

Granville Township
Minutes of Regular Meeting, August 9, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Kevin Bennett, Dan VanNess, Fiscal Officer (FO) Jerry Miller and Recording Secretary Maggie Barno
Department Heads: Fire Chief Casey Curtis

Absent: Superintendent Travis Binckley

Guests: Craig McDonald, Granville Sentinel

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Ben and Nadine Rader, 130 W. Broadway

Anne and Jim Ormond, 440 W. College

Bill Wilken, 474 Glyn Tawel

Dan Long, 86 Fairview Ave

Adam Rhodes, 7 Brecon Rd

Olivia Aguilar, 402 W. Maple

Ben Yeater, 1777 Burg St

Dennis Cauchon, 327 E. Broadway

Andy Wildman, 40 Hampden Drive

Bryn Bird, 3292 Battee Rd

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Bennett made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Schott reported the minutes from the July 12, 2017 meeting are still being prepared and moved to table them until the next meeting. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Trustee VanNess had a question about ambiguity of a statement in the minutes of July 26, 2017 and the minutes were amended. Trustee Bennett made a motion to approve the minutes of the July 26, 2017 as amended. Trustee VanNess seconded the motion and the motion passed. Trustee Schott abstained because she was absent from the July 26 meeting.

Public Comment

Ben Rader - 130 W. Broadway

Asked the Trustees (and Village Council) where they stood on approval of the Fire Station project. The Trustees answered they were not able to comment on Mr. Rader's questions and suggested some of his questions might be answered later in the meeting. Mr. Rader commented he believed the Fire Station should be moved to the South Main Street location.

Anne Ormond - 440 W. College

Commented that moving the Fire Station to South Main Street made sense, as she worried about the downtown congestion, lack of business space and parking problems. Also the disruption of

building downtown will hurt the Prospect St. businesses. Mrs. Ormond know the owners of the old houses and they chose to sell them to the Village (Township) so the buildings would be kept into perpetuity.

With no further public comment, Trustee Schott closed the Public Comment portion of the meeting at 7:09 PM.

Correspondence Received or Sent

FO Miller reported:

- FO Miller reported he spoke to Eric DeHayes, of Local Waste Services, LTD, the Township refuse hauler, and reminded him to send monthly issue reports to the Township. FO Miller noted the contract with Local Waste Services, LTD ends in March (2018) and suggested a discussion on renewing the contract or putting out to bid, needs placed on an agenda later this fall. FO Miller noted in the past, a public meeting was held to allow for residents to comment on the trash hauling service.
- Granville Village sent a note to FO Miller saying the resident at 1174 Newark Granville Road needed a recycling tote. FO Miller stated he looked at the County website and it shows that address as been annexed into the Village. FO Miller will follow up with the resident.
- Received and forwarded to the Trustees a notice from Sue Penick, Board of Elections, showing the approved November ballot language for the Township's Cemetery levy.

Granville Township Road District

Trustee VanNess reported:

- Crews worked on replacing culverts on some of the paving projects.
- A review of the Township's water bills alerted FO Miller there might be a water leak at the Township Garage. A broken water heater pop off valve was discovered and repaired. The leak exhausted the water budget for the year. FO Miller will reallocate money to cover the expense and no action is needed by the Trustees.

Cemetery Department

Trustee VanNess reported the following:

- Mowing continues at the cemetery.

Spring Valley House Rental Agreement

Trustee Schott reported the Trustees received a rental agreement extension for the Spring Valley rental house, from Township's property managers, Richard and Monique Pinkerton. The Pinkerton's suggested leaving the rate at \$1,100 per month. Trustee Schott stated she visited the property and it was in much worse shape than she expected. Trustee Schott also noted the renters keep close watch on what goes on at the park.

FO Miller then presented a history of the property rental:

Joshua Johnson – 10-2010 thru 09-2011	\$1,000
Bethanie Bearor – 10-15-2011 thru 12-2013	\$1,200
Brad Hyslop – 3-2014 thru summer 2015	\$1,100
Scott and Ashley Wilkins – 10-2015 thru current	\$1,100

Trustee Bennett noted they are a young couple who are trying to make their way in Granville and are making a positive contribution and he expects they are here for the long haul.

