

Granville Township
Minutes of Regular Meeting, November 28, 2018

Present: Granville Township and Granville Roads District Trustees* Kevin Bennett, Dan VanNess, Bryn Bird, Fiscal Officer Jerry Miller, Recording Secretary Cathy Klingler

Department Head: Chief Casey Curtis

Absent: Superintendent Travis Binckley

Guests: Rob Schaadt, 2523 Burg Street

Hedwig Noll, 1810 Columbus Road

Amy Huddleston, 1893 Columbus Road

Amanda Spencer, 59 Grant Street, Newark

Merle Bergstrom, 324 Glyn Tawel Drive

Drew Bergstrom, 324 Glyn Tawel Drive

8 Boy Scouts

2 Boy Scout Leaders

Charlie Prince, Union Township Trustee

Trustee Bennett called the public hearing to order at 7:00pm with the Pledge of Allegiance. The Public Hearing concerned a re-zoning request for 51 Sunset Drive.

Amanda Spencer, Hall & Associates, 59 Grant Street, Newark, explained she had been retained by Amy Huddleston, owner of Home Instead Senior Care, to pursue rezoning of portions along Columbus Road of 51 Sunset Drive; this request would be for business expansion and additional parking. Ms. Spencer reported contacting a soil scientist to verify the location of the future septic system, submitted it to the Licking County Health Department, and had two possible designs for the location approved. Ms. Spencer also had a site layout of Amy Huddleston's potential property.

Trustee VanNess confirmed 51 Sunset Drive was the address of the house Plaza Dental owned, not the address of the property to be re-zoned.

Amanda Spencer stated only two portions were being requested for re-zoning, and added the address for 1893 Columbus Road would potentially be changed to reflect access from Sunset Drive.

Rob Schaadt, Chairman of the Zoning Commission, had no comments, but was available in case there were questions; he added the Zoning Commission unanimously recommended re-zoning, and confirmed anything re-zoned on that parcel would have to be approved by the BZA.

Trustee Bennett closed the public hearing at 7:07pm

Trustee Bennett called the regular business meeting to order at 7:07 pm.

Agenda Approval:

Trustee Bennett moved to approve the meeting's agenda as submitted. Trustee VanNess asked to add Union Township's Trustee Prince to the agenda. Trustee VanNess seconded. All approved. Without further discussion, the motion passed.

Minute Approval:

November 14, 2018 – Trustee Bennett tabled the approval of minutes for the November 14, 2018 meeting until the December 12, 2018 meeting.

Public Comment:

None

Fire Department:

Chief Curtis reported the following:

- 1992 runs year-to-date, at same number as 2017
- Attended the Higher Learning Commission meeting at COTC
- Attended the Central Ohio Fire Chief's meeting
- Continued EMS software demonstrations
- Did building inspections at the Granville Business Park
- Was working on getting data for Dr. Kramer for his Union Township study
- New medic should be delivered in late March, 2019
- Was working with shift lieutenants for 2019 budget items

Fire Station Progress Report

Chief Curtis reported:

- Met with Mull and Weithman, Robertson Construction, FO Miller, and Trustees Bird and VanNess
- Was working with FO Miller to answer questions for the USDA loan

Trustee VanNess reported:

- Received schematic design cost estimates from Robertson Construction (\$6,345,962) and Mull and Weithman (\$6,146,331) which includes over \$600,000 in contingencies; estimates didn't include donations he hoped would be received
- Talked to Philip Johnson, with Robertson Construction, about demolition of the Village Service Center and moving it forward two months to possibly save the Township \$20,000; the potential finish-date would be in June, 2020.
- Trustee Bennett was not sure the disruption to the Village and Township would be worth the savings; Trustee Bird wondered if it would in actuality be two months.
- Christian Robertson didn't foresee any other savings without reducing the footprint

FO Miller reported he has been working to obtain a USDA loan for up to \$4,100,000, and stated it was likely to be approved; if it wasn't, the Township could issue bonds. Bonds would have to be paid off in 15 years, whereas the USDA loan would be at a fixed rate for up to 30 years. FO Miller advised the Trustees they could proceed financially with the fire station project.

Trustee Bennett moved to accept the schematic design as presented by Mull and Weithman Architects and to proceed to the next step concerning the construction of the new fire station. Trustee VanNess seconded. Without further discussion, the motion passed by unanimous vote.

Trustee Bennett moved to authorize Jerry A. Miller, Granville Township Fiscal Officer to sign all required USDA documents, including: application documents, obligation documents, closing documents, construction documents, pay draw documents and change orders of behalf of the Granville Township Trustees. Trustee VanNess seconded the motion and without further discussion, the motion passed by unanimous vote.

