

Granville Township
Minutes of Regular Meeting, April 25, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler,
Department Heads: Superintendent Travis Binckley and Fire Chief Casey Curtis
Guests: Lt. Brandon Reese, Granville Township Fire Department
Rob Schaadt, Granville Township Zoning Commission Chairperson
Phil Johnson (Robertson Construction)
Weldon Ware (Robertson Construction)
Andy Wildman, Director of the Granville Recreation District

Trustee Bennett called the first portion of the meeting, a public hearing regarding Township Zoning Resolutions, to order at 7:00pm with the Pledge of Allegiance.

Public Hearing – Township Zoning Resolution Text Amendments

Trustee Bennett explained the Granville Township Zoning Commission had submitted text amendments to the Licking County Planning Commission who reviewed the text amendment and provided feedback. The Granville Township Zoning Commission then held a public hearing on their suggested text amendments and upon receiving no public comments, the Zoning Commission Board voted to submitted their text amendments to the Township Trustees.

Public Comment: None

Rob Schaadt, Chairman of the Township Zoning Commission had no comments.

Trustee Bennett moved to close the public hearing. Trustee VanNess seconded and after no further discussion, the motion passed by unanimous vote. Motion passed.

Trustee Bennett called to order the regular business portion of the meeting at 7:05pm.

Agenda Approval:

Trustee VanNess moved to approve the agenda. Trustee Bird seconded. Motion passed.

Minute Approval:

Trustee VanNess moved to table consideration of the minutes until the May 9, 2018 meeting. Trustee Bennett seconded. Motion passed.

Public Comment:

None

Fire Department:

Trustee VanNess awarded a resolution of appreciation to Lt. Brandon Reese for accomplishments, service to the fire department and coursework over the last two years, and recognized and commended his public achievement.

Fire Chief Casey Curtis's reported:

- 701 runs year to date, a 4% increase
- Was a secret, guest reader for Mrs. Wilson's 2nd grade class at Granville Elementary School
- Provided EMS at Wildwood Park for the rebuild project; provided minor medical attention, but no major incidents to report
- Completed the Construction Manager at Risk interviews
- Reviewed the officers' surveys
- Is working on diagnosing two tornado sirens in the township not working at all; hoping new batteries will correct the problems
- Attended the graduation of Lt. Brandon Reese
- Attended the following meetings:
 - Union Township meeting with Trustee VanNess
 - 911 Center Quality Improvement meeting
 - CAD Overview and Update meeting at the 911 Center
 - Meeting with Commissioner Black and Trustee VanNess
 - Technical review committee meeting for the Village Service Center
 - Central Ohio Fire Chief's meeting
 - Village Council meeting regarding the right-of-way

Fire Station Progress Report:Construction Manager at Risk (CMAR) Contract:

Trustee Bennett reported the evaluation panel met on April 20, 2018 with each bidder. The panel unanimously recommended Robertson Construction for the following reasons:

- their presentation was superb
- they have a great reputation within the community
- they demonstrated their construction estimates have been spot on
- their bid was significantly lower than the other firm interviewed
 - pricing proposal totaled \$424,000
 - preconstruction cost of \$31,360
 - cost of construction of \$392,706.

Trustee VanNess noted he also read both proposals and agrees with the evaluations panel's recommendation. Trustee Bird noted a positive experience in working with Robertson on the Canal Street Project. Chief Curtis supported Robertson Construction's experience as CMAR's and their experience building fire stations.

Trustee Bennett moved to award the CMAR contract for the Granville Township Fire Station Project to Robertson Construction for the price of \$424,066.41, and authorize Trustee Bennett to

sign the contract on behalf of the Trustees once it passes legal review by the Prosecutors Office. Trustee Bird seconded. After no further discussion, the motion passed by unanimous vote.

