

Granville Township
Minutes of Special Meeting, January 31, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller
Department Heads: Superintendent Travis Binckley, Fire Chief Casey Curtis
Guests: Craig McDonald, Granville Sentinel

Trustee Bennett called the meeting to order at 9:30 AM followed by the Pledge of Allegiance.

Agenda Approval

Trustee VanNess made a motion to approve the agenda. Trustee Bird seconded the motion and the motion passed by unanimous vote.

Public Comment

No one was present to make public comment.

New Business

2018 Township Budget

FO Miller handed out the budget documents which included:

- Initial 2018 Certificate of Estimated Resources as approved by the County Budget Commission.
- Township Revenue with actual revenues from 2015, 2016, 2017 as well as projected revenues for 2018, 2019, 2020, 2021, 2022.
- Township Expense with actual expenses for 2015, 2016, 2017 as well as projected expenses for 2018, 2019, 2020, 2021, and 2022.
- Five Year Budget Projections based upon the fund balances at the beginning of 2018 then adjusting for carryover PO's, estimated revenues, estimated expenses.
- Detailed Benefit Cost spreadsheet listing costs by employee and summarized by Benefit (Dental, Vision, Life, Medical, etc.) and by Fund.

FO Miller then explained each fund in detail. Superintendent Binckley and Trustee Bennett helped present the Roads and Cemetery Budgets. Chief Curtis and Trustee VanNess helped present the Fire Department Budget.

Some of the items discussed included:

FO Miller noted he would like to pay Worker Compensation twice in 2018, as the annual payment is due the first day of January in each year. This would budget for the January 2018 payment as well as a December 2018 payment. Allocations were increased in each fund.

Grow Licking County Membership:

Trustee Bird reminded the Trustees about the recent presentation made by Nate Strom from Grow Licking County. There was discussion concerning the 2018 Grow Licking County

membership. The Trustees decided to include the \$2500 dues amount in the 2018 Budget and FO Miller will pay upon receipt of an invoice.

FO Miller discussed the OPWC funding applications the Township submitted last fall. General Fund money was allocated for the Kendal Traffic Light Project and Roads District money was allocated for the Road Paving Project. It was noted the Trustees might be able to use Roads District Funds to pay for the Kendal Traffic Light Project. FO Miller will address the funding, once the OPWC Grants awards are announced, later this Spring.

Superintendent Binckley reviewed the Roads Department budgets, highlighting his capital expenditures of \$150,000, with the biggest portion of that paying for a new dump truck to replace our 2001 dump truck.

Cemetery Department was presented, with Trustee Bennett asking for \$2500 to be authorized to pay for designs for the entrance of the Maple Grove Cemetery, to include a possible welcome center and equipment storage facility. Trustee Bennett noted local veteran groups have expressed interest in establishing a memorial at this site, which could be part of this project.

Trustee Bennett reported the Union Cemetery Board has asked for \$2000 in matching funds from the Township for 2018, as they need to purchase some tools. It was noted the Village will also be asked to contribute \$2000 in 2018.

Chief Curtis reviewed the Fire Departments budget:

- New line items and expenses were added for the three new SAFER employees.
- Chief Curtis reported the Fire Department was awarded over \$550,000 in Grants in 2017, some of which will be paid out over a few years.
- In 2007 the Fire Department received a grant which paid for 50 sets of new gear. Some have been replaced over time, but now the remaining gear is 10 years old and can no longer be certified. Chief Curtis budgeted for 12 sets of gear during 2018. Additionally, 50 helmets were purchased in 2007, which now have to be replaced.
- Requested LED light replacement package for the Ladder Truck.
- The grass truck is scheduled for replacement in 2018 and the budgeted cost is \$55,000 which will be paid for from the Fire Equipment Reserve Fund.

Trustee Bennett noted Janet Gregory was awarded a MORPC internship and will work for the Township and Village from May 14 through August 17 at a cost of \$10/hour. Trustee Bennett noted Ms. Gregory will be starting Capital Law School this fall and may be valuable in many areas, include our Open Space Program and the Fire Station Project. The expected cost will be \$5600 and the Village has verbally agreed to pay half.

FO Miller reported the Fire Station Reserve Fund (4901) containing \$1,998,100 which will be broken out into more details as expected costs (Architect, Demolition, etc.) are identified.

Trustee VanNess moved to accept the permanent budget as outlined below, Trustee Bird seconded and without further discussion, the motion passed by unanimous vote.

