

Granville Township
Minutes of Regular Meeting, July 11, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler,
Department Head: Superintendent Travis Binckley, Chief Casey Curtis
Guests: Paving Company Representatives: Michael Roche, Trent Grassbaugh and Rob Small
Firefighters/EMT's: Aaron Jones, Brian Jones and Zach Smith along with family,
friends and Granville Township Fire Department personnel

Trustee Bennett called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

Open Roads Paving Bids:

FO Miller opened the bids for the three different road-paving projects. Bids were as follow:

1. Small's Asphalt Paving, Inc.
 - OPWC = \$364,620.05
 - Cambria Mill = \$72,450.55
 - Canyon Road = \$85,268.05
2. Kokosing
 - OPWC = \$326,372.65
 - Cambria Mill = \$76,886.10
 - Canyon Road = \$90,263.20
3. The Shelly Company
 - OPWC = \$322,699.50
 - Cambria Mill = \$73,995.00
 - Canyon Road = \$86,210.00

FO Miller confirmed the bids had been received by 7:00 pm on July 11, 2018 and added the Trustees would approve the bids at the July 25, 2018 meeting.

Agenda Approval:

Trustee VanNess moved to approve the agenda. Trustee Bennett seconded. All approved. Motion passed.

Swearing-in of New Full-time Firefighters

Trustee VanNess swore in Aaron Jones, Brian Jones and Zach Smith. Each firefighter had his badge pinned on by a person of his own choice. A reception honoring the new employees moved to the Fire Station.

Minute Approval:

June 27, 2018 – Trustee Bird moved to approve the minutes for the June 27, 2018 meeting. Trustee VanNess seconded. All approved. Motion passed.

Public Comment:

None

Fire Department:

Chief Curtis reported the following:

- 1151 runs year-to-date, a 2% increase from this time last year
- Attended Union Township meeting noting the following points:
 - Talked in the open meeting about the upcoming Fire/EMS service contract renewal
 - Trustee Prince admits having incorrect figures and will get back to Chief Curtis
 - Union Township wants to take a 4-year average of income and will provide 40% of the revenue generated by tax dollars
 - Chief Curtis estimated a 26% revenue loss for Granville Township per Mr. Prince's estimate; Chief Curtis suggested allowing Mr. Prince time to refigure his estimate
 - He will be consulting with a select group of people (Jeff Sharps, John Klauder, Trustee VanNess, representatives from Union Township); Trustee Bennett suggested also sending a letter to every resident being covered detailing what is occurring
 - Chief Curtis will continue to work on the issue
- Attended the Licking County Fire Chiefs' meeting
- Reported the 4th of July celebration went well
- Working on setting up a meeting with Mull and Weithman for July 25, 2018; will invite Robertson Construction to the meeting
- Reported Ladder [Truck] 201 is still out of service, and will take a while to repair
- Ordered the speaker driver for the Granville Intermediate School tornado siren
- Is working to hire additional part-time staff; has 3 background checks pending
- Met with Baldwin & Sours about traffic light controllers for controlling intersections
- Reported the rescue truck was backed into by a Brink's delivery truck; Chief Curtis started the claim process July 11, 2018; the damage is strictly cosmetic
- Chief requested approval of the two following applicants to volunteer for service:
 - Thomas Kline - no certifications
 - Jacob Heckman - firefighter II and basic EMT certification

Trustee VanNess moved to utilize Thomas Kline and Jacob Heckman as volunteers for the Granville Township Fire Department. Trustee Bennett seconded. All approved. Motion passed

Trustee VanNess noted Chief Curtis conducted some exit interviews.

Fire Station Progress Report:

Trustee Bennett reported the CMAR contract passed legal review and it was sent it to Phil Johnson, Robertson Construction. Trustee Bennett noted he was approved to sign the contract on behalf of the Trustees, but is waiting to hear if the requested asbestos clause was included.

Granville Township Road District:

Superintendent Binckley reported the following:

- Received a letter regarding approval of the OPWC road paving grant for \$188,857

- Finished patching on Cambria Mill Road and treated potholes in Snowden Estates and Evergreen Hills additions
- Tore out landscape timbers at stop sign on Beechwood Drive
- Marked some culverts that need to be replaced
- Put a solar-operated speed trailer (sign) near 1965 Jones Road for a week, as the resident had a concern about speeders; will follow up on results
- Attended a TRC meeting regarding the Mockingbird Hill subdivision off Battee Road which was never platted; talked about bringing it up to today's standards and specifications
- Received an email regarding a tree on West Broadway which is dead; Trustee VanNess suggested cutting it down and having it land on Township property, not on the easement; Trustee Bennett reported Mr. Richards was advised he was free to trim branches extending onto his property if he believed they were a danger; Mr. Richards declined to have any service performed on the ash tree, preferring to have the Township handle the issue
- Alerted Trustees a dump truck needs to be replaced which was budgeted; he will have prices and a recommendation at the July 25, 2018 meeting

Cemetery Department:

Superintendent Binckley reported the following:

- Had 1 burial since the June 27, 2018 meeting

Trustee Bennett mentioned a complaint about dogs running unleashed in the Cemetery. Animal Control was on site and spoke with the individual.

