

**Granville Township**  
Minutes of Regular Meeting, August 22, 2018

Present: Granville Township and Granville Roads District Trustees\* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller and Recording Secretary Cathy Klingler  
Department Head: Chief Casey Curtis and Superintendent Travis Binckley  
Guests: Craig McDonald, Granville Sentinel  
Tina Phillips, 271 River Bend Ct  
Judy Preston, Chair of the Granville Township Land Management Committee  
Donald Curtis, Columbus Rd.

Trustee Bennett called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

Agenda Approval:

Trustee VanNess moved to approve the agenda. Trustee Bird seconded. All approved. Motion passed.

Minute Approval:

August 8, 2018 - Trustee Bennett and Trustee VanNess stated they had not seen the minute. FO Miller noted they were sent out and Trustee Bird confirmed she had received them. Approval of minutes were tabled until the September 12, 2018 meeting.

Public Comment:

None

Fire Department:

Chief Curtis reported the following:

- 1370 runs this year, no change from this point last year
- Continued to attend Union Township meetings. There was discussion about Union Township deciding on having a contract for fire protection by Granville Township, what might happen in the worst-case scenario if they didn't have such a contract, what Hebron Fire Department would do, and what the implications would be if there would be no contract. The Union Township Trustees have scheduled a special business meeting for Union Township on August 27, 2018.
- Attended the county fire chiefs' meeting, the MEC communication meeting, the county HAZMAT drill, and met with a local fire chief about OTARMA
- Crew had been attending multi-jurisdictional training in Johnstown
- New grass chase arrived; box would be delayed a month
- No update on the ladder truck; was waiting on arrival of part
- Rescue vehicle was backed into by a Brinks truck earlier in year; received settlement from Brinks' insurance company offering \$3754.33, which will cover parts and labor.

Trustee Bennett moved to accept the offer of \$3,754.33 from the Brinks' insurance company and to allow Chief Curtis to sign the settlement agreement on behalf of the Trustees. Trustee Bird seconded and without further discussion, the motion passed by unanimous vote.

- Requested acceptance of Cameron Evans' leave-of-absence request as a fire fighter; he was in the reserve military, and was asked to serve up to one year; the requested leave-of-absence would be through January, 2019, but could be extended until October, 2019.

Trustee VanNess moved to accept the request for Cameron Evans' leave-of-absence until January, 2019. Trustee Bennett seconded and without further discussion, the motion passed by unanimous vote.

- Requested approval of Adam Parsons changing from part-time to full-time fire fighter to fill Essick's vacant position, effective September 12, 2018; he would be new to fire service, but is very qualified.

Trustee VanNess moved to accept Adam Parsons for a full-time position with the fire department. Trustee Bennett seconded and without further discussion, the motion passed by unanimous vote.

- Proposed purchase of a 2019 Ford F450 Chief XL, which included changes made per new standards; truck wouldn't be delivered until 2019; had projected a cost of \$200,000, but requested approval of \$227,000 to cover tariffs.

Trustee VanNess moved to approve the purchase of the 2019 Medic, and to move \$227,000 from the Equipment Reserve Fund carryover line item to the equipment purchases line item. Trustee Bennett seconded and without further discussion, the motion passed by unanimous vote.

#### Fire Station Progress Report

Chief Curtis reported he and Trustee VanNess met with Mull and Weithman and Robertson Construction on August 17, 2018 where he provided additional feedback about the internal layout of the proposed fire station. The next meeting is scheduled for August 24, 2018 to view an updated set of plans.

Trustee VanNess described Mull and Weithman's updated preliminary schematic drawings and provided the schematic design to the Village. Project timelines were also provided which included having a final schematic design on September 7, 2018. Robertson Construction would work with those plans and they guessed they would have the first fire station cost estimates by September 15, 2018. Trustee VanNess noted all timelines would be determined by when the Village can vacate their current complex.

