

Granville Township
Minutes of Regular Meeting, March 28, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler,
Department Heads: Superintendent Travis Binckley and Fire Chief Casey Curtis
Guests: Carl Jennings, Architect, Mt. Parnassus Dr., Granville

Trustee Bennett called the meeting to order at 7:00p.m., and lead the Pledge of Allegiance.

Agenda Approval:

Trustee Bennett moved to approve the agenda. Trustee Bird seconded. Motion passed. Fiscal Officer Miller requested to go into Executive Session after the regular meeting for a personnel matter.

Minutes Approval:

Fiscal Officer Miller reported he received a clarification from Trustee VanNess and read it to the Trustees. Trustee Bird moved to approve the minutes as amended for the March 14, 2018 meeting. Trustee VanNess seconded. Minutes approved.

Public Comment:

None

Fire Department:

Fire Chief Casey Curtis's reported:

- There have been 533 runs, 4 runs ahead of last year
- Attended a pre-proposal on-site visit with Mull and Weithman, and had a follow-up meeting with Mull and Weithman
- Crews have been practicing on a Gale Road house
- Attended a MECC chiefs' meeting
- A land lab burn was held at the Granville Intermediate School. FD staff supervised the burn and used it for training
- Continue to work on getting the grass truck ordered; probably will be 18-20 weeks until delivery. Also, learned we will be getting a 2019 truck instead of 2018 with a small price difference around \$200 and still within budget
- Chief Curtis reported Intermittent Firefighter/EMT Tyler Poe submitted a resignation letter, due work and family obligations, to be effective March 23, 2018.

Trustee VanNess moved to accept Tyler Poe's resignation effective March 23, 2018. Trustee Bennett seconded. Resignation was accepted.

Trustee VanNess reported a follow-up meeting with Denison University Administration concerning the Fire Department is being scheduled for June 12, 2018.

Fire Station Progress Report:

Chief Curtis reported Fire Department personnel are completing needs surveys which were provided by the architect.

Trustee Bennett reported the following:

- Regarding the pre-proposal meeting, he and Chief Curtis visited the architect in Columbus to formulate a response.
- Received an email from Robertson Construction concerning the Edge Program.
- The CMAR RFP bid date was extended from April 5 to April 12, 2018.
- Had the pre-proposal conference and site visit for CMAR (Construction Manager At Risk) meeting March 22, 2018; visited the site, issued an amendment and answered questions.
- He emailed Steve Pyles and Mayor Hartfield about CMAR, the demolition, and to keep them aware of progress, and abatement

Trustee VanNess reported he received the asbestos inspection report back (current Village Service Complex on S. Main St.) and it showed a little positive material in the ceiling of the office/hallway/lobby area. He will work on an abatement plan.

Granville Township Road District:

Superintendent Travis Binckley reported:

- Continuing to patch potholes
- Installed a 10" tee and catch basin at 83 Amberly Drive
- Repaired a catch basin on Denison Drive
- Took down all the snow fence
- Started removing snow and ice equipment from a few of the trucks
- Requested to go to Ritchie Brothers Auction on April 11, 2018 to spend up to \$8000 for a forklift, noting it was previously approved in the budget. The Trustees approved.

Cemetery Department:

Travis Binckley reported:

- No burials since last meeting, sold 2 graves and presented 1 deed to sign
- Continuing to clean flower beds and mulch around trees
- Mower was delivered today that was approved at the last meeting

Cemetery Improvement Project:

Trustee Bennett reported the following:

- Plans have been seen by each Trustee
- Progress payment schedule will be sent to Fiscal Officer Miller
- Spoke with Rebecca Park (neighbor) who indicated she liked the plans, but was concerned because her house is so close. Trustee Bennett will make sure the architect takes this into consideration when doing the landscaping plan.

Zoning:Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- 6 permits since the last meeting:
 - 121 Cambrey Circle for a deck
 - 2006 Berg Street for a patio, pergola, and swimming pool
 - 1617 Loudon Street (1 for a pole barn, 1 for an addition)
 - 2759 Canyon Road (1 for a second story addition, 1 for an accessory structure)

Zoning Commission:

Trustee VanNess reported the Zoning Commission will have a hearing on April 2; they will talk about how they calculate lot area

Board of Zoning Appeals:

Zoning Inspector Binckley reported:

- The BZA met March 27, 2018. 2 variance requests passed, 1 was tabled (Olde Orchard Farm).

