

**Granville Township**  
Minutes of Regular Meeting, June 14, 2017

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Kevin Bennett, Dan VanNess, Fiscal Officer (FO) Jerry Miller and Recording Secretary Maggie Barno  
Department Heads: Fire Chief Casey Curtis  
Absent: Superintendent Binckley  
Guests: Candi Moore and Bruce Cramer, representing Bryn Du Mansion  
Craig McDonald, Granville Sentinel

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

Candi Moore, one of the Township representatives on the Bryn Du Commission, provided and discussed their 2016 annual report. Ms. Moore then provided some highlights from this and gave a review of this past years activicites.theirgave an annual update on the Bryn Du Mansion.

Correspondence Received or Sent

FO Miller reported:

- Received a document from Ken Fisher RE: It's Time for Change at the Granville Recreation District. The document has been shared with all of the Township's elected official.
- Received correspondence from Liz Mayer who wanted the minutes of the May 24 meeting. FO Miller responded to her that she could get them on the website after the minutes are approved by Trustees. Ms. Mayer had questions, which Trustee Bennett answered. Ms. Mayer also tried to use a link on the website to make contact with FO Miller, but the link was not working. FO Miller contacted Alpha Link and after it was corrected, he responded to Ms. Mayer and told her it was working.
- Responded to some questions presented by Dennis Cauchon on the Fire Station Project. FO Miller noted he copied Trustee Bennett on the correspondence
- Abigail McClain (USDA), informing the Township an onsite review of the Wolfe property is being scheduled as part of their FRPP grant monitoring program. A Mr. Castilow will contact the Wolfe's prior to his site review. No Township Officials are needed. Judy Preston with the Township's Land Management Committee was also informed. Trustee VanNess stated he would like to receive a copy of the final report and it should be given to Judy Preston for her files.

Trustee Bennett reported:

- He and Chief Curtis received correspondence and inquiries from Dennis Cauchon regarding the fire station location.
- Trustee Bennett stated he emailed to the Trustees his correspondence and discussion with Ty Thompson, who is the lead transportation engineer for ODOT District 5 heading up the widening of the bridge and South Main. Mr. Thompson told Trustee Bennett ODOT had

recently accomplished a traffic study which focused mainly on River and Weaver Roads, without consideration given to where the projected new fire station would be. When Trustee Bennett asked Mr. Thompson if a new traffic study would be warranted for where the possible new fire station would be, Mr. Thompson indicated no, because they (ODOT) have found that Fire Stations have minimal if any impact on traffic congestion, that current Service Center probably generated more traffic than a fire station would.

Trustee VanNess reported:

- After receiving a call from Jake Warner about a trash issue, Trustee VanNess told Mr. Warner that since he had a commercial business with a dumpster, and was not residential, Mr. Warner could select which trash service he wanted.

#### Granville Township Road District

In the absence of Superintendent Binckley, Trustee VanNess reported the following:

- The first round of mowing along the roads has been completed.
- The lighting package for the new truck will be in this week and installed the first of next week, (the week of June 19, 2017).
- Repaired a driveway culvert on Cambria Mill, damaged by a car going off the road.
- Cleaned up a fallen tree on Beechtree Lane
- Repaired the catch Basin on Louise Drive
- Met with Kurt Simross, with the Licking County Engineer's office, regarding Miller Ave. and learned the following: need to fill out a request for engineers' assistance so they can get it surveyed, check right-of-way and put together an estimate to re-improve the roadway
- Installed drainage tile in the cul-de-sacs on Mill Race Road and on Stonehenge
- Opened up the culvert near 2674 Burg St, because of some soil erosion out into the road after heavy rain
- Ditched Canyon Road near James Road; Welsh Hills Lane near 448; Bridlepath Lane; and Beechwood Drive
- Ground bad spots and replaced with asphalt on Cambria Mill Road and the short end of Welsh Hills Road

FO Miller stated he spoke to Superintendent Binckley about the paving bids and Superintendent Binckley reported he had reviewed the bids and they were all complete. Trustee VanNess noted we are still waiting for a letter from Public Works stating the Township has officially received funding (which should be sometime in July).

FO Miller reported he received an insurance bill (\$556) for the new pickup truck. It was noted the \$556 bill would cover the truck until the next renewal (2/4/2018).

Trustee VanNess commented the old cemetery truck would be declared as surplus and would be put it on govdeals.com.

#### Cemetery Department

In the absence of Superintendent Binckley, Trustee VanNess reported the following:

- One deed needs to be signed and sealed

- Finished Memorial Day preparations. Trustee Bennett suggested continuing to place 25 to 30 folding chairs for the Memorial Day program.
- Left a message with Deb Walker at the Village regarding cemetery expansion.
- Trustee Bennett commented Lyn and Keith Boone and he went out to the old Phillips cemetery to determine what, if any, restoration could be done there. Trustee Bennett stated he would like to write an article to see if residents with interest in Welsh Hills history having a volunteer day at the Phillips Cemetery.