#### Granville Township Road District:

##### Superintendent Binckley's report

- Ground out some of the bad spots on New Burg Street and patched them; ditched and patched the culvert at 49 Knoll Drive
- Completed another round of roadside mowing and cleaning up around street signs
- Began working on Miller Avenue (cutting the road down and installing a culvert and catch basin)
- State Contract for salt came back at \$80.77/ton for the 2018-19 season (it was \$49.73/ton for the 2017-18 season); Township contracted for 750 tons, to include enough for

Granville Schools and McKean Township. Trustee VanNess suggested passing cost information on to schools

- Requested permission to purchase a new 2019 Kenworth T370 dump truck through the NJPA program from Kenworth of Dayton; total price would be \$142,000 which would include two warranties (the basic 7-year warranty and an additional 5-year warranty); would include only the truck, as the plow and spreader would be taken from the existing truck and installed on the new truck.

Trustee Bennett moved to authorize Superintendent Binckley to purchase a new 2019 Kenworth T370 dump truck, along with the applicable warranties for \$142,000. Trustee VanNess seconded and without further discussion, the motion passed by unanimous vote.

#### Update on Kendal Light

Superintendent Binckley reported he had nothing in writing yet, but he hoped to have a cost estimate soon, with the goal to be under \$50,000.

#### Cemetery Department:

Superintendent Binckley's reported

- Had one burial and sold 2 graves
- Crews are trying to keep up with the mowing and trimming, but it has been a challenge due to all the wet weather
- Trustee Bennett mentioned the September 15, 2018 Civil War reenactment at Old Colony Cemetery, and requested mowing before the event

#### Cemetery Improvement Project

Trustee Bennett reported talking to Carl Jennings who was still working on a cost estimate. Mr. Jennings is scheduled to have the new plans and a reduced price on September 12, 2018.

#### Zoning:

##### Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- Two permits were written since August 8, 2018 and had at least three to write
  - Village of Granville to make sure zoning was correct for the proposed service complex; Trustee Bennett suggested waiving fees for the Village
  - 177 Glyn Carin for a deck

#### Zoning Commission:

Trustee VanNess reported he attended the August 6, 2018 meeting and provided a summary of meeting about CETA/MOU.

#### Board of Zoning Appeals:

- BZA hearing held on August 21, 2018, granted a variance request for 2807 Canyon Road
- The next BA hearing has been scheduled for September 11, 2018 for a side yard variance

## Parks

Superintendent Binckley reported the bricks for the Wildwood Playground Project were delivered to the Park.

## Rental House:

Trustee Bennett reported the tenant complained about mold. A firm was hired to do sampling and reported back they needed more. Trustee Bennett noted the Township purchased a new dehumidifier for the house. Trustee Bird suggested being proactive and treating the mold before waiting for lab results. Trustee VanNess suggested working closely with Mr. Pinkerton who is our rental agent.

## Correspondence received or sent:

FO Miller reported:

- Received a note from Janet Worth regarding her prior fence line issue. Trustee Bennett was able to provide her with the documents she wanted.
- Received a note from ODOT about extra surplus inventory

## Land Management / Open Space

Trustee Bird reported she sent 5 applications to Open Space Committee for review, plus noted the Trustees need to review 2 applications in Executive Session

## River Road Open Space Tract -Newark Citizen Concern

Trustee Bennett reported a tract in the Open Space program could be leased for farming/grazing cattle. A resident expressed a concern that Roundup was used and questioned inconsistency with the Open Space program. Trustee Bird stated 6.746 acres on River Road was cleared with a potential herbicide. Trustee Bird noted the Trustees asked the Land Management Committee to review the practice and also ask the Licking County Prosecutors Office to review the lease agreement. Trustee Bird noted we learned nothing in the lease prohibited accepted agricultural practices which would keep production of crops continuing.

Trustee Bennett permitted public comment at this time.

