

Granville Township  
Minutes of Regular Meeting, November 14, 2018

Present: Granville Township and Granville Roads District Trustees\* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler  
Department Head: Superintendent Travis Binckley, Chief Casey Curtis  
Guests: Michaela Sumner (Newark Advocate)

Trustee Bennett called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

Agenda Approval:

Trustee VanNess moved to approve the agenda as submitted. Trustee Bennett seconded. All approved. Motion passed.

Minute Approval:

October 24, 2018 –Trustee VanNess mentioned the name Steve Baxton under the fire station report should be corrected to Steve Thaxton. Trustee Bennett moved to approve the amended minutes for the October 24, 2018 meeting. Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

Public Comment:

None

Fire Department:

Chief Curtis reported the following:

- 1915 runs year-to-date, the same as in 2017
- Crews responded to a missing Denison University student, which unfortunately ended in the student taking his life. There was interaction with many service personnel.
- Attended the Central Ohio Fire Chief's meeting
- Met with Denison Career Development staff about the creation of a formalized student internship program
- Met with VFIS and reviewed the fire department insurance package
- Went with Lt. Hussey to MEC trainings to review software for the entire MEC agency, which include 16 or more partners
- Attended Union Township Trustees' meeting; Union Township board was moving forward with a study to look at a fire district with the Village of Hebron and all or part of Union Township; the Board voted to extend the contract with Granville Township with no financial changes for one year; a fire district would be decided within one year; Chief Curtis was waiting on an actual addendum/contract, but had nothing in writing yet. There was discussion among Granville Township Trustees about the advantages/disadvantages of Granville Township continuing with the unpredictability of the relationship with Union Township, and the terms and timing of a possible contract.
- Rescue 201's bumper damage was repaired
- All trucks had annual inspections
- Grass 201 truck was scheduled to be ready in 8-10 weeks

- Fire prevention presentations were almost finished; by end of presentations, would have had contact with 1700 students
- Requested acceptance of resignation of Amanda Walsh as a Denison University volunteer, effective November 14, 2018.

Trustee Bennett moved to accept the resignation of Amanda Walsh as a Denison volunteer, effective November 14, 2018. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

- Recommended Bryant Davis for part-time work.

Trustee VanNess moved to accept Bryant Davis as a part-time firefighter/paramedic. Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

### Fire Station Progress Report

Chief Curtis reported:

- Met with Opticom, a vendor for supplying units for trucks, who could provide warning lights for the fire station
- Attended the Granville Planning Commission on November 13, 2018, and supplied them with revisions to the plans for the fire station. The Planning Commission wouldn't be voting on the revisions and they approved all plans
- Attended a meeting with Mull and Weithman, Robertson Construction, FO Miller, and two Trustees, to get an update on their estimated fire station budget

Trustee VanNess reported the Granville Planning Commission did vote favorably on the following:

- Question #1, if the Planning Commission felt Granville Township had made every effort to comply with zoning restrictions
- Question #2, if the Planning Commission found the essential nature of the proposed fire station, the impact of the proposed fire station upon surrounding property, and the alternative locations available for the proposed fire station to weigh in favor of the requested deviations from the zoning restrictions

Trustee VanNess added there were slight adjustments to the landscaping plan mentioned at the meeting, but it would not be necessary to return to a Planning Commission meeting.

Trustee VanNess reported a discrepancy between the projection numbers of Mull and Weithman (Architect) and Robertson Construction (CMAR) who were both over budget. They were working to iron out the discrepancies of the total cost which would be all-inclusive. Trustee VanNess also reported meeting with individuals from Owens Corning about possible material donations and provided the Granville Planning Commission with a proposed alternate roof material. All trustees expressed continued comfort with the project.

Trustee Bird inquired when Trustees would hear a decision about the loan application. FO Miller reported he hoped to know about the loan before the end of 2018. FO Miller sent the application on November 13, 2018, and has made further contact. FO Miller noted the building and roadway must be out of the 500-year flood plain to be eligible for USDA assistance.

