

Granville Township
Minutes of Regular Meeting, June 28, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Dan VanNess, Fiscal Officer (FO) Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Fire Chief Casey Curtis and Superintendent Travis Binckley
Absent: Trustee Kevin Bennett
Guests: Craig McDonald, Granville Sentinel

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee VanNess made a motion to approve the minutes of the June 14, 2017. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Public Comment

There was no public comment.

Correspondence Received or Sent

FO Miller reported:

- Received a public records request from Dennis Cauchon. (Discussion on gathering e-mails, etc. to send to Mr. Cauchon.)
- Received an email from Mid-Ohio Regional Planning Commission announcing they were holding their annual “Best Social Media Practices for Local Government” forum on July 27.
- Received an invitation from Kiwanis to be in the July 4 parade. Trustee VanNess, Trustee Schott and FO Miller indicated they plan to be in the parade.

Granville Township Road District

Superintendent Binckley reported:

- The crew is working on the second round of mowing along the roads.
- A driveway culvert on Cambria Mill Road was replaced.
- Ground bad spots and replaced with asphalt on Cambria Mill Road.
- Cleaned up a couple of large limbs that came down on Clouse Lane and Goose Lane.

Trustee VanNess commented a letter should soon arrive (by the next meeting) from the Ohio Public Works Commission (OPWC) regarding the awarding of the grant for paving to the Township, after which Superintendent Binckley could respond to the Shelley Company.

Trustee VanNess made a motion to approve the roads paving bid to the Shelley Company contingent upon receiving the approval letter awarding funding to the Township from OPWC. Trustee Schott seconded the motion and the motion passed by unanimous vote.

Trustee VanNess amended the motion to authorize Superintendent Binkley to notify the Shelley Company they were awarded the project once the OPWC award is confirmed. Trustee Schott seconded the amendment and the amendment to the motion passed by unanimous vote.

Cemetery Department

Superintendent Binckley reported the following:

- Had two burials
- Mowing continues
- Had a few sizeable limbs come down in Section 1a, 4

Trustee Schott stated the cemetery looks good. Trustee Schott noted she spoke with a lady, Mrs. Newton, who was concerned about a cemetery stone which needed to be cared for.

Trustee VanNess commented Superintendent Binkley indicated the County was interested in the surplus cemetery truck. Trustee VanNess further commented that a determination should be made if the County indeed wanted the truck before putting it on govdeals.com. Superintendent Binckley estimated the value on the truck was approximately \$3000 to \$5000 and the County Engineer's Office is working with Assistant Prosecuting Attorney (APA) Lecklider regarding the County's purchase of the truck.

FO Miller reported on the Cemetery Levy, explaining the step-by-step procedure to the Trustees regarding putting the Cemetery Levy on the fall ballot. FO Miller stated APA Lecklider prepared the required Resolution's needed for certification of the Cemetery Levy and presented copies to the Trustees.

Trustee VanNess made a motion to approve the Resolution Requesting the County Auditor Certify Valuation and Revenue Information for the renewal of the .5 mill Cemetery Levy and Trustee Schott seconded the motion. FO Miller called the roll for approval of the motion.

Trustee Schott- yes

Trustee VanNess- yes

Trustee Bennett - absent

RESOLUTION TO REQUEST THAT
THE COUNTY AUDITOR CERTIFY VALUATION
AND REVENUE INFORMATION PURSUANT TO R.C. 5705.03(B)

The Board of Trustees of Granville Township met in regular session at the Granville Township House on June 28, 2017, with the following members present:

Trustee Melanie Schott

Trustee Dan VanNess

Trustee VanNess moved the adoption of the following resolution:

A RESOLUTION DETERMINING THAT IT IS NECESSARY TO LEVY A TAX OUTSIDE THE TEN-MILL LIMITATION FOR MAINTAINING AND OPERATING CEMETERIES AND REQUESTING THE LICKING COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF GRANVILLE TOWNSHIP AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A FIVE-TENTHS OF ONE MILL (.5 MILL) RENEWAL LEVY.

WHEREAS, this Board finds that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of Granville Township and it is necessary to levy a tax outside the ten-mill limitation; and,

WHEREAS, pursuant to Division (B) of Section 5705.03 of the Revised Code, this Board must request certified information from the Licking County Auditor before submitting the question of a tax to the electors.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Granville Township:

Section 1. This Board declares that it is necessary to levy a tax outside of the ten-mill limitation for the purpose of maintaining and operating cemeteries as authorized by Section 5705.19(T) of the Ohio Revised Code, and that it intends to submit the question of the addition of that levy to the electors at a general election on November 7, 2017.

