

Granville Township
Minutes of Regular Meeting, November 8, 2017

Present: Granville Township and Granville Roads District Trustees* Melanie Schott, Kevin Bennett, Dan VanNess, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler
Department Head: Superintendent Travis Binckley
Absent: Chief Casey Curtis
Guests: Tim Klingler, 457 North Granger St.
Butch Curtis, 1942 Columbus Rd.

Trustee Schott called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Agenda Approval

Trustee Schott asked to add an item to the agenda concerning a Communication to GACC regarding a board vote. FO Miller asked to add Farm Leases under old business. Trustee Bennett moved to approve the amended agenda, Trustee VanNess seconded. All approved by voice vote.

Approval of Meeting Minutes

Trustee VanNess moved to approve the minutes for September 13, 2017. Trustee Bennett seconded. All approved by voice vote.

Trustee VanNess moved to approve the minutes for October 4, 2017 Special Meeting. Trustee Bennett seconded. All approved by voice vote.

Trustee Schott moved to approve the minutes for October 11, 2017. Trustee VanNess seconded. All approved by voice vote.

Trustee Schott moved to approve the minutes for October 25, 2017 as amended. Trustee VanNess seconded. All approved by voice vote.

Public Comment

Hillary Bachelder mentioned she is filming for an independent documentary for women running for office. Trustee Schott mentioned she had previously done filming with Ms. Bachelder.

Correspondence Received or Sent

FO Miller reported:

- Received notice from the State Treasurer's Office regarding the new Ohio Pooled Collateral System; FO Miller signed up the Township. Because of the change FO Miller had the elected official sign new bank signature agreement of deposits forms of public funds with Park National Bank.

Granville Township Road District

Road District Superintendent Binckley reported:

- Stumps and trees are being removed at the Miller/Burg intersection
- Grinded out some bad spots on Cambria Mill, Llanberis Dr. and Canyon Rd.

- Took delivery of the snow plow for the pick-up

Cemetery Department

Superintendent Binckley reported the following:

- Water has been shut off
- Leaf mulching continues
- House was torn down as well as the building on the Welker property. No complaints from neighbors, actually compliments were received.

Trustee Schott mentioned forwarding an email to the Trustees about columbariums at the cemetery. Trustee Schott asked the Trustees to think about the issue; adding there is some interest from St Luke's Church. Trustee Schott reported the cemetery levy was renewed. Funds might support such an effort.

Trustee VanNess mentioned a columbarium was looked at with a church in town. Trustee VanNess was concerned it could turn into a maintenance issue

Parks

FO Miller reported the Village reimbursed the Township for their share for the paving at Raccoon Valley Park.

Fire Department

Trustee Bennett reported on behalf of Fire Chief Curtis the following:

- There had been 1868 runs for the year, which is 10% ahead of last year.
- Trustee Bennett, FO Miller and Chief Curtis spoke at the last Village Council meeting in favor of a proposed land lease on S. Main St. Chief Curtis spoke in favor of the fire station move to S. Main St.
- Attended the MEC Central Ohio Fire Chiefs' meeting
- Attended the COTC Advisory Board meeting.
- Chief Curtis will be serving on the Fire Station Architect selection committee which is scheduled to meet in 11/17/2017 for selecting an architect for the new fire station
- Chief Curtis is working on a list for 2018 capital purchases with his staff
- Power Cots are installed and staff training has been completed
- Charlie Borden, full time employee, has resigned, effective 11/18/2017
- Chris Mize, part time employee, will be resigning effective 11/1/2017

Trustee Bennett moved to accept Charlie Borden's resignation effective 11/18/2017. Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

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Trustee Bennett moved to accept the Chris Mize's resignation effective 11/1/2017. Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

Fire Station Project:

Trustee VanNess asked what the next step were for the land lease agreement with the Village. Trustee Bennett explained the procedure for a public hearing with the Village, noting Council could continue the public hearing or it could be voted

Fire Equipment Reserve Fund:

Trustee Bennett explained the current FD Equipment Reserve Fund (4902) is a capital fund with a maximum life of 10 years and will expire in December 2017. The fund has over \$1.6M (\$1,642,617.87) and the money will have to be moved back to its originating source, which was the FD Operation Fund (2191). Trustee Bennett noted FO Miller had recommended the Trustees vote to terminate the current FD Equipment Reserve Fund 4902 and then reconstitute a new FD Equipment Reserve Fund (4903). FO Miller presented and discussed the following resolutions which were prepared by the Licking County Prosecutors Office, which were then approved by the Trustees.