1000	GENERAL FUND			
1000	110		Total 100 - Salaries	56,000.00
1000	110		Total 200 Employee Fringe Benefits	40,152.00
1000	110		Total 300 Purchased Services	41,967.00
1000	110		Total 400 Supplies and Materials	2,100.00
1000	110		Total 500 Other	9,700.00
1000	130		Total 200 Employee Fringe Benefits	2,917.50
1000	130		Total 500 Other	4,000.00
1000	310	360	Total 300 Purchased Services	500.00
1000	420	370	Total 300 Purchased Services	27,500.00
1000	610		Total 300 Purchased Services	4,958.00
1000	610		Total 500 Other	1,000.00
1000			Subtotal	205,794.50
1000	930	930	Contingency	10,000.00
1000	110	599	Carryover	500,000.00
1000			Grand Total	715,794.50
2011	MOTOR VEHICLE LICENSE 2011			
2011	330	360	Contracts/Paving	10,000.00
2011	330	420	Oper Supplies	10,000.00
2011			Subtotal	20,000.00
2011	330	599	Carryover	20,000.00
2011			Grand Total	40,000.00
2021	GASOLINE TAXES 2021			
2021	330	360	Contracts/Paving	90,000.00
2021			Subtotal	90,000.00
2021	330	599	Carryover	30,000.00
2021			Grand Total	120,000.00
2141	ROAD DISTRIC 2141			
2141	110		Total 100 - Salaries	19,600.00
2141	110		Total 200 Employee Fringe Benefits	6,028.20
2141	330		Total 100 - Salaries	203,000.00
2141	330		Total 200 Employee Fringe Benefits	87,963.50
2141	330		Total 300 Purchased Services	192,456.00
2141	330		Total 400 Supplies and Materials	90,700.00
2141	330		Total 500 Other	1,000.00
2141	760		Total 700 Capital Outlay	178,000.00
2141			Subtotal	778,747.70
2141	930	930	Contingency	80,000.00
2141	330	360	Carryover	500,000.00
2141			Grand Total	1,358,747.70
2041	CEMETERY FUND 2041			
2041	110		Total 100 - Salaries	8,700.00

2041	110		Total 200 Employee Fringe Benefits	4,344.15
2041	410		Total 100 - Salaries	65,200.00
2041	410		Total 200 Employee Fringe Benefits	52,923.40
2041	410		Total 300 Purchased Services	21,207.00
2041	410		Total 400 Supplies and Materials	12,800.00
2041	410		Total 500 Other	2,500.00
2041	760		Total 700 Capital Outlay	24,700.00
2041			Subtotal	192,374.55
2041	760	710	C/O for Land for new cemetery	254,500.00
2041	930	930	Contingency	20,000.00
2041	410	599	Carryover	250,000.00
2041			Grand Total	716,874.55
2191	FIRE - Operating & Paid Personnel 2191			
2191	110		2191-110-100 - Salaries	34,500.00
2191	110		2191-110-200 Employee Fringe Benefits	15,430.25
2191	110		2191-110-300 Purchased Services	24,300.00
2191	220		2191-220-100 - Salaries	1,223,750.00
2191	220		2191-220-200 Employee Fringe Benefits	542,164.38
2191	220		2191-220-300 Purchased Services	213,000.00
2191	220		2191-220-400 Supplies and Materials	74,500.00
2191	220		2191-220-500 Other	3,750.00
2191	220		2191-220-300 Purchased Services	-
2191	220		2191-220-700 Capital Outlay	83,000.00
2191			Subtotal	2,214,394.63
2191	930	930	Contingency	100,000.00
2191	220	599	Carryover	500,000.00
2191			Grand Total	3,814,394.63
2193	OPERA HOUSE FUND 2193			
2193	110	599	Carryover	241,066.91
2193			Grand Total	241,066.91
2195	GREEN SPACE PRESERV. LEVY 2195			
2195	110		Total 100 - Salaries	10,000.00
2195	110		Total 200 Employee Fringe Benefits	4,295.00
2195	110		Total 300 Purchased Services	36,500.00
2195	110		Total 400 Supplies and Materials	-
2195	110		Total 500 Other	1,000.00
2195	110		Total 700 Capital Outlay	1,000,000.00
2195			Subtotal	1,053,595.00
2195	110	599	Carryover	2,500,000.00
2195			Grand Total	3,553,595.00
2902	CEMETERY BEQUEST FUND 2902			
2902	410	599	Carryover	24,627.84

2902			Grand Total	24,627.84
				-
4901	Capital Project - Fire Station			
4901	220		Total 300 Purchased Services	2,708.00
4901			Subtotal	2,708.00
4901	760	740	Carryover	1,995,392.00
4901			Grand Total	1,998,100.00
				-
4903	Fire Equipment Reserve Fund 4903			
4903	760	740	Grass Truck (2018)	55,000.00
4903			Subtotal	55,000.00
4903	760	740	Carryover	587,617.87
4903			Grand Total	642,617.87

Long Range Planning:

Fire Station Project:

Trustee VanNess moved that \$2708 to be allocated from the Fire Station Reserve Fund and moved to the appropriate line item from its Carryover, to pay for asbestos inspection at the 1833 S. Main St. (Village Service Complex), noting the Village has agreed to pay for half the cost of the building demolition. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

S. Main St. Bridge, Weaver Dr. / River Rd. Study Group:

Trustee Bennett spoke about the Main St. Study Group which has been established and is meeting. It was noted ODOT will present preliminary plans at the next meeting (2/1/2018). The Trustees were concerned about public safety and establishing a pathway over the new bridge, as there were no connecting paths. All agree a pathway plan should be established for the future SR 16 (Columbus Rd) Bridge as a connector to Kendal and the Spring Valley Nature Preserve. The biggest discussion will be around traffic flow as well as water and sewer expansion.

Trustee VanNess made a motion to adjourn the meeting at 11:23 PM. Trustee Bird seconded the motion and the motion passed by unanimous vote.

Calendar Reminder

Regular Board meeting 2/14/2018 at 7:00 PM at the Township Service Complex.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.