Re-zoning Request for 51 Sunset Drive:

Trustee VanNess moved to grant the zoning request for 51 Sunset Drive. Trustee Bird seconded. All approved. Without further discussion, the motion passed. FO Miller confirmed there would be a 30-day referendum period before the re-zoning would go into effect.

Granville Township Road District:

Trustees Bennett reported on behalf of Superintendent Binckley the following:

- Crews had been salting roads, and clearing brush and debris due to the recent ice storm, but were not finished

FO Miller reported:

- Worked on OPWC grant for \$188,000; total cost of the paving was \$343,000, with the Township's share being \$136,000; he would have Superintendent Binckley double-check the amount before the check was sent; the check would be dated November 29, 2018

Kendal Light Project:

Trustee Bennett reported a proposed contract provided by Jess Howard for installation of the traffic light came in over \$50,000. After some review, it was determined Jess Howard could not install the traffic light for under \$50,000, therefore the contract could not legally be awarded without going to bid. Trustee Bennett contacted Ty Thompson (ODOT District 5) for a description of the scope of work to be done and will work to create a scope of work document which will then be advertised and bids solicited.

Cemetery Department:

In Superintendent Binckley's absence, Trustee Bennett reported:

- Had a couple of funerals since the November 14, 2018 meeting

Cemetery Improvement Project

Trustee Bennett reported

- ADR (Ryan Badger) completed work for the project to renovate the cemetery entrance and create a veterans' memorial; projects would be presented to Granville Planning Commission on January 14, 2019
- Veterans' Monument was on order; expected delivery in Spring, 2019;
- A niche would be created and the high school Industrial Technology class might make a podium to make a Roll of Honor [weather-proof book], which would list all those from Granville who lost their lives in service to their country. The High School was eager to do the project, to be erected next spring or summer. Trustee VanNess was concerned

about use and durability of wood. Trustee Bennett would talk to the supervising teacher, as it was still in planning stages and awaiting a commitment.

Zoning

No report

Board of Zoning Appeal (BZA)

Trustee Bennett reported, the BZA will hold a hearing for a lot split for 0 Canyon Road on December 4, 2018.

Zoning Commission:

No Report

Parks

Trustee Bennett reported the concrete block retaining wall on the rear side of the rental house lacked mortar; Trustees requested repair options. Trustee Bennett said he would bring a firm proposal to the December 12, 2018 meeting.

Land Management / Open Space

Trustee Bird reported the following:

- Need to discuss a property matter in Executive Session
- Open Space Committee meeting would be November 29, 2018 at Granville Schools District Office on North Granger Street

Economic Development

Trustee Bird reported receiving a Memorandum of Understanding from the Village regarding creation of a CETA. It will be forwarded to all the Trustees for review.

Update on Union Township Fire Support Contract Status

Granville Township Trustees welcomed Union Township Trustee Charlie Prince to their meeting.

Fire Chief Curtis reported he received a proposal from Union Township Trustee Prince and Union Township for fire and emergency services [by Granville Township for Union Township] on November 28, 2018; Assistant County Prosecutor Austin Lecklider approved its legal form; it would be the Trustees' decision whether or not to move forward.

Trustee VanNess asked what the differences were between the new and the old contracts.

Union Township Trustee Prince reported the following differences:

- Changed roster of training from December to January and July
- Mentioned provisions that wouldn't be possible (one concerned payment terms to Granville Township)

- Added “advanced life support” in front of “services”
- Changed monthly EMS billing to quarterly billing
- Eliminated sending copies of insurance policies on equipment to Union Township
- Detected a typographical error: “are” to “area”
- Services-B change in wording

Trustee Bennett expressed his major concern of a one-year contract making more trouble than it was worth; he felt strongly a contract should be for two years. Trustee Bird suggested a contract could be terminated if a fire district were set up before the end of a two-year contract.

Trustee Bennett asked Charlie Prince if he had conversations with West Licking about joining that District? Mr. Prince stated he and the other Union Township Trustees were not interested in joining West Licking.

Trustee Bennett was in favor of supporting Union Township, but suggested a two-year contract with the possibility of cancellation with a 30-60 day notice, as that would provide more predictability for the Granville Township Fire Chief and Granville Township budget planning. Trustee Bird also favored a two-year contract with the ability to cancel. Union Township Trustee Prince indicated he would take the idea of a two-year contract with an “escape clause” back to the Union Township Trustees. The Trustees wanted to read the proposal, and Trustee Bennett agreed to craft an “escape clause”.

Fire Chief Curtis confirmed he would forward the proposal to Trustee Bennett, who would draft a clause, then send the draft to Charlie Prince, who would send it to Austin Lecklider. Charlie Prince suggested having Austin Lecklider review a proposal after the Union Township Trustees had reviewed Trustee Bennett’s draft on December 3, 2018.