Other items noted:

- Robertson Construction will start work before the asbestos abatement is completed.
- Trustee VanNess will be the Trustees liaison with Robertson Construction on the project.
- Trustee VanNess is working with Local Waste Service to provide large trash bins for the demolition material at the old Village Service Complex.
- A more realistic completion date of the fire station will be February or March, 2020.

Right-Of-Way Issue:

Trustee Bennett reported on the right-of-way issue with the Village. Trustee VanNess stated a resolution will probably be made by Village Council at their May 2, 2018 meeting following Executive Session. Trustee Bird asked about a traffic light outside the South Main Street entrance to the fire station. Chief Curtis responded it has not yet been decided, and is up to the State. Options were discussed.

Fiscal Officer Miller reported he received an email from Chief Curtis, who received an email from potential Bond Counsel Dennis Swalley, asking about the Fire Station Project. FO Miller spoke with Mr. Swalley and told him the Township's intention was to pay cash for the fire station, but final costs have not been determined. Trustee Bennett confirmed the Township shouldn't have to float a levy.

Granville Township Road District:

Superintendent Travis Binckley reported:

- Continuing to berm the bad spots along roads, namely Hampden Drive and Glyn Carin
- Ditched along Orchard Drive
- Replaced a driveway culvert and 100' of tile near 49 Knoll Drive
- Installed a catch basin and replaced a few feet of failing tile along Amberly Drive
- Asked permission to request the engineer's office to put together an estimate to pave additional roads, utilizing the grant from OPWC, namely Canyon Road, Cambria Mill, and Miller Avenue in prioritized order; suggested moving project forward sooner than originally planned

Superintendent Binckley estimated Canyon Road and Cambria Mill would probably cost \$150,000, and Miller Avenue would probably cost less than \$50,000. It was agreed Superintendent Binckley should get the engineer's estimate.

Kendal Traffic Signal Update

Trustee Bennett reported a memorandum was signed with Kendal for submitting a grant for funding a traffic signal at the intersection of Route 16 and Grandview, but did not receive a response. Township agreed to pay up to \$95,000, half the cost, for installation of the traffic signal; installation hopefully will be less than \$50,000 to avoid the public bidding process; hopes to have functioning traffic light by early autumn of 2018; Kendal requesting a triggered traffic

light. There was discussion about building a right-turn lane on Grandview, and the right-of-way. Trustee VanNess suggested the official right-of-way should go all the way to the traffic light.

Cemetery Department:

Travis Binckley reported:

- Had one burial
- Sold one grave
- One deed to sign
- Removed dead pine tree in Section 2
- Removed fence around 347 East Maple Street
- Will be accepting a disinterment from Wilson Cemetery

Cemetery Improvement Project:

- Veterans Monument
 - Trustee Bennett is working with the American Legion; they have identified a design; Trustee Bennett described Township's suggested design and location; an anonymous donor is offering to help with ordering of the monument
- Architectural Design Progress
 - Trustee Bennett talked to Carl Jennings, architect, who will bring in a design for the improvement project for discussion and evaluation; the drawings should be available at the May 9, 2018 meeting.

Zoning:

Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- Has written 3 permits:
 - 1442 Burg Street for a detached garage
 - 3189 Canyon Road for a pole barn
 - 1017 James Road for solar panels

Zoning Commission:

Trustee VanNess moved to approve the text amendments as recommended by the Granville Township Zoning Commission. Trustee Bird seconded. After no further discussion, the motion passed by unanimous vote.

Fiscal Officer Miller confirmed there is a 30-day referendum period after which the new Zoning Resolution become official and new documents can be created, recorded and distributed.

Trustee VanNess asked if the map could be changed for properties on Route 16. Fiscal Officer Miller will look into it. Rob Schaadt suggested PUD's be changed on the current map when the official map is changed.

