

Granville Township
Minutes of Regular Meeting, October 10, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler
Department Head: Superintendent Travis Binckley, Chief Casey Curtis
Guests: Adam Rhodes, 7 Brecon Circle

Trustee Bennett called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

Agenda Approval:

Trustee Bird moved to approve the agenda. Trustee VanNess seconded. All approved. Motion passed.

Minute Approval:

September 12, 2018: Trustee Bennett moved to approve the minutes for the September 12, 2018 Township Trustees meeting. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

September 26, 2018: Trustee VanNess noted, under the Fire Chief's Report, the ladder truck would be going to Pennsylvania, not the "water sealer". Trustee VanNess moved to approve the minutes for the September 26, 2018 Township Trustees meeting. Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

Public Comment:

Adam Rhodes, resident of Granville Township, introduced himself as a candidate for Licking County Commissioner in the November, 2018 election.

Fire Department:

Chief Curtis reported the following:

- 1685 runs year-to-date, a tiny increase from last year
- A good job was done while he was on vacation
- He attended Union Township meeting October 1, 2018; meeting resulted in a proposal by the village of Hebron which was not well received; another meeting was scheduled for November 15, 2018; they were pursuing options for fire protection
- Attended Licking County Grand Jury hearing with Firefighter Hill; case is moving forward; Firefighter Hill was made aware of resources
- There were many station tours and in-school events during October, 2018
- Had a meeting with John Klauder, Mull and Weithman, and Trustee VanNess trying to get costs finalized for fire station
- Work continued on grass truck; production estimate for box on back of truck was January 2, 2019 (10 weeks from October 10, 2018)
- Anticipated getting delivery date for new medic soon
- Ladder 201 arrived safely in Pennsylvania for repair; two (2) people would be flown there to bring the vehicle back to Granville when repair was complete

- Requested approval of change of status for Firefighter Hill to Acting Lieutenant Hill, with associated pay grade, for the duration of Lieutenant Reese's absence; Lieutenant Reese was projected to return to work in February or March, 2019.

Trustee VanNess moved to temporarily promote Firefighter Bree Hill to Acting Lieutenant, effective October 16, 2018. Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

Fire Station Progress Report

Chief Curtis showed and explained landscaping plan/drawing to the Trustees. Trustee VanNess stated the plan would be presented as part of the October 22, 2018 presentation to the Granville Planning Commission.

Trustee VanNess moved to appropriate \$33,975 for the landscaping services and plan for the fire department (included mulch, seeding, and materials). Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

Trustee VanNess stated the preliminary maximum cost estimate from the Construction Manager at Risk (CMAR) which is Robertson Construction would come October 22, 2018. FO Miller requested any change in the CMAR cost as well.

Trustee VanNess reported the architect's plans were submitted October 8, 2018 for the October 22, 2018 (7:00pm) Granville Planning Commission hearing.

Fire Station funding options discussion was moved to New Business

Granville Township Road District:

Superintendent Binckley's report the following:

- Completed and turned in the OPWC grant application on October 5, 2018
- Smalls Asphalt and Paving planned to begin paving Canyon Road and Cambria Mill Road October 15, 2018
- Shelley Company had been replacing culverts in Evergreen Hills and plans to start paving October 19, 2018
- Estimate from Shelly Company to asphalt atop where they were replacing culverts was not part of the bid nor the engineer's estimate, but would give a better job; total would be \$5700, but some would be credited due to non-performance of the removal of a couple of culverts.

Trustee Bennett moved to authorize Superintendent Binckley to spend up to \$5700 on the Shelly Company paving contract to alleviate the [described] problem. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

- Planned to do last mowing after paving was finished; Smalls Asphalt and Paving wanted to pave Canyon and Cambria Mill Roads; would notify affected residents; Miller Avenue would follow Evergreen Hills

Kendal Light Project:

Trustee Bennett stated Jess Howard's work would probably begin by October 24, 2018. Trustee Bennett reported he met with Doug Helman and Kendal's legal counsel regarding language in the agreement.

Cemetery Department:

Superintendent Binckley's reported

- Had 4 burials
- Dealing with falling leaves
- Found a possible water leak between the pit and hydrant

Cemetery Improvement Project

Trustee Bennett reported he wrote a letter to the projects architectural firm (David B. Meleca LLC) asking for explanation, calling into question, disputing, the latest billing of approximately \$4400, as that work was not authorized.

Trustee Bennett met with Carl Jennings (architect) who informed Trustee Bennett he no longer worked for Meleca. Trustee Bennett stated Mr. Jennings, who lives in the area, incorporated the latest requested corrections/additions into the designs. Mr. Jennings also informed Trustee Bennett his former firm (Meleca) wants to hold his pay until the bill is paid. There was discussion about issue with the firm.

