

Granville Township
Minutes of Regular Meeting, March 22, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Kevin Bennett, Dan VanNess; Fiscal Officer (FO) Jerry Miller, Recording Secretary Maggie Barno
Department Heads: Superintendent Travis Binckley; Fire Chief Casey Curtis
Guests: Rayna Kingston, Charlotte Prior, and Janet Gregory, Denison University Students
Nancy Gregory, 2160 Welsh Hills Road, Granville
Doug Helman, 109 Longford Drive, Granville
Ben Yeater, 1777 Burg Street, Granville
Frank and Gina Petruziello, 5415 Linworth Road, Granville

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Schott made a motion to table the March 8, 2017 minutes to the next meeting. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no Public Comment.

Correspondence Received or Sent

FO Miller reported:

- Received a notice the Village is holding an Open House for the Planning Commission to be held on March 23, 2017.
- Received notice from Pat Deering, of Licking County Water and Sewer, who is working on the Land Owner Application for the Department of Agriculture and is asking for information from the Township for this.
- Received an invitation from the Village to attend the annual joint cemetery meeting on May 3, 2017 at 7:00 PM at Village Hall. The Trustees indicated they are available to attend.

Trustee Bennett reported he received correspondence back from ODOT District 5, Jason Sturgeon, regarding Trustee Bennett's concern about the overly restrictive land use easement the State has placed on a 30 acre parcel located next to SR 161. Trustee Bennett had asked for the land easement to be donated back to the Township for Open Space and thought it could then be farmed, but the restrictions do not allow it. Trustee Bennett will continue to work on this issue.

Trustee Bennett also reported had previous correspondence with Robert O'Neill who was amenable to possibly allowing an access road through his property to reach River Road. Trustee Bennett got a letter back (from ODOT) with thanks of the information regarding Mr. O'Neill and ODOT will reach out to Mr. O'Neill.

Trustee Schott received a note, from Floyd Weimer (Cambria Mill Rd), thanking the road crew for cutting down a dead tree within the right of way.

Granville Township Road District

Superintendent Binckley reported the following:

- Took down all of the snow fence
- Began berming low spots along Cambria Mill and James Road
- Cleaned up a few trees and limbs after the high winds last week
- Treated the roads after the freezing rain and snow
- Continue to fill potholes

Cemetery Department

Superintendent Binckley reported the following:

- Removed winter grave blankets and wreaths
- Thinned out some of the dead limbs in a couple of trees

Parks/Granville Recreation District (GRD)/Bryn Du Commission

FO Miller reported the Bryn Du/GRD Committee continues to meet and are making good progress.

Fire Department

Chief Curtis reported the following:

- 488 runs to date, which is 18% more than 2016 at this time
- Attended a Village meeting with Trustee Bennett
- Attended the Union Township Trustees meeting
- Responded to a fatality on SR 661
- Attended the 911 Center meeting
- Followed up with the Granville Middle and High School emergency response staff
- Mike Duncan, part time fire inspector, resigned effective March 9, 2017

Chief Curtis noted all full time employees are trained fire inspectors and expects they will pick up the work load.

With deep regret Trustee Bennett made a motion to accept the resignation of Mike Duncan. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Trustee Bennett and Chief Curtis will work on a proper recognition for service provided by Mr. Duncan.

Land Management/Open Space

Trustee Schott reported the yearly inspections of the Land Management Committee have been assigned, but not yet completed.

Trustee Bennett reported a resident contacted him about an Open Space opportunity and plans to meet with them next week.

Zoning

Zoning Inspector Binckley reported:

- Completed the lot split for the property at 3825 Columbus Rd.
- Denison University turned in the Conditional Use application for Solar Array. The BZA hearing has been set for April 4, 2017 at 7:00 PM

Zoning Commission and Board of Zoning Appeals (BZA)

Zoning Inspector Binckley reported:

Zoning Commission there will be a work session for a PUD off of Silver Street. An application has not yet been submitted.

Trustee Schott reported Zoning Commission Board Member Steve Brown will be going off the Zoning Commission as he is moving out of the unincorporated portion on the Township and into the Village. Trustee Schott is working on a replacement, starting with the current alternates, Tara Parsley and Keith Lonzo.

Trustee Schott reported during the last Trustee meeting there was discussion regarding the need to keep minutes of the Zoning Commission (ZC) and the BZA since the meetings are recorded. Trustee Schott reported reaching out to ZC Chair Rob Schaadt who indicated the ZC would do whatever the Trustees decide, but they do see value in having written meeting minutes.