Board of Zoning Appeals:

Zoning Inspector Binckley reviewed the April 24, 2018 meeting with the following:

- Continuance from March 27, 2018 – Lots 7-11 in The Estates at Olde Orchard Farm: front yard setback variance was granted for Lot 11 only
- Variance for 1170 River Road: Shai Real Estate seeking a variance for a sign was granted
- Next meeting will be May 21, 2018 for:
 - Conditional Use application for a Bed & Breakfast on Welsh Hills Road
 - Variance request for road frontage off Chelsea Drive

Parks

Andy Wildman, Director of Granville Recreation District, reported the following:

- Thanked Chief Curtis and his team (as well as other Township representatives) who were at the Wildwood Park rebuild project providing physical help and medical help
- The project is 98% finished for the actual physical building
- A work day is scheduled for April 28, 2018
- Commended Robertson Construction and Layton Excavating for their work
- The GRD Board is working through a transition as current GRD Board Member Fred Wolfe was appointed to the Granville Exempted Village School District Board, but hasn't resigned yet from GRD Board. Mr. Wolf fills an "at-large" position.
- GRD Youth Sports Supervisor Mike Dutton recently resigned and his duties are being filled on an interim basis by Brody Seiler. The GRD is having a tough time keeping the Youth Sports Supervisor position filled, therefore, we are looking at personnel dollars and job descriptions to look at possible ways to make any necessary changes
- There will be new signs in all the parks, which will be shown to the Trustees; Township and Village logos will be used where needed
- GRD Sportswear is being introduced as a possible new revenue stream. It will be handled completely online by an outside contractor.

Trustee VanNess asked if there had been any vandalism issues at McPeck Lodge or any problems with the septic system. Andy Wildman reported there had been no more vandalism, and no problem with the septic system this spring; the septic system is a project to be worked on soon, but it is not urgent.

Trustee Bird reported the Task Force is wondering what options are for restrooms at Wildwood Park when water and sewer are connected there. Andy Wildman stated he would like there to be restrooms with a pavilion in the future.

Rental Unit Repairs-Spring Valley Status

Superintendent Binckley reported the following:

- He met with Blanchard Construction for an estimate on rental damages; they will itemize and provide prices
- Pine tree removal estimate from Bill and Pam's was not acceptable; asked McCullough's Tree Service to remove tree; will happen soon, weather permitting

Fiscal Officer Miller reported the settlement was received from the insurance company for \$8,985.35; received one bid for less than \$8,985 from Contractor Tim Howard. Trustee

Bennett suggested waiting until the next meeting to make a decision, after getting another estimate.

Land Management / Open Space

Trustee Bird reported the following:

- A meeting with Licking County Parks, Evans Foundation, and George Martin on April 26, 2018 to discuss the land off of Cherry Valley
- Sent one application to a proposed landowner
- Emailed about meeting with Dr. Wagner regarding Open Space Committee getting together concerning Newark-Granville Road, traffic, roundabouts, and utilizing open space at the May 23, 2018 Trustee meeting
- Trustee Bennett talked to an individual about potential open space for 30 acres on Newark-Granville Road; a decision should be available by May 30, 2018

Economic Development

River Road/Weaver Drive/South Main Street Task Force:

Trustee Bird reported the following:

- At April 19, 2018 Task Force meeting, ODOT said they were in favor of the pedestrian path, but their comments showed they had changed their minds; the mayor and the Task Force think there should be a pedestrian path; there will be public meeting; Trustee Bennett suggested it is time to get the State Representative involved since ODOT is not being supportive
- The issue was discussed regarding how to get water/sewer to River Road. There will be a presentation from the County as to how to do it, considering certain properties do not want to be annexed into the Village and what the EPA says

Correspondence Received or Sent:

Fiscal Office Miller reported:

- Received a note from Coshocton-Perry-Licking-Fairfield Solid Waste about management plan requesting public comments which he forwarded to the Trustees.
- Voting for District 17 Township representatives to OPWC Board are due April 30, 2018, and the candidate information was forwarded to the Trustees.

