

Granville Township
Minutes of Regular Meeting, March 8, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott and Kevin Bennett

Department Head: Superintendent Travis Binckley, Chief Casey Curtis

Absent: Trustee Dan VanNess, Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno

Guests: Dave Dicks, 4545 Goose Lane, Alexandria, Ohio.

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott made a motion to approve the agenda. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Bennett moved for approval of the February 22, 2017 meeting minutes. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Trustee Bennett moved for approval of the February 7, 2017 special meeting minutes for budget/long-range planning. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Public Comment

No one appeared to speak.

Trustee Schott closed public comments at 7:05 P.M.

Correspondence Received or Sent

None.

Granville Township Road District

Superintendent Binckley reported the following:

- Crews continue to remove ash trees and trim trees currently on Cambria Mill Rd.
- Worked on several limbs that were down due to high winds (Thornwood Drive, Goose Lane, Jones Road, and Cambria Mill.)
- Ditched along Granview Road South of Orchard Drive
- Replaced the River Road signage at SR 16
- Repaired Open Space signage on SR 661. Damage was caused by vandalism – bottle thrown at the sign.
- Completed and submitted annual MS4 report and sent to Licking County Soil and Water
- Request purchase of 2017 F350 4x4 pickup from Coughlin Ford, which ultimately would replace the 2005 chevy 2wd pickup currently used in the cemetery. Request to place 2005 chevy as surplus and place on GovDeals once the new truck arrives.

Trustee Schott indicated she had seen an email sent to Supt. Binckley indicating he was ok with moving forward on this expenditure in Trustee VanNess absence. Supt. Binckley stated Trustee VanNess had questioned why the approval wasn't done at the previous meeting because he was prepared to move forward. Supt. Binckley indicated the expenditure would be under budget and is \$36,000 without the plow and \$47,000 was budgeted. Supt. Binckley went on to say the Ford truck from Coughlin was under the state bid for a chevy truck with less options. Mr. Binckley stated the quoted price was good for thirty (30) days.

Trustee Bennett made a motion to spend \$36,000 on a Ford 350 truck from Coughlin Automotive. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Supt. Binckley stated Trustee VanNess asked him to report that he (Trustee VanNess) did have a conversation with Dr. Sada regarding a neighbor complaint from Amy Klein, Living Learning Child Care. Supt. Binckley stated Trustee VanNess stated the dispute about driving on Ms. Klein's property is a civil matter, but Dr. Sada indicated he would speak with his tenants at the neighboring property.

Cemetery Department

Superintendent Binckley reported the following:

- 2 graves were sold and 1 deeds to sign after F.O. Miller reviews.
- New employee, Jason George, successfully passed the background check and started work this past Monday.

Parks/Granville Recreation District (GRD)/Bryn Du Commission

No Report.

Fire Department

Chief Curtis reported the following:

- YTD 406 runs and this is up from 339 this time last year at a 20% increase.
- Attended Granville Rotary on Monday and provided an overview of the Fire Department
- Attended Village Council meeting with Trustee Bennett in Executive Session
- Met with local solar representative, Richard Downs, helping define Village zoning and Denison University (Jeremy King). Mr. Downs has offered to provide information on safety regarding solar devices for fire departments.
- Attended the swearing in of to GTFD FF in Newark. (Mason Wilkens and John Guegold) Both will remain part-time at Granville. Newark also received an Ohio Fire Marshall grant for MARCS radios in the amount of \$223,000. Chief Curtis stated Granville was not eligible for this grant money.
- Attended Union Township meeting
- Met with four (4) pending volunteers, two (2) are Denison University students

Chief Curtis requested Trustee approval for the following:

- Structural Firefighting gear – up to six (6) sets for \$13,188. Chief Curtis stated \$13,500 was the budgeted amount for this expenditure from Findlay Fire. Trustee Schott asked if the new equipment is used by fulltime staff first. Chief Curtis stated yes and older gear is passed on.

Trustee Bennett made a motion to purchase six (6) structural firefighter gear sets from Findlay Fire. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Treadmill for \$3,600. Chief Curtis explained this is a commercial grade unit that retails for \$4,700 and should have a significant life span. He added the old unit no longer works.

