

Granville Township
Minutes of Regular Meeting, July 25, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Recording Secretary Cathy Klingler
Department Head: Superintendent Travis Binckley, Chief Casey Curtis
Absent: Fiscal Officer Jerry Miller
Guests: Craig McDonald, Granville Sentinel
Bill Caskey and Shawn Wilson, Granville Police Department
Ryan Badger (ADR).

Trustee Bennett called the regular meeting to order at 7:02pm with the Pledge of Allegiance.

Agenda Approval:

Trustee VanNess moved to approve the agenda. Trustee Bennett seconded. All approved. Motion passed.

Minute Approval:

Trustee Bennett suggested deferring the action on the minutes for the July 11, 2018 meeting until the August 8, 2018 meeting. All approved.

Public Comment:

None

Presentation on GPD Pistol Qualification Range (Chief Caskey/Sgt. Wilson)

Chief Caskey, Granville Police Department(GPD), requested using the property at 1181 River Road, which the Township owned, as a pistol qualification range. Chief Caskey outlined the request with the following points:

- Space was needed in order to qualify police officers
- The gravel and sand would be beneficial materials for a qualification range
- GPD didn't have its own training facility, but used one near St. Louisville
- Travel to 1181 River Road would save time and money and would be safer, as emergency vehicles could get there more quickly than more remote location in St. Louisville
- The location would be convenient and close
- Wouldn't be bothering anyone; noise would be contained and would not happen more than once per month
- Approval already provided by Lake Hudson
- Equipment would be better cared for and hoped to store equipment in the new structure
- Quarterly qualification would include 8 hours of outside instruction, if weather permitted

- The Village would absorb costs to any improvements to area
- Space behind the range would be good training grounds for the canines
- Space would be open to others upon recommendation
- Primary cost would be moving dirt and putting up walls
- Would only use front of property (3-4 lanes)
- Gates would be closed during training session, plus there would be lots of officers around
- Much of the training would be on Saturdays

Trustee VanNess suggested the property might be used for staging during the build of the new fire station.

Trustee Bennett made the following suggestions:

- Make the agreement for a limited term (10 years with an option of 5 years) since it could be a valuable property commercially in the future
- The Village would need to carry insurance on the site.
- The Village would incur the cost associated with the project, including erecting and remediation costs

Chief Caskey requested to begin using the property whenever it's convenient. Trustee Bird expressed concern that people using the salon and baseball field might be concerned with noise. Chief Caskey suggested the noise won't be that loud, and the GPD would notify neighbors when shooting would be taking place. Trustee VanNess was in support of the request on a limited basis if the Township doesn't need it, and added he expected the Township would not charge any fees. There was discussion about selling the property and using the funds for upcoming projects.

Trustee Bennett was in support of the request as long as it was not permanent or incurring liability to the Township. Trustee Bennett added praise for the Township and Village helping each other. Trustee Bennett suggested working with Village Law Director Mike King and the GPD to propose an agreement. Trustee Bird suggested notifying the neighbors about what was being considered. Chief Caskey agreed.

Trustee Bennett stated the Trustees won't vote on the matter tonight, but would meet with Chief Caskey and Village Law Director Mike King to work out an agreement.

Trustee VanNess asked Chief Caskey if he had considered Bill O'Neill's property. Chief Caskey stated he was not comfortable with using the O'Neill property because of the liability of being on someone's personal property.

Fire Department:

Chief Curtis reported the following:

- 1221 runs year-to-date, a 1% decrease from this time last year
- Union Township Fire Contract
 - Attended a Union Township Trustees meeting and talked about the upcoming contract

- Scheduled a meeting with some Union Township residents living in our service area for July 28, 2018, at 9am, at the fire station. The purpose of the meeting is to update residents on what the Union Township Trustees are considering.
- Hosted and attended the Licking County Firefighters' Association meeting
- Met with Denison administration about first year fire safety programs and resident advisor programs
- Met with Denison's new Director of Campus Safety, Jim O'Neill
- Reported a training fire is planned for July 28, 2018 on Phillips Road
- New Medic Committee met; waiting to hear from the manufacturer on some changes; probably 7-8 months to build
- New grass truck chase arrived
 - Trustee VanNess reported the new grass truck included an 8-foot bed that would not be needed and recommended selling it on GovDeals. Chief Curtis agreed

Trustee VanNess moved to declare the 2019 8-foot bed as surplus and liquidate it at the highest value that can be gotten. Trustee Bennett seconded. All agreed. Motion passed.