Trustee Bennett made a motion to extend the Spring Valley house lease to Scott and Ashley Wilkins for another 12 months (ending Sept 30, 2018) at \$1,100 per month. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Fire Department

Fire Chief Curtis reported the following:

- Runs are up to 1309 YTD, which is a 15% increase over 2016
- Meetings, Events and Projects:
- Attended the MEC Chiefs Meeting
- Attended the Central Ohio Fire Chiefs Meeting
- Crews provided multiple inspections at DU including Life Safety at Curtis Dining Hall
- Life Safety at Middleton on a rating classification change
- Multiple interviews for part time and volunteers
- Attended swearing in of new State Fire Marshal
- Meeting with local school trainers to prepare for upcoming sports season
- Crews supported Pelotonia – No major incidents – 1 patient transported
- Two volunteers are on medical leave

Chief Curtis asked to Trustees to accept the resignation of volunteer firefighter Nick Willeke effective 8/2/2017.

Trustee Bennett made a motion to accept the resignation of fire fighter Nick Willeke effective immediately. Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

FEMA Assistance for Fire Fighter Grant

Chief Curtis ask the Trustees for a motion to accept the FEMA Assistance for Fire Fighter Grant for 2 power cots and to spend up to \$86,500 with \$72,381 being refunded by the grant.

Trustee Schott asked about the costs of installing the power cot to the older medic, then moving it to a new medic. Chief Curtis expected an original installation cost of \$1500 and the reinstallation into a new medic at \$2,000.

Trustee VanNess made a motion to accept the FEMA Grant of \$72,381 and to authorize Chief Curtis to spend \$86,500 on power cots, with \$72,381 being refunded by the FEMA Grant. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

Trusting Schott made a motion to move additional funds of \$46,500 from the fire contingency fund for the purpose of purchasing the fire cots. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

Trustee Bennett reported Chief Curtis has successfully completed his probationary period, which is officially up on August 10, 2017. Trustee Bennett also noted that he had recorded a written evaluation, copies of which had been provided to the other Trustees.

Fire Station Project

Trustee Bennett reviewed the format of a citizens committee which he proposed at the July 26, 2017 meeting. Trustee Bennett stated he proposed the Trustees vote to assign a citizen's committee to take a look at the two locations, the data and to validate the data and come back with a recommendation to the Trustees.

Trustee Schott stated she is against forming a citizens committee and suggested having a panel of experts from Moody Nolan, MSA, JVA, and Granville Historical Society where citizens could ask questions.

Trustee VanNess stated a citizens committee would also allow for public input and participation.

Trustee Schott expressed concern about the citizens committee being lobbied just like the Trustees have been lobbied and asked Trustee VanNess if he was interested in a full recommendation of where the Fire Station would go, or was he interested in them doing "fact checking"?

Trustee VanNess responded he was interested in seeing if, in their opinion, we have looked at everything. Trustee Schott stated she was concerned with what the citizens committee would be charged to do. Trustees VanNess and Bennett indicated the parameters could be tweaked.

Trustee Bennett envisioned a citizens committee of "5 to 7", while Trustee VanNess suggested "9" so it would be guaranteed to have 6 (a quorum) at every meeting. Trustee Bennett indicated Chief Curtis would be the ex-officio leader of the committee.

Trustee Bennett wanted the citizens committee to only look at the two sites. Trustee Schott was concerned the Trustees would relinquish their rights to say where the fire station will be located by letting the citizens committee decide. Trustee Bennett later clarified the Trustees could not legally relinquish this right. Trustee VanNess felt the citizens committee would not make the decision, just looking at the facts, and hoped the process would encourage the naysayers to believe in our facts. Trustee Schott stated she thought it was a bad idea, since the Trustees would be controlling whom they put on the citizens committee and this could later be ridiculed that only like-minded individuals agreeing with the Trustees were considered.

Trustee Schott stated she is not against having public input on this decision, but believes a citizens committee is not the best way to go about receiving public input and there could be a better way to address some of the concerns and questions we have heard from members of the community.

Trustee Bennett stated we legally cannot delegate the decision. We would be asking the citizens committee to take a look to see if there is something we have not seen. Trustee Bennett stated he

was intrigued by the panel idea, but it might create a conflict of interest as each one of those participating firms would probably bid for the project.