Correspondence received or sent:

FO Miller reported:

- Received [from Department of Commerce] the annual liquor license renewal form, which provided the Trustees the opportunity to formally object to a liquor license renewal. The deadline is January 2, 2019. The Trustees agreed they had not received any complaints concerning establishments who served liquor in the Township.
- Received farm rental checks from Watts Farm Group; FO Miller questioned the dates of the new contract, as it was not in line with the other properties being farmed.

Elected Officials Reports:

FO Miller

FO Miller provided a list of the warrants and payroll checks issued and requested approval for the warrants, withholding vouchers, debit memos and EFT’s, which were issued.

On a motion by Trustee Bennett to authorize the payment of checks for the period of November 15, 2018 to November 28, 2018 and a second by Trustee VanNess, by a unanimous affirmative

vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

GRANVILLE TOWNSHIP, LICKING COUNTY

11/28/2018 4

Payment Listing

U/A

11/15/2018 to 11/28/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1175-2018	11/28/2018	11/12/2018	CH	Medical Mutual of Ohio	\$15,896.54
1176-2018	11/16/2018	11/13/2018	EP	Joseph C Asselin	\$1,141.37
1177-2018	11/16/2018	11/13/2018	EP	Susan A Bain	\$258.48
1178-2018	11/16/2018	11/13/2018	EP	Christopher M Bassetti	\$158.92
1179-2018	11/16/2018	11/13/2018	EP	Andrew R Baughman	\$1,861.41
1180-2018	11/16/2018	11/13/2018	EP	Prentice M Berry	\$541.56
1181-2018	11/16/2018	11/13/2018	EP	B. Travis Binckley	\$2,305.05
1182-2018	11/16/2018	11/13/2018	EP	Thomas A. Bowman	\$2,388.61
1183-2018	11/16/2018	11/13/2018	EP	Tyler J. Bryan	\$1,143.73
1184-2018	11/16/2018	11/13/2018	EP	Joshua M Butt	\$1,018.05
1185-2018	11/16/2018	11/13/2018	EP	Derwin R Clemens	\$1,770.96
1186-2018	11/16/2018	11/13/2018	EP	Casey R. Curtis	\$2,186.13
1187-2018	11/16/2018	11/13/2018	EP	Kathryn M Darrah	\$129.06
1188-2018	11/16/2018	11/13/2018	EP	Troy A Elmore	\$251.76
1189-2018	11/16/2018	11/13/2018	EP	Jason C George	\$756.54
1190-2018	11/16/2018	11/13/2018	EP	John R Guegold	\$144.98
1191-2018	11/16/2018	11/13/2018	EP	Benjamin S. Hagstad	\$154.65
1192-2018	11/16/2018	11/13/2018	EP	Faolan L Hallissey	\$1,158.97
1193-2018	11/16/2018	11/13/2018	EP	Gary T Harman II	\$1,428.68
1194-2018	11/16/2018	11/13/2018	EP	Joshua B. Harrison	\$409.74
1195-2018	11/16/2018	11/13/2018	EP	Kevin M Henry	\$655.47
1196-2018	11/16/2018	11/13/2018	EP	Brianne M Hill	\$2,339.67
1197-2018	11/16/2018	11/13/2018	EP	Ryan P. Hussey	\$2,670.40
1198-2018	11/16/2018	11/13/2018	EP	Aaron C. Jones	\$1,603.58
1199-2018	11/16/2018	11/13/2018	EP	Brian P. Jones	\$1,329.08
1200-2018	11/16/2018	11/13/2018	EP	Andrew R Kuhnash	\$513.04
1201-2018	11/16/2018	11/13/2018	EP	Bradley A. Leckrone	\$636.28
1202-2018	11/16/2018	11/13/2018	EP	Terry L. Lynn Jr	\$816.22
1203-2018	11/16/2018	11/13/2018	EP	William D McCullough	\$497.61
1204-2018	11/16/2018	11/13/2018	EP	Troy A Melick	\$373.10
1205-2018	11/16/2018	11/13/2018	EP	Maxwell F Newton	\$408.08
1206-2018	11/16/2018	11/13/2018	EP	Graham L Parsley	\$129.31
1207-2018	11/16/2018	11/13/2018	EP	Adam L Parsons	\$1,360.52
1208-2018	11/16/2018	11/13/2018	EP	Brandon T. Reece	\$1,648.76
1209-2018	11/16/2018	11/13/2018	EP	Philip A Reger	\$951.27
1210-2018	11/16/2018	11/13/2018	EP	Andrew T. Saunders	\$159.04
1211-2018	11/16/2018	11/13/2018	EP	David J Smith	\$1,444.39
1212-2018	11/16/2018	11/13/2018	EP	Douglas W. Smith	\$557.71
1213-2018	11/16/2018	11/13/2018	EP	Scott M Smith	\$155.94
1214-2018	11/16/2018	11/13/2018	EP	Zachary T Smith	\$1,400.61
1215-2018	11/16/2018	11/13/2018	EP	Seth W Teagle	\$477.17
1216-2018	11/16/2018	11/13/2018	EP	Mason D Wilkins	\$637.38
1218-2018	11/16/2018	11/13/2018	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,181.24
1219-2018	11/16/2018	11/13/2018	EW	Ohio Public Employees Deferred Comp.	\$1,585.00
1220-2018	11/16/2018	11/13/2018	EW	OCS Pay Center-Licking Cty 7102001844	\$211.93
1221-2018	11/19/2018	11/19/2018	CH	Staples Contract & Commercial Inc	\$106.48

