

Granville Township  
Minutes of Regular Meeting, April 14, 2021

Present: Granville Township and Granville Roads District Trustees\* Kevin Bennett, Bryn Bird and Rob Schaadt, Fiscal Officer Jerry Miller, Road Superintendent Travis Binckley, Fire Chief Casey Curtis and Recording Secretary Cathy Klingler

Guests: Craig McDonald, Granville Sentinel  
Bill Glover, Ray Ray's Hog Pit  
James Anderson, Ray Ray's Hog Pit  
Susan Walker, Chair of Zoning Commission  
Art and Corky Morrow, 736 Mt. Parnassus

Trustee Bird led the Pledge of Allegiance, and called the regular business meeting to order at 7:00 pm.

Agenda Approval:

Trustee Bennett moved the meeting's agenda be approved. Trustee Schaadt seconded. Without further discussion, the motion passed by unanimous vote.

Minute Approval:

- March 24, 2021 – Trustee Schaadt moved the minutes for the March 24, 2021 Township Trustees meeting be approved. Trustee Bennett seconded. Without further discussion, the motion passed by unanimous vote.

Public Comment:

Trustee Bird presented a Resolution of Recognition for Ray Ray's Hog Pit in Granville, its newest location, and designated April 14, 2021 as "Meat Plus 3 Day".

Corky Morrow, complimented the new entrance to Maple Grove Cemetery; she requested removal of the barbed wire fence abutting her property, and spray painting black the first section of fence [on the north] to match the existing wrought iron fence.

Fire Department:

Chief Curtis reported:

- 505 runs to date in 2021
- Events/Working On:
  - Was on vacation for 1 week; nothing major happened while gone
  - Licking County Fire Chiefs Meeting
  - Licking County Police Chiefs Meeting
  - CTEC Advisory Meeting
  - Command and Communication Class "Bluecard Awareness"
  - Station tours
- Requested approval to spend \$5572 for new gas monitors from Fire Safety Services.

Trustee Bennett moved to approve the expenditure of \$5572 for gas monitors for the fire department. Trustee Schaadt seconded. Without further discussion, the motion passed by unanimous vote.

- Requested acceptance of a grant from Firehouse Subs Public Safety Foundation for \$40,518.76 for the purchase of rescue equipment, 3 battery-operated extrication tools, extra batteries and extra chargers.

Trustee Bennett moved to authorize Fire Chief Curtis to accept a grant in the amount of \$40,518.76 from Firehouse Subs Public Safety Foundation for safety and extrication equipment. Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

- New Fire Station Progress Report noted we are still awaited interior doors, interior door trim. Work started this week on fixing the bay floor peeling epoxy issue.

#### Granville Township Road District:

Trustee Bennett reported, on behalf of Superintendent Binckley:

- Trimmed trees along Canyon and James Roads, and Philipps Glen Drive
- Installed a No Outlet sign at the entrance to Burtridge Road due to complaints about traffic there due to the detour
- Face lift for the meeting room and lighting improvements to the wash bay
- Received engineer's estimate for the 2021 paving project; requested permission to work with FO Miller to get everything out for bid and open bids at the May 12, 2021 Trustee's meeting
- Was working with a resident in Mill Race about drainage concerns
- Road District and Cemetery personnel met with Frank Harmon to answer questions about Township insurance. The meeting was very beneficial.

Trustee Bennett provided an update on the sink hole repair on SR37.

Trustee Bennett reported ODOT cancelled the meeting about line-of-sight issues on South Main Street, and traffic concerns at SR16 and SR37. Trustee Bennett noted there were accidents recently at the intersections of Weaver Drive/SR16 and Weaver Drive/River Road.

#### Cemetery Department - Superintendent's report

Trustee Bennett reported, on behalf of Superintendent Binckley:

- Had 3 burials since March 24, 2021
- Sold 16 graves and 1 niche; 8 deeds to sign
- Started to mulch and mow; turned water on and repaired bricks at the flagpole

Trustee Bennett reported:

- Revised Cemetery Regulations and natural burial waiver were distributed to Trustees; discussion ensued.

