

**Granville Township**  
Minutes of Regular Meeting, October 11, 2017

Present: Granville Township and Granville Roads District Trustees\* Melanie Schott, Dan VanNess, Kevin Bennett

Department Head: Superintendent Travis Binckley, Chief Casey Curtis

Absent: Fiscal Officer Jerry Miller and Recording Secretary Maggie Barno

Guests: Butch Curtis, 1942 Columbus Road  
Richard Parker, 140 Glyn Carin Drive  
Lisa Parker, 140 Glyn Carin Drive

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott made a motion to approve the agenda. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Schott reported the minutes from the September 27, 2017 and October 4, 2017 meetings are still being prepared and moved to table them until a future meeting. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Trustee Schott made a motion to approve the meeting minutes for September 13, 2017. Trustee VanNess seconded the motion and the motion passed by unanimous vote.

Public Comment

Richard Parker, 140 Glyn Carin Road, stated he was mailed a postcard from the Granville Kiwanis indicating there would be a running race this past weekend. Mr. Parker stated the postcard indicated road closures would occur on Burg Street up to Glyn Carin Drive and residents should plan accordingly. Mr. Parker went on to say he tried to exit Glyn Carin Drive in the morning hours believing he could head north on Burg Street, but the volunteer deputy sheriff placed at the end of the road would not allow he or his wife to exit onto Burg Street. Mr. Parker stated there was one runner on the road and the race actually turns around at the Schaadt property on Burg Street, which is north of his drive. Mr. Parker stated he and the volunteer deputy exchanged words and he feels he was mistreated when the volunteer deputy told him he should move if he didn't like the situation. Mr. Parker stated this is not the only race that causes inconvenience for residents in his neighborhood and he has been very tolerant in years past. The Trustees agreed the situation could likely have been handled better by the volunteer deputy assigned to the roadway. Mr. Parker stated one lane should always be accessible with all the races that take place on Burg Street and he does not feel he should not have access to get onto Burg Street for any reason. Butch Curtis, 1942 Columbus Road, was in the audience and stated he is a member of the Kiwanis Club. Mr. Curtis took notes regarding Mr. Parker's complaint and indicated he would share this incident with club members. Trustee VanNess stated the Trustees have never received any complaints about races on Burg Street in years past and he agreed this situation could be worked out with the Kiwanis Club now that they are aware of what

took place. Trustee Schott questioned if any permits were given permitting road closures for these races. Trustee VanNess stated many of the races have been in place for many years.

With no further public comment, Trustee Schott closed the Public Comment portion of the meeting at 7:15 PM.

#### Correspondence Received or Sent

Trustee Schott reported FO Miller asked the following information to be reported:

- Received and forwarded to Trustee Bennett inquiries about the RFQ for an architect of the new fire station.
- Trustee Schott asked if everyone receive the mid-year Health Department report.
- Trustee VanNess noted receiving an invitation from LCATS for a paving seminar to be held November 9, 2017 at the ODOT garage, which was forwarded onto Superintendent Binckley.

#### Granville Township Road District

Road District Superintendent Binckley reported:

- Both OPWC grant requests were submitted last Friday. Awards announced in March 2018.
- Took delivery of the new excavator
- LED - lighting project has started, with the majority of lights in the back bay installed.
- Berming work is underway. Completed on Mill Race and working on Glyn Carin Drive
- Two driveway culverts installed. (Thornwood and Linnell Dr).

#### Cemetery Department

Superintendent Binckley reported the following:

- There has been one burial
- 15 foundations to pour this fall.

#### Cemetery Improvement Project

Trustee VanNess reported the following:

- Today fencing started to be installed
- Demolition should start next week

#### Parks

Trustee Schott stated she received a text from a neighboring resident of Spring Valley Park and they indicated the pad lock was broken at the Platform Tennis facility. Trustee Schott stated Bobby Vahalik, GRD, was contacted. Trustee Schott stated she visited the park on Monday and everything was fine with no damage.