The Trustees continued with lengthy discussion on the citizens committee idea.

Trustee Bennett asked Chief Curtis how he felt about having a citizens committee making a recommendation. Chief Curtis questioned if the Trustees are asking the citizens committee for a recommendation or validation of fact. Chief Curtis suggested the Trustees would be in a tough spot, if the citizens committee recommended the downtown location and the Trustees wanted the S. Main St. location. Chief Curtis concluded he'll support whatever the Trustees want to do.

After lengthy discussion, Trustee VanNess made a motion to create a citizens committee, led by Chief Curtis, to review the information the Trustees have looked at and give a statement to the Trustees on whether we have overlooked items or if there are things we need to further look at which will help us to make a decision on the location of the Fire Station.

Trustee Bennett responded, he would like to first define the citizens committee charter to include public meeting rules revised by APA Lecklider and items he felt needed to be in the citizens committee charter. Trustee Bennett stated he was confident that an impartial panel of citizens reviewing same facts would return a good recommendation.

More discussion was held, without total agreement between the Trustees.

Trustee Bennett stated he believed Trustees should be unanimous on this issue and lacking this, made a motion to table the idea for a citizens committee. Trustee VanNess seconded the motion and without further discussion, the motion carried by unanimous vote.

Zoning

Trustee Bennett stated he received a call regarding an unkempt house/lawn at 2870 Sharon Valley Road. Trustee Bennett noted Zoning Inspector Binckley would provide notice to the property owner and if there were no response from the owner, the next step would be to bush hog the property and place a lien on the property.

Economic Development

Trustee Schott stated a meeting of the Economic Development Committee would be held on August 22 or August 28.

Parks

GRD Executive Director Andy Wildman reported:

- Recent legislation passed – Lindsey's Law – requires every participant, no matter the age, sign a form stating they are aware of the possibility of cardiac arrest.
- We are trying to raise \$400,000 for the new playground at Wildwood Park.
- McPeck Lodge will probably need a new septic system. The cost is unknown at this time, but we expect to have a number in the next month or two.

Trustee Bennett asked Mr. Wildman if GRD would pay 1/3 of the paving at Raccoon Valley Park, to which Mr. Wildman replied they would. The Trustees will have Superintendent Travis Binckley coordinate the plan with the GRD regarding the paving.

- Kids with special needs have a new program, "Go Soccer"
- Spring Valley Nature Preserve has been rented for a wedding with 200 guests. Director Wildman will email the date of the event to the Trustees.

Elected Officials Reports

FO Miller

FO Miller reported the following:

- Received a quote for LED lights for the Township Service Complex at \$4800, with half of the cost being rebated back from AEP. The quote documents were provided to the Trustees, but will wait on a formal motion, until Roads Superintendent Binckley gets a chance to review and comment on the project.
- Spoke to former Township Fiscal Officer Norm Kennedy about the mechanics for processing an OPWC Grant. Mr. Kennedy indicated he would create a separate fund for grant money. FO Miller asked the Trustees for a motion to create a separate fund for the OPWC Grant.

Trustee Schott made a motion to allow FO Miller to create a separate fund for the OPWC Grant and to move the appropriate money into the new fund. Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

FO Miller provided a list of the warrants and payroll checks issued. FO Miller requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