Trustee Bennett moved to accept both provisions for the cemetery regulations and the release. Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

Zoning Inspector (ZI)

Trustee Bennett reported, on behalf of Zoning Inspector Binckley:

- Issued 3 permits since March 24, 2021
- 102 Red Cherry Lane for a dwelling
- 25 Callie Court for a porch/deck
- 2892 Silver Street for a porch

BZA

Trustee Bennett reported, on behalf of Zoning Inspector Binckley:

- BZA met April 13, 2021 for a conditional use permit for 2020 Burg Street which was approved, and for a conditional use permit and variance request for 2567 North Street which was approved (for artisan business and structure)

Zoning Commission

Susan Walker reported on the status of the Zoning Commission's map amendment process for five Open Space properties. A public hearing has been scheduled for May 3, 2021.

Parks:

Trustee Bennett reported:

- EPA to visit McPeck Lodge on April 21, 2021 to monitor the situation concerning lead contamination
- Rough draft for historical plaque for Hopewell Indian habitation was finished. The Granville Recreation District has agreed to pay for the plaque. It will be placed near the Farmer's Market location this summer (scheduled to begin May 1, 2021)

Land Management / Open Space

Trustee Bird requested that at the end of the meeting the Trustees go into executive session for a potential property purchase.

Economic Development:

Trustee Bird reported working through invoicing and redistributing work with the Village.

Correspondence received or sent:

FO Miller reported

- Received recertification notice from BWC for EMS billing
- Received report of fatality crashes in Licking County
- Received bill from Job and Family Services for fraudulent claims

Elected Officials Reports:

FO Miller reported,

- Attended class held by the Township's workers compensation partner (Sedgwick). The class is required to meet the annual 2-hour safety class requirement. FO Miller note the fraudulent unemployment claims issue was discussed in the class with up to 30% of Ohio's unemployment claims being fraudulent the first 3 months of 2021.
- Received a new computer from the State Auditor's Office. The computer hosts the UAN Accounting and Payroll software. All of the data was transferred from the old computer

to the new computer. FO Miller thanked Chief Curtis, who helped with some networking issues. The State Auditor's Office then donate the old equipment to the Township.

Trustee Bird moved to accept the computer from the State Auditor's Offices. Trustee Schaadt seconded. Without further discussion, the motion passed by unanimous vote.

- Attended training webinar
- Received the annual workers compensation group rating program renewal invoice from Sedgwick (formally Careworks) for annual enrollment fee of \$2235.

Trustee Bird moved the invoice for \$2235 be paid and to allow FO Miller to be the signatory of the contract. Trustee Schaadt seconded. Without further discussion, the motion passed by unanimous vote.

- Presented an Amended Certificate of Estimated Resources which was certified by the County Budget Commission on April 1, 2021. The certificate included \$600,000 of "Other" revenue which was received from the USDA toward the Fire House Fund (4901). FO Miller reported he had spoken with the Local Government Services from the State Auditor's Office concerning the remaining Fire House Fund (4901) balance. FO Miller was told the Fire House Fund (4901) money could not go back to the Fire Operations Fund (2191), but could be used to payoff the fire station debt or used to directly pay other capital expenditures. FO Miller, Chief Curtis and Trustee Schaadt suggested moving \$325,000 to the Miscellaneous Debt Services Fund (3901), which would provide enough money to cover the 2021 and 2022 debt payments. This would eliminate the need to move money from Fire Operations Fund (2191) to the Debt Fund (3901) for the next two years. \$325,000 is included in the Certificate as "Other" revenue to Debt Fund (3901). FO Miller asked the Trustee to accept the Amended Certificate and to allow the transfer of \$325,000 from Fire House Fund (4901) to Debt Fund (3901).

Trustee Schaadt moved the amended certificate dated April 1, 2021 be accepted, and the moving of money be approved. Trustee Bird seconded. Without further discussion, the motion passed by unanimous vote.