### Parks

There was no report.

### Fire Department

Chief Casey reported:

- 973 runs to date, which is 10% more than 2016 at this time
- Had a HAZMAT incident on Tuesday, June 13, 2017. Between 300 and 400 gallons of Roundup was spilled and it is cleaned up now. Involved in the incident were: EPA; and Licking County EMA and HAZMAT team.

Attended the following meetings:

- Worked with the vendor for Fourth of July fireworks
- Provided a quarterly update at the McKean Township meeting and received a check
- Met regarding re-zoning on both sites (of fire station) with Deb Walker and Steve Pyles of the Village (Trustee Schott asked if a height variance would be needed for the Gateway location and Chief stated three stories is the maximum height) Chief Curtis reported variances would be needed at both the downtown and gateway locations, but the downtown location would require more variances than would the gateway location.
- Met with Bryn Bird regarding her questions on the Fire Station
- Provided run statistics to Dennis Cauchon
- Chief Curtis reported he contacted Carl Neidner (a former member of the Granville Fire Department) of Levrum Data Technologies (LDT) in Oregon about providing an analysis of historical run data and applying it to the current location and a new location at the cost of \$2800.

Trustee Schott asked many questions regarding if LDT could provide good data by being supplied previous data that does not account for such things as growth at Middleton or controlling stoplights, or runs at Denison. Trustee VanNess asked if LDT would take into consideration the traffic congestion in the afternoon?

Chief Curtis responded there was no way to get real time data on traffic analysis in Granville.

Trustee Bennett made a motion to authorize the expenditure of \$2800 to Carl Neidner, of Levrum Data Technologies, for the commission of a response study, contingent on it being in our hands by July 12, 2017. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

- Chief Curtis asked for a motion to accept the resignation of three part-time personnel: Adam Gottfried, Tom Barnhill and Seth Teagle.

Trustee Bennett made a motion to accept the resignations of Adam Gottfried, Tom Barnhill and Seth Teagle from the Granville Fire Department. Trustee Schott seconded the motion the motion passed by unanimous vote.

- Chief Curtis commented he would work on recruiting more part-time fire fighters.
- Chief Curtis will be on vacation for eight days, starting Friday, June 16 and Lt. Bowman will be acting Chief.

#### Land Management /Open Space

There was no Land Management/Open Space report.

#### Zoning

In the absence of Zoning Inspector Binckley, Trustee VanNess reported the following:

- Two permits were written
  - 117 Sulwen Lane for a dwelling
  - 105 Roseview Drive for a pool and deck

#### Zoning Commission

Trustee Schott reported the Township received a resignation request from Zoning Commission Board member Steve Brown, as he was moving out of the unincorporated portion of Granville Township (into the Village).

Trustee Schott made a motion to accept the resignation of Steve Brown from the Zoning Commission. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee Bennett made a motion to appoint Keith Lonzo to fill the unexpired portion of the term of Steve Brown (term expires 12/31/2017). Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

The Trustees decided to advertise in late October 2017 for alternates for Boards.

#### Zoning Appeal Board

Rustee VanNess reported the following:

- On May 30, 2017, BZA approved the variance application for 2572 Loudon Street for road frontage.
- BZA Hearing has been set for June 20, 2017 for a conditional use permit for 1812 Newark-Granville Road (Granville Christian Academy)

#### Economic Development

Trustee Schott stated an Economic Development Committee meeting will be held at the end of June.

#### Elected Officials Reports

FO Miller reported:

- Closed on the James Rd/SR 37 property on May 26, 2017 at Chicago Title. APA Austin Lecklider approved the deed restriction language (combine into one 13+ acre parcel, never be split) and transfer of ROW to the County Commissioners. The Township received a check for \$144,373, which was deposited back into the Opera House Fund. FO Miller noted the original land purchase was made with Opera House Fund money. FO Miller validated with APA Lecklider that Ohio law provides that proceeds from the sale of township property can only be used for a capital purchase and should be deposited back into the funds with they were originally
- Transferred the right-of-way (ROW) to the County Commissioners occurred prior to the property closing and will be legally recorded by Chicago Title in that sequence.
- A new Certificate of Estimated Resources was requested and provided by the County Auditors Office to recognize the \$144,373 to the Opera House Fund.
- FO Miller presented and asked for the Trustees to formally accept the Amended Certificate of Estimated Resources.

Trustee Bennett made a motion to accept the Amended Certificate of Estimated Resources as presented by FO Miller. Trustee Schott seconded the motion and the motion passed by unanimous vote.