Trustee VanNess wanted to make sure we have a good condensed version of what occurred at the meeting. Recording Secretary Barno, noted it's easier to write the minutes if I'm present as sometimes just listening to the recordings it's not clear who made the comments.

After more discussion, it was decided to keep the minutes process as has been done in the past

Economic Development

There was no report at this time.

Trustee VanNess asked if Trustee Schott could bring up the idea of if, how, and when utilities could be extended into the Township without annexation. Trustee Schott replied there have been discussions about it by the Economic Development Committee.

Elected Official Reports

Fiscal Officer

- Got a notice from BWC regarding providing a billion dollars back to Ohio businesses. We will get a rebate on premiums.
- Received notice that UAN will provide new computers for his office
- Got a note from the Dept. of Commerce Economics and Statistics Census Bureau that wants to see our payroll of March 12
- The Local Government Officials Conference deadline to sign up is March 28. FO Miller may attend.

On a motion by Trustee Bennett and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then

and now purchase order certificates were approved for payment and processing.

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
217-2017	03/10/2017	03/07/2017	EP	Joseph C Asselin	\$1,007.63
218-2017	03/10/2017	03/07/2017	EP	Susan A Bain	\$152.08
219-2017	03/10/2017	03/07/2017	EP	Christopher M Bassetti	\$310.57
220-2017	03/10/2017	03/07/2017	EP	Andrew R Baughman	\$1,613.15
221-2017	03/10/2017	03/07/2017	EP	Prentice M Berry	\$496.09
222-2017	03/10/2017	03/07/2017	EP	B. Travis Binckley	\$2,224.68
223-2017	03/10/2017	03/07/2017	EP	Charles D. Borden	\$1,008.44
224-2017	03/10/2017	03/07/2017	EP	Thomas A. Bowman	\$1,704.92
225-2017	03/10/2017	03/07/2017	EP	Tyler J. Bryan	\$1,126.91
226-2017	03/10/2017	03/07/2017	EP	Joshua M Butt	\$930.97
227-2017	03/10/2017	03/07/2017	EP	Derwin R Clemens	\$1,541.27
228-2017	03/10/2017	03/07/2017	EP	Kyle L Conaway	\$307.56
229-2017	03/10/2017	03/07/2017	EP	Gregory S. Coyle	\$124.49
230-2017	03/10/2017	03/07/2017	EP	Casey R. Curtis	\$1,952.04
231-2017	03/10/2017	03/07/2017	EP	Kathryn M Darrah	\$194.06
232-2017	03/10/2017	03/07/2017	EP	Troy A Elmore	\$278.47
233-2017	03/10/2017	03/07/2017	EP	Bradley D Essick	\$1,719.94
234-2017	03/10/2017	03/07/2017	EP	Cameron S Evans	\$279.90
235-2017	03/10/2017	03/07/2017	EP	Teresa Ann Forson	\$377.97
236-2017	03/10/2017	03/07/2017	EP	John R Guegold	\$307.81
237-2017	03/10/2017	03/07/2017	EP	Benjamin S. Hagstad	\$146.48
238-2017	03/10/2017	03/07/2017	EP	Joshua B. Harrison	\$399.25
239-2017	03/10/2017	03/07/2017	EP	Kevin M Henry	\$655.47
240-2017	03/10/2017	03/07/2017	EP	Brianne M Hill	\$1,584.92
241-2017	03/10/2017	03/07/2017	EP	Ryan P. Hussey	\$1,595.09
242-2017	03/10/2017	03/07/2017	EP	Aaron C. Jones	\$400.51
243-2017	03/10/2017	03/07/2017	EP	Andrew R Kuhnash	\$24.55
244-2017	03/10/2017	03/07/2017	EP	Bradley A. Leckrone	\$477.72
245-2017	03/10/2017	03/07/2017	EP	Terry L. Lynn Jr	\$484.92
246-2017	03/10/2017	03/07/2017	EP	Alexander M Marcum	\$545.49
247-2017	03/10/2017	03/07/2017	EP	Troy A Melick	\$463.55
248-2017	03/10/2017	03/07/2017	EP	Christopher I Mize	\$436.71
249-2017	03/10/2017	03/07/2017	EP	Jonathan P Nessel	\$174.23
250-2017	03/10/2017	03/07/2017	EP	Maxwell F Newton	\$262.66
251-2017	03/10/2017	03/07/2017	EP	Tyler S Poe	\$157.06
252-2017	03/10/2017	03/07/2017	EP	Brandon T. Reece	\$1,517.57
253-2017	03/10/2017	03/07/2017	EP	Andrew T. Saunders	\$2,282.46
254-2017	03/10/2017	03/07/2017	EP	Douglas W. Smith	\$514.20
255-2017	03/10/2017	03/07/2017	EP	Scott M Smith	\$568.47
256-2017	03/10/2017	03/07/2017	EP	Mason D Wilkins	\$45.88
258-2017	03/10/2017	03/07/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,769.58
259-2017	03/10/2017	03/07/2017	EW	Ohio Public Employees Deferred Comp.	\$1,806.00
260-2017	03/10/2017	03/07/2017	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
678	01/04/2017	01/03/2017	AW	Tyler Bryan	\$75.00
678	03/17/2017	03/17/2017	AW	Tyler Bryan	-\$75.00
816	03/22/2017	03/17/2017	SW	Skipped Warrants 816 to 816 Series 3	\$0.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
817	03/22/2017	03/17/2017	AW	Tyler Bryan	\$75.00
818	03/22/2017	03/17/2017	AW	Bound Tree Medical LLC	\$1,322.19
819	03/22/2017	03/17/2017	AW	Fire House	\$1,272.00
820	03/22/2017	03/17/2017	AW	Granville Lumber	\$11.99
821	03/22/2017	03/17/2017	AW	Grayson Graphics Inc	\$181.00
822	03/22/2017	03/17/2017	AW	Janet L. Packard	\$20.00
823	03/22/2017	03/17/2017	AW	KE-WA-PA Inc.	\$147.74
824	03/22/2017	03/17/2017	AW	Motorola Inc	\$112.50
825	03/22/2017	03/17/2017	AW	National Institute for Public Safety Tec	\$720.00
826	03/22/2017	03/17/2017	AW	Newspaper Network of Central Ohio	\$91.00
827	03/22/2017	03/17/2017	AW	Ohio Health/Behavior Health	\$175.00
828	03/22/2017	03/17/2017	AW	Old Republic	\$200.00
829	03/22/2017	03/17/2017	AW	Pinkerton Real Estate Services	\$71.50
830	03/22/2017	03/17/2017	AW	Ross' Granville Market	\$120.03
831	03/22/2017	03/17/2017	AW	Southeastern Emergency Equipment Co	\$373.94
832	03/22/2017	03/17/2017	AW	Vince Catalogna	\$1,125.00
833	03/22/2017	03/17/2017	AW	Washington Auto Parts Inc	\$153.89
834	03/22/2017	03/17/2017	AW	Wichert Insurance	\$175.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott reported the following:

- Worked on hosting the Byway Seminar that was held at The Granville Inn on March 21, 2017 and gave an overview of the seminar.

Trustee Bennett

Trustee Bennett reported the following:

- Met with Village Council and Chief Curtis and will report during Executive Session.
- Finished the text of the history of the Granville Fire Department

Trustee VanNess

- Attended a construction Expo at Las Vegas and learned about self-healing asphalt and concrete.
- Reviewed James Road with Superintendent Binckley.

Old Business

James Road Property:

Trustee Schott noted one of the Trustees long range goals was to sell our James Road properties. Trustee VanNess suggested a potential future need for an additional turn lane and suggested we work with the County Engineers Office and survey the property and establish additional right of way.

Discussion was held regarding listing the property.

Trustee Bennett made a motion to re-list the James Road properties through Realtor Dick Pinkerton. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Trustee VanNess will have Superintendent Binckley contact the County Engineer to see what they think will be needed for future use.

It was noted the property was originally acquired with Opera House Funds and the sale would have to go back to the Opera House Fund, but funds above the original purchase price could be used at the discretions of the Trustees.

New Business

Superintendent Binckley noted the tenant, Stanley Tataranowicz, at River Road will rebuild a fence and trim trees on the property. Trustee Schott will send an email to notify Judy Preston on Land Management.

At 7:50 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22 (G) (1) to discuss a personnel issue and/or 121.22 (G) (2) to discuss a potential property purchase. Trustee Bennett seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:

Trustee Schott- yes

Trustee Bennett- yes

Trustee VanNess- yes

With no further action the meeting adjourned at 8:30 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for April 12, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.