

Granville Township
Minutes of Regular Meeting, April 11, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler,
Department Heads: Superintendent Travis Binckley and Fire Chief Casey Curtis
Guests: Ron Howard, Old Columbus Rd
Rob Schaadt, Zoning Commission Chairperson

Trustee Bennett called the meeting to order at 7:00p.m., and lead the Pledge of Allegiance.

Agenda Approval:

Trustee VanNess moved to approve the agenda. Trustee Bennett seconded.

Minute Approval:

Trustee VanNess moved to approve the minutes for the March 28, 2018 meeting. Trustee Byrd seconded. Approved.

Public Comment:

None

Fire Department:

Fire Chief Casey Curtis's reported:

- There have been 620 runs year-to-date, up 1% from 2017
- He attended a meeting with Denison University's first-year administrators regarding August orientation
- He had a safety meeting with the Granville Exempted Village Schools
- He attended a COTC advisory meeting and a Licking County fire chiefs' meeting
- He met with Mull/Weithman regarding the personnel surveys; there will be more to do
- He is working on fire gear and helmet delivery
- He is working on finishing the dual-certification gear order, and working through data for Union Township and Denison

Fire Station Progress Report:

Trustee Bennett reported on the Construction Manager at Risk (CMAR) selection:

- Final proposals are due April 14, 2018
- There are two bidders (2K General and Robertson Construction)
- Interviews will be held on April 20, 2018 and he expects the review committee will make their recommendation after the interviews.
- Price negotiation will follow
- A recommendation will be presented to the Trustees at their next regular meeting

Trustee Bennett reported about the issue of having Village Council rule regarding the right-of-way for the access road between the Lux property and the Village's property, specifically can the

architect work with the 25' or not; the mayor agreed to get a verbal commitment before the public meeting at the April 18, 2018 Village Council meeting; Trustee VanNess explained setbacks will come off the 25'.

Asbestos Abatement/Demolition Update:

Trustee Bennett reported the following:

- The package with the construction manager will include demolition; the Village has agreed to pay half the cost of demolition
- The asbestos abatement of ceiling panels will be handled independent of the construction; the Township will pay half, but retain right to pull out if too expensive; there is no estimate yet
- The Village has plans for a \$2M+ service building which is currently with the Licking County Planning Commission for review; Village will have to move into building before demolition of the Township's building can occur

Granville Township Road District:

Superintendent Travis Binckley reported:

- Removed all winter maintenance equipment from the trucks
- Cleaned up fallen trees and limbs from April 4, 2018 bad weather
- Repaired the berm along Oak Hill Drive
- Installed pallet racking in the shop to create more floor space
- Received a letter from OPWC that the Township was awarded a grant for \$188,857 for a resurfacing project; requested to put project out for bids, with opening of bids at May 9, 2018 meeting; project can't officially start until July 1, 2018; total cost would be \$377,757; \$43,400 would be materials; most of project will be in Evergreen Edition, Snowden, etc.; explained what was budgeted, and anything over \$50,000 must require public bidding

Trustee Bird confirmed that part of grant was for a traffic light at Kendal, and asked about the timeline. Trustee Bennett agreed to use a portion of the grant for a traffic light, noting the Township's cost would be over \$50,000 which would require public bidding; is looking into options for payments; Trustee VanNess is looking at an easement between the Township Service Complex and Kendal Drive

Superintendent Binckley mentioned residents requesting the return of a flowerbed and landscaping timbers around a stop sign on Beechwood Drive and Thornwood Drive. The following points were discussed:

- Putting stop signs on each side and doing away with the center flower beds
- Would residents maintain the flowerbeds with no maintenance for Township?
- Have residents bring a proposal to the Township Trustees' April 25, 2018 meeting

Superintendent Binckley requested permission for service department workers to switch to "summer hours". Discussion followed:

- If something happens on a Friday or is scheduled, workers will take care of it and trade hours
- Everybody works Monday through Thursday, working 7:00am until 5:00pm.
- If weather-related work needs to be done, emergencies will be taken care of
- Trustee Bennett sensed Trustees were in approval with “summer hours” starting April 16, 2018.