Trustee Bennett made a motion to purchase treadmill at \$3,600. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- Approval to pay Jae's Towing bill for \$3,223.43 for emergency service that was needed on Rescue 201. Original estimate was \$2,400. Chief Curtis explained the truck needed a diesel particulate filter muffler and had already been out of service for 4-5 days.

Trustee Bennett made a motion to pay Jae's Towing bill for \$3,223.43. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Land Management/Open Space

No Report.

Zoning

Zoning Inspector Binckley reported:

- 1 permits issued
 - 1854 Loudon Street (addition and new detached garage)
- Expecting Denison submittal for solar application on Thursday.
- Received an application for a lot split/lot combination at 3825 Columbus Road that will also go to LCPC for approval.

Zoning Commission and Board of Zoning Appeals (BZA)

Zoning Inspector Binckley reported the BZA met on 2/18/17 and the hearing was continued. The applicant is also requesting another continuance into April because of ongoing discussions with the Health Department. Trustee Bennett stated the county Health Department has since indicated there are concerns over the proposed septic system.

Economic Development

Trustee Schott stated a survey from Nate Strum, Grow Licking County, was forwarded to the Trustees and the Economic Development Committee. Trustee Bennett asked if there has been discussion of a Phase II for Alison Terry's consulting work. Trustee Schott stated she did not believe anyone on the committee felt this was needed at this time. Trustee Bennett noted some mistakes in the report depicting some Township owned properties as "Open Space" and he also felt the report was overall very Village centric with zero emphasis on Township development. Trustee Bennett stated Ms. Terry's comments seem to indicate the only way for particular development is by annexation, but it did not speak to other available options – such as Southwest Licking Water.

Elected Official Reports

Fiscal Officer

FO Miller is absent, but provided the following list of warrants.
 On a motion by Trustee Bennett and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
151-2017	02/24/2017	02/21/2017	EP	Joseph C Asselin	\$1,007.63
152-2017	02/24/2017	02/21/2017	EP	Susan A Bain	\$237.98
153-2017	02/24/2017	02/21/2017	EP	Margaret H Barno	\$70.44
154-2017	02/24/2017	02/21/2017	EP	Andrew R Baughman	\$1,496.24
155-2017	02/24/2017	02/21/2017	EP	Brynn Kevin Bennett	\$1,622.30
156-2017	02/24/2017	02/21/2017	EP	Prentice M Berry	\$391.12
157-2017	02/24/2017	02/21/2017	EP	B. Travis Binckley	\$2,224.68
158-2017	02/24/2017	02/21/2017	EP	Charles D. Borden	\$816.48
159-2017	02/24/2017	02/21/2017	EP	Thomas A. Bowman	\$1,672.35
160-2017	02/24/2017	02/21/2017	EP	Austin C Bragg	\$119.13
161-2017	02/24/2017	02/21/2017	EP	Tyler J. Bryan	\$1,126.91
162-2017	02/24/2017	02/21/2017	EP	Joshua M Butt	\$930.97
163-2017	02/24/2017	02/21/2017	EP	Derwin R Clemens	\$1,515.42
164-2017	02/24/2017	02/21/2017	EP	Kyle L Conaway	\$313.93
165-2017	02/24/2017	02/21/2017	EP	Gregory S. Coyle	\$111.45
166-2017	02/24/2017	02/21/2017	EP	Casey R. Curtis	\$1,952.04
167-2017	02/24/2017	02/21/2017	EP	Kathryn M Darrah	\$353.60
168-2017	02/24/2017	02/21/2017	EP	C. Michael Duncan	\$236.56
169-2017	02/24/2017	02/21/2017	EP	Troy A Elmore	\$146.92
170-2017	02/24/2017	02/21/2017	EP	Bradley D Essick	\$1,423.40
171-2017	02/24/2017	02/21/2017	EP	Cameron S Evans	\$411.01
172-2017	02/24/2017	02/21/2017	EP	Teresa Ann Forson	\$388.31
173-2017	02/24/2017	02/21/2017	EP	John R Guegold	\$443.02
174-2017	02/24/2017	02/21/2017	EP	Benjamin S. Hagstad	\$146.48
175-2017	02/24/2017	02/21/2017	EP	Joshua B. Harrison	\$139.09
176-2017	02/24/2017	02/21/2017	EP	Kevin M Henry	\$655.47
177-2017	02/24/2017	02/21/2017	EP	Brianne M Hill	\$1,566.01
178-2017	02/24/2017	02/21/2017	EP	Ryan P. Hussey	\$1,570.82
179-2017	02/24/2017	02/21/2017	EP	Aaron C. Jones	\$524.75
180-2017	02/24/2017	02/21/2017	EP	Brian P. Jones	\$144.18
181-2017	02/24/2017	02/21/2017	EP	Jaimeson A Kass	\$51.50
182-2017	02/24/2017	02/21/2017	EP	Andrew R Kuhnash	\$96.02
183-2017	02/24/2017	02/21/2017	EP	Bradley A. Leckrone	\$447.50
184-2017	02/24/2017	02/21/2017	EP	Terry L. Lynn Jr	\$516.31
185-2017	02/24/2017	02/21/2017	EP	Alexander M Marcum	\$262.90
186-2017	02/24/2017	02/21/2017	EP	Nicholas J Marcum	\$146.93
187-2017	02/24/2017	02/21/2017	EP	Troy A Melick	\$326.93
188-2017	02/24/2017	02/21/2017	EP	Jerry A Miller	\$1,522.31
189-2017	02/24/2017	02/21/2017	EP	Christopher I Mize	\$155.18
190-2017	02/24/2017	02/21/2017	EP	Jonathan P Nessel	\$95.57
191-2017	02/24/2017	02/21/2017	EP	Maxwell F Newton	\$462.46
192-2017	02/24/2017	02/21/2017	EP	Tyler S Poe	\$313.26
193-2017	02/24/2017	02/21/2017	EP	Brandon T. Reece	\$1,489.59