Resolution No. _____

RESOLUTION RESCINDING CAPITAL PROJECT FUND (ORC 5705.13(C))

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in regular session on the 8th day of November, 2017, with the following members present:

Trustee Melanie Schott

Trustee Kevin Bennett

Trustee Dan VanNess

Trustee Kevin Bennett moved the adoption of the following:

WHEREAS, the Board, pursuant to Ohio Revised Code Section 5705.13(C), previously established a capital project fund for the purpose of accumulating resources for the acquisition, construction or improvement of Granville Township Fire Department Equipment (Fund 4902); and,

WHEREAS, the Board, pursuant to Ohio Revised Code Section 5705.13(C), is authorized to rescind a capital project fund at any time.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Granville Township Trustees hereby rescinds the Capital Project Fund 4902.

BE IT FURTHER RESOLVED: that all funds that have accumulated in Fund 4902 shall be transferred back to the fund or funds from which the money was originally transferred.

Trustee Dan VanNess, Seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Melanie Schott Trustee Kevin Bennett Trustee Dan VanNess

Nay: _____

Dated this 8th day of November, 2017.

Jerry Miller, Fiscal Officer

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the 8th day of November, 2017 at its regular meeting.

Dated this 8th day of November, 2017.

Granville Township Fiscal Officer

Resolution No. _____

RESOLUTION ESTABLISHING CAPITAL PROJECT FUND (ORC 5705.13(C))

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in regular session on the 8th day of November, 2017, with the following members present:

Trustee Melanie Schott

Trustee Kevin Bennett

Trustee Dan VanNess

Trustee Bennett moved the adoption of the following:

WHEREAS, the Board, pursuant to Ohio Revised Code Section 5705.13(C), is authorized to establish a capital project fund, by resolution, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets of Granville Township.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Granville Township Trustees hereby establishes a capital project fund for the acquisition, construction and/or improvement of Granville Township Fire Department Equipment (the "Fund").

BE IT FURTHER RESOLVED: that the money source(s) for the Fund shall be from Fire Department Operations (Fund 2191).

BE IT FURTHER RESOLVED: that the amount of money to be accumulated in the Fund shall be \$3,000,000.

BE IT FURTHER RESOLVED: that the money for the Fund shall be accumulated over the following period of time 11-08-2017 thru 11-07-2027.

BE IT FURTHER RESOLVED: that the Fund shall be intended for the acquisition, construction and/or improvement of the following Fire Department Equipment: All motorized vehicles including Medics, Rescue, Ladder, Pumper, Grass Trucks, Chief Cars, etc.

BE IT FURTHER RESOLVED: that money shall not accumulate in the Fund for more than ten years following the adoption of this Resolution.

Trustee VanNess, Seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: Trustee Melanie Schott, Trustee Kevin Bennett, Trustee Dan VanNess

Nay: _____

Dated this 8th day of November, 2017.

Jerry Miller, Fiscal Officer

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the 8th day of November, 2017 at its regular meeting.

Dated this 8th day of November, 2017.

Granville Township Fiscal Officer

FO Miller stated he will move the \$1,642,617.87 back to the FD Operation Fund (2191), as authorized by the first resolution and end the current FD Equipment Reserve Fund (4902).

FO Miller noted his comments at the July 12, 2017 Public Hearing on the Fire Station Project where he recommended using \$1,000,000 from the Equipment Reserve Fund to help pay for the new Fire Station and to reestablish the new FD Equipment Reserve Fund (4903) with the remaining amount (\$642,617.87).

Trustee Bennett motioned to move \$642,617.87 from the FD Operations Fund (2191), to the new FD Equipment Reserve Fund (4903), which would provide money to pay for the next three scheduled vehicle purchases (2018 Grass Truck costing \$45,000), 2019 Medic costing \$200,000 and 2020 Chief's Vehicle costing \$35,000), which would leave over \$300,000 towards the 2025 Ladder Truck purchase. Trustee VanNess seconded the motion and after some discussion, the motion passed by unanimous vote.

Trustee VanNess noted other funds which could be available for the new equipment include the sale of the land at SR37/James Rd (Opera House Fund - 2195), plus the future sale of the two houses on College Street.