After some discussion, Trustee Bird moved to vote for Dave Miller, Greg Butcher, and the Engineer from Violet Township. Trustee Bennett seconded. After no further discussion, the motion passed by unanimous vote

Elected Officials Reports:

Fiscal Officer Miller reported:

- He moved \$700,000 for investment purposes

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

4/25/2018 1:

Payment Listing

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4/12/2018 to 4/25/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
396-2018	04/13/2018	04/13/2018	CH	Cincinnati Ind. Auctioneers Inc.	\$5,605.00
397-2018	04/20/2018	04/17/2018	EP	Joseph C Asselin	\$1,107.11
398-2018	04/20/2018	04/17/2018	EP	Susan A Bain	\$259.08
399-2018	04/20/2018	04/17/2018	EP	Christopher M Bassetti	\$145.71
400-2018	04/20/2018	04/17/2018	EP	Andrew R Baughman	\$1,871.67
401-2018	04/20/2018	04/17/2018	EP	Brynn Kevin Bennett	\$1,647.57
402-2018	04/20/2018	04/17/2018	EP	Prentice M Berry	\$373.86
403-2018	04/20/2018	04/17/2018	EP	B. Travis Binckley	\$2,305.05
404-2018	04/20/2018	04/17/2018	EP	Bryn A Bird	\$1,370.72
405-2018	04/20/2018	04/17/2018	EP	Thomas A. Bowman	\$2,354.10
406-2018	04/20/2018	04/17/2018	EP	Tyler J. Bryan	\$1,110.58
407-2018	04/20/2018	04/17/2018	EP	Joshua M Butt	\$980.97
408-2018	04/20/2018	04/17/2018	EP	Derwin R Clemens	\$1,612.82
409-2018	04/20/2018	04/17/2018	EP	Casey R. Curtis	\$2,186.13
410-2018	04/20/2018	04/17/2018	EP	Kathryn M Darrah	\$106.37
411-2018	04/20/2018	04/17/2018	EP	Troy A Elmore	\$390.37
412-2018	04/20/2018	04/17/2018	EP	Bradley D Essick	\$1,787.17
413-2018	04/20/2018	04/17/2018	EP	Cameron S Evans	\$427.50
414-2018	04/20/2018	04/17/2018	EP	Jason C George	\$756.53
415-2018	04/20/2018	04/17/2018	EP	John R Guegold	\$177.89
416-2018	04/20/2018	04/17/2018	EP	Benjamin S. Hagstad	\$131.24
417-2018	04/20/2018	04/17/2018	EP	Gary T Harman II	\$1,263.67
418-2018	04/20/2018	04/17/2018	EP	Joshua B. Harrison	\$398.43
419-2018	04/20/2018	04/17/2018	EP	Kevin M Henry	\$655.47
420-2018	04/20/2018	04/17/2018	EP	Brianne M Hill	\$1,554.39
421-2018	04/20/2018	04/17/2018	EP	Ryan P. Hussey	\$1,938.54
422-2018	04/20/2018	04/17/2018	EP	Jeremiah C Irwin	\$431.59
423-2018	04/20/2018	04/17/2018	EP	Andrew R Kuhnash	\$20.04
424-2018	04/20/2018	04/17/2018	EP	Bradley A. Leckrone	\$260.86
425-2018	04/20/2018	04/17/2018	EP	Terry L. Lynn Jr	\$716.90
426-2018	04/20/2018	04/17/2018	EP	William D McCullough	\$294.24
427-2018	04/20/2018	04/17/2018	EP	Troy A Melick	\$476.21
428-2018	04/20/2018	04/17/2018	EP	Daniel J Mercer	\$133.42
429-2018	04/20/2018	04/17/2018	EP	Jerry A Miller	\$1,461.85
430-2018	04/20/2018	04/17/2018	EP	Jonathan P Nessel	\$160.34
431-2018	04/20/2018	04/17/2018	EP	Maxwell F Newton	\$120.06
432-2018	04/20/2018	04/17/2018	EP	Brandon T. Reece	\$1,618.92
433-2018	04/20/2018	04/17/2018	EP	Andrew T. Saunders	\$1,791.90
434-2018	04/20/2018	04/17/2018	EP	Tristan J Shoults	\$1,383.60
435-2018	04/20/2018	04/17/2018	EP	Thomas S Smallsreed	\$1,407.05
436-2018	04/20/2018	04/17/2018	EP	David J Smith	\$1,232.06
437-2018	04/20/2018	04/17/2018	EP	Douglas W. Smith	\$221.79
438-2018	04/20/2018	04/17/2018	EP	Scott M Smith	\$399.22
439-2018	04/20/2018	04/17/2018	EP	Zachary T Smith	\$601.47
440-2018	04/20/2018	04/17/2018	EP	Seth W Teagle	\$404.56
441-2018	04/20/2018	04/17/2018	EP	Daniel D VanNess	\$1,423.47

