

Granville Township  
Minutes of Regular Meeting, October 24, 2018

Present: Granville Township and Granville Roads District Trustees\* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler  
Department Head: Superintendent Travis Binckley, Chief Casey Curtis  
Guests: Guy Manos, 159 Clouse Lane  
Rob Schaadt, Chairman of the Granville Township Zoning Commission

Trustee Bennett called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

Agenda Approval:

Trustee VanNess moved to approve the agenda as submitted. Trustee Bennett seconded. All approved. Motion passed.

Minute Approval:

October 10, 2018: Trustee VanNess requested the following change be made in the Fire Station Progress Report: Trustee VanNess had said CMAR would give a preliminary [not maximum] estimate by October 22, 2018. Trustee VanNess moved to approve the amended minutes for the October 10, 2018 meeting. Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

Public Comment:

None

Fire Department:

Chief Curtis reported the following:

- 1769 runs year-to-date, a decrease from the same time in 2017
- Attended the Union Township Trustees meeting, noting Trustee Charlie Prince stated he would have a contract proposal by October 29, 2018.
- Met with Bill Cramer, who would be doing a third-party study for Union Township
- Attended County Firefighters' Association meeting, C-TEC Advisory Board meeting, and COTC Advisory Board meeting
- Spoke with VFIS representative about what the company could do for the fire station employees
- Ladder truck was back from repair; all crew would be re-trained on use of it; crews were installing LED lights on it
- All equipment was currently in working order; made an adjustment to the equipment maintenance fund
- Crews were still doing fire safety programs in the schools
- Still waiting for grass truck delivery

Fire Station Progress Report

Chief Curtis reported:

- Scheduled a meeting with Opticom for November 1, 2018
- Met with Keytel Systems who would likely be doing technology for the new fire station

- Attended Granville Planning Commission meeting on October 22, 2018
- Geotechnical work was scheduled to begin October 25, 2018

Trustee VanNess reported he was arranging a meeting for the week of October 29, 2018 with Andy Durham and Steve Thaxton, from Owens Corning, regarding procuring building materials for the fire station.

Trustee VanNess stated he planned to attend the Union Township meeting on November 5, 2018. Guy Manos stated he was interested in the contract with Hebron, and asked about handling the negotiation of the contract; there was discussion.

#### Funding Options – USDA Loan Possibility, NEPA Study, Bonds

Trustee Bennett described the email sent by FO Miller about procuring a fixed rate 30-year USDA loan for the fire station. FO Miller explained the options and details involved. There was discussion and opinions were stated.

Trustee VanNess moved to authorize expenditure up to \$8500 for a NEPA Study for the potential fire station site. Trustee Bird seconded and without further discussion, the motion passed by unanimous vote.

Trustee Bennett moved to authorize FO Miller to execute the necessary document [for the NEPA Study] on the Trustees' behalf. Trustee VanNess seconded. All approved. Without further discussion, the motion passed.

FO Miller explained obtaining advice about purchasing bonds. Trustee Bennett suggested delaying the discussion.

#### Granville Township Road District:

Superintendent Binckley's report the following:

- Paving on Canyon Road and Cambria Mill was completed by Smalls Paving Company on October 19, 2018; Shelly Company continued their OPWC work, and had finished about half the job
- There were no major issues with paving
- There was a striping issue with Griffin Striping, but it would be rectified
- There was an issue on Welsh Lane, but it was rectified

#### Kendal Light Project:

Trustee Bennett reported Pathfinder [from Medina] would be providing quotes and would work with Jess Howard.

FO Miller reported the status of the open purchase order (PO) for the OPWC grant which was approved in 2017 as part of the OPWC grant request. Trustee VanNess suggested canceling the current purchase order and starting a new one, since the grant was not awarded. Trustee Bennett said he would present Jess Howard's estimate at the November 14, 2018 meeting. FO Miller stated he would cancel the purchase order. Trustee Bennett stated Jess Howard's work would probably begin by October 24, 2018. Trustee Bennett reported he met with Doug Helman and Kendal's legal counsel regarding language in the agreement.