Trustee Bennett addressed Granville Police Chief Caskey about shutting off the south part of River Road and not contacting the Township; he suggested Chief Caskey call the Roads Superintendent when a Township road needs to be closed.

Cemetery Improvement Project

Project Update

Trustee Bennett reported he received a rough estimate from Robertson Construction, which has been forwarded to Carl Jennings; it was more than double the expected price. Trustee Bennett will work with Carl Jennings on the issue.

Regarding the Collins property (347 East Maple Street), the following information was shared:

- American Legion will be placing an order for an inscribed obelisk the week of July 16, 2018 for each arm of the Service; won't arrive before approximately 6 months after being ordered
- Martha Kessler would like to make a contribution, but has desires of what she would like to see, especially names of those from Granville who gave their lives
- Area where house was removed needs to be filled in
- Property was rezoned
- Demolition permit has been submitted; not sure if it's been removed from Architectural Review Overlay District (AROD) yet

- Will be waiting to talk with Ryan Badger (regarding \$3800 engineering services for widening the cemetery entrance which is being tabled); will meet with him July 12, 2018.

Zoning:

Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- Has written 2 permits:
 - 3800 Raccoon Valley Road for an addition
 - 130 Louise Drive for a tool shed; the variance was granted July 10, 2018
- Reported a phone call from Amy Huddleston, Senior Living, who has offered to buy 51 Sunset Drive. Discussion followed including the zoning of the properties.

Zoning Commission:

Nothing to Report

Board of Zoning Appeals:

Zoning Inspector Binckley reviewed the July 10, 2018 BZA meeting.

Parks

Superintendent Binckley reported taking delivery of memorial bricks for the Wildwood Playground project, which will be storing until ready for use.

Trustee VanNess stated he moved the semi-trailers from Wildwood Playground Project site to Raccoon Valley Park and noted the GRD will only keep them there temporarily (6-8 weeks).

Trustee Bennett reported Granville Police Chief Caskey asked about the possibility of establishing a shooting range for his Department at the old Township garage property on River Rd. Trustee VanNess was not opposed, but didn't want it done long term, for safety reasons. Trustee Bennett will get more details and report back to the Trustees.

Correspondence received or sent:

Fiscal Officer Miller reported the following:

- Received a call from Ben Yeater, who complained about a previous spraying killing some of his yard; referred him to Phil and Barb Watts who rents the property from the Trustees.
- Received a call a person from OTARMA who wants to do a bid on the Township's insurance. There was discussion about price-shopping for the best insurance packages. The Trustees agreed to proceed with getting price quotes. FO Miller noted several policies are due around October 1, 2018, so September would be a good time to finalize bids.
- Regarding the trash hauling contract, he wanted to know if a contract was actually signed to extend the contract. Trustee Bird stated Republic Services will no longer service

Granville and expressed an interest that Local Waste Services might be able to serve both the Village and the Township.

- Received a COBRA Administration Contract from Ohio Insurance Service Agency and suggested the Trustees continuing as in the past. The Trustees agreed.

Trustee Bennett reported receiving a text message from Ben Rader complaining about the resident (neighbor next to the fire station complex) on E. College St., using the Township's driveway to access the rear of his property. Chief Curtis offered to ask the property owner about his renovation time frame.

Trustee Bennett reported Scenic Byways wants one or more Trustees to spend 3 days training to become a leader in Byways; there was no interest.

Land Management / Open Space

Trustee Bird reported the following:

- Talked to Dr. Wagner asking if he had reached out to property owners

Superintendent Binckley reported the tenant at River Road, Stanley Tataranowicz, will clean up trees with a dozer.

Economic Development

Trustee Bird reported meeting with the Village and will meet again to see if they are interested in working towards a future JEDD; hopefully meetings will begin in August, 2018, and end in October, 2018. She met with people at Shai Realty, who suggested there are certain properties they don't want in a JEDD.