Tina Phillips, who lived next to the property in question, said the agreement stated no herbicides were to be used. Trustee Bennett disputed the fact. Ms. Phillips requested action be taken regarding the use of herbicides on the property. Trustee Bennett clarified there was a difference between Open Space and Green Space. Trustee VanNess stated Ohio State University recommended using Roundup when growing alfalfa, and stated Roundup was commonly used. Trustee Bird stated the EPA claimed Roundup was safe to use, so local municipalities were not allowed to claim it as being unsafe. Ms. Phillips debated the use of Roundup as unsafe, and was concerned as the property was paid for with Granville taxpayers' dollars. Trustee Bennett stated there was no legal basis to terminate the lease. Trustee VanNess reported the Comprehensive Plan called for the preservation of agriculture, which expected the use of herbicides and pesticides, to prevent residential housing and subdivisions. Trustee Bird thanked Judy Preston, from the Land Management Committee, for preparation of a report.

### Economic Development

Trustee Bird reported a meeting between the Village and the Township for the MOA regarding economic development along Route 16 would be held August 23, 2018, 6-7:30pm, at the Senior Center. Trustee VanNess stated he planned to attend.

Trustee Bird reported there would be a public meeting about the 661 Interchange (Main Street Bridge) on September 13, 2018, at 7:00pm, at the Intermediate School:

- It would be an open house
- ODOT would be there to explain conditions and options
- Project was scheduled to start in the Spring of 2020, and end in the Fall of 2021
- She explained ODOT's options of either closing the bridge totally for one year, or closing it partially for two seasons
- Township and Village didn't receive grant application for aesthetic upgrades to the proposed bridge
- Suggested Village and Township needed to meet
- ODOT would do an upgraded side look and some signage
- Traffic would be detoured to the Cherry Street Bridge

Trustee Bennett suggested the need to decide what was really important, what the Village would pay for, and the need for input from Chief Curtis and Roads Superintendent Binckley

### Elected Officials Reports:

Fiscal Officer Miller reported:

- Drafted an introductory letter to three brokers (MCS, OTARMA and Wichert) asking for proposals to cover the Township's property insurance. The letter requested proposals be received by September 21, 2018, with a meeting being scheduled with each broker on September 24, 2018 to explain their proposals. The expectation would be the Trustees would take action at their September 26, 2018 Township Trustees' meeting.
- More investments were coming due and will continue to renew short-term
- Second half property tax deposit is expected on August 23, 2018
- Asked the Trustees to certify amounts and rates for CY 2019, using the Resolution provided by the Licking County Auditor's office.

(1) RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES) Revised Code, Secs., 5705.34-5705.35

The Board of Trustees of the Township of Granville, Licking County, Ohio, met in general session on the 22 day of August, 2018, at the office of Granville Township Service Complex with the following members present:

Kevin Bennett
Dan Van Ness
Bryn Bird

Mr. Bennett moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of the Township of Granville, Licking County, Ohio, for the next succeeding fiscal year commencing January 1st, 2019; and

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of the Township of Granville, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**GRANVILLE TOWNSHIP**

**SCHEDULE A**

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET  
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES  
2018 TAX YEAR COLLECTED IN 2019**

FUND	Amount Approved by Budget Com- mission Inside <u>10m. Limitation</u> Column I	Amount to Be Derived from Levies Outside <u>10M. Limitation</u> Column II	County Auditor's Estimate of Tax <u>Rate to be Levied</u>	
			Inside 10M <u>Limit</u> III	Outside 10M <u>Limit</u> IV
			General Fund	38,567.00
Road District	429,304.00	442,963.00	2.300	2.750
Fire and EMS		1,479,103.00		4.800
Parks & Recreation		0.00		0.000
Preservation		330,413.00		1.000
Cemetery		166,135.00		0.500
<b>TOTAL</b>	<b>467,871.00</b>	<b>2,418,614.00</b>	<b>2.400</b>	<b>9.050</b>

  