Cemetery Department:

Superintendent Binckley's reported

- Had 1 burial since the October 10, 2018 meeting
- Crew poured foundations for headstones and monuments
- Received a request for the Township to buy back 8 graves, as the family will not need them; FO Miller noted the policy stated the Township would buy graves back at the original purchase price.

Cemetery Improvement Project

Trustee Bennett reported he spoke with to local firms regarding demolition, and was awaiting estimates.

Trustee Bennett reported he was writing an invitation for bids for construction of Carl Jennings' plan.

Zoning

Zoning Inspector Binckley reported:

- Approved 1 lot split on Loudon Street; BZA approved part in June, 2017, but wasn't acted upon; would be adding acreage to original request
- Wrote 1 permit for a shed on Old Columbus Road

Board of Zoning Appeal (BZA)

Zoning Inspector Binckley reported:

- Meeting was scheduled for October 30, 2018 for road frontage on Canyon Road
- There was a potential buyer for the golf course

Zoning Commission:

Trustee VanNess reported:

- Owner of Home Instead wanted to purchase surrounding property in order to extend her business; it was recommended the application not be approved; he spoke with Rob Schaadt, Zoning Commission Chairman (report to be later in meeting)

Parks

Nothing to report

Land Management / Open Space

Trustee Bird reported the following:

- Attended the Land Management Committee (LMC) meeting where the LMC agreed it did not make sense to change the language on the existing easements.
- Open Space Committee was scheduled to visit the [five] Burg Street properties on November 11, 2018
- Recommended four Open Space signs be replaced because of website noted on signs

### Economic Development

Trustee Bird reported the MOU for a CEDA had been delayed due to the Village Law Director's illness.

Trustee Bennett reported Kendal had a committee who wanted to look at the police firing range issue.

### Correspondence received or sent:

FO Miller reported:

- Received a note from boy scouts who wanted to attend the November 28, 2018 Township Trustees' meeting.
- Evening of October 25, 2018 would be a Licking Township Association meeting at Ellis Park in Fredonia

### Elected Officials Reports:

Fiscal Officer Miller reported:

- The Trustees approved the 3 year sole trash hauling contract with Local Waste Services in December 2017, but he did not have a signed trash contract extension. FO Miller noted Trustee Bennett had written a letter authorizing the extension and FO Miller had received a new continuous operations bond through March 2019. FO Miller presented a contract extension document for Trustee Bennett to sign which will then be forwarded to LWS for their signature. The contract extension included the one-time 6% increase which remains in effect through March 2021.
- Ohio Public Entities Consortium (OPEC) membership form needed to be signed and sent in. The Trustees agreed and FO Miller will complete and return to OPEC.
- Asked about status of David Meleca bill? Trustee Bennett stated the Trustees agreed to pay the bill once the tasks were completed.
- Asked about the Spring Valley Rental House and a PO still open to Blanchard Construction. Trustee Bennett stated following work still needed to be completed:
  - Hole in kitchen ceiling
  - A front pole needed to be braced
  - Siding needed to be replaced
- Trustee Bennett stated he would find out status of the work on October 25, 2018
- Received refund checks from Erie Insurance.
- Asked to move money from FD Contingency to pay vehicle maintenance expenses.

Trustee VanNess moved to move \$20,000 from Fire Department Contingency line item to the Fire Department Vehicle Maintenance line item. Trustee Bennett seconded and without further discussion, the motion passed by unanimous vote.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett to authorize the payment of checks for the period of October 11, 2018 to October 24, 2018 and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