- Signed up for the Ohio Historical Society Electronic Records course which is scheduled for May 25, 2021. FO invited any interested Trustees to attend as well.
- Meeder Investments provided notice of several investments coming due this month and suggested reinvesting the money out into the 5 year window. Trustee Bennett expressed concern as the rates are still near record lows. FO Miller will reach out the Meeder to gather more details.

On a motion by Trustee Bennett to authorize the payment of checks for the period of March 25, 2021 through April 14, 2021 and a second by Trustee Schaadt, by a unanimous affirmative vote the following warrants, withholding vouchers, debit memos, EFT's, and if applicable, then and now purchase order certificates were approved for payment and processing:

## GRANVILLE TOWNSHIP, LICKING COUNTY

4/14/2021

**Payment Listing**

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3/25/2021 to 4/14/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
313-2021	03/26/2021	03/16/2021	EW	Ohio Department of Taxation	\$3,263.61
314-2021	03/26/2021	03/16/2021	EW	School District Income Tax	\$751.62
315-2021	03/26/2021	03/16/2021	EW	Village of Granville - Income Tax Dept	\$1,706.21
316-2021	03/26/2021	03/16/2021	EW	City of Columbus	\$323.21
317-2021	03/26/2021	03/16/2021	EW	City of Delaware	\$309.94
318-2021	03/26/2021	03/16/2021	EW	Newark Income Tax Department	\$375.84
319-2021	03/26/2021	03/16/2021	EW	Regional Income Tax Agency	\$133.17
322-2021	03/31/2021	03/24/2021	EW	Granville Township	\$6,905.51
323-2021	03/31/2021	03/30/2021	EW	AFLAC	\$1,320.92
324-2021	04/02/2021	03/30/2021	EP	Robert W Albright	\$274.16
325-2021	04/02/2021	03/30/2021	EP	Joseph C Asselin	\$1,260.97
326-2021	04/02/2021	03/30/2021	EP	Susan A Bain	\$253.92
327-2021	04/02/2021	03/30/2021	EP	Andrew R Baughman	\$1,759.73
328-2021	04/02/2021	03/30/2021	EP	Prentice M Berry	\$632.44
329-2021	04/02/2021	03/30/2021	EP	B. Travis Binckley	\$2,526.22
330-2021	04/02/2021	03/30/2021	EP	Thomas A. Bowman	\$3,415.97
331-2021	04/02/2021	03/30/2021	EP	Tyler J. Bryan	\$1,177.87
332-2021	04/02/2021	03/30/2021	EP	Joshua M Butt	\$1,183.51
333-2021	04/02/2021	03/30/2021	EP	Kristopher D Corns	\$1,055.43
334-2021	04/02/2021	03/30/2021	EP	Casey R. Curtis	\$2,386.50
335-2021	04/02/2021	03/30/2021	EP	Kathryn M Darrah	\$137.49
336-2021	04/02/2021	03/30/2021	EP	Troy A Elmore	\$440.11
337-2021	04/02/2021	03/30/2021	EP	Brian P Fleming	\$298.66
338-2021	04/02/2021	03/30/2021	EP	Jason C George	\$939.56
339-2021	04/02/2021	03/30/2021	EP	Faolan L Hallissey	\$1,025.59
340-2021	04/02/2021	03/30/2021	EP	Gary T Harman II	\$1,938.70
341-2021	04/02/2021	03/30/2021	EP	Joshua B. Harrison	\$169.11
342-2021	04/02/2021	03/30/2021	EP	Jacob B Heckman	\$363.53
343-2021	04/02/2021	03/30/2021	EP	Kevin M Henry	\$737.73
344-2021	04/02/2021	03/30/2021	EP	Brianne M Hill	\$1,746.11
345-2021	04/02/2021	03/30/2021	EP	Zachery L Huhn	\$1,269.45
346-2021	04/02/2021	03/30/2021	EP	Ryan P. Hussey	\$2,231.92
347-2021	04/02/2021	03/30/2021	EP	Aaron C. Jones	\$1,794.97
348-2021	04/02/2021	03/30/2021	EP	Brian P. Jones	\$1,744.82
349-2021	04/02/2021	03/30/2021	EP	Kenneth J King	\$507.78
350-2021	04/02/2021	03/30/2021	EP	Thomas M Klein	\$476.60
351-2021	04/02/2021	03/30/2021	EP	Andrew R Kuhnash	\$427.45
352-2021	04/02/2021	03/30/2021	EP	Terry L. Lynn Jr	\$810.03
353-2021	04/02/2021	03/30/2021	EP	Troy A Melick	\$489.83
354-2021	04/02/2021	03/30/2021	EP	Graham L Parsley	\$822.71
355-2021	04/02/2021	03/30/2021	EP	Adam L Parsons	\$2,102.49
356-2021	04/02/2021	03/30/2021	EP	Brandon T. Reece	\$1,852.61
357-2021	04/02/2021	03/30/2021	EP	Philip A Reger	\$323.32
358-2021	04/02/2021	03/30/2021	EP	David J Smith	\$1,682.07
359-2021	04/02/2021	03/30/2021	EP	Zachary T Smith	\$1,787.59
360-2021	04/02/2021	03/30/2021	EP	Andrew C Taylor	\$1,035.74

