

Granville Township
Minutes of Regular Meeting, October 25, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Kevin Bennett, Dan VanNess, Fiscal Officer Jerry Miller,
Department Head: Superintendent Travis Binckley, Chief Casey Curtis
Guests: Hillary Bachelder, 3645 W. Roscoe St # 2 Chicago, IL 60618

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott moved to amend Item 15-B to discuss someone filling in for Maggie Barno while she is out. Trustee Bennett seconded the motion and the motion passed by unanimous vote.

Approval of Meeting Minutes

Trustee Schott moved to table the approval of minutes for September 27, 2017 and October 4, 2017. Trustee VanNess seconded. All approved by voice vote.

Public Comment

Hillary Bachelder mentioned she is filming for an independent documentary for women running for office. Trustee Schott mentioned she had previously done filming with Ms. Bachelder.

Correspondence Received or Sent

FO Miller reported:

- Sent a note to Judy Preston about receiving additional money for the Ned Roberts Memorial Fund. Trustee Schott will follow up to see what exact plan is for the memorial.
- Received communications from the County
 - Regarding the Olde Park subdivision phase 1, and the final walk-through.
 - A subdivision regulations amendment was sent to the trustees.
 - Updated Type II Annexation on the Larson Property (18 acres) on Newark Granville Rd.

Granville Township Road District

Road District Superintendent Binckley reported:

- He got the LED lights installed; there was one issue with frequency being same as garage door openers; he is still working on it.
- He had some driveway wash-out issues at 3838 Hankinson Road
- He has had routine maintenance done on equipment
- He has done improvements to the Miller/Burg St intersection's; will finish tree work and removal of stumps
- Plow will be installed on truck, as was approved previously

Fiscal Officer Miller reported receiving 2 invoices from The Shelly Company for paving which needed Trustees approval:

- 1) The OPWC Road Paving Project bill (\$356,019.85) came in \$6,169.58 more than the approved contract amount.
- 2) Spring Hill Road Addition was \$14,905.50, which was budgeted.

Superintendent Binckley explained additionally paving material was needed on one of the OPWC Road Paving Project roads. The Spring Hill Road Addition was scheduled to be paved this year, but was not included in the OPWC project as that would have increased the total project to over \$400,000 and hurt the Township's chances of receiving the grant.

Trustee VanNess moved to approve payment of overage for the paving contract and the Spring Hill Road Addition. Trustee Schott seconded and without further discussion, the motion was unanimously approved.

Cemetery Department

Superintendent Binckley reported the following:

- There was one transfer request which is being signed by the Trustees
- Completed fall foundation pours.

Cemetery Improvement Project:

Trustee VanNess reported the tear-down of 347 East Maple Street house was scheduled for October 24, 2017, but was delayed because of being too wet; they will try to do it Wednesday, November 1, 2017. Cemetery staff removed the air conditioning unit and hot water tank from house, as well as furnace. Trustee Schott will reach out to Deb Tegtmeier of the Licking County Housing Coalition to see if they could use these appliances, unless they are needed at the rental. It was discussed a gas range was still in the house and it should be looked at for possible use in the rental. Trustee Schott will take pictures of the three appliances to show to Ms. Tegtmeier in case she has any interest.

A hole was cut in cemetery fence leading to the Welker property. It was offered that Curtis Ufert would tear down the old building ("the old cat hotel") included in the previously-agreed cost.

FO Miller reported he spoke with Sue Barton who asked when the barn/shed would be taken down; she has been mowing township property and might be interested in purchasing the property back to where she has been mowing. Trustee VanNess stated he thought the plan was to extend the cemetery to increase the vista from the South Pearl Street walk-through, which will eventually be laid out into premier gravesites (which probably won't happen for years). Trustee Bennett suggested speaking to Ms. Barton to see how much she would offer so an intelligent decision can be made. FO Miller indicated Ms. Barton's concern was a possible fence. Trustee VanNess will speak with Ms. Barton.

FO Miller asked about rezoning for the cemetery. Trustee VanNess responded that once the house is torn down, it will require new zoning (from Suburban Residential to Open Space), then a conditional use permit will be needed to make it a Cemetery. He would like to do it and the Welker property at the same time.