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
442-2018	04/20/2018	04/17/2018	EP	Mason D Wilkins	\$389.39
444-2018	04/20/2018	04/17/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,314.91
445-2018	04/20/2018	04/17/2018	EW	Ohio Public Employees Deferred Comp.	\$2,080.00
446-2018	04/20/2018	04/17/2018	EW	Ohio Department of Taxation	\$2,608.58
447-2018	04/20/2018	04/17/2018	EW	School District Income Tax	\$287.89
448-2018	04/20/2018	04/17/2018	EW	Village of Granville - Income Tax Dept	\$1,391.13
449-2018	04/25/2018	04/25/2018	CH	Treasurer State of Ohio	\$924.00
450-2018	04/25/2018	04/25/2018	CH	Certified Oil Company	\$2,011.06
1525	04/24/2018	04/18/2018	AW	Advantage Ag & Equipment LLC	\$7,500.00
1526	04/24/2018	04/18/2018	AW	Bound Tree Medical LLC	\$121.64
1527	04/24/2018	04/18/2018	AW	City of Newark	\$155.25
1528	04/24/2018	04/18/2018	AW	ESO Solutions Inc	\$3,030.00
1529	04/24/2018	04/18/2018	AW	Geer Wince LLC	\$121.35
1530	04/24/2018	04/18/2018	AW	Granville Lumber	\$29.39
1531	04/24/2018	04/18/2018	AW	Janet L. Packard	\$18.65
1532	04/24/2018	04/18/2018	AW	Keytel Systems	\$75.00
1533	04/24/2018	04/18/2018	AW	MECC Regional Council of Governments	\$7,500.00
1534	04/24/2018	04/18/2018	AW	Newspaper Network of Central Ohio	\$86.00
1535	04/24/2018	04/18/2018	AW	Ohio Health Corporation	\$4,000.00
1536	04/24/2018	04/18/2018	AW	Ohio Machinery Co	\$364.79
1537	04/24/2018	04/18/2018	AW	Scott Romei	\$80.23

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Everything he had was already covered during the meeting.

Trustee VanNess reported:

- The clean-up weekend is coming up
- He had a meeting with Union Township officials, and will continue going to meetings to keep pressure on them to get fire department service from Granville Township; Union Township is trying to justify a fire station for themselves; Trustee VanNess defended their getting coverage from Granville Township

Trustee Bird reported:

- MORPC will be coming April 26, 2018 at 10am, and will talk about the Etna bridge
- The World Heritage meeting occurred, and World Heritage will happen
- She met with Josh Feebas, from Granville, and part of Grow Ohio Pharmaceuticals

Old Business: None

New Business: None

Trustee Bennett moved to go into Executive Session to discuss a personnel issue at 8:25pm. Trustee Bird seconded. Roll call vote: Bennett (yes), Bird (yes), VanNess (yes).

At 8:35 PM, the Trustees came out of Executive Session and with no further business, the meeting adjourned at 8:35 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for May 9, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.