Parks:

Trustee VanNess reported:

- He moved the semi-trailer from the Township Service Garage on River Road to Wildwood Park, to be used for storage during the playground project build.
- There was discussion about “Build Day” at Wildwood, April 16, 2018
- Another shipment of playground equipment is expected, and Jonathan Downes is supposed to take an inventory of it

Correspondence Received or Sent:

Fiscal Office Miller reported:

- Township Trustees, etc. received an invitation to attend a joint Union Cemetery meeting on May 2, 2018 in the Village Council Chambers
- Received a notice from BWC regarding health and wellness programs and will forward to the Trustees, Chief Curtis and Superintendent Binckley for review
- Received an email regarding the Granville High School Chicken Project; chickens will be released at the land lab at the Intermediate School to eventually “go wild”
- MORPC sent out a note regarding grants to “Grow Farmers” (Farmers Market Promotion Program)
- Received a call about the crash on 161 regarding the site, the fire, and possible clean-up; Chief Curtis suggested painting the barrier; Superintendent Binckley will contact ODOT

Fiscal Officer Miller reported:

- Provided McKean Township Fiscal Officer Phyllis Ellis with PDF copy of the signed (5 year) McKean/Granville Township Fire Department Service contract.
- Received several notices about Ohio Scenic Bi-Way and forwarded onto Trustee Bennett

- Received the 2017 OPWC project close out letter
- Per Mollie Prasher, 500+ deer were harvested this year
- Forwarded notices about the State Auditors Annual Conference to be held March 22-23.
- Received notice from the Village regarding the Southgate Project meeting being held on March 5, 2018
- Received the annual notice from Pat Deering, Licking County Soil and Water, to report on land conservation costs during CY 2017.

Land Management / Open Space:

Trustee Bird reported:

- Met with Judy Preston regarding land management and will go with her for an inspection
- Hasn't been able to talk to Jim Bidigare regarding the seminar this coming summer, and possible partnership

Economic Development/River Road/Weaver Drive/South Main Street Task Force:

Trustee Bird reported the following:

- Summarized the last Task Force meeting:
 - Staff from Carpenter Marty Transportation group modeled traffic flow in the area
 - Back-up will continue on River Road and Weaver Drive
 - Task Force agreed there should be a traffic light at the Weaver Drive/River Road intersection; ODOT agreed, but has concerns about having 2 intersections so close to each other
 - Matt Kretchmar made a presentation on pedestrian multi-use pathways and made recommendations
 - Task Force likes the idea of an elevated sidewalk instead of a barrier; ODOT seemed willing to look into the suggested options
 - ODOT is looking at adding 8' to the width of the bridge, but is thinking about striping the lane for bicycle/pedestrian use, which is the least favored option; in reality only 5' would be added to the width of the bridge.
- Will suggest the committee apply for the 95/5% grant and split with the Village. Trustee VanNess suggested, when elevating the sidewalk, make sure there is still room for the large farm equipment.
- Trustee Bird spoke with Robert O'Neill concerning the future of his property south of the bridge
- There was discussion about traffic coming over the hill on Route 37 and ODOT removing the cause of truck tip-overs.
- A walkway will be put on the bridge, which ODOT will include.
- Lights still need to be decided.

Elected Officials Reports:

Fiscal Officer Miller reported:

- Thanked Susan Bain for doing payroll while he was on vacation, and for the help of Travis Binckley and Casey Curtis
- Received the first-half property tax settlement sheets from the County Auditor's Office and expects a deposit of a little under \$1.4M early next week.

- FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

3/28/2018 :