Section 2. This Board requests the Licking County Auditor to certify to it both (i) the total current tax valuation of Granville Township and (ii) the dollar amount of revenue that would be generated by a five-tenths of one mill (.5 mill) renewal levy.

Section 3. The Township Fiscal Officer is authorized and directed to deliver promptly to the Licking County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Trustee Schott seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Schott Trustee VanNess _____

Nay: _____

Absent: Trustee Bennett

Dated this 28th day of June, 2017.

Jerry Miller
Granville Township Fiscal Officer

FISCAL OFFICER’S CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the Board of Township Trustees of Granville Township in regular session on June 28, 2017.

Dated this 28th day of June, 2017.

Jerry Miller
Granville Township Fiscal Officer

CERTIFICATE OF COUNTY AUDITOR

TO THE BOARD OF TOWNSHIP TRUSTEES OF GRANVILLE TOWNSHIP

I certify that:

1. On _____, there was filed with me a certified copy of your Resolution adopted on _____ determining the necessity of levying a tax outside of the ten-mill limitation for the purpose of maintaining and operating cemeteries, as provided in Section 5705.19(T) of the Ohio Revised Code, and requesting that I certify the total current tax valuation of Granville Township and the dollar amount of revenue that would be generated by a five-tenths of one mill (.5 mill) renewal levy; and,

2. The total current tax valuation of Granville Township is \$_____; and,

3. The dollar amount of revenue that would be generated by the levy specified in the Resolution is \$_____ annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy.

Dated: _____, 2017

Michael L. Smith
Licking County Auditor

Trustee VanNess reported he had spoken to Village officials, regarding the Welker property, and learned it was in open space zoning and a cemetery is a conditional use. An Application for Conditional Use costs \$250 to file in the Village of Granville.

Trustee Schott made a motion to allocate \$250 out of other cemetery funds to file an Application for Conditional Use to the Village BZA. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee VanNess made a motion to allocate \$50 for a permit to install a fence of five to six feet around the property. Trustee Schott seconded the motion and without further discussion, the motion passed by unanimous vote.

Parks

FO Miller reported donations in the amount of \$1205 had been received for the Spring Valley Nature Preserve in the name of (deceased) Ned Roberts, and that he had sent "Thank You" notes on behalf of the Township Elected Officials.

Discussion was held on how best to use the donations. Trustee Schott agreed to be the liaison between the GRD and Judy Preston of the Land Management Committee.

Fire Department

Chief Casey reported:

- 1025 runs to date, which is 10% more than 2016 at this time
- Noted a HAZMAT incident which occurred on Tuesday, June 27, 2017, which involved an EPA cleanup.
- Preparation for Fourth of July: fireworks, Firecracker Five race; parade; EMS coverage; cleaning trucks and station
- Attended Ohio Fire Chiefs meeting
- Working with the Village and County on permits and plan reviews
- Working on public records request for Dennis Cauchon
- Working with Levrum Data Technologies (LDT) in Oregon and 911 Call Center to provide analysis of historical run data and applying it to the current location and a new location
- Attending graduation for volunteer Graham Parsley

Trustee Schott stated any change of the location for the Firehouse presentation needs to be provided to Craig McDonald by Monday so he could put it in the Sentinel.

Land Management /Open Space

Trustee Schott said she would contact Judy Preston to determine if the inspections have been finished.

Zoning

Zoning Inspector and Compliance Officer

No report.

Zoning Commission

No Report

Zoning Appeal Board

BZA Hearing has been set for July 11, 2017 for a conditional use permit for 1812 Newark-Granville Road (Granville Christian Academy).

Economic Development

Trustee Schott stated the Economic Development Committee meeting had occurred at which the committee discussed prioritizing the list prepared by Alison Terry. The Economic Development Committee will meet again on July 17, 2017.