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
197-2017	02/24/2017	02/21/2017	EP	Scott M Smith	\$436.51
198-2017	02/24/2017	02/21/2017	EP	Daniel D VanNess	\$1,429.79
199-2017	02/24/2017	02/21/2017	EP	Mason D Wilkins	\$679.63
201-2017	02/24/2017	02/22/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,308.81
202-2017	02/24/2017	02/22/2017	EW	Ohio Public Employees Deferred Comp.	\$1,806.00
203-2017	02/24/2017	02/22/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
204-2017	02/24/2017	02/22/2017	CH	Medical Mutual of Ohio	\$15,938.16
205-2017	02/24/2017	02/22/2017	EW	Ohio Department of Taxation	\$2,203.41
206-2017	02/24/2017	02/22/2017	EW	School District Income Tax	\$333.14
207-2017	02/24/2017	02/22/2017	EW	Village of Granville - Income Tax Dept	\$1,151.60
208-2017	02/24/2017	02/22/2017	EW	Park National Bank - for OPERS ACH Dr	\$6,337.95
209-2017	02/24/2017	02/22/2017	EW	Park National Bank - OP&FPP	\$19,473.48
215-2017	02/27/2017	02/25/2017	EW	AFLAC	\$1,515.16
216-2017	02/28/2017	02/27/2017	CH	Certified Oil Company	\$1,758.93
779	02/23/2017	02/22/2017	AW	Aladtec Inc	\$2,304.00
780	02/27/2017	02/25/2017	AW	Bound Tree Medical LLC	\$1,056.70
781	02/27/2017	02/25/2017	AW	City of Newark	\$207.00
782	02/27/2017	02/25/2017	AW	Dish Network	\$42.28
783	02/27/2017	02/25/2017	AW	Finley Fire Equipment Co., Inc.	\$220.50
784	02/27/2017	02/25/2017	AW	Fire House	\$527.00
785	02/27/2017	02/25/2017	AW	Jae's Towing & Recovery	\$257.50
786	02/27/2017	02/25/2017	AW	Janet L. Packard	\$60.00
787	02/27/2017	02/25/2017	AW	Mercer Door Sales	\$95.00
788	02/27/2017	02/25/2017	AW	Morton Salt Inc	\$6,362.76
789	02/27/2017	02/25/2017	AW	Time Warner	\$120.00
790	02/27/2017	02/25/2017	AW	US Bancorp Equipment Finance Inc	\$135.00
791	02/27/2017	02/25/2017	AW	Violet Township	\$7,500.00
792	02/27/2017	02/25/2017	AW	Wright Brothers Power, LLC	\$236.14
793	03/03/2017	03/02/2017	AW	Finley Fire Equipment Co., Inc.	\$1,404.27
794	03/03/2017	03/02/2017	AW	Janet L. Packard	\$12.65
795	03/03/2017	03/02/2017	AW	Mercer Door Sales	\$812.63
796	03/03/2017	03/02/2017	AW	Ohio Public Entity Consortium	\$1,441.12
797	03/03/2017	03/02/2017	AW	Rob Schaadt	\$80.69
798	03/03/2017	03/02/2017	AW	Southeastern Emergency Equipment Co	\$301.19
799	03/06/2017	03/02/2017	AW	United States Post Office	\$62.00
800	03/07/2017	03/04/2017	AW	Ohio Public Entity Consortium	\$83.00
801	03/07/2017	03/04/2017	AW	Ross' Granville Market	\$28.11
802	03/07/2017	03/04/2017	AW	Washington Auto Parts Inc	\$492.20
803	03/07/2017	03/06/2017	AW	Bound Tree Medical LLC	\$528.22
804	03/07/2017	03/06/2017	AW	Brad Leckrone	\$75.00
805	03/07/2017	03/06/2017	AW	Cardmember Service	\$745.94
806	03/07/2017	03/06/2017	AW	Cintas Corporation	\$579.16
807	03/07/2017	03/06/2017	AW	Licking Memorial Hospital	\$10,860.00
808	03/07/2017	03/06/2017	AW	Ohio Health/Behavior Health	\$175.00
809	03/07/2017	03/06/2017	AW	Osburn Associates Inc	\$1,588.51
810	03/07/2017	03/06/2017	AW	Tracy Flanagan	\$335.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
811	03/07/2017	03/07/2017	AW	KE-WA-PA Inc.	\$268.02
812	03/07/2017	03/07/2017	AW	JBA Architects PC	\$1,125.00
813	03/08/2017	03/07/2017	AW	Ohio Public Entity Consortium	\$8,000.00
814	03/08/2017	03/07/2017	AW	Ohio Public Entity Consortium	\$10,000.00
815	03/08/2017	03/07/2017	AW	Paumier Medical Management Group Inc	\$1,554.51