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
1222-2018	11/19/2018	11/19/2018	CH	Staples Contract & Commercial Inc	\$237.63
1872	11/19/2018	11/19/2018	WS	Tristan J Shoults	\$122.75
1873	11/21/2018	11/20/2018	AW	David B Meleca LLC	\$8,740.00
1874	11/21/2018	11/20/2018	AW	Shelly Company	\$15,771.02
1875	11/21/2018	11/20/2018	AW	Michael Gray Caldwell	\$897.99
1876	11/21/2018	11/20/2018	AW	Small's Asphalt Paving Inc	\$71,854.95
1877	11/27/2018	11/26/2018	AW	Dish Network	\$45.27
1878	11/27/2018	11/26/2018	AW	Galls LLC	\$983.86
1879	11/27/2018	11/26/2018	AW	Granville Milling Company	\$21.27
1880	11/27/2018	11/26/2018	AW	James K Neumeyer	\$848.00
1881	11/27/2018	11/26/2018	AW	Keytel Systems	\$206.14
1882	11/27/2018	11/26/2018	AW	McDonald Auto and Truck Repair	\$1,033.84
1883	11/27/2018	11/26/2018	AW	Michael W Pape	\$18.00
1884	11/27/2018	11/26/2018	AW	Newspaper Network of Central Ohio	\$80.00
1885	11/27/2018	11/26/2018	AW	Ohio Public Entity Consortium	\$1,427.76
1886	11/27/2018	11/26/2018	AW	Osburn Associates Inc	\$721.86
1887	11/27/2018	11/26/2018	AW	Physio-Control Inc	\$5,247.20
1888	11/27/2018	11/26/2018	AW	Pinkerton Real Estate Services	\$71.50
1889	11/27/2018	11/26/2018	AW	Scioto Materials LLC	\$672.31
1890	11/27/2018	11/26/2018	AW	Small's Asphalt Paving Inc	\$85,273.52
1891	11/27/2018	11/26/2018	AW	Smith Springs Inc	\$1,587.40
1892	11/27/2018	11/26/2018	AW	Time Warner	\$40.00
1893	11/27/2018	11/26/2018	AW	The Kleingers Group Inc	\$2,975.00
1894	11/27/2018	11/26/2018	AW	Treasurer State of Ohio - Oh Dept Comm	\$75.00
1895	11/27/2018	11/26/2018	AW	US Bancorp Equipment Finance Inc	\$135.00
1896	11/27/2018	11/26/2018	AW	Verizon Wireless	\$321.38
1897	11/27/2018	11/26/2018	AW	Washington Auto Parts Inc	\$1,125.39
1898	11/27/2018	11/26/2018	AW	Wright Brothers Power, LLC	\$36.68
1899	11/27/2018	11/26/2018	AW	Resource International Inc	\$5,990.00
Total Payments:					\$272,515.19

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Nothing Further to Report

Trustee VanNess reported:

- Had a request from Dr. John Weigand to sponsor a blood drive competition between the Township and the Village sometime during the winter

Trustee Bird reported:

- Asked whether Austin Lecklider needed to read the MOU Mike King wrote; Trustee Bennett said he wanted to look at it

- Pathway Committee met and planned to meet with LCATS; school was interested in the pathway and would like to move forward; School Board was also interested; pathway would be an easement/dirt path to be mowed by the school

Old Business

2019 Board Appointments

- to talk about in Executive Session

2019 Temporary Budget

- FO Miller will present at the December 12, 2018 meeting

Rezoning two lots by cemetery

- Trustee VanNess got applications from the Village and would try to submit them on November 29, 2018

New Business - None

Trustee Bennett moved to go into Executive Session for reasons of personnel issues and potential property purchases. Trustee VanNess seconded. All approved. Roll call vote: Bennett (yes), VanNess (yes), Bird (yes). Without further discussion, the motion passed. The meeting was adjourned at 8:07 pm.

With no further business, the meeting adjourned at 8:44 PM.

Calendar Reminder

- Records Committee annual meeting is scheduled for December 12, 2018, at 6 PM.
- The next regular Board meeting is scheduled for December 12, 2018, at 7 PM.

*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.