Parks

Superintendent Binckley mentioned the Spring Valley Park had been mowed, as previously requested. Trustee Schott noted the platform tennis facility is in pretty bad shape.

Fire Department

Fire Chief Report

Fire Chief Curtis reported the following:

- There had been 1788 runs for the year, which is 11% ahead of last year.
- The crew had been working on station clean-up, hose testing and doing maintenance on equipment.
- Submitted a grant for lighter-weight gear.
- The BWC grant for hoods and gloves was approved and he is awaiting the funds.
- Reviewed RFQ's for the fire station with the architect.
- The power cots are to be installed partly on October 31, 2017 and partly on November 6, 2017. There will be an on-site training on 3 consecutive days: October 31, November 1 and 2, 2017.
- For the Safer Grant, there were 28 applications returned, and 26 were tested; he will pick the top candidates.
- There is a two-year contract with Physio for maintenance of the monitor life pack, which expires at end of October, 2017. The two-year contract will cost \$11,894, which can be done one year at a time, and is budgeted. An approval is needed so there is no lapse in coverage.

Trustee Bennett moved to authorize expenditure up to \$6,000 for funding of the Physio contract. Trustee VanNess seconded and without further discussion, the motion was approved by unanimous vote.

FO Miller asked if Chief Curtis needed to sign the contract, since money was allocated to pay for the contract. There was discussion about whether the second year needed to be approved, also. Chief Curtis stated we are only financially responsible for one year.

Trustee VanNess moved to give Chief Curtis authority to enter into a two-year contract and approve it. Trustee Bennett seconded the motion and without further discussion, passed by unanimous vote.

Fiscal Officer Miller reported a part-time fire fighter is off work because of injury, and asked for a motion to provide salary continuation for a possible 6-8 weeks, until December 27, 2017. The fire fighter's details were summarized with supplemental information coming from Chief Curtis.

Trustee Bennett moved to authorize and ratify salary continuation for the employee for the period during which he is incapacitated. Trustee VanNess seconded and without further discussion, the motion passed by unanimous vote.

Fire Station Project:

- Trustee Bennett reported receiving five responses to the RFQ for a Professional Design Firm and announced the review team will hold their initial meeting on October 27, 2017.
- Trustee Bennett noted Village Council will have a public hearing regarding the South Main Street land leases on November 1, 2017, and could possibly extend the hearing to a second meeting, depending on public comment.

Open Space/Land Management

Trustee Bennett stated he would be contacting an individual who expressed interest in the open space program. Trustee Bennett also updated Open Space Committee Chairperson Doug Wagner after talking with property owners on North Street.

Zoning

Zoning Inspector Binckley reported:

- 4 permits were written:
 - 64 Denison Court for an addition
 - 3248 Raccoon Valley Road for a porch and garage
 - 3410 Battee Road for a new build
 - 1770 Burg Street for a new build.

No variances would be needed.

FO Miller reported he place the Township's Lot-Split Application is on the website.

Zoning Commission

Trustee Schott forwarded an email to all, which she received from Rob Schott concerning what was being looked at for the rest of the year. Some mentioned receiving it, and others mentioned not receiving it. Trustee Schott said they would talk at the next meeting about a zoning resolution and possible language changes. She requested notification of possible changes.

BZA

Zoning Inspector Binckley reported:

- Granville Christian Academy dropped off conceptual site plans for the BZA. It was noted the BZA meeting needs to re-advertise.
- FO Miller asked if the Marathon station at Weaver Road had an environmental study, as a public request has been made. Zoning Inspector Binckley stated he has the original application and it did include an environmental study.

Trustee Schott will work with BZA Chairperson Stacey Engle to cover their needs during Recording Secretary Maggie Barno's absence.

Trustee VanNess stated Dave Gull (James Road) got a notice from Newark's BZA that Rockford Homes, a developer is asking for a variance for the rear yard setback. Trustee VanNess stated that notices only went to continuous property owners. Trustee Schott will look into it through the Planning Commission.

Economic Development

Trustee Schott had no report.