After some discussion, Trustee Bennett suggested waiting until final cost estimates on the Fire Station Project were established, before moving any additional money to the New Fire Station Capital Fund (4901).

Concerning the time frame, Trustee Bennett said:

- The committee would meet with architects to decide on one definitive person on November 17, 2017.
- A nomination will come back to trustees, and the committee will present a nominee to trustees in December.
- Once selection is made, they will talk to the person and agree on fees.
- Once architect is on board, by the end of 2017, a construction manager will be solicited (architect will be helping with process)

Open Space/Land Management

Trustee Bennett reported:

- Attended a meeting with an interested landowner regarding Open Space Program and will be sending an application to individual

Zoning

Zoning Inspector Binckley reported:

- 2 permits were written:
 - 1770 Burg St for a new build
 - 1734 Hankinson Road for a detached garage
- A vacant lot of Dorrence Rd. is being cleared and a building permit is expected. A couple neighbors are upset the property owner is clearing the property as they think it is a wildlife sanctuary. Zoning Inspector Binckley informed the Trustees someone might contact them about the situation. It was noted there have been septic problems on this parcel in the past, but a building permit must have the Health Departments approval.

Zoning Commission

Trustee Bennett mentioned passing on an email about having a moratorium on growing marijuana in reference to a real estate agent and the purchase of a property and a marijuana-related businesses.

BZA

Zoning Inspector Binckley reported the following:

- Received 2 phone calls from Granville Christian Academy (GCA); the date has been set for the hearing

Economic Development

Trustee Schott had no report.

Elected Officials ReportsFO Miller

FO Miller reported:

- Dick Pinkerton brought rental agreement for Spring Valley property and modified it per dates. The Wilkins had paid for last half of November and the new renters will pay for the 2nd half of November.
- Interest is doing well; investments come due this month, earning just under \$26,000 for October, and almost \$132,000 for 2017
- Cemetery levy passed. Trustee Bennett added he posted a thank you to voters for the approval of the levy
- Worked on OPWC grant paperwork. Bill for Shelley work was \$356,000, with \$192,455.25 being the Township's share and will be sent to Shelley; the other half will be paid directly by the State (OPWC).