#### Fire Department

Fire Chief Report

Fire Chief Curtis reported the following:

- Runs are up to 1579 YTD, which is a 10% increase over 2016
- MEETINGS, EVENTS and PROJECTS:
  - Licking County Fire Chiefs
  - County Hazmat Meeting
  - ODOT Meeting with Trustee Bennett

- MECC Chiefs Meeting
- Union Township Meeting
- Crews have almost completed hose testing
- Annual Pump Testing was done today
- Received another Grant – BWC for fire gloves and hoods. Goal of the grant is cancer reduction purchase needed to be something that would help reduce risk. Just under \$10,000 grant project. 50 sets of gloves and 50 hoods will be purchased with the grant money.
- FY 2016 AFG
  - Cots ordered 10/24 ETA with installation and training to follow
- FY 2016 Safer Grant
  - 28 applications received for the 3 spots
  - Testing will be held at Denison on 10/13 at noon for 28 qualified applicants
  - Second round of testing will follow for top candidates

Trustee Bennett commented that over the past weeks he has heard from 3 different citizens who questioned the need for a new fire station, that the current station could be used for many more years. Trustee Bennett suggested at some period after the election, that he work with the Chief and outline why a new station is needed. Trustee Schott suggested opening the doors. Trustee VanNess suggested it might take looking at other stations as well. Trustee Bennett concluded it doesn't hurt to get people better educated.

Trustee Bennett reported the EMS Supplies line item is running out of money, due to increased run activity. On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees agreed to move \$7,000 from Contingency Line Item to EMS Supplies Budgeted.

#### Open Space/Land Management

No report

#### Zoning

Zoning Inspector Binckley reported:

- 1 permits were written:
  - Garage at 2431 Lancaster
- Lot Split application approved for 2640 North Street
- Some possible BZA application may be requested

#### Zoning Commission

Did not meet this month.

#### BZA

Zoning Inspector Binckley stated he spoke with BZA Board member Leonard Hubert, who to him the variance request at 1734 Hankinson Rd. was granted. Zoning Inspector Binckley noted he has not received their formal decision.

Zoning Inspector Binckley reported Maggie Barno was present and took the minutes.

Trustee Bennett reported he heard the Ohio EPA approved the sewer application for the Certified Gas Station and suggested the BZA will probable get busy again with their project.

Economic Development

Trustee Schott had no report.

Elected Officials Reports

FO Miller

Trustee Schott reported on behalf of FO Miller who provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