Elected Officials ReportsFO Miller

FO Miller reported:

- Met with Trustee Bennett and Nick Vaccari of Meeder Investments and reviewed the Township's portfolio. FO Miller noted the projected earnings is for the year is \$142,434. Trustee Schott expressed appreciation for his taking care of investments. Trustee Bennett suggested that they keep a lot of money liquid in case they need to access it in the next year for the Fire Station Project.
- The Fire Equipment Reserve Fund will expire in December, 2017, which has a 10-year life. There is \$1.6M plus in the fund, which will return to the fire department operations fund. After some discussion, it was deferred until the next meeting.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee Schott, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

10/25/2017

Payment Listing

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10/12/2017 to 10/25/2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1064-2017	10/13/2017	10/10/2017	EW	Park National Bank - OP&FPP	\$31,277.60
1066-2017	10/20/2017	10/17/2017	EP	Joseph C Asselin	\$1,039.50
1067-2017	10/20/2017	10/17/2017	EP	Susan A Bain	\$252.61
1068-2017	10/20/2017	10/17/2017	EP	Margaret H Barno	\$70.44
1069-2017	10/20/2017	10/17/2017	EP	Andrew R Baughman	\$1,958.66
1070-2017	10/20/2017	10/17/2017	EP	Brynn Kevin Bennett	\$1,622.30
1071-2017	10/20/2017	10/17/2017	EP	Prentice M Berry	\$422.77
1072-2017	10/20/2017	10/17/2017	EP	B. Travis Binkley	\$2,224.68
1073-2017	10/20/2017	10/17/2017	EP	Charles D. Borden	\$858.46
1074-2017	10/20/2017	10/17/2017	EP	Thomas A. Bowman	\$3,106.63
1075-2017	10/20/2017	10/17/2017	EP	Tyler J. Bryan	\$1,064.32
1076-2017	10/20/2017	10/17/2017	EP	Joshua M Butt	\$930.97
1077-2017	10/20/2017	10/17/2017	EP	Derwin R Clemens	\$1,541.26
1078-2017	10/20/2017	10/17/2017	EP	Casey R. Curtis	\$2,083.25
1079-2017	10/20/2017	10/17/2017	EP	Paul J. DuBeck III	\$111.14
1080-2017	10/20/2017	10/17/2017	EP	Troy A Elmore	\$247.04
1081-2017	10/20/2017	10/17/2017	EP	Bradley D Essick	\$2,329.69
1082-2017	10/20/2017	10/17/2017	EP	Jason C George	\$780.08
1083-2017	10/20/2017	10/17/2017	EP	Benjamin S. Hagstad	\$146.48
1084-2017	10/20/2017	10/17/2017	EP	Joshua B. Harrison	\$373.35
1085-2017	10/20/2017	10/17/2017	EP	Kevin M Henry	\$641.51
1086-2017	10/20/2017	10/17/2017	EP	Brianne M Hill	\$2,323.19
1087-2017	10/20/2017	10/17/2017	EP	Ryan P. Hussey	\$2,113.87
1088-2017	10/20/2017	10/17/2017	EP	Jeremiah C Irwin	\$269.07
1089-2017	10/20/2017	10/17/2017	EP	Brian P. Jones	\$280.71
1090-2017	10/20/2017	10/17/2017	EP	Andrew R Kuhnash	\$89.46
1091-2017	10/20/2017	10/17/2017	EP	Bradley A. Leckrone	\$584.46
1092-2017	10/20/2017	10/17/2017	EP	Terry L. Lynn Jr	\$542.47
1093-2017	10/20/2017	10/17/2017	EP	Alexander M Marcum	\$141.99
1094-2017	10/20/2017	10/17/2017	EP	William D McCullough	\$104.66
1095-2017	10/20/2017	10/17/2017	EP	Troy A Melick	\$326.93
1096-2017	10/20/2017	10/17/2017	EP	Jerry A Miller	\$1,522.31
1097-2017	10/20/2017	10/17/2017	EP	Jonathan P Nessel	\$391.81
1098-2017	10/20/2017	10/17/2017	EP	Maxwell F Newton	\$110.39
1099-2017	10/20/2017	10/17/2017	EP	Graham L Parsley	\$164.03
1100-2017	10/20/2017	10/17/2017	EP	Tyler S Poe	\$157.06
1101-2017	10/20/2017	10/17/2017	EP	Brandon T. Reece	\$1,807.96
1102-2017	10/20/2017	10/17/2017	EP	Andrew T. Saunders	\$3,161.89