Payment Listing

U/

3/15/2018 to 3/28/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
278-2018	03/28/2018	03/14/2018	CH	Medical Mutual of Ohio	\$18,013.08
279-2018	03/23/2018	03/20/2018	EP	Joseph C Asselin	\$1,107.11
280-2018	03/23/2018	03/20/2018	EP	Susan A Bain	\$276.74
281-2018	03/23/2018	03/20/2018	EP	Christopher M Bassetti	\$316.77
282-2018	03/23/2018	03/20/2018	EP	Andrew R Baughman	\$1,687.63
283-2018	03/23/2018	03/20/2018	EP	Brynn Kevin Bennett	\$1,647.57
284-2018	03/23/2018	03/20/2018	EP	Prentice M Berry	\$552.68
285-2018	03/23/2018	03/20/2018	EP	B. Travis Binckley	\$2,305.05
286-2018	03/23/2018	03/20/2018	EP	Bryn A Bird	\$1,399.07
287-2018	03/23/2018	03/20/2018	EP	Thomas A. Bowman	\$2,211.69
288-2018	03/23/2018	03/20/2018	EP	Tyler J. Bryan	\$1,110.58
289-2018	03/23/2018	03/20/2018	EP	Joshua M Butt	\$980.97
290-2018	03/23/2018	03/20/2018	EP	Derwin R Clemens	\$1,576.85
291-2018	03/23/2018	03/20/2018	EP	Casey R. Curtis	\$2,186.13
292-2018	03/23/2018	03/20/2018	EP	Paul J. DuBeck III	\$119.07
293-2018	03/23/2018	03/20/2018	EP	Troy A Elmore	\$361.63
294-2018	03/23/2018	03/20/2018	EP	Bradley D Essick	\$1,607.66
295-2018	03/23/2018	03/20/2018	EP	Cameron S Evans	\$433.17
296-2018	03/23/2018	03/20/2018	EP	Jason C George	\$756.54
297-2018	03/23/2018	03/20/2018	EP	John R Guegold	\$621.73
298-2018	03/23/2018	03/20/2018	EP	Benjamin S. Hagstad	\$294.20
299-2018	03/23/2018	03/20/2018	EP	Gary T Haman II	\$1,324.36
300-2018	03/23/2018	03/20/2018	EP	Joshua B. Harrison	\$404.09
301-2018	03/23/2018	03/20/2018	EP	Kevin M Henry	\$655.47
302-2018	03/23/2018	03/20/2018	EP	Brianne M Hill	\$1,526.81
303-2018	03/23/2018	03/20/2018	EP	Ryan P. Hussey	\$1,763.14
304-2018	03/23/2018	03/20/2018	EP	Aaron C. Jones	\$376.98
305-2018	03/23/2018	03/20/2018	EP	Andrew R Kuhnash	\$35.07
306-2018	03/23/2018	03/20/2018	EP	Bradley A. Leckrone	\$405.04
307-2018	03/23/2018	03/20/2018	EP	Terry L. Lynn Jr	\$422.91
308-2018	03/23/2018	03/20/2018	EP	William D McCullough	\$135.06
309-2018	03/23/2018	03/20/2018	EP	Troy A Melick	\$730.63
310-2018	03/23/2018	03/20/2018	EP	Jerry A Miller	\$1,461.85
311-2018	03/23/2018	03/20/2018	EP	Jonathan P Nessel	\$160.34
312-2018	03/23/2018	03/20/2018	EP	Maxwell F Newton	\$396.49
313-2018	03/23/2018	03/20/2018	EP	Graham L Parsley	\$444.13
314-2018	03/23/2018	03/20/2018	EP	Tyler S Poe	\$160.20
315-2018	03/23/2018	03/20/2018	EP	Brandon T. Reece	\$1,618.92
316-2018	03/23/2018	03/20/2018	EP	Andrew T. Saunders	\$2,151.79
317-2018	03/23/2018	03/20/2018	EP	Tristan J Shoults	\$1,803.27
318-2018	03/23/2018	03/20/2018	EP	Thomas S Smallsreed	\$1,311.06
319-2018	03/23/2018	03/20/2018	EP	David J Smith	\$1,232.06
320-2018	03/23/2018	03/20/2018	EP	Douglas W. Smith	\$152.88
321-2018	03/23/2018	03/20/2018	EP	Scott M Smith	\$668.22
322-2018	03/23/2018	03/20/2018	EP	Zachary T Smith	\$158.29
323-2018	03/23/2018	03/20/2018	EP	Seth W Teagle	\$225.15