Granville Township Road District:

Superintendent Binckley's report the following:

- All paving was complete
- Completed asphalt patching for the year
- Took delivery of 200 tons of salt and 5300 gallons of brine
- Prepped two trucks for snow and ice removal
- Was working on finishing OPWC summary sheets for a grant
- Monroe Township expressed interest in the 2008 Belshe 16' trailer; he estimated its worth and asked for thoughts about selling it to Monroe Township instead of posting it on GovDeals.

Trustee Bennett moved to declare the 2008 Belshe trailer as surplus property for the purposes of future disposal. Trustee VanNess seconded. All approved. Without further discussion, the motion passed.

Kendal Light Project:

Trustee Bennett reviewed the previous approval for installation of the traffic light by Jess Howard, but reported nothing had been done despite numerous phone calls and a letter, to which Mr. Howard responded. Trustee Bennett suggested [if they lapse again] putting the work out for bid. Trustee Bennett is drafting a contract, which outlined exactly what Jess Howard was supposed to do. Trustee Bennett noted Kendal at Granville would handle traffic control portion of the project.

Cemetery Department:

Superintendent Binckley's reported

- Had 2 burials since the October 24, 2018 meeting
- Crew was cleaning up leaves
- Planned to put out grave blankets after Thanksgiving

Cemetery Improvement Project

Trustee Bennett reported having the construction site drawings ready to go, only lacking sketches for work to be done by ADR/Ryan Badger. After November, would advertise a request for bid for the contract, working with Carl Jennings. Trustee Bennett questioned authorizing \$3,800 to ADR/Ryan Badger to do the civil engineering part. Trustee Bird mentioned rezoning a small plat of land to Open Space and fencing it, and asked if the project would go before Granville Planning Commission. Trustee Bennett replied the area didn't need to be rezoned or fenced, and stated the project was scheduled for another Planning Commission meeting. FO Miller asked about filing for a tax exemption for the small open space area in the Maple Grove Cemetery. Trustee VanNess suggested zoning all properties as "cemetery". Trustee Bird stated zoning would clean up the cemetery. Trustee VanNess agreed to undertake the zoning work.

ADR Civil Engineer Approval:

Trustee Bennett moved to approve the expenditure not to exceed \$3900 for civil engineering services with ADR. Trustee Bird seconded. Trustee VanNess wanted to look at the building before agreeing to another expenditure, and to look through plans to see what things were not already included and how much more they might cost. There was discussion about financial

issues and expenditures. Trustee Bird stated ADR would need to be approved and completed before the Veterans Park, and reinforced the ADR part needed to happen. Trustee VanNess agreed. Without further discussion, the motion passed by unanimous vote.

#### Meleca Payment / Invitation for Bids:

Trustee Bird stated she didn't feel comfortable having Carl Jennings as part of the Committee to select the designer/builder architect, and stated reasons. Trustee Bennett confirmed Mr. Jennings would have no part in an invitation for bids, stated Mr. Jennings made a verbal commitment to do pro bono coordination and supervision of the construction project, and stated he had accomplished all he was supposed to do.

Trustee VanNess expressed concern regarding Carl Jennings presenting plans for more than the amount budgeted. Trustee Bennett stated Mr. Jennings had incorporated changes/desires that were over-budget. Trustee VanNess felt the cemetery project was still over budget. Trustee Bird reiterated discomfort with Carl Jennings, and didn't want surprise bills from him. FO Miller asked who would approve estimated additional costs for changes? Trustee Bennett stated it would have to be designated. FO Miller stated \$8740 was still owed to Meleca architectural firm. There was discussion about the cemetery project between Trustees Bennett and VanNess. Trustee VanNess stated his 100% approval of the veterans' park. Trustee Bennett defended the need for a cremains room, as there was no columbarium, and defended the whole business investment. Trustee Bird defended the need for an improved garage, expressed hesitation for Mr. Jennings making decisions for the Trustees, and stated compromises between veterans' park, columbarium and the road might have to be made. Trustee Bennett reported areas money would be saved by schools making items for the cemetery, and added the American Legion might help, Mr. Lucks might help, and community support was available.