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

11/8/2017 3

Payment Listing
10/26/2017 to 11/8/2017

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1116-2017	10/27/2017	10/23/2017	CH	Medical Mutual of Ohio	\$16,733.13
1118-2017	10/27/2017	10/25/2017	EW	AFLAC	\$1,502.92
1119-2017	11/03/2017	10/31/2017	EP	Joseph C Asselin	\$1,039.50
1120-2017	11/03/2017	10/31/2017	EP	Susan A Bain	\$273.40
1121-2017	11/03/2017	10/31/2017	EP	Andrew R Baughman	\$1,507.95
1122-2017	11/03/2017	10/31/2017	EP	Prentice M Berry	\$527.47
1123-2017	11/03/2017	10/31/2017	EP	B. Travis Binckley	\$2,224.07
1124-2017	11/03/2017	10/31/2017	EP	Charles D. Borden	\$880.18
1125-2017	11/03/2017	10/31/2017	EP	Thomas A. Bowman	\$1,672.35
1126-2017	11/03/2017	10/31/2017	EP	Tyler J. Bryan	\$1,064.32
1127-2017	11/03/2017	10/31/2017	EP	Joshua M Butt	\$930.97
1128-2017	11/03/2017	10/31/2017	EP	Derwin R Clemens	\$1,546.38
1129-2017	11/03/2017	10/31/2017	EP	Kyle L Conaway	\$430.62
1130-2017	11/03/2017	10/31/2017	EP	Casey R. Curtis	\$2,083.25
1131-2017	11/03/2017	10/31/2017	EP	Kathryn M Darrah	\$114.80
1132-2017	11/03/2017	10/31/2017	EP	Troy A Elmore	\$126.92
1133-2017	11/03/2017	10/31/2017	EP	Bradley D Essick	\$2,154.30
1134-2017	11/03/2017	10/31/2017	EP	Cameron S Evans	\$546.19
1135-2017	11/03/2017	10/31/2017	EP	Teresa Ann Forson	\$124.32
1136-2017	11/03/2017	10/31/2017	EP	Jason C George	\$780.08
1137-2017	11/03/2017	10/31/2017	EP	Benjamin S. Hagstad	\$132.14
1138-2017	11/03/2017	10/31/2017	EP	Joshua B. Harrison	\$399.25
1139-2017	11/03/2017	10/31/2017	EP	Kevin M Henry	\$641.51
1140-2017	11/03/2017	10/31/2017	EP	Brianne M Hill	\$1,496.54
1141-2017	11/03/2017	10/31/2017	EP	Ryan P. Hussey	\$1,862.01
1142-2017	11/03/2017	10/31/2017	EP	Aaron C. Jones	\$390.11
1143-2017	11/03/2017	10/31/2017	EP	Brian P. Jones	\$145.18
1144-2017	11/03/2017	10/31/2017	EP	Andrew R Kuhnash	\$80.75
1145-2017	11/03/2017	10/31/2017	EP	Bradley A. Leckrone	\$125.90
1146-2017	11/03/2017	10/31/2017	EP	Terry L. Lynn Jr	\$781.64
1147-2017	11/03/2017	10/31/2017	EP	William D McCullough	\$563.60
1148-2017	11/03/2017	10/31/2017	EP	Troy A Melick	\$326.93
1149-2017	11/03/2017	10/31/2017	EP	Jonathan P Nessel	\$601.59
1150-2017	11/03/2017	10/31/2017	EP	Maxwell F Newton	\$259.78
1151-2017	11/03/2017	10/31/2017	EP	Robert M. Otter	\$27.48
1152-2017	11/03/2017	10/31/2017	EP	Graham L Parsley	\$99.46
1153-2017	11/03/2017	10/31/2017	EP	Tyler S Poe	\$468.13
1154-2017	11/03/2017	10/31/2017	EP	Brandon T. Reece	\$1,867.40
1155-2017	11/03/2017	10/31/2017	EP	Andrew T. Saunders	\$1,959.01
1156-2017	11/03/2017	10/31/2017	EP	Tristan J Shoults	\$534.85
1157-2017	11/03/2017	10/31/2017	EP	Scott M Smith	\$383.66
1158-2017	11/03/2017	10/31/2017	EP	Seth W Teagle	\$252.21
1159-2017	11/03/2017	10/31/2017	EP	Mason D Wilkins	\$333.21
1161-2017	11/03/2017	10/31/2017	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,970.85
1162-2017	11/03/2017	10/31/2017	EW	Ohio Public Employees Deferred Comp.	\$1,726.00
1163-2017	11/03/2017	10/31/2017	EW	OCSPay Center-Knox Cty 7085726383	\$682.62

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1164-2017	11/03/2017	11/01/2017	EW	Park National Bank - for OPERS ACH Dr	\$6,910.44
1165-2017	11/03/2017	11/01/2017	EW	Park National Bank - OP&FPP	\$23,200.41
1166-2017	10/31/2017	11/07/2017	CH	Windstream	\$404.54
1167-2017	10/31/2017	11/07/2017	CH	American Electric Power	\$1,276.67
1168-2017	10/31/2017	11/07/2017	CH	Columbia Gas - Utility Payments	\$277.05
1169-2017	10/31/2017	11/07/2017	CH	Village of Granville	\$352.65
1197	10/31/2017	10/30/2017	AW	Dish Network	\$42.28
1198	11/08/2017	11/07/2017	AW	Melanie Schott	\$22.12
1198	11/08/2017	11/07/2017	AW	Melanie Schott	-\$22.12
1199	11/08/2017	11/07/2017	AW	Melanie Schott	\$22.12
1200	11/08/2017	11/07/2017	AW	Bound Tree Medical LLC	\$121.05
1201	11/08/2017	11/07/2017	AW	Cintas Corporation	\$665.64
1202	11/08/2017	11/07/2017	AW	EVRS-Emergency Vehicle Repair & Service Ir	\$1,800.00
1203	11/08/2017	11/07/2017	AW	Fackler Country Gardens Inc	\$50.04
1204	11/08/2017	11/07/2017	AW	Granville Lumber	\$227.99
1205	11/08/2017	11/07/2017	AW	Granville Milling Company	\$147.99
1206	11/08/2017	11/07/2017	AW	I/O Solutions	\$1,040.00
1207	11/08/2017	11/07/2017	AW	McDonald Auto and Truck Repair	\$252.97
1208	11/08/2017	11/07/2017	AW	Mr Bee's Appliance LLC	\$181.49
1209	11/08/2017	11/07/2017	AW	Ohio Machinery Co	\$44,574.50
1210	11/08/2017	11/07/2017	AW	Paumier Medical Management Group Inc	\$1,935.44
1211	11/08/2017	11/07/2017	AW	Ohio Public Entity Consortium	\$1,451.17
1212	11/08/2017	11/07/2017	AW	Ross' Granville Market	\$39.31
1213	11/08/2017	11/07/2017	AW	Shelly Company	\$14,905.50
1214	11/08/2017	11/07/2017	AW	Southeastern Emergency Equipment Co	\$301.70
1215	11/08/2017	11/07/2017	AW	Stryker Sales Corp	\$82,549.84
1216	11/08/2017	11/07/2017	AW	Time Warner	\$120.00
1217	11/08/2017	11/07/2017	AW	Verizon Wireless	\$321.38
1218	11/08/2017	11/07/2017	AW	Washington Auto Parts Inc	\$275.12
1219	11/08/2017	11/07/2017	AW	Wright Brothers Power, LLC	\$199.05
1220	11/08/2017	11/07/2017	AW	Ziegler Tire & Supply Co Inc	\$150.00
1221	11/08/2017	11/07/2017	AW	Shelly Company	\$163,564.43