324-2018	03/23/2018	03/20/2018	EP	Daniel D VanNess	\$1,423.47
325-2018	03/23/2018	03/20/2018	EP	Mason D Wilkins	\$449.21
327-2018	03/23/2018	03/20/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,623.78
328-2018	03/23/2018	03/20/2018	EW	Ohio Public Employees Deferred Comp.	\$1,985.00
329-2018	03/23/2018	03/20/2018	EW	Ohio Department of Taxation	\$2,694.10
330-2018	03/23/2018	03/20/2018	EW	School District Income Tax	\$306.73
331-2018	03/23/2018	03/20/2018	EW	Village of Granville - Income Tax Dept	\$1,412.06
332-2018	03/26/2018	03/26/2018	CH	Certified Oil Company	\$2,603.64
333-2018	03/28/2018	03/27/2018	EW	AFLAC	\$1,405.02
334-2018	03/28/2018	03/27/2018	EW	City of Columbus	\$151.72
335-2018	03/28/2018	03/27/2018	EW	City of Delaware	\$8.13
336-2018	03/28/2018	03/27/2018	EW	Heath Income Tax	\$0.74
337-2018	03/28/2018	03/27/2018	EW	Lancaster Income Tax	\$27.36
338-2018	03/28/2018	03/27/2018	EW	Newark Income Tax Department	\$270.87
339-2018	03/28/2018	03/27/2018	EW	City of Westerville	\$88.69
340-2018	03/28/2018	03/27/2018	EW	Regional Income Tax Agency	\$145.98
1467	03/15/2018	03/14/2018	AW	Bound Tree Medical LLC	\$996.56
1468	03/15/2018	03/14/2018	AW	Cargill, Inc.	\$2,364.38
1469	03/15/2018	03/14/2018	AW	Finley Fire Equipment Co., Inc.	\$672.00
1470	03/15/2018	03/14/2018	AW	Lakes' End	\$435.95
1471	03/15/2018	03/14/2018	AW	Shrader Tire & Oil Inc	\$1,226.45
1472	03/15/2018	03/14/2018	AW	Treasurer State of Ohio	\$1,110.00
1473	03/15/2018	03/14/2018	AW	Vermeer of Southern OHIO, Inc	\$490.16
1474	03/27/2018	03/20/2018	WH	Park National Bank - G Twp FSA W/H	\$4,941.66
1475	03/27/2018	03/20/2018	WH	Granville Township	\$2,940.88
1476	03/27/2018	03/20/2018	WH	Granville Township	\$5,804.18
1477	03/27/2018	03/26/2018	AW	Bowling Green State University	\$1,000.00
1478	03/27/2018	03/26/2018	AW	Cargill, Inc.	\$1,273.31
1479	03/27/2018	03/26/2018	AW	Catherine H Klinger	\$427.50
1480	03/27/2018	03/26/2018	AW	Dish Network	\$45.27
1481	03/27/2018	03/26/2018	AW	Fire House	\$1,025.50
1482	03/27/2018	03/26/2018	AW	Granville Lumber	\$37.45
1483	03/27/2018	03/26/2018	AW	Janet L. Packard	\$290.00
1484	03/27/2018	03/26/2018	AW	Kokosing Materials Inc	\$442.00
1485	03/27/2018	03/26/2018	AW	Licking Memorial Hospital	\$1,070.00
1486	03/27/2018	03/26/2018	AW	Michael W Pape	\$28.00
1487	03/27/2018	03/26/2018	AW	Ohio Health/Behavior Health	\$182.00
1488	03/27/2018	03/26/2018	AW	Ohio Public Entity Consortium	\$1,775.51
1489	03/27/2018	03/26/2018	AW	Pinkerton Real Estate Services	\$143.00
1490	03/27/2018	03/26/2018	AW	Smith Springs Inc	\$1,561.08
1491	03/27/2018	03/26/2018	AW	Southeastern Emergency Equipment Co	\$410.00
1492	03/27/2018	03/26/2018	AW	Tracy Flanagan	\$906.00
1493	03/27/2018	03/26/2018	AW	Verizon Wireless	\$321.36
1494	03/27/2018	03/26/2018	AW	Wichert Insurance	\$175.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Bennett Reported:

- After the 5/2/2018 Joint Union Cemetery meeting, the sustainability group which includes Professor Kaplan's Denison class would like to address Village Council and the Township Trustees. Starting a new Comprehensive Plan will probably be suggested.
- Confirmed with Candy Moore and Joe Hickman they will continue on the Bryn Du Board
- Discussed the Ohio Action Group letter he received which warned Township's about not paying prevailing wage on road projects. Trustee Bennett noted he spoke with the Proscurtors Office and suggested they send something out to all Trustees about this scare letter. Trustee Bennett noted Granville Township has nothing to worry about.

Trustee VanNess reported:

- Everything he had was already covered during the meeting.

Trustee Bird reported:

- The Moundbuilders World Heritage site is next in line to be submitted to the United Nations to be effective in 2021. Trustee Bird plans to attend a meeting on April 4, 2018, being held by staff from the Department of Interior. This could have a significant positive implact on the area.

Old Business: None

New Business:

Comprehensive Plan –Township Participation:

Trustee Bennett reported:

There was discussion at the sustainability meeting about implementing a new Comprehensive Plan, which would include the Township. After some discussion, the Trustees agreed a completely new Comprehensive Plan was not needed, noting the last one was completed in 2012 and took lots of years and money to complete.

Survey Cost:

Trustee Bennett requested Ryan Badger, ADR to provide cost estimates to survey for the land for the Cemetery Project and the New Fire Station Project. Trustee Bennett received the estimate for Maple Grove Cemetery at \$2700, the Fire Station survey would cost \$4700. Neither survey includes the cost of a title search, easements, or rights-of-way.

Trustee Bennett moved to approve the retention of ADR for survey services at both Maple Grove Cemetery and the proposed Fire Station for a cost of \$7400 (\$2700 for Maple Grove Cemetery and \$4700 for the fire station), with the money coming from carryover funds within the Cemetery Fund and the Fire Station Building Fund. Trustee VanNess seconded. Motion passed.

With no further business, the meeting adjourned at 7:55 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for April, 11, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.