Elected Officials ReportsFO Miller reported:

- The Business Office received a new UAN computer and everything is up and running.
- FO Miller confirmed with our Insurance Broker Frank Harmon that Granville Township is not part of the Ohio Public Entity Consortiums (OPEC) Health Care self-funded program, noting there.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee VanNess and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Listing

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6/15/2017 to 6/28/2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
592-2017	06/16/2017	06/12/2017	EP	Joseph C Asselin	\$1,007.63
593-2017	06/16/2017	06/12/2017	EP	Susan A Bain	\$224.90
594-2017	06/16/2017	06/12/2017	EP	Christopher M Bassetti	\$155.81
595-2017	06/16/2017	06/12/2017	EP	Andrew R Baughman	\$1,816.47
596-2017	06/16/2017	06/12/2017	EP	Prentice M Berry	\$412.22
597-2017	06/16/2017	06/12/2017	EP	B. Travis Binckley	\$2,226.51
598-2017	06/16/2017	06/12/2017	EP	Charles D. Borden	\$846.82
599-2017	06/16/2017	06/12/2017	EP	Thomas A. Bowman	\$2,063.34
600-2017	06/16/2017	06/12/2017	EP	Tyler J. Bryan	\$1,064.32
601-2017	06/16/2017	06/12/2017	EP	Joshua M Butt	\$930.97
602-2017	06/16/2017	06/12/2017	EP	Derwin R Clemens	\$1,515.42
603-2017	06/16/2017	06/12/2017	EP	Kyle L Conaway	\$307.56
604-2017	06/16/2017	06/12/2017	EP	Gregory S. Coyle	\$124.49
605-2017	06/16/2017	06/12/2017	EP	Casey R. Curtis	\$2,017.64
606-2017	06/16/2017	06/12/2017	EP	Kathryn M Darrah	\$226.95
607-2017	06/16/2017	06/12/2017	EP	Paul J. DuBeck III	\$150.28
608-2017	06/16/2017	06/12/2017	EP	Troy A Elmore	\$247.04
609-2017	06/16/2017	06/12/2017	EP	Bradley D Essick	\$1,585.06
610-2017	06/16/2017	06/12/2017	EP	Cameron S Evans	\$411.01
611-2017	06/16/2017	06/12/2017	EP	Teresa Ann Forson	\$90.45
612-2017	06/16/2017	06/12/2017	EP	Jason C George	\$780.08
613-2017	06/16/2017	06/12/2017	EP	Benjamin S. Hagstad	\$146.48
614-2017	06/16/2017	06/12/2017	EP	Joshua B. Harrison	\$394.07
615-2017	06/16/2017	06/12/2017	EP	Kevin M Henry	\$641.51
616-2017	06/16/2017	06/12/2017	EP	Brianne M Hill	\$1,653.44
617-2017	06/16/2017	06/12/2017	EP	Ryan P. Hussey	\$1,570.82
618-2017	06/16/2017	06/12/2017	EP	Jeremiah C Irwin	\$783.87
619-2017	06/16/2017	06/12/2017	EP	Aaron C. Jones	\$133.82
620-2017	06/16/2017	06/12/2017	EP	Andrew R Kuhnash	\$27.01
621-2017	06/16/2017	06/12/2017	EP	Bradley A. Leckrone	\$735.17
622-2017	06/16/2017	06/12/2017	EP	Terry L. Lynn Jr	\$406.12
623-2017	06/16/2017	06/12/2017	EP	Troy A Melick	\$54.58
624-2017	06/16/2017	06/12/2017	EP	Daniel J Mercer	\$287.01
625-2017	06/16/2017	06/12/2017	EP	Christopher I Mize	\$411.64
626-2017	06/16/2017	06/12/2017	EP	Jonathan P Nessel	\$623.38
627-2017	06/16/2017	06/12/2017	EP	Maxwell F Newton	\$251.13
628-2017	06/16/2017	06/12/2017	EP	Tyler S Poe	\$157.06
629-2017	06/16/2017	06/12/2017	EP	Brandon T. Reece	\$1,559.70
630-2017	06/16/2017	06/12/2017	EP	Andrew T. Saunders	\$1,764.96
631-2017	06/16/2017	06/12/2017	EP	Douglas W. Smith	\$283.31
632-2017	06/16/2017	06/12/2017	EP	Scott M Smith	\$375.73
633-2017	06/16/2017	06/12/2017	EP	Mason D Wilkins	\$217.82
635-2017	06/16/2017	06/14/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,681.02
636-2017	06/16/2017	06/14/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00
637-2017	06/16/2017	06/14/2017	EW	OCS Pay Center-Knox Cty 7085726383	\$682.62
965	06/21/2017	06/20/2017	AW	Applied Industrial Technologies	\$133.84