1103-2017	10/20/2017	10/17/2017	EP	Melanie J Schott	\$1,081.18
1104-2017	10/20/2017	10/17/2017	EP	Tristan J Shoults	\$1,221.77
1105-2017	10/20/2017	10/17/2017	EP	Scott M Smith	\$359.15
1106-2017	10/20/2017	10/17/2017	EP	Seth W Teagle	\$244.20
1107-2017	10/20/2017	10/17/2017	EP	Daniel D VanNess	\$1,429.79
1108-2017	10/20/2017	10/17/2017	EP	Mason D Wilkins	\$582.28
1110-2017	10/20/2017	10/17/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,906.16
1111-2017	10/20/2017	10/17/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1112-2017	10/20/2017	10/17/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62
1113-2017	10/20/2017	10/17/2017	EW	Ohio Department of Taxation	\$2,556.56
1114-2017	10/20/2017	10/17/2017	EW	School District Income Tax	\$293.88
1115-2017	10/20/2017	10/17/2017	EW	Village of Granville - Income Tax Dept	\$1,314.32
1117-2017	10/23/2017	10/23/2017	CH	Certified Oil Company	\$2,680.24
1173	10/24/2017	10/23/2017	AW	Kevin Bennett	\$38.58
1174	10/24/2017	10/23/2017	AW	Advantage Ag & Equipment LLC	\$177.54
1175	10/24/2017	10/23/2017	AW	AGP Lighting Solutions	\$77.34
1176	10/24/2017	10/23/2017	AW	All-American Fire Equipment Inc	\$71.07
1177	10/24/2017	10/23/2017	AW	Black Run Transmission Inc	\$165.29
1178	10/24/2017	10/23/2017	AW	Finley Fire Equipment Co., Inc.	\$1,454.25
1179	10/24/2017	10/23/2017	AW	Granville Lumber	\$7.16
1180	10/24/2017	10/23/2017	AW	Granville Milling Company	\$160.99
1181	10/24/2017	10/23/2017	AW	Hains Company	\$945.46
1182	10/24/2017	10/23/2017	AW	Janet L. Packard	\$10.00
1183	10/24/2017	10/23/2017	AW	KE-WA-PA Inc.	\$248.87
1184	10/24/2017	10/23/2017	AW	Lawson Products Inc	\$1,273.15
1185	10/24/2017	10/23/2017	AW	Leader Printing	\$1,940.60
1186	10/24/2017	10/23/2017	AW	Newspaper Network of Central Ohio	\$176.70
1187	10/24/2017	10/23/2017	AW	Ohio Health/Behavior Health	\$168.00
1188	10/24/2017	10/23/2017	AW	Resource International Inc	\$1,900.00
1189	10/24/2017	10/23/2017	AW	Southeastern Emergency Equipment Co	\$49.75
1190	10/24/2017	10/23/2017	AW	Tire Centers, LLC Store #199	\$579.47
1191	10/24/2017	10/23/2017	AW	US Bancorp Equipment Finance Inc	\$135.00
1192	10/24/2017	10/23/2017	AW	Wright Brothers Power, LLC	\$98.99
1193	10/24/2017	10/24/2017	AW	Shelly Company	\$14,932.00
1193	10/24/2017	10/24/2017	AW	Shelly Company	-\$14,932.00
1194	10/24/2017	10/24/2017	SW	Skipped Warrants 1194 to 1194 Series 3	\$0.00
1195	10/24/2017	10/24/2017	AW	Shelly Company	\$14,932.60
1196	10/25/2017	10/25/2017	AW	Madison Collins Stephens Agency Inc	\$6,166.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott Reported:

- Trustee Schott attended The Heritage Ohio Award with Steve Matheny, and received an award for recognition of the by-way. The award will be displayed wherever Mr. Matheny thinks is appropriate. Trustee Schott discussed whether Township want to become an affiliate members of Heritage Ohio.
- Trustee Schott received an email from the Granville Chamber of Commerce regarding voting on Granville Christmas Candlelight Walking Tour. Trustee Schott forwarded it to the Trustees, and received feedback that the Trustees would like to see nothing change from the

way it has been for 30 years. Trustee Schott communicated the feedback to the Chamber of Commerce, but asked for it to be formally ratified.