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount
361-2021	04/02/2021	03/30/2021	EP	Mason D Wilkins	\$513.18
363-2021	04/02/2021	03/30/2021	EW	Park National Bank-IRS (Fed, Med & SS w/h)	\$8,913.71
364-2021	04/02/2021	03/30/2021	EW	Ohio Public Employees Deferred Comp.	\$1,775.00
365-2021	04/02/2021	03/30/2021	EW	OCS Pay Center-Licking Cty 7102001844	\$213.43
366-2021	04/02/2021	03/30/2021	EW	Park National Bank - G Twp HSA W/H	\$1,140.00
367-2021	04/02/2021	03/30/2021	EW	Harman, Baughman and Reece	\$230.00
368-2021	04/02/2021	03/31/2021	EW	Park National Bank - for OPERS ACH Dr	\$8,507.04
369-2021	04/02/2021	03/31/2021	EW	Park National Bank - OP&FPP	\$27,064.54
370-2021	04/01/2021	04/05/2021	CH	Anthem Insurance Companies Inc	\$13,919.41
371-2021	04/05/2021	04/05/2021	CH	Certified Oil Company	\$3,115.87
372-2021	03/31/2021	04/07/2021	CH	Windstream	\$365.64
373-2021	03/31/2021	04/07/2021	CH	American Electric Power	\$1,490.95
374-2021	03/31/2021	04/07/2021	CH	Columbia Gas - Utility Payments	\$1,934.88
375-2021	03/31/2021	04/07/2021	CH	Village of Granville	\$118.64
3371	04/06/2021	04/05/2021	AW	Travis Binckley	\$300.00
3372	04/06/2021	04/05/2021	AW	Joseph Asselin	\$75.00
3373	04/06/2021	04/05/2021	AW	Tyler Bryan	\$75.00
3374	04/06/2021	04/05/2021	AW	Joshua Butt	\$75.00
3375	04/06/2021	04/05/2021	AW	Jason George	\$75.00
3376	04/06/2021	04/05/2021	AW	Kevin Henry	\$75.00
3377	04/06/2021	04/05/2021	AW	Zach Huhn	\$75.00
3378	04/06/2021	04/05/2021	AW	Ashcraft Machine & Supply Inc	\$238.13
3379	04/06/2021	04/05/2021	AW	Bound Tree Medical LLC	\$523.09
3380	04/06/2021	04/05/2021	AW	Catherine H Klingler	\$620.45
3381	04/06/2021	04/05/2021	AW	Dish Network	\$58.33
3382	04/06/2021	04/05/2021	AW	Fackler Country Gardens Inc	\$43.08
3383	04/06/2021	04/05/2021	AW	Fire House	\$127.00
3384	04/06/2021	04/05/2021	AW	Geer Wince LLC	\$85.85
3385	04/06/2021	04/05/2021	AW	Granville Historical Society	\$3,000.00
3386	04/06/2021	04/05/2021	AW	Horizon Chillicothe Telephone &	\$989.33
3387	04/06/2021	04/05/2021	AW	Newark Winnelson	\$712.99
3388	04/06/2021	04/05/2021	AW	Ohio Health Consortium Inc	\$181.25
3389	04/06/2021	04/05/2021	AW	SBH Medical Ltd	\$793.50
3390	04/06/2021	04/05/2021	AW	Treasurer State of Ohio	\$1,290.00
3391	04/06/2021	04/05/2021	AW	United Aggregates Inc	\$2,770.55
3392	04/06/2021	04/05/2021	AW	US Bancorp Equipment Finance Inc	\$135.14
3393	04/06/2021	04/05/2021	AW	Verizon Wireless	\$320.92
3394	04/06/2021	04/05/2021	AW	Washington Auto Parts Inc	\$364.24
Total Payments:					\$140,478.86