Elected Officials Reports:

FO Miller:

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

Trustee Bennett moved to approve checks and warrants for June 28, 2018 to July 11, 2018, second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

7/11/2018

Payment Listing

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6/28/2018 to 7/11/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
649-2018	06/28/2018	06/18/2018	CH	Medical Mutual of Ohio	\$17,333.18
651-2018	06/29/2018	06/26/2018	EP	Joseph C Asselin	\$1,107.11
652-2018	06/29/2018	06/26/2018	EP	Susan A Bain	\$241.40
653-2018	06/29/2018	06/26/2018	EP	Christopher M Bassetti	\$158.92
654-2018	06/29/2018	06/26/2018	EP	Andrew R Baughman	\$1,745.78
655-2018	06/29/2018	06/26/2018	EP	Brynn Kevin Bennett	\$1,647.57
656-2018	06/29/2018	06/26/2018	EP	Prentice M Berry	\$130.09
657-2018	06/29/2018	06/26/2018	EP	B. Travis Binckley	\$2,305.05
658-2018	06/29/2018	06/26/2018	EP	Bryn A Bird	\$1,370.72
659-2018	06/29/2018	06/26/2018	EP	Thomas A. Bowman	\$2,233.26
660-2018	06/29/2018	06/26/2018	EP	Tyler J. Bryan	\$1,110.58
661-2018	06/29/2018	06/26/2018	EP	Joshua M Butt	\$980.97
662-2018	06/29/2018	06/26/2018	EP	Derwin R Clemens	\$1,638.95
663-2018	06/29/2018	06/26/2018	EP	Casey R. Curtis	\$2,186.13
664-2018	06/29/2018	06/26/2018	EP	Paul J. DuBeck III	\$124.91
665-2018	06/29/2018	06/26/2018	EP	Troy A Elmore	\$479.85
666-2018	06/29/2018	06/26/2018	EP	Bradley D Essick	\$2,581.52
667-2018	06/29/2018	06/26/2018	EP	Jason C George	\$756.53
668-2018	06/29/2018	06/26/2018	EP	Janet R Gregory	\$52.97
669-2018	06/29/2018	06/26/2018	EP	John R Guegold	\$144.98
670-2018	06/29/2018	06/26/2018	EP	Benjamin S. Hagstad	\$259.32
671-2018	06/29/2018	06/26/2018	EP	Gary T Harman II	\$2,592.89
672-2018	06/29/2018	06/26/2018	EP	Joshua B. Harrison	\$661.12
673-2018	06/29/2018	06/26/2018	EP	Kevin M Henry	\$655.47
674-2018	06/29/2018	06/26/2018	EP	Brianne M Hill	\$1,600.41
675-2018	06/29/2018	06/26/2018	EP	Ryan P. Hussey	\$1,790.66
676-2018	06/29/2018	06/26/2018	EP	Jeremiah C Irwin	\$154.65
677-2018	06/29/2018	06/26/2018	EP	Aaron C. Jones	\$1,487.29
678-2018	06/29/2018	06/26/2018	EP	Brian P. Jones	\$291.54
679-2018	06/29/2018	06/26/2018	EP	Bradley A. Leckrone	\$687.66
680-2018	06/29/2018	06/26/2018	EP	Terry L. Lynn Jr	\$417.29
681-2018	06/29/2018	06/26/2018	EP	William D McCullough	\$451.83
682-2018	06/29/2018	06/26/2018	EP	Troy A Melick	\$341.80
683-2018	06/29/2018	06/26/2018	EP	Jerry A Miller	\$1,461.85
684-2018	06/29/2018	06/26/2018	EP	Jonathan P Nessel	\$160.34
685-2018	06/29/2018	06/26/2018	EP	Maxwell F Newton	\$100.08
686-2018	06/29/2018	06/26/2018	EP	Brandon T. Reece	\$1,648.76
687-2018	06/29/2018	06/26/2018	EP	Andrew T. Saunders	\$2,020.90
688-2018	06/29/2018	06/26/2018	EP	Thomas S Smallsreed	\$1,250.72
689-2018	06/29/2018	06/26/2018	EP	David J Smith	\$1,424.44
690-2018	06/29/2018	06/26/2018	EP	Douglas W. Smith	\$661.12
691-2018	06/29/2018	06/26/2018	EP	Seth W Teagle	\$400.54
692-2018	06/29/2018	06/26/2018	EP	Daniel D VanNess	\$1,423.47
693-2018	06/29/2018	06/26/2018	EP	Mason D Wilkins	\$284.34
695-2018	06/29/2018	06/26/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,812.88
696-2018	06/29/2018	06/26/2018	EW	Ohio Public Employees Deferred Comp.	\$2,080.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
698-2018	06/29/2018	06/27/2018	EW	AFLAC	\$2,338.11
699-2018	06/29/2018	06/27/2018	EW	Ohio Department of Taxation	\$3,996.19
700-2018	06/29/2018	06/27/2018	EW	School District Income Tax	\$449.99
701-2018	06/29/2018	06/27/2018	EW	Village of Granville - Income Tax Dept	\$2,111.31
702-2018	06/29/2018	06/27/2018	EW	City of Columbus	\$192.86
703-2018	06/29/2018	06/27/2018	EW	City of Delaware	\$11.48
704-2018	06/29/2018	06/27/2018	EW	Lancaster Income Tax	\$17.90
705-2018	06/29/2018	06/27/2018	EW	Newark Income Tax Department	\$332.78
706-2018	06/29/2018	06/27/2018	EW	City of Westerville	\$97.89
707-2018	06/29/2018	06/27/2018	EW	Regional Income Tax Agency	\$221.09
708-2018	07/06/2018	07/02/2018	EW	Park National Bank - for OPERS ACH Dr	\$7,031.32
709-2018	06/30/2018	07/03/2018	CH	Windstream	\$423.23
710-2018	06/30/2018	07/03/2018	CH	American Electric Power	\$1,173.87
711-2018	06/30/2018	07/03/2018	CH	Columbia Gas - Utility Payments	\$441.41
712-2018	06/30/2018	07/03/2018	CH	Village of Granville	\$209.11
1644	06/29/2018	06/27/2018	WH	Park National Bank - G Twp FSA W/H	\$5,635.27
1645	06/29/2018	06/27/2018	WH	Granville Township	\$10,083.34
Total Payments:					\$105,218.99