	<u>Taxes</u>	<u>Total Rate</u>
<b>GRAND TOTALS</b>	<b>2,886,485.00</b>	<b>11.450</b>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND		Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy
<b>SPECIAL LEVY FUNDS:</b>			
FIRE & EMS Levy authorized by voters on not to exceed Continuing years.	11/6/2007	1.000	330,413.00
FIRE & EMS Levy authorized by voters on not to exceed Continuing years.	5/6/2003	1.300	390,085.00
FIRE Levy authorized by voters on not to exceed Continuing years.	11/8/2005	2.500	758,605.00
PARKS & REC Levy authorized by voters on not to exceed Continuing years.	5/3/2005	0.000	0.00
PRESERVATION Levy authorized by voters on not to exceed 5 years.	11/8/2016	1.000	330,413.00
CEMETERY Levy authorized by voters on not to exceed 5 years.	11/7/2017	0.500	166,135.00
ROAD DISTRICT Levy authorized by voters on not to exceed Continuing years.	11/3/2009	2.750	442,963.00
<b>TOTALS</b>		<b>9.050</b>	<b>2,418,614.00</b>

and be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County,

Mrs. BIRD seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Bennett yes

Mr. Van Ness yes

Mrs. Bird yes

Adopted the 22 day of August, 2018.

Jerry A Miller  
Fiscal Officer of the Township of **Granville**  
Licking County, Ohio

**CERTIFICATE OF COPY**

ORIGINAL ON FILE

The State of Ohio, Licking County, ss.

I, JERRY A. MILLER, Fiscal Officer of the Board of Trustees of the Township of **Granville**, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution

now on file with the said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 22 day of August, 2018

Jerry A Miller  
Fiscal Officer of the Township of **Granville**  
Licking County, Ohio

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C., or at such later date as may be approved by the Board of Tax Appeals.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett to authorize the payment of checks for the period of August 9, 2018 to August 22, 2018 and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