10/11/2017

**Payment Listing**

U/

9/28/2017 to 10/11/2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1012-2017	09/28/2017	09/27/2017	EW	AFLAC	\$1,515.16
1013-2017	10/06/2017	10/02/2017	EP	Joseph C Asselin	\$1,039.50
1014-2017	10/06/2017	10/02/2017	EP	Susan A Bain	\$269.94
1015-2017	10/06/2017	10/02/2017	EP	Christopher M Bassetti	\$155.81
1016-2017	10/06/2017	10/02/2017	EP	Andrew R Baughman	\$1,587.38
1017-2017	10/06/2017	10/02/2017	EP	Prentice M Berry	\$401.67
1018-2017	10/06/2017	10/02/2017	EP	B. Travis Binckley	\$2,223.46
1019-2017	10/06/2017	10/02/2017	EP	Charles D. Borden	\$829.46
1020-2017	10/06/2017	10/02/2017	EP	Thomas A. Bowman	\$2,063.34
1021-2017	10/06/2017	10/02/2017	EP	Tyler J. Bryan	\$1,064.32
1022-2017	10/06/2017	10/02/2017	EP	Joshua M Butt	\$930.97
1023-2017	10/06/2017	10/02/2017	EP	Derwin R Clemens	\$1,520.58
1024-2017	10/06/2017	10/02/2017	EP	Kyle L Conaway	\$275.74
1025-2017	10/06/2017	10/02/2017	EP	Casey R. Curtis	\$2,083.25
1026-2017	10/06/2017	10/02/2017	EP	Kathryn M Darrah	\$67.05
1027-2017	10/06/2017	10/02/2017	EP	Troy A Elmore	\$109.67
1028-2017	10/06/2017	10/02/2017	EP	Bradley D Essick	\$1,762.96
1029-2017	10/06/2017	10/02/2017	EP	Cameron S Evans	\$400.36
1030-2017	10/06/2017	10/02/2017	EP	Jason C George	\$780.08
1031-2017	10/06/2017	10/02/2017	EP	Kevin M Henry	\$641.51
1032-2017	10/06/2017	10/02/2017	EP	Brianne M Hill	\$1,444.86
1033-2017	10/06/2017	10/02/2017	EP	Ryan P. Hussey	\$1,570.82
1034-2017	10/06/2017	10/02/2017	EP	Jeremiah C Irwin	\$380.67
1035-2017	10/06/2017	10/02/2017	EP	Aaron C. Jones	\$269.42
1036-2017	10/06/2017	10/02/2017	EP	Brian P. Jones	\$535.07
1037-2017	10/06/2017	10/02/2017	EP	Kenneth J King	\$135.78
1038-2017	10/06/2017	10/02/2017	EP	Andrew R Kuhnash	\$98.20
1039-2017	10/06/2017	10/02/2017	EP	Bradley A. Leckrone	\$534.07
1040-2017	10/06/2017	10/02/2017	EP	Terry L. Lynn Jr	\$657.04
1041-2017	10/06/2017	10/02/2017	EP	William D McCullough	\$309.75
1042-2017	10/06/2017	10/02/2017	EP	Troy A Melick	\$192.10
1043-2017	10/06/2017	10/02/2017	EP	Christopher I Mize	\$453.55
1044-2017	10/06/2017	10/02/2017	EP	Jonathan P Nessel	\$708.16
1045-2017	10/06/2017	10/02/2017	EP	Maxwell F Newton	\$394.19
1046-2017	10/06/2017	10/02/2017	EP	Robert M. Otter	\$22.49
1047-2017	10/06/2017	10/02/2017	EP	Graham L Parsley	\$82.07
1048-2017	10/06/2017	10/02/2017	EP	Tyler S Poe	\$313.26
1049-2017	10/06/2017	10/02/2017	EP	Brandon T. Reece	\$1,895.37
1050-2017	10/06/2017	10/02/2017	EP	Andrew T. Saunders	\$1,959.01
1051-2017	10/06/2017	10/02/2017	EP	Tristan J Shoults	\$406.17
1052-2017	10/06/2017	10/02/2017	EP	Scott M Smith	\$508.14
1053-2017	10/06/2017	10/02/2017	EP	Seth W Teagle	\$324.30
1054-2017	10/06/2017	10/02/2017	EP	Mason D Wilkins	\$420.59
1056-2017	10/06/2017	10/03/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,850.32
1057-2017	10/06/2017	10/03/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00
1058-2017	10/06/2017	10/03/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1059-2017	10/06/2017	10/03/2017	EW	Park National Bank - for OPERS ACH Dr	\$9,431.91
1060-2017	09/30/2017	10/04/2017	CH	Windstream	\$412.46
1061-2017	09/30/2017	10/04/2017	CH	American Electric Power	\$1,358.86
1062-2017	09/30/2017	10/04/2017	CH	Columbia Gas - Utility Payments	\$299.27
1063-2017	09/30/2017	10/04/2017	CH	Village of Granville	\$455.75
1139	10/10/2017	10/09/2017	AW	Kevin Bennett	\$647.69
1140	10/10/2017	10/09/2017	AW	Travis Binckley	\$300.00
1141	10/10/2017	10/09/2017	AW	Joseph Asselin	\$75.00
1142	10/10/2017	10/09/2017	AW	Tyler Bryan	\$75.00
1143	10/10/2017	10/09/2017	AW	Joshua Butt	\$75.00
1144	10/10/2017	10/09/2017	AW	Jason George	\$75.00
1145	10/10/2017	10/09/2017	AW	Kevin Henry	\$75.00
1146	10/10/2017	10/09/2017	AW	Advantage Ag & Equipment LLC	\$37.95
1147	10/10/2017	10/09/2017	AW	All-American Fire Equipment INC	\$209.00
1148	10/10/2017	10/09/2017	AW	Beagle Hill Services LLC	\$171.00
1149	10/10/2017	10/09/2017	AW	Bound Tree Medical LLC	\$1,161.08
1150	10/10/2017	10/09/2017	AW	Cardmember Service	\$323.52
1151	10/10/2017	10/09/2017	AW	Cintas Corporation	\$672.70
1152	10/10/2017	10/09/2017	AW	DMO Security	\$360.00
1153	10/10/2017	10/09/2017	AW	Educational Specialty Publishing LLC	\$30.00
1154	10/10/2017	10/09/2017	AW	ELM Recycling LLC	\$536.76
1155	10/10/2017	10/09/2017	AW	Fire House	\$465.00
1156	10/10/2017	10/09/2017	AW	Fire Safety Education	\$559.50
1157	10/10/2017	10/09/2017	AW	Granville Lumber	\$17.68
1158	10/10/2017	10/09/2017	AW	Janet L. Packard	\$40.00
1159	10/10/2017	10/09/2017	AW	McDonald Auto and Truck Repair	\$318.61
1160	10/10/2017	10/09/2017	AW	Newark Winnelson	\$258.88
1161	10/10/2017	10/09/2017	AW	Newark Auto Electric	\$160.00
1162	10/10/2017	10/09/2017	AW	Ohio Public Entity Consortium	\$88.50
1163	10/10/2017	10/09/2017	AW	Ohio Public Entity Consortium	\$1,451.17
1164	10/10/2017	10/09/2017	AW	Ohio Township Association	\$20.00
1165	10/10/2017	10/09/2017	AW	Omega Pest Control Inc	\$180.00
1166	10/10/2017	10/09/2017	AW	Paumier Medical Management Group Inc	\$1,952.26
1167	10/10/2017	10/09/2017	AW	Ross' Granville Market	\$94.17
1168	10/10/2017	10/09/2017	AW	Scioto Materials LLC	\$1,674.01
1169	10/10/2017	10/09/2017	AW	Southeastern Emergency Equipment Co	\$313.51
1170	10/10/2017	10/09/2017	AW	United States Post Office	\$144.00
1171	10/10/2017	10/09/2017	AW	Vince Catalogna	\$269.00
1172	10/10/2017	10/09/2017	AW	Washington Auto Parts Inc	\$484.43

