

**Granville Township**  
Minutes of Regular Meeting, May 23, 2018

Present: Granville Township and Granville Roads District Trustees\* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler,  
Department Head: Fire Chief Casey Curtis  
Absent: Superintendent Travis Binckley  
Guests: Nancy Bunge, 1135 River Road, Granville

Trustee Bennett called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

Agenda Approval:

Trustee VanNess moved to approve the agenda. Trustee Bird seconded. Motion passed.

Minute Approval:

April 25, 2018 – Trustee Bennett moved to accept the minutes for the April 25, 2018 meeting. Trustee VanNess seconded. All approved. Motion passed.

May 9, 2018 – Trustee VanNess moved to accept the minutes for the May 9, 2018 meeting. Trustee Bennett seconded. All approved. Motion passed.

Public Comment:

None

Fire Department:

Chief Curtis reported the following:

- 864 runs year-to-date, which is ahead of last year by 3%
- He attended the following meetings:
  - Granville Schools' Heart Safe program
  - Licking County Rescue Task Force meeting
  - Ohio Fire Chiefs' meeting
  - Licking County Fire Chiefs' meeting
- Met with Joe Weithman and Joe Malone from Mull and Weithman
- He can't fix the tornado sirens, and recommended getting a purchase order and getting them fixed by B and C; he will get an estimate first for the cost of repair
- Resignation of part-time employee Teresa Forson was requested, effective May 23, 2018.

Trustee VanNess moved to accept the resignation of Teresa Forson effective May 23, 2018. Trustee Bennett seconded. All approved. Motion passed.

- Tristan Schultz wants to step down from full-time to part-time, effective June 6, 2018, as he has taken another full time position in Newark.

Trustee VanNess moved to accept the reversion of Tristan Shultz from full-time firefighter to part-time firefighter effective June 6, 2018, Trustee Bird seconded and after no further discussion, the motion passed by unanimous vote.

- Chief Curtis recommend Aaron Jones to move from part-time to full-time, effective June 9, 2018.

After a period of discussion, Trustee VanNess moved to move Aaron Jones from part-time to full-time, effective June 9, 2018. Trustee Bird seconded and without further discussion, the motion passed by unanimous vote.

#### Fire Station Progress Report:

Trustee VanNess reported he received 2 quotes for the asbestos abatement of the old service center: one for \$5,000, one for \$4,000 plus \$2,000 if subject to prevailing wage. Also spent time with Mull and Weithman, and they are making progress; the timeline is based on the Village

Trustee Bennett reported he is still working out the CMAR contract with Robertson Construction. Trustee VanNess suggested the contract needs to state that all materials must be asbestos free.

#### Granville Township Road District:

##### Superintendent's report

Trustee Bennett reported on behalf of Superintendent Binckley the following:

- Spent 3 days cleaning up tree limbs and debris from the storm on May 14, 2018
- Road crew worked in the cemetery to get caught up because of the weather
- Submitted Resolution to ODOT for the winter salt contract and noted Fiscal Officer Miller received written confirmation on May 23, 2018
- Will begin spraying and trimming around signs next week
- Ken Richards, 1034 W. Broadway, has concerns about a dead tree on Township property which is leaning towards his house; he was told a Trustee would look at it and determine what will be done, if anything; Trustee Bennett volunteered to look at it

Trustee Bird mentioned pot holes that need to be fixed; there was discussion about whose responsibility it is to fix pot holes

##### Kendal Traffic Signal Update:

Trustee Bennett reported talking to Doug Helman, and deciding the 5-year plan won't work; Trustee VanNess doesn't want to build a paved road for Kendal's infrastructure, when only a gravel driveway is needed for the Township

Cemetery Department:

## Superintendent's report:

Trustee Bennett reported on behalf of Superintendent Binckley the following:

- Had two burials
- Crews continue to prepare for Memorial Day

## Memorial Day Planning:

Trustee Bennett reviewed the upcoming Memorial Day program and asked the elected officials to meet at Centenary United Methodist Church at 10:40am on Monday to join the other dignitaries and walk in the parade down to Maple Grove Cemetery.

Cemetery Improvement Project

Trustee Bennett reported the Architect continues to work on the project, but he has not heard back from Robertson Construction.