Trustee Bird stated the Trustees would need to let the community know cemetery money was separate from fire station money, requiring good marketing. Trustee VanNess stated he was comfortable with \$300,000 for the chapel, but not \$500,000. Trustee Bennett stated a cemetery levy dedicated for upkeep, improvement, and providing services was just passed. Trustee VanNess wanted to see a breakdown of the \$500,000 price. FO Miller asked if he should cut a check for \$8,740. Trustee VanNess stated he didn't feel they had completed what they were supposed to. Trustee Bennett reminded the Trustees they voted to pay the bill at the last meeting, and stated tasks had been accomplished. Trustee VanNess again stated he didn't feel the tasks had been accomplished. Trustee Bird stated the last part would be to give construction documents to Meleca. Trustee Bird reported the minutes never reflected a contract was awarded to Meleca between January and March [2018]. Trustee Bird suggested dating contracts in the future.

FO Miller read the minutes concerning Meleca from the October 10, 2018 meeting, noting no formal action was taken by the Trustees. Trustee VanNess didn't feel Meleca presented an itemized contract. Per FO Miller, \$4870 was the amount to be approved for payment to Meleca. Trustee Bird stated Meleca had accomplished all the tasks they were supposed to do, except coming to the Trustees before making changes.

Trustee Bennett moved to authorize payment of \$4870 to Meleca Architects for the architectural contract, thereby finalizing the last interaction with the firm. Trustee VanNess seconded. All approved. Without further discussion, the motion passed by unanimous vote.

## Zoning

Zoning Inspector Binckley reported:

- Wrote 2 permits:
  - Carport at 742 New Burg Street
  - Boardwalk at Intermediate School as Eagle Scout project

## Board of Zoning Appeal (BZA)

Zoning Inspector Binckley reported:

- The BZA had a hearing October 30, 2018 for a lot split for 0 Canyon Road; the application was tabled until December 4, 2018

## Zoning Commission:

Trustee VanNess mentioned the need for a public hearing at the Trustees November 28, 2018 meeting; it would concern a zoning change requested on Columbus Road for lots surrounding Home Instead, who was under contract to buy the property. A public hearing was required per the Zoning Commission's recommendation. FO Miller reported the notice for the public hearing would be in the Granville Sentinel in the November 15, 2018 edition.

## Parks

Trustee Bennett reported repairs on the rental house had been finished. Superintendent Binckley reported the crew mowed the vernal pool.

## Land Management / Open Space

Trustee Bird reported the following:

- Land Management Committee looked at properties November 11, 2018, and would meet November 29, 2018 at 7:00pm.
- Jim Murr's land appraisal would be at the Trustees November 28, 2018 meeting
- An owner of land off Dry Creek didn't agree with the flood plain map, and would have it surveyed at his own cost

## Economic Development

Trustee Bird reported the MOU was still being written. Trustee Bird plans to attend a funding session to do preliminary legal and engineering work for townships entering into CETA's

## Correspondence received or sent:

FO Miller reported:

- BWC had a new health/wellness program where employees could sign up and earn \$75 by doing an online survey. It was agreed to forward onto the employees.
- Received an email from Lyn Boone with the Licking Land Trust stating they would be conducting their annual easement monitoring of the Township's property at Raccoon Valley Park and South of the Highway during the two upcoming Saturdays. FO Miller reminded the Trustees their property South of the Highway is part of the

Village Deer Hunting Program and Mollie Prasher Village of Granville had indicated hunting was scheduled through November 25. The Trustee asked FO Miller to respond to Mrs. Boone to delay their inspection until after November 25.