Trustee Bennett stated Mr. Jennings did the work, is willing to work pro bono on the RFP, serve on the selection committee and be the projects construction manager. Trustee VanNess asked if we were working with Meleca or Carl Jennings going forward. Trustees Bennett and Bird stated it would be working with Mr. Jennings.

Trustee VanNess suggested we review all of the deliverables to make sure Meleca has performed everything. Trustee Bennett stated once the RFP is out, they have performed everything. Trustee VanNess wanted to make sure that if the contractor has questions/issue with the plans that Meleca needed to be responsive to those questions.

After some discussion, it was agreed Trustee Bennett would put out an RFP using the latest proposed drawings, which included the increased space for the cemetery equipment, at an estimated project cost between \$520,000 to \$535,000. All of the Trustees were concerned about the project's cost, but noted the RFP would get them to an actual cost where they could make a decision. It was also decided to wait and pay Meleca's bill until all of the deliverable were met.

Trustee Bennett stated the American Legion was happy with the proposed movement of Veterans Memorial are, as they felt it was a better location. There were questions about how the fencing will work and about benches?

Trustee Bennett reported he met with Ernie Cordray (Cordray Excavation) regarding demolition and they plan to meet again October 15, 2018. Curtis Ufert is also putting together a cost estimate.

Zoning:

Trustee Bennett requested permission to write a letter to the Zoning Commission and BZA Chairmen about people lobbying them before their hearings. Trustee Bennett will suggest the Chairmen refer calls regarding upcoming hearings to Travis Binckley rather than accept them. All agreed.

Zoning Inspector and Compliance Officer:

Zoning Inspector Binckley reported:

- Had written 3 permits:
 - 208 Olde Park West – new dwelling
 - 3836 Goose Lane – barn
 - 299 Dorrence - deck

Zoning Commission:

Trustee VanNess reported the Granville Township Zoning Commission scheduled a hearing for October 29, 2018. It would concern a zoning change on the property around Home Instead, from Residential-1 (R-1) to General Business (GB). Home Instead owner was in contract to buy neighboring property contingent upon it being rezoned.

Board of Zoning Appeals:

Zoning Inspector Binckley reported:

- October 9, 2018 - BZA denied a setback variance requested for 843 New Burg St.
- Next BZA hearing would be October 30, 2018 for road frontage variance on Canyon Rd.

Parks

Nothing to report

Land Management / Open Space

Trustee Bird reported the following:

- Jim Murr, Travis Binckley and she met discuss a land appraisal project.
- Open Space meeting would be October 11, 2018 to review Burg Street properties
- She still needs to touch base with Danny Parkinson
- The Land Management Committee will meet on October 15, 2018 and have their annual reports. FO Miller reported receiving a notice from federal government that the Wolfe properties annual report was needed and he had already reached out to Judy Preston, Chair of the Land Management Committee.

Economic Development

Trustee Bird reported

- The MOU for a CEDA was moving forward; Village's legal counsel requested 30 more days
- Met with county planners for funding opportunities for legal aid and continuation of services

Correspondence received or sent:

FO Miller reported:

- Met with Mollie Prasher regarding forms to be filled out for deer hunting program; Pohm property was added to list.
- Received a note from Ohio Insurance Services Agency; dental and life insurance rates would not go up for 2019, but vision would go up by 10%
- The annual Medicare eligibility notice need to be forwarded to the Township employees.

Elected Officials Reports:

Fiscal Officer Miller reported:

- Administrative Assistant Susan Bain returned to work on a limited basis.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett to authorize the payment of checks for the period of September 27, 2018 to October 10, 2018 and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