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Attended the BZA hearing on 2/28/17

Trustee Bennett

Trustee Bennett reported the following:

- Attended Village executive session with Chief Curtis regarding property acquisition
- Attended Joint Communication. Trustee Bennett stated there was considerable discussion regarding the proposed apartment units off Cherry Valley Road and the schools opposition.
- Attended the county Health Department overview/annual report
- Trustee VanNess
Not present.

Old Business

None

New Business

James Road:

Trustee Schott stated there was discussion at the recent budget/planning meeting about Township owned properties. Trustee Schott stated that a couple years ago Judy Preston, Land Management Committee, had approached the Trustees asking what the future intent was for the James Road property and it was ultimately agreed to sell it. Trustee Schott explained the property was then listed with Steve Layman. Trustee Schott stated she has spoken to each of the Trustees and there appears to be support in once again listing the property, but there are different ideas on how to go about selling it. Trustee Schott suggested this issue remain on the agenda and the Trustees think of options in listing it again this spring. Trustee Schott stated Richard Pinkerton and Steve Layman are two realtors already doing business with the Township. Trustee Schott stated Trustee VanNess suggested sending notices to each Granville realtor. Trustee Schott stated this could be difficult to choose a realtor because there are many and they would likely come back at the same matching commission amounts.

Ohio Byway Subscription

Trustee Schott asked for approval for this subscription now that Granville has a designated byway. The amount is \$100.00.

Trustee Schott made a motion to purchase Ohio Byway subscription for \$100.00. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Minutes for Zoning Boards

Trustee Bennett stated the amount paid per meeting for a recorder is around \$85.00 and noted there is no requirement to have minutes taken if the meeting is tape recorded. Trustee Schott stated this was a change within the past couple years to tape all meetings. Trustee Bennett stated that if a public records request were to be made for the transcript – a person could receive a copy of the tape and have their own transcription done. Trustee Schott stated a one page occurrence of the meeting listing the date, attendees, motions, and votes ought to be prepared. Trustee Schott stated that if the chair of the zoning committees would agree to prepare a one page overview of votes she too agrees a paid recorder may not need to be present. Trustee Schott agreed to check with Stacy Engle (BZA) and Rob Schaadt (Zoning Commission) about not having minutes at the meetings and report back to the Trustees at their next meeting.

With no further action the meeting adjourned at 7:42 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for March 22, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.