- Explained Chamber of Commerce would have upcoming elections with voting to be done using Survey Monkey. Trustee Bennett agreed to take care of the matter.

#### Elected Officials Reports:

Fiscal Officer Miller reported:

- Requested to move \$3,000 from Fire Department Contingency Line Item to the Fire Department line item for fuel for vehicles.

Trustee Bennett moved to move \$3,000 from Contingency to Vehicle Fuel within the Fire Department Fund (2191). Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

- Requested \$2,500 be moved from carryover to operating supplies in the motor vehicle license fund for limestone.

Trustee Bennett moved to move \$2,500 from Carryover to Operating Supplies within the Motor Vehicle License Fund (2021). Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT's, which were issued.

On a motion by Trustee Bennett to authorize the payment of checks for the period of October 25, 2018 to November 14, 2018 and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

11/14/2018 :

**Payment Listing**

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10/25/2018 to 11/14/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1114-2018	10/26/2018	10/22/2018	CH	Medical Mutual of Ohio	\$16,379.32
1121-2018	10/26/2018	10/23/2018	EW	Ohio Department of Taxation	\$2,712.54
1122-2018	10/26/2018	10/23/2018	EW	School District Income Tax	\$295.84
1123-2018	10/26/2018	10/23/2018	EW	Village of Granville - Income Tax Dept	\$1,430.47
1125-2018	11/02/2018	10/29/2018	EW	AFLAC	\$1,421.40
1126-2018	11/02/2018	10/30/2018	EP	Joseph C Asselin	\$1,141.37
1127-2018	11/02/2018	10/30/2018	EP	Susan A Bain	\$287.02
1128-2018	11/02/2018	10/30/2018	EP	Christopher M Bassetti	\$158.92
1129-2018	11/02/2018	10/30/2018	EP	Andrew R Baughman	\$1,606.90
1130-2018	11/02/2018	10/30/2018	EP	Prentice M Berry	\$407.91
1131-2018	11/02/2018	10/30/2018	EP	B. Travis Binckley	\$2,304.53
1132-2018	11/02/2018	10/30/2018	EP	Thomas A. Bowman	\$1,732.72
1133-2018	11/02/2018	10/30/2018	EP	Tyler J. Bryan	\$1,110.58
1134-2018	11/02/2018	10/30/2018	EP	Joshua M Butt	\$1,018.05
1135-2018	11/02/2018	10/30/2018	EP	Derwin R Clemens	\$1,576.85
1136-2018	11/02/2018	10/30/2018	EP	Casey R. Curtis	\$2,186.13
1137-2018	11/02/2018	10/30/2018	EP	Kathryn M Darrah	\$63.32
1138-2018	11/02/2018	10/30/2018	EP	Troy A Elmore	\$367.38
1139-2018	11/02/2018	10/30/2018	EP	Bradley D Essick	\$85.34
1140-2018	11/02/2018	10/30/2018	EP	Jason C George	\$756.53
1141-2018	11/02/2018	10/30/2018	EP	Faolan L Hallissey	\$1,086.96
1142-2018	11/02/2018	10/30/2018	EP	Gary T Harman II	\$1,263.67
1143-2018	11/02/2018	10/30/2018	EP	Joshua B. Harrison	\$290.66
1144-2018	11/02/2018	10/30/2018	EP	Kevin M Henry	\$655.47
1145-2018	11/02/2018	10/30/2018	EP	Brianne M Hill	\$1,674.27
1146-2018	11/02/2018	10/30/2018	EP	Ryan P. Hussey	\$2,074.90
1147-2018	11/02/2018	10/30/2018	EP	Aaron C. Jones	\$1,383.84
1148-2018	11/02/2018	10/30/2018	EP	Brian P. Jones	\$1,175.20
1149-2018	11/02/2018	10/30/2018	EP	Bradley A. Leckrone	\$1,049.44
1150-2018	11/02/2018	10/30/2018	EP	Terry L. Lynn Jr	\$943.13
1151-2018	11/02/2018	10/30/2018	EP	Troy A Melick	\$476.21
1152-2018	11/02/2018	10/30/2018	EP	Maxwell F Newton	\$113.41
1153-2018	11/02/2018	10/30/2018	EP	Graham L Parsley	\$521.21
1154-2018	11/02/2018	10/30/2018	EP	Adam L Parsons	\$1,718.38
1155-2018	11/02/2018	10/30/2018	EP	Brandon T. Reece	\$1,618.92
1156-2018	11/02/2018	10/30/2018	EP	Philip A Reger	\$951.27
1157-2018	11/02/2018	10/30/2018	EP	Andrew T. Saunders	\$159.04
1158-2018	11/02/2018	10/30/2018	EP	David J Smith	\$1,249.80
1159-2018	11/02/2018	10/30/2018	EP	Douglas W. Smith	\$726.23
1160-2018	11/02/2018	10/30/2018	EP	Zachary T Smith	\$1,377.08
1161-2018	11/02/2018	10/30/2018	EP	Seth W Teagle	\$501.36
1162-2018	11/02/2018	10/30/2018	EP	Mason D Wilkins	\$693.12
1164-2018	11/02/2018	10/30/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$7,291.46
1165-2018	11/02/2018	10/30/2018	EW	Ohio Public Employees Deferred Comp.	\$1,585.00
1166-2018	11/02/2018	10/30/2018	EW	OCSPay Center-Licking Cty 7102001844	\$211.93
1167-2018	11/02/2018	10/31/2018	EW	Park National Bank - for OPERS ACH Dr	\$7,015.19