Payment Listing

U/

9/27/2018 to 10/10/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
958-2018	09/27/2018	09/10/2018	CH	Medical Mutual of Ohio	\$14,605.10
1019-2018	10/05/2018	10/02/2018	EP	Joseph C Asselin	\$1,141.37
1020-2018	10/05/2018	10/02/2018	EP	Susan A Bain	\$163.65
1021-2018	10/05/2018	10/02/2018	EP	Christopher M Bassetti	\$158.92
1022-2018	10/05/2018	10/02/2018	EP	Andrew R Baughman	\$2,081.51
1023-2018	10/05/2018	10/02/2018	EP	Prentice M Berry	\$541.56
1024-2018	10/05/2018	10/02/2018	EP	B. Travis Binckley	\$2,304.53
1025-2018	10/05/2018	10/02/2018	EP	Thomas A. Bowman	\$2,354.10
1026-2018	10/05/2018	10/02/2018	EP	Tyler J. Bryan	\$1,110.58
1027-2018	10/05/2018	10/02/2018	EP	Joshua M Butt	\$980.97
1028-2018	10/05/2018	10/02/2018	EP	Derwin R Clemens	\$1,627.99
1029-2018	10/05/2018	10/02/2018	EP	Casey R. Curtis	\$2,186.13
1030-2018	10/05/2018	10/02/2018	EP	Kathryn M Darrah	\$131.32
1031-2018	10/05/2018	10/02/2018	EP	Troy A Elmore	\$502.09
1032-2018	10/05/2018	10/02/2018	EP	Bradley D Essick	\$78.68
1033-2018	10/05/2018	10/02/2018	EP	Jason C George	\$756.53
1034-2018	10/05/2018	10/02/2018	EP	Benjamin S. Hagstad	\$154.65
1035-2018	10/05/2018	10/02/2018	EP	Faolan L Hallissey	\$911.14
1036-2018	10/05/2018	10/02/2018	EP	Gary T Harman II	\$1,263.67
1037-2018	10/05/2018	10/02/2018	EP	Joshua B. Harrison	\$420.74
1038-2018	10/05/2018	10/02/2018	EP	Kevin M Henry	\$655.47
1039-2018	10/05/2018	10/02/2018	EP	Brianne M Hill	\$1,521.30
1040-2018	10/05/2018	10/02/2018	EP	Ryan P. Hussey	\$1,916.10
1041-2018	10/05/2018	10/02/2018	EP	Jeremiah C Irwin	\$154.65
1042-2018	10/05/2018	10/02/2018	EP	Aaron C. Jones	\$1,383.84
1043-2018	10/05/2018	10/02/2018	EP	Brian P. Jones	\$1,175.20
1044-2018	10/05/2018	10/02/2018	EP	Andrew R Kuhnash	\$220.68
1045-2018	10/05/2018	10/02/2018	EP	Bradley A. Leckrone	\$704.69
1046-2018	10/05/2018	10/02/2018	EP	Terry L. Lynn Jr	\$810.70
1047-2018	10/05/2018	10/02/2018	EP	William D McCullough	\$188.28
1048-2018	10/05/2018	10/02/2018	EP	Troy A Melick	\$341.80
1049-2018	10/05/2018	10/02/2018	EP	Maxwell F Newton	\$268.12
1050-2018	10/05/2018	10/02/2018	EP	Adam L Parsons	\$1,587.09
1051-2018	10/05/2018	10/02/2018	EP	Brandon T. Reece	\$1,618.92
1052-2018	10/05/2018	10/02/2018	EP	Philip A Reger	\$851.96
1053-2018	10/05/2018	10/02/2018	EP	Andrew T. Saunders	\$317.19
1054-2018	10/05/2018	10/02/2018	EP	David J Smith	\$1,423.69
1055-2018	10/05/2018	10/02/2018	EP	Douglas W. Smith	\$426.28
1056-2018	10/05/2018	10/02/2018	EP	Zachary T Smith	\$1,377.08
1057-2018	10/05/2018	10/02/2018	EP	Seth W Teagle	\$519.97
1058-2018	10/05/2018	10/02/2018	EP	Mason D Wilkins	\$648.52
1060-2018	10/05/2018	10/03/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,332.82
1061-2018	10/05/2018	10/03/2018	EW	OCSPay Center-Licking Cty 7102001844	\$211.93
1062-2018	10/05/2018	10/03/2018	EW	Ohio Public Employees Deferred Comp.	\$1,585.00
1063-2018	10/08/2018	10/08/2018	CH	Certified Oil Company	\$3,750.50
1773	10/08/2018	10/05/2018	AW	Verizon Wireless	\$321.42