8/22/2018

**Payment Listing**

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8/9/2018 to 8/22/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
815-2018	08/10/2018	08/07/2018	EP	Joseph C Asselin	\$1,107.11
816-2018	08/10/2018	08/07/2018	EP	Susan A Bain	\$248.48
817-2018	08/10/2018	08/07/2018	EP	Andrew R Baughman	\$1,800.80
818-2018	08/10/2018	08/07/2018	EP	Prentice M Berry	\$867.43
819-2018	08/10/2018	08/07/2018	EP	B. Travis Binckley	\$2,306.09
820-2018	08/10/2018	08/07/2018	EP	Thomas A. Bowman	\$2,353.41
821-2018	08/10/2018	08/07/2018	EP	Tyler J. Bryan	\$1,110.58
822-2018	08/10/2018	08/07/2018	EP	Joshua M Butt	\$980.97
823-2018	08/10/2018	08/07/2018	EP	Derwin R Clemens	\$1,596.96
824-2018	08/10/2018	08/07/2018	EP	Casey R. Curtis	\$2,186.13
825-2018	08/10/2018	08/07/2018	EP	Kathryn M Darrah	\$176.30
826-2018	08/10/2018	08/07/2018	EP	Troy A Elmore	\$378.86
827-2018	08/10/2018	08/07/2018	EP	Bradley D Essick	\$8,627.23
828-2018	08/10/2018	08/07/2018	EP	Jason C George	\$756.53
829-2018	08/10/2018	08/07/2018	EP	Janet R Gregory	\$85.99
830-2018	08/10/2018	08/07/2018	EP	John R Guegold	\$92.26
831-2018	08/10/2018	08/07/2018	EP	Benjamin S. Hagstad	\$177.97
832-2018	08/10/2018	08/07/2018	EP	Gary T Harman II	\$1,263.67
833-2018	08/10/2018	08/07/2018	EP	Joshua B. Harrison	\$284.90
834-2018	08/10/2018	08/07/2018	EP	Kevin M Henry	\$655.47
835-2018	08/10/2018	08/07/2018	EP	Brianne M Hill	\$1,975.28
836-2018	08/10/2018	08/07/2018	EP	Ryan P. Hussey	\$2,052.20
837-2018	08/10/2018	08/07/2018	EP	Aaron C. Jones	\$1,499.21
838-2018	08/10/2018	08/07/2018	EP	Brian P. Jones	\$1,387.13
839-2018	08/10/2018	08/07/2018	EP	Andrew R Kuhnash	\$90.18
840-2018	08/10/2018	08/07/2018	EP	Bradley A. Leckrone	\$544.97
841-2018	08/10/2018	08/07/2018	EP	Terry L. Lynn Jr	\$810.70
842-2018	08/10/2018	08/07/2018	EP	Troy A Melick	\$203.00
843-2018	08/10/2018	08/07/2018	EP	Graham L Parsley	\$1,440.36
844-2018	08/10/2018	08/07/2018	EP	Brandon T. Reece	\$2,289.83
845-2018	08/10/2018	08/07/2018	EP	Andrew T. Saunders	\$152.42
846-2018	08/10/2018	08/07/2018	EP	David J Smith	\$1,232.06
847-2018	08/10/2018	08/07/2018	EP	Zachary T Smith	\$1,377.08
848-2018	08/10/2018	08/07/2018	EP	Seth W Teagle	\$587.58
849-2018	08/10/2018	08/07/2018	EP	Mason D Wilkins	\$423.77
851-2018	08/10/2018	08/07/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$9,399.81
852-2018	08/10/2018	08/07/2018	EW	Ohio Public Employees Deferred Comp.	\$1,905.00
854-2018	08/15/2018	08/15/2018	CH	Staples Contract & Commercial Inc	\$321.40
1698	08/14/2018	08/13/2018	AW	Blanchard Construction LLC	\$4,585.00
1699	08/14/2018	08/13/2018	AW	Bryn Bird	\$20.00
1700	08/14/2018	08/13/2018	AW	Cardmember Service	\$582.12
1701	08/14/2018	08/13/2018	AW	Cintas Corporation	\$767.40
1702	08/14/2018	08/13/2018	AW	Finley Fire Equipment Co., Inc.	\$335.00
1703	08/14/2018	08/13/2018	AW	Granville Lumber	\$145.98
1704	08/14/2018	08/13/2018	AW	K-CEPS, LLC	\$475.99
1705	08/14/2018	08/13/2018	AW	Mid-Ohio Regional Planning Commission	\$600.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1706	08/14/2018	08/13/2018	AW	Newspaper Network of Central Ohio	\$33.00
1707	08/14/2018	08/13/2018	AW	Ohio Health/Behavior Health	\$168.00
1708	08/14/2018	08/13/2018	AW	Paumier Medical Management Group Inc	\$1,916.86
1709	08/14/2018	08/13/2018	AW	Ross' Granville Market	\$104.88
1710	08/14/2018	08/13/2018	AW	Scioto Materials LLC	\$1,076.64
1711	08/14/2018	08/13/2018	AW	Southeastern Emergency Equipment Co	\$849.35
1712	08/14/2018	08/13/2018	AW	Super Laundry Equipment Corp	\$356.66
1713	08/14/2018	08/13/2018	AW	Treasurer State of Ohio	\$100.00
1714	08/14/2018	08/13/2018	AW	United Aggregates Inc	\$1,234.15
1715	08/14/2018	08/13/2018	AW	Vince Catalogna	\$1,894.00
1716	08/14/2018	08/13/2018	AW	Washington Auto Parts Inc	\$624.01

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

- FO Miller reported he receive property insurance renewals, due September 13, 2018, which he forwarded to the Trustee. Trustee Bennett suggested waiting until the September 12, 2018 meeting to vote on the renewals.

Trustee Bennett reported:

- An informational meeting for residents at Kendal addressing the proposed Granville Police Department firing range, with Chief Caskey also in attendance, was scheduled for August 28, 2018 at 7:00 pm.

Trustee VanNess reported:

- Received a note and talked to Dr. John Saga, on Route 37, about a problem with a renter's trash pickup

Trustee Bird reported:

- Update on pathway committee: met August 20, 2018 about a pathway through the Worth property to connect the intermediate school and the high school; committee hoped to get a survey out to the community
- Denison's senior practicum class might work with the Township to work through path issues, and the possibility of a connector

Old Business - None

New Business - None

Trustee Bennett moved to go into Executive Session for the purpose of discussing potential property purchases. Trustee VanNess seconded. FO Miller called the Roll: Bennett (yes), VanNess (yes), Bird (yes). Township Trustees moved into Executive Session at 8:20 pm.

With no further business, the meeting adjourned at 8:45 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for September 12, 2018, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.