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
966	06/21/2017	06/20/2017	AW	B&C Communications	\$170.00
967	06/21/2017	06/20/2017	AW	Bound Tree Medical LLC	\$1,331.27
968	06/21/2017	06/20/2017	AW	DMO Security	\$220.00
969	06/21/2017	06/20/2017	AW	Erie Insurance Company	\$556.00
970	06/21/2017	06/20/2017	AW	Finley Fire Equipment Co., Inc.	\$44.00
971	06/21/2017	06/20/2017	AW	Fire House	\$220.00
972	06/21/2017	06/20/2017	AW	Granville Lumber	\$91.97
973	06/21/2017	06/20/2017	AW	Hope Timber Garden Center Ltd	\$60.00
974	06/21/2017	06/20/2017	AW	MISTRAS Group Inc f/k/a Conam Testing	\$750.00
975	06/21/2017	06/20/2017	AW	Ohio Fire & Emergency Services Fnd	\$1,900.00
976	06/21/2017	06/20/2017	AW	Ohio Health/Behavior Health	\$175.00
977	06/21/2017	06/20/2017	AW	Ohio Public Entity Consortium	\$1,538.99
978	06/21/2017	06/20/2017	AW	Paumier Medical Management Group Inc	\$2,209.00
979	06/21/2017	06/20/2017	AW	Pinkerton Real Estate Services	\$71.50
980	06/21/2017	06/20/2017	AW	Ross' Granville Market	\$21.53
981	06/21/2017	06/20/2017	AW	Scioto Materials LLC	\$687.16
982	06/21/2017	06/20/2017	AW	Southeastern Emergency Equipment Co	\$469.02
983	06/21/2017	06/20/2017	AW	United States Post Office	\$62.00
984	06/21/2017	06/20/2017	AW	Washington Auto Parts Inc	\$10.19
985	06/21/2017	06/20/2017	AW	Ziegler Tire & Supply Co Inc	\$4,139.16

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott reported:

- On 6/19 Trustee Schott attended the Granville Rotary meeting where interim Ohio Fire Marshall Jeff Hussey provide an update on his office. Trustee Schott noted Marshall Hussey discussed decreased state funding for BUSTR - underground storage tanks. Chief Curtis related that at a later meeting he learned BUSTR would probably be funded.
- Doug Helman, Director of Kendal, approached Trustee Schott to see if the Trustees would support an OPWC grant for a light at the intersection of Kendal and Route 16. Trustee VanNess stated he would get more information from Doug Helman. Trustee Schott will send Doug Helman an email to let him know the issue was discussed at this meeting and the Trustees will be contacting him for further information.
- On 6/20 Trustee Schott attended to GACC luncheon and updated the group on the upcoming Township Public Hearing regarding the fire station. The Chamber program was an advisory panel to discuss business loans and how some of the local banks could be helpful.
- On 6/20 Trustee Schott met with Township resident Phil Wince to discuss various Township-related issues which included discussion on the welcoming resolution and township meeting procedures.
- On 6/22 Trustee Schott met for over two hours with Dennis Cauchon to discuss the fire station proposal. Trustee Schott stated Mr. Cauchon requested the matter go on the ballot.

- On 6/26 Trustee Schott met with Rodger Kessler for two hours where he encouraged the Trustees to take a closer look at property on Columbus Road for placement of a fire station. Mr. Kessler agreed the station should not remain in the existing location, but does not agree it should be located on South Main Street.
- On 6/27 the Township received a public records request from Dennis Cauchon for one year (beginning January 1, 2016) of information surrounding a potential fire station move. Trustee Schott stated she has begun the process of going through emails, one by one, to gather this information.
- On 6/28 Trustee Schott met with Mike Sobul of Granville schools to better understand new building construction and the implications to the schools on tax revenue.
- On 6/30 Trustee Schott will attend the joint communication meeting at 8:00 AM.

Trustee VanNess reported:

- Everything was covered in the course of the meeting.

Old Business

There was no Old Business to discuss.

New Business

There was no New Business to discuss.

With no further action, Trustee Schott made a motion to adjourn the meeting at 7:42 PM. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Calendar Reminder

- The next regular Board meeting is scheduled for July 12, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.