- Tornado speaker driver arrived; decided to wait on good weather before asking Village to use their vehicle for installation
- Was working through hiring of basics and firefighters
- Recommended the Trustees agree to hire Adam Parsons as a part-time firefighter. Adam Parsons had been through a background check, and was looking for fulltime employment.

Trustee VanNess moved to authorize Chief Curtis to hire Adam Parsons for part-time employment at the minimum rate, effective August 1, 2018. Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

- Recommended Brad Essick's letter of resignation from full-time employment be accepted, effective August 4, 2018, so he could be employed as a part time/intermittent employee.

Trustee Bennett moved to accept the resignation of full-time employee Brad Essick, effective Aug. 4, 2018, and concurrently accept his status as a part-time firefighter effective Aug. 4, 2018. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

- Recommended the Trustees accept the resignation of PJ Dubeck from part-time employment, effective Aug. 1, 2018.

Trustee VanNess moved to accept the resignation of part-time employee PJ Dubeck, effective Aug. 1, 2018. Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

Fire Station Progress Report

Chief Curtis reported meeting with Mull and Weithman and Trustee VanNess on July 25, 2018. Diagrams were provided and the architects requested a meeting for feedback on August 3, 2018,

at 2pm. Trustee VanNess stated he wanted Robertson Construction (CMAR) to attend the meeting, so they know what's going on.

Granville Township Road District:

Superintendent Binckley recommended awarding the paving contracts to the lowest bidders, based upon their bids received and read at the July 11, 2018 Trustees meeting as follows:

- OPWC paving contract to the Shelly Company for \$322,699.50.

Trustee Bennett moved to approve award of the OPWC paving contract for 2018 roadwork to the Shelly Company for \$322,699.50, as they were the lowest and most responsible bidder. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

- Cambria Mill Road and the Canyon Road contracts to Smalls Asphalt for \$72,450.55 and \$85,268.05, respectively.

Trustee Bennett moved to approve award of the Cambria Mill and Canyon Road 2018 road paving contracts to Smalls Asphalt for \$72,450.55 and \$85,268.05 respectfully. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

Trustee VanNess suggested Miller Avenue could be added to the above-mentioned contracts. Trustee Bennett will work with Superintendent Binckley on getting the best deal to be done during the 2018 paving season.

Superintendent Binckley also reported:

- Shelly Company had been working on other projects.
- Replaced 5 culverts which are a part of the OPWC project
- In the process of laying asphalt over the areas where the culverts were replaced
- The tree on West Broadway is planned to be taken down on July 26, 2018
- Continue to look at new dump trucks; looked into a program similar to the state procurement process (NJPA); will have something to report at August 8, 2018 meeting
- Pleasant View Drive has seen the deterioration of the road caused by a leaking Garbage Truck. Trustee VanNess recommended going with Bob Queen (Local Waste Service) and getting pictures to put with the record.

Cemetery Department:

Superintendent Binckley the following:

- Had 1 burial since the July 11, 2018 meeting
- Sold 2 graves
- 2 more upcoming burials

Cemetery Improvement Project

Project Update

Trustee Bennett reported:

- Landom Davis wanted to give another cost estimate; should get within a week
- A demolition permit hearing would be on the Village Council agenda for August 1, 2018. Trustee VanNess asked if the permit would name a completion date as he wanted to have enough time to finish the project. Trustee Bennett said it did not.

Trustee Bennett reviewed the necessary procedure regarding the demolition:

- Get cost estimate
- Trustees decide what is acceptable
- Trustee Bennett will advertise for bid requests and advertise

Zoning:Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- Has written 3 permits:
 - 78 Pine Tree Drive for a shed
 - 3501 North Street for a swimming pool
 - 1673 Hankinson Road for an addition

Zoning Commission:

Trustee VanNess reported:

- FO Miller got the paperwork for 1805 Columbus Road (where Home Instead is located) to get zoning map changed
- Jared Knerr, Licking County Engineer talked to him about Olde Orchard, and stated, if it is turned over to the Township, it should be milled and repaved since it is now 10 years old.