Zoning:Zoning Inspector and Compliance Officer:

Trustee Bennett reported on behalf of Zoning Inspector Binckley:

- Two permits were written since the last meeting:
  - 41 Denison Court, for a roof-mounted solar array
  - 1734 Hankinson Road, for a dwelling

Zoning Commission:

- Nothing to report

Board of Zoning Appeals:

Trustee Bennett reported on behalf of Zoning Inspector Binckley:

- A BZA hearing was held on May 21, 2018, 7:00pm, for:
  - Conditional Use application for a Bed and Breakfast, which was approved
  - Variance request for road frontage (Chelsea Drive) was tabled until June 12, 2018, as the application did not include sufficient information

Parks

## Spring Valley Rental House:

Trustee Bennett reported the rental house progress has been delayed because of bad weather on May 14, 2018.

Land Management / Open Space

Trustee Bird reported one application was forwarded to the Open Space Committee Chairperson Dr. Doug Wagner for review. Additionally, the Licking Land Trust reached out about another property and will be having a meeting about PUD's

## Economic Development

### River Road/Weaver Drive/South Main Street Task Force:

Trustee Bird reported the following:

- The Task Force had its final meeting
- Bill Wilken and Trustee Bird will write up recommendations to be presented to Village Council
- It was the consensus the task force does want a spur road behind the [future] fire station, which would be the best option to lessen in-cuts onto South Main Street, for development opportunities, and to get rid of two lights
- It was suggested ODOT needs to work with Chief Curtis
- The task force decided the bridge does not need to have letters spelling “Granville”
- Water and sewer will go to the intersection
- She talked to Vince Paumier about an economic grant regarding a JEDD; it wouldn’t happen for a while
- The Township needs to have a pathway plan; language from the Village pathway plan will be copied
- Trustee Bennett reported ODOT seems to have no incentive to talk to the Village or Township further

### Correspondence Received or Sent:

Fiscal Office Miller reported the following:

- Received a call concerned about a tree down on a residents property at the end of Fairview. The resident suggest the tree came from Township owned property.
- Received a call regarding a car with it’s hood up on Brecon Circle
- Rerceived a call from Sandra on Weaver Drive regarding bushes on the Robertson property which are impeding vision.

### Elected Officials Reports:

Fiscal Officer Miller reported:

- Attended an State of Ohio Ethics training class in Columbus. FO Miller described someone with a “conflict-of-interest”, must recuse him/herself throughout the process, not just when its time to vote.
- OPERS has a new optional life insurance program for full-time employees. FO Miller provided an informational packet to the Trustees to review.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT’s, which were issued.

Trustee Bennett moved to approve checks and warrants for May 10, 2018 to May 23, 2018, second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT’s, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