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1774	10/08/2018	10/05/2018	AW	Auld Crafters & Associates	\$59.25
1775	10/08/2018	10/05/2018	AW	Jae's Towing & Recovery	\$788.15
1776	10/08/2018	10/05/2018	AW	Keytel Systems	\$1,532.55
1777	10/08/2018	10/05/2018	AW	Finley Fire Equipment Co., Inc.	\$6,383.00
1778	10/08/2018	10/05/2018	AW	All-American Fire Equipment INc	\$3,250.79
1779	10/08/2018	10/05/2018	AW	McDonald Auto and Truck Repair	\$537.94
1780	10/08/2018	10/05/2018	AW	Finley Fire Equipment Co., Inc.	\$3,464.12
1781	10/08/2018	10/05/2018	AW	Stephens Publishing Co	\$940.00
1782	10/08/2018	10/05/2018	AW	Time Warner	\$120.00
1783	10/08/2018	10/05/2018	AW	Dish Network	\$45.27
1784	10/08/2018	10/05/2018	AW	Granville Lumber	\$322.59
1785	10/08/2018	10/05/2018	AW	Southeastern Emergency Equipment Co	\$3,133.18
1786	10/08/2018	10/08/2018	AW	Washington Auto Parts Inc	\$1,076.31
1787	10/08/2018	10/08/2018	AW	Fire House	\$1,504.70
1788	10/08/2018	10/08/2018	AW	Granville Milling Company	\$26.00
1789	10/08/2018	10/08/2018	AW	Scott Romei	\$478.31
1790	10/08/2018	10/08/2018	AW	Joseph Asselin	\$75.00
1791	10/08/2018	10/08/2018	AW	Travis Binckley	\$300.00
1792	10/08/2018	10/08/2018	AW	Tyler Bryan	\$75.00
1793	10/08/2018	10/08/2018	AW	Joshua Butt	\$75.00
1794	10/08/2018	10/08/2018	AW	Jason George	\$75.00
1795	10/08/2018	10/08/2018	AW	Kevin Henry	\$75.00
1796	10/08/2018	10/08/2018	AW	Janet L. Packard	\$50.00
1797	10/08/2018	10/08/2018	AW	B&C Communications	\$894.36
1798	10/08/2018	10/08/2018	AW	K-CEPS, LLC	\$222.59
1799	10/08/2018	10/08/2018	AW	Shaw Mechanical LLC	\$118.75
1800	10/08/2018	10/08/2018	SW	Skipped Warrants 1800 to 1800 Series 3	\$0.00
1801	10/08/2018	10/08/2018	AW	Catherine H Klingler	\$385.34
1802	10/08/2018	10/08/2018	AW	Lucas Truck Sales Inc	\$673.20
1803	10/08/2018	10/08/2018	AW	Ross' Granville Market	\$27.94
1804	10/09/2018	10/09/2018	AW	Paumier Medical Management Group Inc	\$1,880.77

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Some Kendal residents formed a committee regarding the Granville Police Pistol Training area, and submitted questions to Granville Police Chief Caskey
- Cost of repairing/repaving the road between Kendal and the Township Service Center would be 50-50 with Kendal

Trustee VanNess noted the Township needed to be concerned about building anything on Open Space property.

Trustee VanNess reported:

- Nothing further to add.

Trustee Bird reported:

- Pathway survey had 420 responses; suggested a newsletter in early 2019 when Township would know funding structure for the fire department; suggested providing information about living in the Village versus living in the Township; Trustee Bennett agreed
- Met with Debi Yost and Steve Pyles, from the Village, regarding aesthetics of South Main Street bridge over Route 16; they spoke to Denison University who indicated they would contribute money for bridge aesthetics; ODOT was willing to pay for faux bricks; only thing left to aesthetically upgrade would be fence; suggested Township discuss possibly matching Village funds

Old Business

Township Insurance Policies:

FO Miller reported the following:

- Notified companies who weren't awarded insurance contracts
- Cancelled current insurance policies; completed new forms
- Sent in certification for ladder truck
- Received bills from new insurance company; confirmed Township would get a refund for the latter months of 2018 from previous company

New Business - None

Electrical aggregation:

FO Miller reported Granville Township has a contract with Dynegy which run through June, 2020, at rate of 5.75 cents/kwh. Dynegy would add three (3) years to contract (June, 2020 to June, 2023) at a rate of 5.19 cents/kwh or 5.29 cents/kwh for 100% renewable energy. There would be no notifications until 2020. Residents will still have the option to opt out of the program at any time. To move forward the Trustees will need to take formal action.

Trustee Bennett moved to authorize FO Miller to take the necessary steps to enter into contract extension at the quote of 5.19 or 5.29 cents/kwh and commit the Township to that rate. Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

Fire Station Progress Report – Funding Options

FO Miller presented and explained various 10 year cost projection spreadsheets for the Fire Department. They included options for borrowing \$3,000,000 and \$4,000,000 along with adding additional levy income options of 1-Mil and 2-Mil first collecting in 2023. Assumptions included:

- Losing @ \$250,000 annually in the Union Township Contract
- Debt payment over 15 years
- Level staffing

FO Miller explained the following options for procuring money for building the future fire station:

- Levy
- Buying Go-Bonds
- USDA Rural Development Loan
- Issuing bonds

Chief Curtis stated a USDA loan might include additional requirements/federal standards in the Fire Station, which could be more costly.

After some discussion, it was concluded the cost of the new fire station and its debt repayment, along with staffing and the Union Township EMS/Fire contract will dictate how much money the Township will need going forward. It was noted the maximum cost estimate for the Fire Station is due later this month and the Union Township Contract should be clearer later this year. FO Miller will continue to work on funding options for the Trustees.

With no further business, the meeting adjourned at 8:45 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for October 24, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.