8/9/2017

Payment Listing

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7/27/2017 to 8/9/2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
749-2017	07/27/2017	07/17/2017	CH	Medical Mutual of Ohio	\$16,897.33
750-2017	07/28/2017	07/25/2017	EP	Joseph C Asselin	\$1,007.63
751-2017	07/28/2017	07/25/2017	EP	Susan A Bain	\$235.31
752-2017	07/28/2017	07/25/2017	EP	Margaret H Barno	\$180.50
753-2017	07/28/2017	07/25/2017	EP	Andrew R Baughman	\$2,204.10
754-2017	07/28/2017	07/25/2017	EP	Brynn Kevin Bennett	\$1,622.30
755-2017	07/28/2017	07/25/2017	EP	Prentice M Berry	\$391.12
756-2017	07/28/2017	07/25/2017	EP	B. Travis Binckley	\$2,226.51
757-2017	07/28/2017	07/25/2017	EP	Charles D. Borden	\$858.46
758-2017	07/28/2017	07/25/2017	EP	Thomas A. Bowman	\$2,486.92
759-2017	07/28/2017	07/25/2017	EP	Joshua M Butt	\$930.97
760-2017	07/28/2017	07/25/2017	EP	Derwin R Clemens	\$1,541.26
761-2017	07/28/2017	07/25/2017	EP	Kyle L Conaway	\$154.39
762-2017	07/28/2017	07/25/2017	EP	Gregory S. Coyle	\$280.12
763-2017	07/28/2017	07/25/2017	EP	Casey R. Curtis	\$2,017.64
764-2017	07/28/2017	07/25/2017	EP	Troy A Elmore	\$364.49
765-2017	07/28/2017	07/25/2017	EP	Cameron S Evans	\$535.63
766-2017	07/28/2017	07/25/2017	EP	Teresa Ann Forson	\$124.32
767-2017	07/28/2017	07/25/2017	EP	Jason C George	\$780.08
768-2017	07/28/2017	07/25/2017	EP	John R Guegold	\$148.59
769-2017	07/28/2017	07/25/2017	EP	Benjamin S. Hagstad	\$266.22
770-2017	07/28/2017	07/25/2017	EP	Joshua B. Harrison	\$268.59
771-2017	07/28/2017	07/25/2017	EP	Kevin M Henry	\$641.51
772-2017	07/28/2017	07/25/2017	EP	Brianne M Hill	\$1,661.34
773-2017	07/28/2017	07/25/2017	EP	Ryan P. Hussey	\$2,720.95
774-2017	07/28/2017	07/25/2017	EP	Jeremiah C Irwin	\$129.29
775-2017	07/28/2017	07/25/2017	EP	Aaron C. Jones	\$111.10
776-2017	07/28/2017	07/25/2017	EP	Bradley A. Leckrone	\$447.50
777-2017	07/28/2017	07/25/2017	EP	Terry L. Lynn Jr	\$274.18
778-2017	07/28/2017	07/25/2017	EP	Troy A Melick	\$453.09
779-2017	07/28/2017	07/25/2017	EP	Daniel J Mercer	\$143.85
780-2017	07/28/2017	07/25/2017	EP	Jerry A Miller	\$1,522.31
781-2017	07/28/2017	07/25/2017	EP	Jonathan P Nessel	\$241.27
782-2017	07/28/2017	07/25/2017	EP	Maxwell F Newton	\$94.06
783-2017	07/28/2017	07/25/2017	EP	Robert M. Otter	\$12.49
784-2017	07/28/2017	07/25/2017	EP	Tyler S Poe	\$313.26
785-2017	07/28/2017	07/25/2017	EP	Brandon T. Reece	\$2,498.08
786-2017	07/28/2017	07/25/2017	EP	Andrew T. Saunders	\$2,270.33
787-2017	07/28/2017	07/25/2017	EP	Melanie J Schott	\$1,081.18
788-2017	07/28/2017	07/25/2017	EP	Douglas W. Smith	\$752.83
789-2017	07/28/2017	07/25/2017	EP	Scott M Smith	\$546.54
790-2017	07/28/2017	07/25/2017	EP	Daniel D VanNess	\$1,429.79
791-2017	07/28/2017	07/25/2017	EP	Mason D Wilkins	\$377.96
792-2017	07/28/2017	07/25/2017	EP	Tyler J. Bryan	\$1,147.79
793-2017	07/28/2017	07/25/2017	EP	Bradley D Essick	\$1,881.70
795-2017	07/28/2017	07/25/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,538.46