10/24/2018

**Payment Listing**

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10/11/2018 to 10/24/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1064-2018	10/12/2018	10/11/2018	EW	Park National Bank - for OPERS ACH Dr	\$9,587.95
1065-2018	10/19/2018	10/16/2018	EP	Joseph C Asselin	\$1,141.37
1066-2018	10/19/2018	10/16/2018	EP	Susan A Bain	\$77.83
1067-2018	10/19/2018	10/16/2018	EP	Christopher M Bassetti	\$473.03
1068-2018	10/19/2018	10/16/2018	EP	Andrew R Baughman	\$1,613.77
1069-2018	10/19/2018	10/16/2018	EP	Brynn Kevin Bennett	\$1,647.57
1070-2018	10/19/2018	10/16/2018	EP	Prentice M Berry	\$382.48
1071-2018	10/19/2018	10/16/2018	EP	B. Travis Binckley	\$2,304.53
1072-2018	10/19/2018	10/16/2018	EP	Bryn A Bird	\$1,370.72
1073-2018	10/19/2018	10/16/2018	EP	Thomas A. Bowman	\$2,699.22
1074-2018	10/19/2018	10/16/2018	EP	Tyler J. Bryan	\$1,132.67
1075-2018	10/19/2018	10/16/2018	EP	Joshua M Butt	\$1,018.05
1076-2018	10/19/2018	10/16/2018	EP	Derwin R Clemens	\$1,605.88
1077-2018	10/19/2018	10/16/2018	EP	Casey R. Curtis	\$2,186.13
1078-2018	10/19/2018	10/16/2018	EP	Kathryn M Darrah	\$229.98
1079-2018	10/19/2018	10/16/2018	EP	Troy A Elmore	\$263.41
1080-2018	10/19/2018	10/16/2018	EP	Bradley D Essick	\$85.34
1081-2018	10/19/2018	10/16/2018	EP	Jason C George	\$756.53
1082-2018	10/19/2018	10/16/2018	EP	Benjamin S. Hagstad	\$294.20
1083-2018	10/19/2018	10/16/2018	EP	Faolan L Hallissey	\$1,363.79
1084-2018	10/19/2018	10/16/2018	EP	Gary T Harman II	\$1,287.34
1085-2018	10/19/2018	10/16/2018	EP	Kevin M Henry	\$655.47
1086-2018	10/19/2018	10/16/2018	EP	Brianne M Hill	\$1,746.97
1087-2018	10/19/2018	10/16/2018	EP	Ryan P. Hussey	\$2,400.03
1088-2018	10/19/2018	10/16/2018	EP	Jeremiah C Irwin	\$154.65
1089-2018	10/19/2018	10/16/2018	EP	Aaron C. Jones	\$1,537.71
1090-2018	10/19/2018	10/16/2018	EP	Brian P. Jones	\$1,197.17
1091-2018	10/19/2018	10/16/2018	EP	Andrew R Kuhnash	\$227.29
1092-2018	10/19/2018	10/16/2018	EP	Bradley A. Leckrone	\$659.10
1093-2018	10/19/2018	10/16/2018	EP	Terry L. Lynn Jr	\$422.91
1094-2018	10/19/2018	10/16/2018	EP	Troy A Melick	\$487.33
1095-2018	10/19/2018	10/16/2018	EP	Jerry A Miller	\$1,461.85
1096-2018	10/19/2018	10/16/2018	EP	Maxwell F Newton	\$413.89
1097-2018	10/19/2018	10/16/2018	EP	Robert M. Otter	\$7.65
1098-2018	10/19/2018	10/16/2018	EP	Graham L Parsley	\$551.87
1099-2018	10/19/2018	10/16/2018	EP	Adam L Parsons	\$1,561.34
1100-2018	10/19/2018	10/16/2018	EP	Brandon T. Reece	\$1,827.67
1101-2018	10/19/2018	10/16/2018	EP	Philip A Reger	\$686.43
1102-2018	10/19/2018	10/16/2018	EP	Andrew T. Saunders	\$159.04
1103-2018	10/19/2018	10/16/2018	EP	David J Smith	\$1,444.39
1104-2018	10/19/2018	10/16/2018	EP	Douglas W. Smith	\$557.71
1105-2018	10/19/2018	10/16/2018	EP	Zachary T Smith	\$1,541.76
1106-2018	10/19/2018	10/16/2018	EP	Seth W Teagle	\$396.50
1107-2018	10/19/2018	10/16/2018	EP	Daniel D VanNess	\$1,423.47
1108-2018	10/19/2018	10/16/2018	EP	Mason D Wilkins	\$626.24
1110-2018	10/19/2018	10/16/2018	EW	Park National Bank - OP&FPP	\$35,299.17