Trustee Schott moved to leave the name as it is for the Christmas Candlelight Walking Tour. Trustee Bennett seconded. All approved by voice vote.

Trustee Bennett

Trustee Bennett Reported:

- Attended the Cherry Valley Road development meeting on October 24, 2017. It was a productive and interesting meeting, and that the thrust was to do a multi-use sports facility not through the Granville Recreation District. Trustee Bennett added that there was zero interest in having the development done by a government entity. Such a facility might be a magnet, especially an indoor facility and outdoor fields. Trustee Bennett added the Village talked about having a private developer pay for the project because retail is not successful in that area because of the traffic situation. Trustee Bennett thinks the Cherry Valley Road Study Group is close to making recommendations to Village Council, probably before the end of the year, and reviewed briefly who was at the meeting. Trustee Bennett stated the question had been asked whether the Village would be asked to make changes to zoning or conditional use; he thought the Village would need to be more accommodating in order to get something in the area. Trustee VanNess suggested keeping a close eye on the project as the township property line is very close to the affected area. Trustee Schott asked if there had been talk about annexation. Trustee Bennett responded there had not; Newark representatives discussed a new bridge and a roundabout, and confirmed there would likely be no retail in that area.

Trustee VanNess

Trustee VanNess Reported:

- The MS4 quarterly meeting will be here on November 1, 2017, at 9:00am
- ODOT Pavement Preservation Seminar will be November 9, 2017; RSVP by November 6, 2017
- Kim Grubb, 55 Country Lane, has had trouble with neighbors and a line fence.
- Received an invitation to the Veterans' Day Dinner to be held at St. Edward's on November 11, 2017, at 6:00pm

Old Business:

none

New Business

Fiscal Officer Miller reported about the Spring Valley rental:

The Wilkins' will be moving out and Dick Pinkerton has some people were interested in leasing the rental; they will be leaving in mid-November.

Trustee Bennett met the ladies applying to lease the rental. FO Miller noted the agreement signed in August with the Wilkins is valid until September, 2018.

Trustee Schott moved that the property at Spring Valley Park be rented to Haley Ayres and Eleanor Dwyer for the remainder of the lease period, not starting over a lease for this period. Trustee Bennett confirmed that the Wilkins would be there from November 1, 2017 to November 15, 2017, and then the new renters would be there from when the Wilkins move out until September, 2018. Trustee VanNess seconded. All approved by voice vote.

Fiscal Officer Miller mentioned that the \$1100 deposit from the Wilkins will be paid back after the next meeting, pending bonding and final rental payments or adjustments.

Replacement for Maggie Barno:

Trustee Schott reported Recording Secretary Maggie Barno will be out through the end of 2017 at least. Trustee Bennett stated he had spoken with Cathy Klingler; she is willing to take minutes for the rest of the year, but that there would be two meetings she could not attend, and would do those minutes from audio tapes. Trustee Bennett noted he had not discussed the rate with her, nor had he mentioned possibly taking minutes for the BZA meetings.

Trustee Schott moved that Cathy Klingler fill in for Maggie Barno as an independent contractor for the rest of 2017, up to 7 or 8 meetings, including Trustees and BZA meetings. Trustee VanNess seconded. All approved by voice vote.

Trustee Bennett will talk to Cathy Klingler about possibility of taking minutes. Fiscal Officer Miller suggested the rate should be the same as what Maggie Barno gets now, but not pay into PERS as she would be an independent contractor.

At 7:50 PM, Trustee Schott made a motion to move into Executive Session pursuant to 121.22(G) (2) to discuss potential property purchase. Trustee VanNess seconded the motion. FO Miller called the roll for the vote to move into Executive Session, which was as follows:

Trustee Schott- yes
Trustee Bennett- yes
Trustee VanNess- yes

With no further action the meeting adjourned at 8:20 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for November 7, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.