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1168-2018	11/09/2018	11/06/2018	CH	Ohio Police & Fire Pension Plan	\$23,774.49
1169-2018	11/05/2018	11/06/2018	CH	Certified Oil Company	\$2,946.15
1171-2018	10/31/2018	11/06/2018	CH	Windstream	\$421.16
1172-2018	10/31/2018	11/06/2018	CH	American Electric Power	\$1,347.61
1173-2018	10/31/2018	11/06/2018	CH	Columbia Gas - Utility Payments	\$302.96
1174-2018	10/31/2018	11/06/2018	CH	Village of Granville	\$326.23
1829	10/30/2018	10/29/2018	AW	Mull & Weithman Architects Inc	\$41,907.21
1830	11/01/2018	10/30/2018	AW	Applied Industrial Technologies	\$9.90
1831	11/01/2018	10/30/2018	AW	Bowling Green State University	\$545.00
1832	11/01/2018	10/30/2018	AW	Bound Tree Medical LLC	\$262.68
1833	11/01/2018	10/30/2018	AW	Brad Leckrone	\$560.37
1834	11/01/2018	10/30/2018	AW	Christopher W Redd	\$7,290.00
1835	11/01/2018	10/30/2018	AW	Dish Network	\$45.27
1836	11/01/2018	10/30/2018	AW	DMO Security	\$360.00
1837	11/01/2018	10/30/2018	AW	Fire Line Equipment LLC	\$12,872.01
1838	11/01/2018	10/30/2018	AW	GGINK LLC	\$445.00
1839	11/01/2018	10/30/2018	AW	Granville Lumber	\$103.87
1840	11/01/2018	10/30/2018	AW	Jae's Towing & Recovery	\$3,322.18
1841	11/01/2018	10/30/2018	AW	Janet L. Packard	\$10.00
1842	11/01/2018	10/30/2018	AW	John F Lewis Jr	\$360.00
1843	11/01/2018	10/30/2018	AW	K-CEPS, LLC	\$139.99
1844	11/01/2018	10/30/2018	AW	Lucas Truck Sales Inc	\$86.57
1845	11/01/2018	10/30/2018	AW	Luikart Heating & Cooling	\$3,090.00
1846	11/01/2018	10/30/2018	AW	McDonald Auto and Truck Repair	\$459.65
1847	11/01/2018	10/30/2018	AW	Newark Winnelson	\$60.00
1848	11/01/2018	10/30/2018	AW	Ohio Arson School Inc	\$275.00
1849	11/01/2018	10/30/2018	AW	Osburn Associates Inc	\$128.18
1850	11/01/2018	10/30/2018	AW	US Bancorp Equipment Finance Inc	\$135.00
1851	11/01/2018	10/30/2018	AW	Verizon Wireless	\$321.36
1852	11/01/2018	10/30/2018	AW	Wright Brothers Power, LLC	\$41.59
1853	11/02/2018	11/01/2018	AW	Shrader Tire & Oil Inc	\$1,966.60
1854	11/14/2018	11/12/2018	AW	Ashcraft Machine & Supply Inc	\$42.00
1855	11/14/2018	11/12/2018	AW	Cardmember Service	\$2,330.53
1856	11/14/2018	11/12/2018	AW	Catherine H Klingler	\$622.88
1857	11/14/2018	11/12/2018	AW	Cummins Inc	\$367.66
1858	11/14/2018	11/12/2018	AW	Dexter Company	\$1,005.00
1859	11/14/2018	11/12/2018	AW	Fire House	\$284.00
1860	11/14/2018	11/12/2018	AW	Granville Lumber	\$94.41
1861	11/14/2018	11/12/2018	AW	Janet L. Packard	\$20.00
1862	11/14/2018	11/12/2018	AW	Mercer Door Sales	\$170.00
1863	11/14/2018	11/12/2018	AW	Paumier Medical Management Group Inc	\$1,935.11
1864	11/14/2018	11/12/2018	AW	Ross' Granville Market	\$13.46
1865	11/14/2018	11/12/2018	AW	Scioto Materials LLC	\$1,397.93
1866	11/14/2018	11/12/2018	AW	Southeastern Emergency Equipment Co	\$2,059.34
1867	11/14/2018	11/12/2018	AW	United Aggregates Inc	\$2,657.65
1868	11/14/2018	11/12/2018	AW	Ohio Health/Behavior Health	\$175.00