- FO Miller reported he is scheduled to receive a new UAN computer on Monday and asked for the business offices oldest computer to be declared as surplus, after clearing the hard drive, be recycled, noting it is very old and would have no value.

Trustee Schott made a motion to declare FO Miller's oldest computer as surplus and to properly dispose of it as it has no value. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Schott and a second by Trustee Bennett, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

6/14/2017

**Payment Listing**

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5/25/2017 to 6/14/2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
485-2017	05/26/2017	05/16/2017	CH	Medical Mutual of Ohio	\$16,897.33
532-2017	05/25/2017	05/19/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,059.72
533-2017	05/25/2017	05/19/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00
534-2017	05/25/2017	05/19/2017	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
535-2017	05/25/2017	05/19/2017	EW	Ohio Department of Taxation	\$2,354.65
536-2017	05/25/2017	05/19/2017	EW	School District Income Tax	\$296.38
537-2017	05/25/2017	05/19/2017	EW	Village of Granville - Income Tax Dept	\$1,240.98
539-2017	05/31/2017	05/30/2017	EW	AFLAC	\$1,515.16
540-2017	06/02/2017	05/30/2017	EP	Joseph C Asselin	\$1,007.63
541-2017	06/02/2017	05/30/2017	EP	Susan A Bain	\$224.90
542-2017	06/02/2017	05/30/2017	EP	Christopher M Bassetti	\$310.57
543-2017	06/02/2017	05/30/2017	EP	Andrew R Baughman	\$1,826.48
544-2017	06/02/2017	05/30/2017	EP	Prentice M Berry	\$391.12
545-2017	06/02/2017	05/30/2017	EP	B. Travis Binckley	\$2,225.29
546-2017	06/02/2017	05/30/2017	EP	Charles D. Borden	\$1,019.69
547-2017	06/02/2017	05/30/2017	EP	Thomas A. Bowman	\$2,924.67
548-2017	06/02/2017	05/30/2017	EP	Tyler J. Bryan	\$1,126.91
549-2017	06/02/2017	05/30/2017	EP	Joshua M Butt	\$930.97
550-2017	06/02/2017	05/30/2017	EP	Derwin R Clemens	\$1,547.72
551-2017	06/02/2017	05/30/2017	EP	Kyle L Conaway	\$307.56
552-2017	06/02/2017	05/30/2017	EP	Gregory S. Coyle	\$124.49
553-2017	06/02/2017	05/30/2017	EP	Casey R. Curtis	\$2,017.64
554-2017	06/02/2017	05/30/2017	EP	Kathryn M Darrah	\$417.14
555-2017	06/02/2017	05/30/2017	EP	Troy A Elmore	\$241.31
556-2017	06/02/2017	05/30/2017	EP	Bradley D Essick	\$2,239.91
557-2017	06/02/2017	05/30/2017	EP	Cameron S Evans	\$411.01
558-2017	06/02/2017	05/30/2017	EP	Teresa Ann Forson	\$403.81
559-2017	06/02/2017	05/30/2017	EP	Jason C George	\$780.08
560-2017	06/02/2017	05/30/2017	EP	John R Guegold	\$313.51
561-2017	06/02/2017	05/30/2017	EP	Benjamin S. Hagstad	\$129.29
562-2017	06/02/2017	05/30/2017	EP	Joshua B. Harrison	\$268.59
563-2017	06/02/2017	05/30/2017	EP	Kevin M Henry	\$641.51
564-2017	06/02/2017	05/30/2017	EP	Brianne M Hill	\$1,893.97
565-2017	06/02/2017	05/30/2017	EP	Ryan P. Hussey	\$1,805.11
566-2017	06/02/2017	05/30/2017	EP	Jeremiah C Irwin	\$249.12
567-2017	06/02/2017	05/30/2017	EP	Aaron C. Jones	\$514.43
568-2017	06/02/2017	05/30/2017	EP	Brian P. Jones	\$410.91
569-2017	06/02/2017	05/30/2017	EP	Andrew R Kuhnash	\$54.01
570-2017	06/02/2017	05/30/2017	EP	Bradley A. Leckrone	\$460.22
571-2017	06/02/2017	05/30/2017	EP	Terry L. Lynn Jr	\$406.12
572-2017	06/02/2017	05/30/2017	EP	Alexander M Marcum	\$147.79
573-2017	06/02/2017	05/30/2017	EP	Troy A Mellick	\$583.57
574-2017	06/02/2017	05/30/2017	EP	Jonathan P Nessel	\$134.50
575-2017	06/02/2017	05/30/2017	EP	Maxwell F Newton	\$391.35
576-2017	06/02/2017	05/30/2017	EP	Robert M. Otter	\$47.46
577-2017	06/02/2017	05/30/2017	EP	Tyler S Poe	\$313.26