There was discussion about the spring “trash day” using Local Waste Services:

- Typically, last week of April
- There has been diminishing use of the service
- Trustee Bennett suggested continuing it for this year and foregoing it next spring
- Trustee VanNess noted Union Township offers a similar service for one day on a weekend instead of a full week
- Trustee Bennett suggested having “trash day” for one weekend this spring
- Trustee Bird mentioned Licking County Recycling does electronic recycling, and perhaps they would partner with the Township for one weekend
- May 5/6 was decided, using two dumpsters
- Will get publicized April 12, 2018

Cemetery Department:

Travis Binckley reported:

- Removed dead Maple tree in Section 14
- Will begin edging around flower beds and trees next week
- No burials or graves sold since last meeting

Cemetery Improvement Project:

Trustee Bennett reported the following:

- Spoke with Carl Jennings, architect
- Working to get cost down from \$50,000 for metal entrance gate
- Will have final proposal in 4-6 weeks
- Estimating late summer for breaking ground
- One building will be chapel and location for graveside service; would need lectern, storage closet, office for storage space; can look at proposal and decide final cost
-

Trustee Bird asked what income would come from columbarium wall. Trustee Bennett is researching that issue. Trustee VanNess suggested eliminating restrooms.

Trustee Bennett reported:

- It was decided where fence will go
- Described veterans’ monument which included things which are expensive
- Anonymous donor will help with ordering monument
- Rear Admiral Debra Havens will be speaker at Memorial Day ceremony

Welker acquisition status:

Trustee Bennett reported:

- Sue Barton asked to buy some or all of the former Welker property (donated to the Township Trustees) which is located on the very western edge of Maple Grove Cemetery
- Ms. Barton has mowed what is legally the Township's property
- Ms. Barton complained the Township wasn't taking care of it;
- Township considered making it a community garden; there used to be a building there which was taken down last fall
- The Trustees concluded they are not in favor of selling any part as it is an asset to the cemetery

Zoning:Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- Has not written any permits since last meeting

Zoning Commission:

Rob Schaadt, Chairman of Granville Township Zoning Commission (GTZC), wanted to make sure the Trustees received the GTZC recommended text amendments and to explained on comments provided by the Licking County Planning Commission, including the following items:

- Problem with language regarding "kennels" is not enforceable as dogs are considered agriculture
- There are no limitations on 5 or more acres; changed the definition for "kennel", looking at restrictions for 5 or more acres

Trustee VanNess suggested the Trustees hold their public hearing on the proposed text changes prior to the next regular meeting on April 25. Chairman Schaadt will plan to attend.

Zoning Inspector Binckley was in favor of the text amendments

Trustee VanNess explained:

- After the public hearing, Trustees can vote to accept changes
- Trustees have 30 days to accept or turn down changes
- Amendments can be voted on at April 25, 2018 meeting

Board of Zoning Appeals:

Zoning Inspector Binckley reported:

- 2 hearings scheduled for April 24, 2018 meeting:
 - Continuance from March 27, 2018 regarding front-yard setback variance for Lots 7-11 in Estates at Old Orchard Farm
 - 1170 River Road – Shai Real Estate seeking a variance for a sign that is larger than code allows

Parks:

Rental Unit-Spring Valley Status:

Superintendent Binckley reported his crew was able to remove the pine tree which fell on the Spring Valley Rental house and was able to tarp the roof. Some damage to inside and 6 holes through roof.

Fiscal Office Miller reported an insurance claim was filed and the insurance adjuster had called to make arrangements to visit house. Trustee VanNess suggested the roof be replaced

Trustee Bennett suggested another pine tree may be at risk of falling and should be removed. Superintendent Binckley reported the following estimates:

- Russell Tree Service, Westerville, estimated \$810
- McCullough Tree Service, Granville, estimated \$675
- He is expecting a third estimate April 12, 2018

Trustee Bennett moved to authorize Superintendent Binckley to award the tree removal contract to the lowest responsible bidder, not to exceed \$675, to come from general fund. Trustee Bird seconded. Passed.