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1869	11/14/2018	11/12/2018	AW	Washington Auto Parts Inc	\$117.50
1870	11/13/2018	11/13/2018	AW	Madison Collins Stephens Agency Inc	\$46,640.00
1871	11/14/2018	11/13/2018	AW	Cintas Corporation	\$1,150.50
Total Payments:					\$239,849.27

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

\_\_\_\_\_  
Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Trustee Bennett reported Granville Boy Scouts would be building a boardwalk as an Eagle Scout project, and would have to pay \$135.55 unless the Township Trustees waived the fee.

Trustee Bennett moved Trustees waive the permit fee for the Eagle Scout project. Trustee VanNess seconded. All approved. Without further discussion, the motion by unanimous vote.

Trustee VanNess reported:

- Met with Steven Dewey who wanted to buy property on Routes 161 and 37; Mr. Dewey needed/hoped to get Village sewer and water. Nothing further to add.

Trustee Bird reported:

- Pathway Committee would meet November 20, 2018
- School Board met with her regarding the pathway on Janet Worth’s property and used by students going between the middle and high schools; planned to meet with the neighbors
- T J Evans Path would have to be re-routed when Thornwood is closed in two years

Old Business

None

New Business - None

There would be two meetings left in 2018, and the following needed completed:

- Board and Committee appointments (Trustees reached out to appointees last year). Trustee VanNess requested the list of the Boards and Commissions members.
- The 2019 temporary budget to approve
- The Annual Township Records Committee meeting needs scheduled.

With no further business, the meeting adjourned at 8:44 PM.

Calendar Reminder

- A Public Hearing is scheduled for November 28, 2018 at 7 PM.
- The next regular Board meeting is scheduled for November 28, 2018, at 7 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.