5/23/2018

**Payment Listing**

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5/10/2018 to 5/23/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
495-2018	05/11/2018	05/07/2018	EW	Park National Bank - OP&FPP	\$25,180.22
502-2018	05/18/2018	05/15/2018	EP	Joseph C Asselin	\$1,107.11
503-2018	05/18/2018	05/15/2018	EP	Susan A Bain	\$273.20
504-2018	05/18/2018	05/15/2018	EP	Christopher M Bassetti	\$473.03
505-2018	05/18/2018	05/15/2018	EP	Andrew R Baughman	\$2,081.51
506-2018	05/18/2018	05/15/2018	EP	Brynn Kevin Bennett	\$1,647.57
507-2018	05/18/2018	05/15/2018	EP	Prentice M Berry	\$674.33
508-2018	05/18/2018	05/15/2018	EP	B. Travis Binckley	\$2,305.05
509-2018	05/18/2018	05/15/2018	EP	Bryn A Bird	\$1,370.72
510-2018	05/18/2018	05/15/2018	EP	Thomas A. Bowman	\$2,043.41
511-2018	05/18/2018	05/15/2018	EP	Tyler J. Bryan	\$1,110.58
512-2018	05/18/2018	05/15/2018	EP	Joshua M Butt	\$980.97
513-2018	05/18/2018	05/15/2018	EP	Derwin R Clemens	\$1,576.85
514-2018	05/18/2018	05/15/2018	EP	Casey R. Curtis	\$2,186.13
515-2018	05/18/2018	05/15/2018	EP	Kathryn M Darrah	\$121.57
516-2018	05/18/2018	05/15/2018	EP	Paul J. DuBeck III	\$264.74
517-2018	05/18/2018	05/15/2018	EP	Troy A Elmore	\$344.39
518-2018	05/18/2018	05/15/2018	EP	Bradley D Essick	\$2,345.31
519-2018	05/18/2018	05/15/2018	EP	Cameron S Evans	\$427.50
520-2018	05/18/2018	05/15/2018	EP	Jason C George	\$756.54
521-2018	05/18/2018	05/15/2018	EP	John R Guegold	\$158.16
522-2018	05/18/2018	05/15/2018	EP	Benjamin S. Hagstad	\$154.65
523-2018	05/18/2018	05/15/2018	EP	Gary T Harman II	\$1,263.67
524-2018	05/18/2018	05/15/2018	EP	Joshua B. Harrison	\$552.23
525-2018	05/18/2018	05/15/2018	EP	Kevin M Henry	\$655.47
526-2018	05/18/2018	05/15/2018	EP	Brianne M Hill	\$1,562.58
527-2018	05/18/2018	05/15/2018	EP	Ryan P. Hussey	\$1,763.14
528-2018	05/18/2018	05/15/2018	EP	Brian P. Jones	\$290.54
529-2018	05/18/2018	05/15/2018	EP	Bradley A. Leckrone	\$234.60
530-2018	05/18/2018	05/15/2018	EP	Terry L. Lynn Jr	\$556.56
531-2018	05/18/2018	05/15/2018	EP	William D McCullough	\$307.47
532-2018	05/18/2018	05/15/2018	EP	Troy A Melick	\$476.21
533-2018	05/18/2018	05/15/2018	EP	Jerry A Miller	\$1,461.85
534-2018	05/18/2018	05/15/2018	EP	Jonathan P Nessel	\$160.34
535-2018	05/18/2018	05/15/2018	EP	Maxwell F Newton	\$120.06
536-2018	05/18/2018	05/15/2018	EP	Brandon T. Reece	\$1,618.92
537-2018	05/18/2018	05/15/2018	EP	Andrew T. Saunders	\$1,759.12
538-2018	05/18/2018	05/15/2018	EP	Tristan J Shoultz	\$2,127.56
539-2018	05/18/2018	05/15/2018	EP	Thomas S Smallsreed	\$1,226.67
540-2018	05/18/2018	05/15/2018	EP	David J Smith	\$1,423.69
541-2018	05/18/2018	05/15/2018	EP	Douglas W. Smith	\$336.23
542-2018	05/18/2018	05/15/2018	EP	Scott M Smith	\$455.58
543-2018	05/18/2018	05/15/2018	EP	Zachary T Smith	\$498.95
544-2018	05/18/2018	05/15/2018	EP	Seth W Teagle	\$623.06
545-2018	05/18/2018	05/15/2018	EP	Daniel D VanNess	\$1,423.47
546-2018	05/18/2018	05/15/2018	EP	Mason D Wilkins	\$351.68

