	\$1,900.00
721	01/25/2017	01/24/2017	AW	Ohio Health Consortium Inc	\$156.00
722	01/25/2017	01/24/2017	AW	Ohio Public Entity Consortium	\$1,482.86
723	01/25/2017	01/24/2017	AW	Physio-Control Inc	\$911.20
724	01/25/2017	01/24/2017	AW	Pinkerton Real Estate Services	\$71.50
725	01/25/2017	01/24/2017	AW	Ross' Granville Market	\$56.79
726	01/25/2017	01/24/2017	AW	Time Warner	\$120.00
727	01/25/2017	01/24/2017	AW	United Aggregates Inc	\$355.16
728	01/25/2017	01/24/2017	AW	US Bancorp Equipment Finance Inc	\$135.00
729	01/25/2017	01/24/2017	AW	Washington Auto Parts Inc	\$486.78
730	01/25/2017	01/24/2017	AW	Willis Machine Works Inc	\$596.49
731	01/25/2017	01/24/2017	AW	B&C Communications	\$2,155.63
732	01/25/2017	01/24/2017	AW	JBA Architects PC	\$3,375.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Attended the Budget and Long Range Planning special meeting on February 7.
- Attended the Join Communication meeting
 - Plan on Cherry Valley Rd
 - Annexation Newark Granville Road
- Councilperson Michele Lerner called and asked about working with Village Council on a “Welcome America” resolution. The Trustees were concerned about the timing of the resolution. Trustee VanNess felt it had no business in Township government. Trustee Schott was told this is not a “Sanctuary City” resolution. Trustee Bennett suggested a joint community event with Denison University. After some discussion, it was agreed to see what Village Council did and place it on the next meeting agenda as needed.
- Attended the Ohio Township Winter Conference. Trustee Schott commented her “take-aways” were: anyone presenting before the Zoning Commission or Board of Appeals needs to be sworn in; and the zoning inspector needs to have a search warrant before going on to anyone’s property.
- Emailed Village Manage Pyles on the right of way on New Burg concerning 45 vs 60 ft. ROW confusion. Trustee VanNess reported he stopped by the Village and Mollie Prasher was able to validate it is 45 feet.

Trustee Bennett

Trustee Bennett reported the following:

- In the future, ODOT plans to close both ends of River Rd. Trustee Bennett did some research and found that in 2002 when ODOT closed the connecting medium, it was ODOT's opinion is they do not need the County Commissioners approval. Trustee Bennett has asked APA Lecklider to see if ODOT has that authority. The answer will determine who the Township will need to work with to keep the current exits open (County Commissioners or State Representatives).
- Expressed concern about the new 1 mill 911 levy the County Commissioner placed on the May ballot. Trustee Bennett reported the approximately \$1/month telephone surcharge generates around \$130,000 monthly for the 911 center. The 1 mill levy will cost Granville Township residents over \$300,000 annually. Trustee Schott noted the suggested \$30 per 911 dispatches would cost the Township \$60,000 annually. Trustee Bennett wondered why a ¼ mill wouldn't be enough.
- Reached out to Lyn and Keith Boone to see if they could visit Phillips Cemetery to see if any restoration could be done there. Trustee Bennett has a copy of the last Phillips Cemetery review and will share it with the Boone's. Possibly look to organize a work day at the Phillips Cemetery.
- Attended a Natural Hazard Management Planning meeting Monday at the County Administration building. The Emergency Management group is now overseeing the plan. The group wants to collect from each entity a history of natural disasters. The document is due by May 22.

Trustee VanNess

Trustee VanNess reported the following:

- Attending the Ohio Township Winter Conference and attended several classes on January 26-28.
- Will attend the Bryn Du/GRD meeting on January 31
- Attended the February 1, MS4 quarterly group meeting. The annual river round up will be held September 9th. On November 1st, the quarterly meeting will be hosted at the Granville Township Service Complex

Old BusinessEstablish 2017 Zoning Fees for Solar

Trustee Schott discussed Zoning Fees for Commercial Solar applications and recommended they be set at the same as current residential rate of \$150 per application.

After a period of discuss, Trustees Schott moved to set the 2017 Solar Application fees for both Residential and Commercial applications at \$150, Trustee Bennett seconded the motion and the motion passed by unanimous vote.

At 8:37 PM, Trustee Bennett made a motion to move into Executive Session pursuant to 121.22 (G) (2) to discuss a potential property purchase. Trustee VanNess seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:

Trustee Schott- yes

Trustee Bennett- yes

Trustee VanNess- yes

At 9:27 the Trustees moved back into regular session.

Trustees Bennett moved to authorize Trustees VanNess to contact Jim Muir to conduct a land appraisal on the applicant's property as discussed in Executive Session for a possible open space easement purchase contingent upon the land owner agreeing to the terms discussed in executive session, Trustee Schott seconded the motion and without further discussion, the motion passed by unanimous vote.

With no further action the meeting adjourned at 9:30 PM.

Calendar Reminder

- A special Budget/Long Range Planning meeting is scheduled for February 7, 2017, at 8 AM.
- The next regular Board meeting is scheduled for February 8, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.