Superintendent Binckley reported:

- Wildwood Playground rebuilding project is expecting a few more deliveries
- All materials will be taken to job site April 13, 2018

Correspondence Received or Sent:

Fiscal Office Miller reported:

- Received a note from the Village stating Jack Lux wants to enlarge Middleton; a BZBA hearing will be April 12, 2018; property is partly on southeast corner of Weaver Drive and Columbus Road
- Lyn Boone sent a note about Olde Colony Burial Grounds Volunteer Day on June 9, 2018
- Joint Union Cemetery meeting will be held May 2, 2018 at Village Chambers
- Thanked Trustee Bennett and Travis Binckley for contacting ODOT regarding the previous accident on Route 161
- Got a notice from the Arts Collaboration Group and forwarded it to Trustees by email
- Public Works Commission sent a letter regarding Township nominations for the 17th District, which is due by April 30, 2018; he reviewed names on ballot; vote was tabled until April 25, 2018

Fiscal Officer Miller reported:

- Provided McKean Township Fiscal Officer Phyllis Ellis with PDF copy of the signed (5 year) McKean/Granville Township Fire Department Service contract.
- Received several notices about Ohio Scenic Bi-Way and forwarded onto Trustee Bennett
- Received the 2017 OPWC project close out letter
- Per Mollie Prasher, 500+ deer were harvested this year
- Forwarded notices about the State Auditors Annual Conference to be held March 22-23.
- Received notice from the Village regarding the Southgate Project meeting being held on March 5, 2018
- Received the annual notice from Pat Deering, Licking County Soil and Water, to report on land conservation costs during CY 2017.

Land Management / Open Space:

Trustee Bird reported she plans to meet with two different landowners who are interested in the program.

Economic Development/River Road/Weaver Drive/South Main Street Task Force:

Trustee Bird summarized the last Task Force meeting:

- Comments were turned in to ODOT for South Main Street Bridge Phase 1: 4 lanes, traffic light, 5' pedestrian pathway slightly elevated
- Grant will be due in May, 2018 to finalize costs
- Funding will be 95% (by ODOT), and 5% split between Township and Village
- Type of lights are still in question: don't want to over light
- There was discussion about the difference between Township and Village road signs
- Next meeting will deal with expansion of utilities; she suggested sending letters to all landowners and business owners being affected; an article was written that will go in The Sentinel next week
- Marathon's entrance/exit won't be changed by ODOT
- Explained proposed signage regarding bikers walking their bike across the bridge, and the bike/pedestrian pathway ending at the south end of the bridge

Rob Schaadt, Task Force Member, noted the bridge mast would be similar to Thornwood Crossing.

Elected Officials Reports:

Fiscal Officer Miller reported:

- Received notice from the State Treasurer's Office indicating "Star Plus" Account interest rates were going to 1.9% for the first \$2.5 million of investment. FO Miller noted he moved some cash from the "Star Ohio" Account to take advantage of the rate increase.
- Some of the Township's investments are maturing soon and should be reinvested (\$2.4M). FO Miller will scheduled a meeting with Meeder Investments and Trustee Bennett to review.
- Deposited the first half tax settlement, totaling \$1,391,262.60

Trustee VanNess commented Granville Schools Treasurer Mike Sobul thought he had gotten more than the usual first half share of property tax dollars, probably due to last years recent tax law changes.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