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Schott

Trustee Schott Reported:

- Trustee Schott attended The Heritage Ohio Award with Steve Matheny, and received an award for recognition of the by-way. The award will be displayed wherever Mr. Matheny thinks is appropriate. Trustee Schott discussed whether Township want to become an affiliate members of Heritage Ohio.
- Trustee Schott received an email from the Granville Chamber of Commerce regarding voting on Granville Christmas Candlelight Walking Tour. Trustee Schott forwarded it to the

Trustees, and received feedback that the Trustees would like to see nothing change from the way it has been for 30 years. Trustee Schott communicated the feedback to the Chamber of Commerce, but asked for it to be formally ratified.

Trustee Schott moved to leave the name as it is for the Christmas Candlelight Walking Tour. Trustee Bennett seconded. All approved by voice vote.

Trustee Bennett

Trustee Bennett Reported:

- Trustee Bennett talked about the email from MORPC regarding a summer intern, Janet Gregory. He made inquiries to the Village as to what she might be able to work on, and if they would share compensation

Trustee VanNess

Trustee VanNess Reported:

- Had the MS-4 meeting, 12-13 people attended. Mandatory training dates will be known soon.
- Went to Licking Land Trust meeting, heard speaker Kevin Wilhelm. Shared that we are ahead of the curve on much talked about.
- Regarding Zoning Commission, he said conservation easements and PUD's should be rezoned [on the map] to the Conservation District so we can easily see what is protected, and be relabeled making it easier to identify areas that are protected
- The sole trash hauler contract is due to be renewed by the end of March, 2018. Will need to schedule a public hearing about it, which should be done at Dec. 13, 2017 meeting rather than waiting. Trustee Schott suggested making the hearing the first item at beginning of the Township Trustees meeting (at 7:00pm). FO Miller will advertise that hearing. FO Miller suggested reaching out to Eric Dehays to see if they want to renew the contract on their end.

Old Business:

none

New Business

End-of-year meeting schedule:

Trustee Bennett stated traditionally the meeting immediately before Thanksgiving is waived, and the meeting immediately after Christmas is also waived, unless there is pressing business.

Trustee Bennett moved to cancel the scheduled meetings for November 22, 2017 and December 27, 2017. Trustee Schott seconded. All approved by voice vote.

Fiscal Officer Miller mentioned what needs to be done before the end of 2017:

- Board assignments – they were discussed and will be voted at the next meeting.
- Temporary budget
- Pay Raises
- Approval of New Hires
- Trash Hauling Program

Granville Area Chamber of Commerce email regarding board vote.
Trustee Bennett moved Chairman Schott vote our ballot for selection of GACC board members.
Trustee VanNess seconded. All approved by voice vote.

Farm Leases.

FO Miller led a discussion about recouping taxes for specific properties and how each should be handled, based on a handout to each Trustee.

FO Miller also reported that Watts Farms (Phil and Barb Watts), who leases 78 acres, but USDA reported only 65 acres are tillable. The question was how much should the Watt's pay to lease the property. Trustee VanNess suggested having the Watt's pay for exact acreage they can farm, but not go back in time. Trustee Bennett concurred.

The Trustee discussed the Stanley Tataranowicz property lease and will address it at the December 13 meeting.

With no further action the meeting adjourned at 8:07 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for November 7, 2017, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.