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1111-2018	10/19/2018	10/16/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,432.30
1112-2018	10/19/2018	10/16/2018	EW	OCSPay Center-Licking Cty 7102001844	\$211.93
1113-2018	10/19/2018	10/17/2018	EW	Ohio Public Employees Deferred Comp.	\$1,585.00
1119-2018	10/19/2018	10/23/2018	CH	Staples Contract & Commercial Inc	\$113.88
1120-2018	10/19/2018	10/23/2018	CH	Staples Contract & Commercial Inc	\$703.16
1805	10/19/2018	10/18/2018	AW	Brandon Reece	\$144.11
1806	10/19/2018	10/18/2018	AW	Cintas Corporation	\$804.36
1807	10/19/2018	10/18/2018	AW	Finley Fire Equipment Co., Inc.	\$1,080.00
1808	10/19/2018	10/18/2018	AW	Fire House	\$499.00
1809	10/19/2018	10/18/2018	AW	Flora's Diesel Repair Service Inc	\$2,324.90
1810	10/19/2018	10/18/2018	AW	Geer Wince LLC	\$29.95
1811	10/19/2018	10/18/2018	AW	Granville Lumber	\$9.30
1812	10/19/2018	10/18/2018	AW	Michael W Pape	\$29.00
1813	10/19/2018	10/18/2018	AW	Newspaper Network of Central Ohio	\$92.00
1813	10/19/2018	10/18/2018	AW	Newspaper Network of Central Ohio	-\$92.00
1814	10/19/2018	10/18/2018	AW	Ohio Fire Academy	\$125.00
1815	10/19/2018	10/18/2018	AW	Ohio Public Entity Consortium	\$89.50
1816	10/19/2018	10/18/2018	AW	Ohio Public Entity Consortium	\$1,468.75
1817	10/19/2018	10/18/2018	AW	Ohio Health/Behavior Health	\$168.00
1818	10/19/2018	10/18/2018	AW	Pinkerton Real Estate Services	\$71.50
1819	10/19/2018	10/18/2018	AW	Scioto Materials LLC	\$338.85
1820	10/19/2018	10/18/2018	AW	Southeastern Emergency Equipment Co	\$861.40
1821	10/19/2018	10/18/2018	AW	The Kleingers Group Inc	\$2,975.00
1822	10/19/2018	10/18/2018	AW	Wayne County Fire and Rescue Association	\$100.00
1823	10/19/2018	10/18/2018	AW	Wright Brothers Power, LLC	\$46.04
1824	10/19/2018	10/18/2018	AW	Fire Safety Services, Inc.	\$42.00
1825	10/19/2018	10/18/2018	AW	Shrader Tire & Oil Inc	\$2,734.84
1826	10/19/2018	10/18/2018	AW	Cardmember Service	\$2,604.90
1827	10/19/2018	10/18/2018	AW	Newspaper Network of Central Ohio	\$62.00
1827	10/19/2018	10/18/2018	AW	Newspaper Network of Central Ohio	-\$62.00
1828	10/19/2018	10/18/2018	AW	Newspaper Network of Central Ohio	\$30.00
Total Payments:					\$116,592.07

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Nothing further to add.

Trustee VanNess reported:

- Nothing further to add.

Trustee Bird reported:

- Pathway survey had 750 responses; there would be a meeting the week of October 29, 2018 to make the data understandable

Old Business

None

Trustee Bennett requested a break at 7:52 pm. Meeting was restarted at 7:55 pm.

New Business - None

Rob Schaadt, Chairman of the Granville Township Zoning Commission, gave a report about the upcoming October 29, 2018 Zoning Commission meeting. Chairman Schaadt reviewed what had previously happened with a zoning request from the Home Instead owner, and there was discussion about what would be involved if more zoning changes were to be requested. Zoning Inspector Binckley suggested several properties needed to be reviewed for zoning changes. Chairman Schaadt stated he would identify the steps needed to make any changes and would work to identify potential properties by January, 2019.

With no further business, the meeting adjourned at 8:06 PM.

Calendar Reminder

- The next regular Board meeting is scheduled for November 14, 2018, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.