4/11/2018 1

Payment Listing

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3/29/2018 to 4/11/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
341-2018	04/06/2018	04/03/2018	EP	Joseph C Asselin	\$1,107.11
342-2018	04/06/2018	04/03/2018	EP	Susan A Bain	\$273.20
343-2018	04/06/2018	04/03/2018	EP	Christopher M Bassetti	\$316.77
344-2018	04/06/2018	04/03/2018	EP	Andrew R Baughman	\$1,743.95
345-2018	04/06/2018	04/03/2018	EP	Prentice M Berry	\$130.09
346-2018	04/06/2018	04/03/2018	EP	B. Travis Binckley	\$2,305.05
347-2018	04/06/2018	04/03/2018	EP	Thomas A. Bowman	\$1,767.24
348-2018	04/06/2018	04/03/2018	EP	Tyler J. Bryan	\$1,110.58
349-2018	04/06/2018	04/03/2018	EP	Joshua M Butt	\$980.97
350-2018	04/06/2018	04/03/2018	EP	Derwin R Clemens	\$1,605.88
351-2018	04/06/2018	04/03/2018	EP	Casey R. Curtis	\$2,186.13
352-2018	04/06/2018	04/03/2018	EP	Kathryn M Darrah	\$25.32
353-2018	04/06/2018	04/03/2018	EP	Paul J. DuBeck III	\$124.91
354-2018	04/06/2018	04/03/2018	EP	Troy A Elmore	\$257.59
355-2018	04/06/2018	04/03/2018	EP	Bradley D Essick	\$1,674.83
356-2018	04/06/2018	04/03/2018	EP	Cameron S Evans	\$287.98
357-2018	04/06/2018	04/03/2018	EP	Teresa Ann Forson	\$230.66
358-2018	04/06/2018	04/03/2018	EP	Jason C George	\$756.54
359-2018	04/06/2018	04/03/2018	EP	John R Guegold	\$158.16
360-2018	04/06/2018	04/03/2018	EP	Gary T Harman II	\$1,287.34
361-2018	04/06/2018	04/03/2018	EP	Joshua B. Harrison	\$601.43
362-2018	04/06/2018	04/03/2018	EP	Kevin M Henry	\$655.47
363-2018	04/06/2018	04/03/2018	EP	Brianne M Hill	\$1,654.95
364-2018	04/06/2018	04/03/2018	EP	Ryan P. Hussey	\$2,285.90
365-2018	04/06/2018	04/03/2018	EP	Jeremiah C Irwin	\$328.89
366-2018	04/06/2018	04/03/2018	EP	Aaron C. Jones	\$153.32
367-2018	04/06/2018	04/03/2018	EP	Bradley A. Leckrone	\$274.00
368-2018	04/06/2018	04/03/2018	EP	Terry L. Lynn Jr	\$556.56
369-2018	04/06/2018	04/03/2018	EP	William D McCullough	\$586.23
370-2018	04/06/2018	04/03/2018	EP	Troy A Melick	\$398.29
371-2018	04/06/2018	04/03/2018	EP	Jonathan P Nessel	\$160.34
372-2018	04/06/2018	04/03/2018	EP	Maxwell F Newton	\$408.08
373-2018	04/06/2018	04/03/2018	EP	Robert M. Otter	\$30.58
374-2018	04/06/2018	04/03/2018	EP	Graham L Parsley	\$306.66
375-2018	04/06/2018	04/03/2018	EP	Tyler S Poe	\$160.20
376-2018	04/06/2018	04/03/2018	EP	Brandon T. Reece	\$1,648.76
377-2018	04/06/2018	04/03/2018	EP	Andrew T. Saunders	\$2,031.83
378-2018	04/06/2018	04/03/2018	EP	Tristan J Shoults	\$1,466.29
379-2018	04/06/2018	04/03/2018	EP	Thomas S Smallsreed	\$1,315.16
380-2018	04/06/2018	04/03/2018	EP	David J Smith	\$1,610.63
381-2018	04/06/2018	04/03/2018	EP	Douglas W. Smith	\$753.35
382-2018	04/06/2018	04/03/2018	EP	Scott M Smith	\$455.58
383-2018	04/06/2018	04/03/2018	EP	Seth W Teagle	\$519.97
384-2018	04/06/2018	04/03/2018	EP	Mason D Wilkins	\$547.65
386-2018	04/06/2018	04/03/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$6,951.82
387-2018	04/06/2018	04/03/2018	EW	Ohio Public Employees Deferred Comp.	\$2,005.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
388-2018	03/31/2018	04/04/2018	CH	Windstream	\$405.77
389-2018	03/31/2018	04/04/2018	CH	American Electric Power	\$973.06