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
796-2017	07/28/2017	07/25/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00
797-2017	07/28/2017	07/25/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
798-2017	07/27/2017	07/26/2017	CH	Certified Oil Company	\$2,919.60
799-2017	07/28/2017	07/26/2017	EW	Ohio Department of Taxation	\$2,418.69
800-2017	07/28/2017	07/26/2017	EW	School District Income Tax	\$296.40
801-2017	07/28/2017	07/26/2017	EW	Village of Granville - Income Tax Dept	\$1,259.12
802-2017	07/27/2017	07/26/2017	CH	United States Treasury	\$131.10
803-2017	08/04/2017	07/31/2017	EW	AFLAC	\$1,515.16
804-2017	08/04/2017	07/31/2017	EW	Park National Bank - for OPERS ACH Dr	\$6,947.49
805-2017	08/04/2017	07/31/2017	EW	Park National Bank - OP&FPP	\$22,396.08
806-2017	07/31/2017	08/01/2017	CH	Windstream	\$404.04
807-2017	07/31/2017	08/01/2017	CH	American Electric Power	\$1,742.87
808-2017	07/31/2017	08/01/2017	CH	Columbia Gas - Utility Payments	\$327.01
809-2017	07/31/2017	08/07/2017	CH	Village of Granville	\$464.78
1056	08/09/2017	08/08/2017	AW	Bound Tree Medical LLC	\$666.00
1057	08/09/2017	08/08/2017	AW	Cardmember Service	\$878.80
1058	08/09/2017	08/08/2017	AW	ELM Recycling LLC	\$2,499.60
1059	08/09/2017	08/08/2017	AW	Granville Lumber	\$25.69
1060	08/09/2017	08/08/2017	AW	Granville Milling Company	\$42.95
1061	08/09/2017	08/08/2017	AW	KE-WA-PA Inc.	\$28.96
1062	08/09/2017	08/08/2017	AW	Munson Machine Inc	\$276.00
1063	08/09/2017	08/08/2017	AW	Ohio Fire Chiefs' Association	\$85.00
1064	08/09/2017	08/08/2017	AW	Ohio Fire Executive	\$25.00
1065	08/09/2017	08/08/2017	AW	Ohio Health/Behavior Health	\$164.50
1066	08/09/2017	08/08/2017	AW	Ohio Public Entity Consortium	\$88.50
1067	08/09/2017	08/08/2017	AW	Paumier Medical Management Group Inc	\$1,824.06
1068	08/09/2017	08/08/2017	AW	Pieper Frame & Truck Repair Inc	\$550.46
1069	08/09/2017	08/08/2017	AW	Ross' Granville Market	\$112.43
1070	08/09/2017	08/08/2017	AW	Scott Romei	\$79.96
1071	08/09/2017	08/08/2017	AW	Southeastern Emergency Equipment Co	\$254.69
1072	08/09/2017	08/08/2017	AW	Time Warner	\$120.00
1073	08/09/2017	08/08/2017	AW	Washington Auto Parts Inc	\$599.65
1074	08/09/2017	08/08/2017	AW	Wright Brothers Power, LLC	\$135.44
1075	08/09/2017	08/08/2017	AW	Jae's Towing & Recovery	\$3,323.34

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

No report

Trustee Bennett

No report

Trustee VanNess

- Attended the quarterly MS4 meeting, where it was recommended the Trustees renew the Proclamation for the September 9, 2017 River Round Up. The Trustees agreed to have this done at their next meeting.
- Planning Commission is streamlining procedures for issuing construction permits.
- MS4 is using new software that monitors construction sites.
- August 18, 2017 is the possible closing date on the house. FO Miller will need to wire the funds to Chicago Title. Trustee VanNess can attend the closing.

Trustee Bennett made a motion to authorize Trustee VanNess and/or FO Miller, to attend the closing and sign closing documents on behalf of the Trustees.

- Turned in the demolition documents to the Village
- Attended the Joint Communication meeting

Old Business

There was no Old Business to discuss.

New BusinessNewsletter

The Trustees discussed moving forward with a Township Newsletter. FO Miller provided the quotes received from local printers.

Trustee Schott made a motion to have Leader Printing print the Township Newsletter. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

Executive Session

At 8:33 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22(G)(1) to discuss a personnel issue and 121.22(G)(2) to discuss potential property purchase. Trustee VanNess seconded the motion.

FO Miller called the roll for the vote to move into Executive Session, which was as follows:

Trustee Schott- yes

Trustee Bennett- yes

Trustee VanNess- yes

The Open Space Committee was invited to attend the property portion of the Executive Session.

With no further action the meeting adjourned at 9:05 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for August 23, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.