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
578-2017	06/02/2017	05/30/2017	EP	Brandon T. Reece	\$1,587.68
579-2017	06/02/2017	05/30/2017	EP	Andrew T. Saunders	\$2,428.02
580-2017	06/02/2017	05/30/2017	EP	Douglas W. Smith	\$283.31
581-2017	06/02/2017	05/30/2017	EP	Scott M Smith	\$710.45
583-2017	06/02/2017	05/31/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,751.67
584-2017	06/02/2017	05/31/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00
585-2017	06/02/2017	05/31/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
586-2017	06/02/2017	05/31/2017	EW	Park National Bank - for OPERS ACH Dr	\$6,944.91
587-2017	06/02/2017	05/31/2017	EW	Park National Bank - OP&FPP	\$22,301.07
588-2017	05/31/2017	06/05/2017	CH	Windstream	\$394.14
589-2017	05/31/2017	06/05/2017	CH	American Electric Power	\$1,376.41
590-2017	05/31/2017	06/05/2017	CH	Columbia Gas - Utility Payments	\$619.94
591-2017	05/31/2017	06/05/2017	CH	Village of Granville	\$322.14
941	06/01/2017	05/30/2017	AW	Auto Trim Design of Indian Valley, Inc	\$150.00
942	06/01/2017	05/30/2017	AW	Bound Tree Medical LLC	\$39.98
943	06/01/2017	05/30/2017	AW	Dish Network	\$42.28
944	06/01/2017	05/30/2017	AW	Finley Fire Equipment Co., Inc.	\$1,141.49
945	06/01/2017	05/30/2017	AW	Granville Milling Company	\$121.99
946	06/01/2017	05/30/2017	AW	Hope Timber Garden Center Ltd	\$750.00
947	06/01/2017	05/30/2017	AW	Mid-East Career & Technology Center	\$1,170.00
948	06/01/2017	05/30/2017	AW	Verizon Wireless	\$321.36
949	06/01/2017	05/30/2017	AW	WB Holdings II LLC	\$437.40
950	06/01/2017	05/30/2017	AW	Wright Brothers Power, LLC	\$149.96
951	06/12/2017	06/06/2017	AW	Bound Tree Medical LLC	\$95.92
952	06/12/2017	06/06/2017	AW	Cardmember Service	\$1,649.66
953	06/12/2017	06/06/2017	AW	Cintas Corporation	\$1,060.69
954	06/12/2017	06/06/2017	AW	EMSAR Columbus	\$608.70
955	06/12/2017	06/06/2017	AW	Fire House	\$106.00
956	06/12/2017	06/06/2017	AW	Hope Timber Garden Center Ltd	\$225.00
957	06/12/2017	06/06/2017	AW	McDonald Auto and Truck Repair	\$1,255.48
958	06/12/2017	06/06/2017	AW	Newark Electric Sales Inc	\$7.50
959	06/12/2017	06/06/2017	AW	Ohio Public Entity Consortium	\$88.50
960	06/12/2017	06/06/2017	AW	Ross' Granville Market	\$35.11
961	06/12/2017	06/06/2017	AW	Southeastern Emergency Equipment Co	\$310.10
962	06/12/2017	06/06/2017	AW	Superior Mulch and Landscapes LLC	\$1,027.07
963	06/12/2017	06/06/2017	AW	Time Warner	\$120.00
964	06/12/2017	06/06/2017	AW	Washington Auto Parts Inc	\$542.45

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Schott reported:

- Attended the Joint Communications Meeting and gave an update of the meeting.

Trustee Bennett reported:

- Attended the Village Council meeting
- Spoke to the Village Council regarding the affirmative vote to enter the MOU with Bryn Du..

#### Trustee VanNess reported:

- Gave kudos to Trustee Bennett and the cemetery crew for a fine job on the Memorial Day program.
- Attended the Village Council meeting.

#### Old Business

There was no Old Business to discuss.

#### New Business

Trustee Bennett stated he would probably be out of town for the Fourth of July.

Trustee Bennett proposed having the Public Hearing for the Fire Department on July 12, 2017. Trustee Bennett agreed to write a proposed set of rules for the hearing (not a public debate) and on which topic each Trustee would speak.

It was determined the advertising for the Public Hearing was not formally required, as there would be an article on the hearing in the Granville Sentinel. Discussion was held on topics that could be brought up at the hearing.

#### Executive Session

At 8:25 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22(G)(1) to discuss a personnel issue and 121.22(G)(2) to discuss potential property purchase. Trustee VanNess seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:  
Trustee Schott- yes  
Trustee Bennett- yes  
Trustee VanNess- yes

With no further action the meeting adjourned at 8:50 PM.

#### Calendar Reminder

- The next regular Board meeting is scheduled for June 28, 2017, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.