390-2018	03/31/2018	04/04/2018	CH	Columbia Gas - Utility Payments	\$1,627.37
391-2018	03/31/2018	04/04/2018	CH	Village of Granville	\$253.48
392-2018	04/06/2018	04/04/2018	EW	Park National Bank - for OPERS ACH Dr	\$9,580.45
393-2018	04/06/2018	04/04/2018	EW	Park National Bank - OP&FPP	\$38,072.82
395-2018	04/11/2018	04/11/2018	CH	Staples Contract & Commercial Inc	\$685.28
1495	04/10/2018	04/09/2018	AW	Travis Binckley	\$300.00
1496	04/10/2018	04/09/2018	AW	Joseph Asselin	\$75.00
1497	04/10/2018	04/09/2018	AW	Tyler Bryan	\$75.00
1498	04/10/2018	04/09/2018	AW	Joshua Butt	\$75.00
1499	04/10/2018	04/09/2018	AW	Jason George	\$75.00
1500	04/10/2018	04/09/2018	AW	Kevin Henry	\$75.00
1501	04/10/2018	04/09/2018	AW	Kevin Bennett	\$37.51
1502	04/10/2018	04/09/2018	AW	Abe's Automotive, LLC	\$69.95
1503	04/10/2018	04/09/2018	AW	Beagle Hill Services LLC	\$136.00
1504	04/10/2018	04/09/2018	AW	Bound Tree Medical LLC	\$550.93
1505	04/10/2018	04/09/2018	AW	Bowling Green State University	\$2,000.00
1506	04/10/2018	04/09/2018	AW	Cardmember Service	\$1,405.66
1507	04/10/2018	04/09/2018	AW	Cintas Corporation	\$714.60
1508	04/10/2018	04/09/2018	AW	David B Meleca LLC	\$16,500.00
1509	04/10/2018	04/09/2018	AW	Finley Fire Equipment Co., Inc.	\$3,037.50
1510	04/10/2018	04/09/2018	AW	Fire House	\$348.00
1511	04/10/2018	04/09/2018	AW	Granville Lumber	\$4.38
1512	04/10/2018	04/09/2018	AW	Lakes' End	\$489.85
1513	04/10/2018	04/09/2018	AW	Licking Memorial Hospital	\$2,000.00
1514	04/10/2018	04/09/2018	AW	Luikart Heating & Cooling	\$74.00
1515	04/10/2018	04/09/2018	AW	Newark Winnelson	\$71.32
1516	04/10/2018	04/09/2018	AW	Ohio Public Entity Consortium	\$187.00
1517	04/10/2018	04/09/2018	AW	Paumier Medical Management Group Inc	\$3,268.49
1518	04/10/2018	04/09/2018	AW	Ross' Granville Market	\$10.73
1519	04/10/2018	04/09/2018	AW	Southeastern Equipment Company Inc	\$39.78
1520	04/10/2018	04/09/2018	AW	Time Warner	\$120.00
1521	04/10/2018	04/09/2018	AW	US Bancorp Equipment Finance Inc	\$142.80
1522	04/10/2018	04/09/2018	AW	Washington Auto Parts Inc	\$665.75
1523	04/10/2018	04/09/2018	AW	Wright Brothers Power, LLC	\$8,398.94
1524	04/10/2018	04/10/2018	AW	Ohio Public Entity Consortium	\$10,000.00

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Everything he had was already covered during the meeting.

Trustee VanNess reported:

- Preparing to meet with Union Township trustees April 16, 2018; Chief Curtis and he will meet with Commissioner Black April 12, 2018; Union Township wants to lessen the contract and eventually build a fire station at Blacks Road and Route 37; Trustee VanNess noted their \$250,000 per year is vital to the Township's budget, and noted they receive exceptional service
- Travis Binckley went to an auction at Ritchey Brothers, but purchased nothing; he suggested Travis Binckley look at an online auction

Trustee Bird reported:

- The Township sent a letter of support to the Soil and Water Conservation for a grant for a watershed coordinator position

Old Business: None

New Business: None

With no further business, the meeting adjourned at 8:20 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for April, 25, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.