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
548-2018	05/18/2018	05/16/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,782.81
549-2018	05/18/2018	05/17/2018	EW	Ohio Public Employees Deferred Comp.	\$2,080.00
550-2018	05/18/2018	05/17/2018	EW	Village of Granville - Income Tax Dept	\$1,412.74
551-2018	05/18/2018	05/17/2018	EW	Ohio Department of Taxation	\$2,648.99
552-2018	05/18/2018	05/17/2018	EW	School District Income Tax	\$306.26
1571	05/23/2018	05/22/2018	AW	Fire Safety Services, Inc.	\$1,896.00
1571	05/23/2018	05/22/2018	AW	Fire Safety Services, Inc.	-\$1,896.00
1572	05/23/2018	05/22/2018	AW	Fire House	\$96.00
1572	05/23/2018	05/22/2018	AW	Fire House	-\$96.00
1573	05/23/2018	05/22/2018	AW	Granville Milling Company	\$85.90
1573	05/23/2018	05/22/2018	AW	Granville Milling Company	-\$85.90
1574	05/23/2018	05/22/2018	AW	Southeastern Emergency Equipment Co	\$539.27
1574	05/23/2018	05/22/2018	AW	Southeastern Emergency Equipment Co	-\$539.27
1575	05/23/2018	05/22/2018	AW	Bound Tree Medical LLC	\$1,023.51
1575	05/23/2018	05/22/2018	AW	Bound Tree Medical LLC	-\$1,023.51
1576	05/23/2018	05/22/2018	AW	Granville Lumber	\$59.41
1576	05/23/2018	05/22/2018	AW	Granville Lumber	-\$59.41
1577	05/23/2018	05/22/2018	AW	Scioto Materials LLC	\$1,279.13
1577	05/23/2018	05/22/2018	AW	Scioto Materials LLC	-\$1,279.13
1578	05/23/2018	05/22/2018	AW	Media Network of Central Ohio	\$81.00
1578	05/23/2018	05/22/2018	AW	Media Network of Central Ohio	-\$81.00
1579	05/23/2018	05/22/2018	AW	David B Meleca LLC	\$14,130.00
1579	05/23/2018	05/22/2018	AW	David B Meleca LLC	-\$14,130.00
1580	05/23/2018	05/22/2018	AW	Fire Safety Services, Inc.	\$1,896.00
1581	05/23/2018	05/22/2018	AW	Fire House	\$96.00
1582	05/23/2018	05/22/2018	AW	Granville Milling Company	\$85.90
1583	05/23/2018	05/22/2018	AW	Southeastern Emergency Equipment Co	\$539.27
1584	05/23/2018	05/22/2018	AW	Bound Tree Medical LLC	\$1,023.51
1585	05/23/2018	05/22/2018	AW	Granville Lumber	\$59.41
1586	05/23/2018	05/22/2018	AW	Scioto Materials LLC	\$1,279.13
1587	05/23/2018	05/22/2018	AW	Media Network of Central Ohio	\$81.00
1588	05/23/2018	05/22/2018	AW	David B Meleca LLC	\$14,130.00
1589	05/23/2018	05/23/2018	AW	Ohio Public Entity Consortium	\$1,646.96
1590	05/23/2018	05/23/2018	AW	Catherine H Klinger	\$328.89

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Trustee Bennett reported on an email from a concerned citizen about the Township being the authorizing authority for the local cable TV provider. Trustee Bennett learned it was really the responsibility of the Ohio Department of Commerce.

Trustee VanNess reported:

- Met with the architect, Mull and Weithman
- Licking County Planning Commission meeting will be on June 25, 2018 regarding amending subdivision regulations
- A memorial tree at Bicentennial Park was removed as it was impeding the view of the stop sign. Trustee VanNess suggested a new tree be purchased to replace it.

Trustee Bird reported:

- Received emails about political signs being in rights-of-way; ODOT will take care of it
- She received notice from concerned neighbors on Victoria Dr. where a house isn't being taken care of. Trustee Bennett stated legal action can't be taken unless there is a health or safety risk.
- Everett Whipkey, Jr. has standing water on an unoccupied lot and his neighbors are concerned about a mosquito issue. Wes Sargent, Director of the Granville Township Sanitary District will be contacted to address the situation.
- Attended the Storm Water Consortium meeting, noting there will be 3 months when the Soil and Water Commission can not do inspections for permits because of a change in personnel
- She received email concerns about House Bill 393 regarding the testing of brine water and changing the standards of what is tested for; Trustee VanNess suggested passing information on to Denison University

Old Business: None

New Business:

Pathway Plan:

Trustee Bird reported the following about the pathway plan:

- The path could go various places; she suggested near the intermediate school, near the high school, and across Route 16 from Mill Race as possible locations
- Any future funding would require a pathway plan
- LCATS wants to reconnect Granville
- Trustee VanNess reported Granville High School got permission last fall to put paths behind the high school
- Granville Recreation can't be part of the pathways project at this time
- Trustee Bird will defer presenting the path plan and a committee to Township Trustees until the June 13, 2018 meeting

With no further business, the meeting adjourned at 7:59 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for June 13, 2018, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.