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

### Trustee Reimbursements:

Trustee Schott stated there are times when the Trustees are printing and using office supplies outside of the Township office. FO Miller wanted the Trustees to be aware they can pick up supplies, such as stationary, mailing supplies, etc. when needed for Township use. Trustee Bennett stated he recently submitted for reimbursement of printer cartridges for a large amount of Township paperwork he has been printing from home. The Trustees agreed these types of expenses ought to be reimbursed. The Trustees acknowledged that they sign checks weekly and will be aware of reimbursement costs for these purposes and there shouldn't be a problem if the office supplies already budgeted for is kept in check.

### Trustee Schott

#### Trustee Schott Reported:

- All of the Trustees attended the Licking County Township Association Dinner in McKean Township on 10/5/17.
- Acknowledged receipt of the County Health Department mid-year report
- Explained that she would be submitting paperwork on behalf of the Township for the US Census 2020. Trustee Schott stated she contacted the Licking County Planning Department (LCPD) and Deb Yost, Village of Granville, to see what is required by the Township. Trustee Schott stated the County provides a database update to the Census Bureau and according to Brad Mercer, LCPD, the Trustees can help the in their submittal by making updates from PO Box addresses to physical addresses.

### Trustee Bennett

#### Trustee Bennett Reported:

- Received some questions on the fire station Architect RFQ, which is due Monday afternoon. The selection committee consists of Art Chonko (Denison University facilities expert), Carl Jennings (retired architect), Chief Curtis and Trustee Bennet will widow it down to the top 3, then interview will be conducted, and finally a recommendation to the Trustees.
- Presented a lease agreement drafted by Village Law Director Mike King where the Village is going to build their service complex on the Township's property. The first hearing on the lease will be at Village Council's meeting next Wednesday. The second hearing should be at their following meeting. Trustee Bennett spoke about a group looking to put a referendum on the ballot to stop the lease.
- The newsletter was dropped in the mail today. Trustee noted FO Miller posted the newsletter to the Township's website.
- A new book on the history of the Granville Fire Department is at the press and will be released after the November election.

### Trustee VanNess

#### Trustee VanNess Reported:

- The 11/1/2017 MS4 meeting will be held at Granville Township Service Complex.
- Reported on the environmental report which was prepared for the Trustees on the S. Main St. location. Trustee VanNess also spoke with Ms. Eckels with Resource International on their findings. Ms. Eckels suggested we work with the Village on better methods to collect household waste.

**ODOT Bridge Project:**

Trustee VanNess reported attending a citizen's meeting at River Road Coffee on October 9th. Trustee VanNess noted Mayor Hartfield and Village Manager Pyles, plus 10-20 other citizens were in attendance. There was good conversation about the road, sidewalks, etc. Trustee VanNess went on to explain ODOT is responsible for the bare minimum on the project and any enhancements made are up to the Village and Township. Trustee VanNess noted Township dollars would be limited and have restrictions for add-ons.

**Old Business:**

none

**New Business**

Type II Annexation Update: Trustee Bennett reported on the annexation (Larson Property) 18 acres on Newark Granville Rd. No action was needed unless the Trustees objected to the annexation.

Superintendent Binckley stated he was contacted by Stanley Tataranowicz regarding his existing lease agreement that expires at the end of the year. Mr. Tataranowicz was inquiring if the Township still plans to lease the property at the end of the year. The Trustees agreed Mr. Tataranowicz should be aware that his interest is under consideration.

With no further action the meeting adjourned at 7:50 PM.

**Calendar Reminder**

- The next regular Board meeting is scheduled for October 25, 2017, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.