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Bennett:

Trustee Bennett asked if the Trustees anticipate needing a levy in 2019. Chief Curtis wants to know what the fire station will cost and added there have been no new levies since 2006-2007. Trustee Bennett wants to communicate to Granville Exempted Village School District when the Township intends to place a levy on the ballot, as a courtesy. FO Miller suggested it will all depend upon the cost of the new fire station.

Trustee VanNess reported:

- July 10, 2018 BZA meeting went well
- Joint Communication meeting two weeks ago went well
- Jeremy Johnson provided an update the service complex project, noting bids will be requested in July and Village Council expects to pick a builder in August, 2018

Trustee Bird reported:

- Everything has already been reported.

Old Business

ADR Proposal for Engineering Support – Maple Grove Cemetery:

Trustee Bennett stated the topic could be struck from the agenda because of the ADR proposal.

Trustee VanNess mentioned the need to get back on track about the Bryn Du Commission, specifically needing a written contract about the front 17 acres: who owns it, how is the acreage managed, who's mowing it; Township needs to make sure it is not liable. Trustee Bennett offered to talk to Candy Moore, Township representative on the Bryn Du Committee. FO Miller noted he recently received notice Granville Township is named on Granville Christian Academy's insurance policy, which covers the use of our land.

New Business:

None:

Trustee Bennett moved to go into Executive Session to discuss a personnel issue at 8:29 pm. Trustee VanNess seconded. Roll call vote: Bennett (yes), VanNess (yes), Bird (yes). Motion passed.

At 9:15 the Trustees moved out of Executive Session and back into Regular Session.

After a small period of introduction by Chief Curtis, Trustee VanNess moved to promote FF/EMT Ryan Hussey to fill the vacant Lieutenant position effective July 22, 2018. Trustee Bird seconded the motion and without further discussion, the motion was passed by unanimous vote.

FO Miller reported FF/EMT Brad Essick had prior full-time service with the Village of Hebron (2/8/2010) and based upon the recent practice of crediting FF/EMT's with their prior full time service with other Departments, recommended making FF/EMT Brad Essick whole. FO Miller presented a document showing FF/EMT Essick's lost time over the past 5 years:

OP&F - February 8, 2010 at Hebron

6/2013 – 6/2014	0
6/2014 – 6/2015	20
6/2015 – 6/2016	48
6/2016 – 6/2017	48
6/2017 – 6/2018	48
Total:	164 – one-time adjustment

Trustee VanNess moved to accept FF/EMT Brad Essick prior full-time service with the Village of Hebron (2/8/2010) and to retroactively credit him with vacation time he could have earned. Trustee Bennett seconded the motion and without further discussion, the motion passed by unanimous vote.

With no further business, the meeting adjourned at 9:17 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for July 25, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.