Board of Zoning Appeals:

No Report

Parks

Superintendent Binckley reported:

- Roof has been replaced on the rental house.
- Waiting for estimate for siding of house

Correspondence received or sent:

Trustee Bennett reported:

- FO Miller reported someone's notification of a sign issue on North Prospect; Township was notified because of owning property adjacent to location of the proposed sign

Land Management / Open Space

Trustee Bird reported the following she is meeting with Janet Worth at Library July 28, 2018 regarding an application. There was discussion of application protocol.

Economic Development

Trustee Bird reported Nate Strum, Grow Licking County, presented to Village Council and we are moving forward with a memorandum of understanding between the Township and the Village. The first meeting would be August 23, 2018, 6:00-7:30pm and we expect to be done by December, 2018. Trustee VanNess suggested touring properties. Trustee Bennett suggested talking to Southwest Licking Water District and exploring that option, as they have nearby lines.

Elected Officials Reports:

Fiscal Officer Miller is absent

Trustee Bennett had nothing further to report.

Trustee VanNess reported:

- Resident Don Warner complained about his neighbor who wanted to put in a pond. Trustee VanNess referred Mr. Warner to the Soil and Water Department. Trustee Bennett reported it was essentially a legal determination.

Trustee Bird reported:

- Trustee Bennett talked to Candy Moore regarding Bryn Du; the issue would be between the Township and the Village
- Path plan meeting would be at Township Service Complex July 31, 2018, 9am; plan was to share what Village has done and current LCATS regulations
- Mentioned Denison Solar Zoning meeting and met with Denison Solar Cooperative; if done as a training with firefighters, cost could be cut in half; in an emergency, could have solar operating instead of generator; need dimensions of roof size to get a cost estimate; doesn't have to be all or nothing
- Reported she chased down the bear sighting report, and determined there was no bear.

Old Business

Trustee Bennett reported forwarding invitations for the Byways Conference to Former Trustee Melanie Schott (not interested) and Steve Matheny (no response).

Trustee Bennett reported about the application for Solid Waste District:

- Received their plan update
- Recommended each Trustee sign the resolution for the new plan as a courtesy; there were no objections.

Trustee Bennett moved the Trustees agree to sign a resolution showing their approval of the Licking County Solid Waste District Management Plan Update to take effect in 2019. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

New Business:

Trustee Bennett reported Granville Rotary asked to store their float in the Old Township Garage on River Rd. beginning July 26, 2018.

Sewer Line Easement for new Village Service Department.
(Trustee Bennett forwarded a proposed to each Trustee.)

Ryan Badger, ADR, shared sewer was just into weeds on expressway; he suggested doing 700' of 6" pipe which would be outside that which is being farmed; would need to have an easement. Trustee VanNess suggested locating any field tile. Trustee Bennett reported Mike King, Village Law Director, would draw up the easement paperwork and the deed. Trustee Bennett confirmed the Trustees were in favor of the transaction, but they wouldn't vote until they actually had the easement documents.

Easement for sewer line to Middleton.

Ryan Badger, ADR, reported Weaver Drive includes remnant parcels; a parcel was shown as being owned by the Township, but it could be used for right-of-way. He reported the Village suggested doing an easement, and shared an illustration of the suggestion with the Trustees. Trustee Bennett suggested taking the same approach as with the previously-discussed sewer line easement for the new Village Service Department. The Trustees supported it, and would vote when they actually had easement documents.

"Orphan" Tract options.

Ryan Badger, ADR, reported about 17/1000 of an acre, which the Township owned and was north of the Township Service Complex. Mr. Badger added it belonged to the Township, recommended abandoning the property and allowing Middleton to use it, and suggested re-grading it and dressing it up, as it was a ditch. Trustee Bennett indicated it was essentially worthless, but giving away public lands was problematic. Maybe a donation could be made to the new veterans' park. Trustee VanNess stated he would rather wait until after he met with Mike King on July 26, 2018. Trustee Bennett stated the general concept was good, but suggested taking care of the issue at the August 8, 2018 meeting.

Trustee Bennett asked Ryan Badger about the status of the Village Service Center. Mr. Badger reported it was approved the week of July 23, 2018, and bids would open July 26, 2018.

With no further business, the meeting adjourned at 8:13 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for August 8, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.