I hereby certify the funds were on hand or in process of collection and property appropriates for payment of the aforementioned warrants.

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Jerry A. Miller, Fiscal Officer

Trustee Bennett reported:

- Licking Land Bank meeting on April 15, 2021
- Memorial Day celebration was progressing, including:
  - letters were to go to all identified veterans about dedication of Veterans Memorial at Maple Grove Cemetery
  - DAR to have refreshments for veterans
  - Fire Department will has staff on duty at the ceremony
- World War II veteran flags were scheduled to be displayed on Broadway on May 1, 2021

Trustee Bird – nothing further to report

Trustee Schaadt – nothing further to report

Old Business:Township Website:

Trustee Bird reported a meeting is scheduled for April 16, 2021 concerning the website.

Coronavirus Relief Funding:

FO Miller stated the OBM Grants report was filed on April 6, 2021 and reported cash on hand.

Personnel Policy Update:

Presented some updated language for the Townships personnel policy which Chief Curtis drafted based upon the changes recently approved by the Trustees. This included concerning Comp Time Limit, Intermittent Holiday Pay, and Retirement Pickup increase. FO Miller also wanted language added to name the 10 holidays.

Trustee Bennett noted Superintendent Binckley had indicated road/cemetery employees were happy with the policy.

Trustee Bennett moved proposed changes to the Granville Township personnel policy be accepted. Trustee Schaadt seconded. Without further discussion, the motion passed by unanimous vote.

New Business: None

At 7:59 PM, Trustee Bird moved to go into Executive Session per ORC 121.11(G)(1) to discuss a personnel issue and per ORC 121.22(G)(2) to discuss a potential property purchase. Trustee Schaadt seconded. FO Miller called a voice vote with: Bird (yes), Bennett (yes), Schaadt (yes). Motion passed.

At 8:15 PM, the Trustees moved back into regular session.

Trustee Bennett reported rehired Roads employee Zach Huhn previously worked for Granville Township for 6 years and left in good standing with 431.1 hour of unpaid sick leave on 4/6/2012. Those hours were transferred to the Village of Granville. Mr. Huhn then worked for the Village of Granville before returning back to the Township on 1/4/2021. The Village documented his

unpaid sick leave balance at 464.1 hours. Trustees discussed the situation referencing the Township's Personnel Policy which included a limit of 250 hours from any Ohio municipality and earned within 10 years immediately preceding the date of employment. The sick time earned at Granville Township was less than the balance he left the Village.

Trustee Bennett moved to credit the 431.1 hours of sick leave back to Zach Huhn. Trustee Schaadt seconded. Without further discussion the motion passed by unanimous vote.

With no further business, the meeting adjourned at 8:18 PM.

#### Calendar Reminder

- Regular Board meeting scheduled for April 28, at 7:00 PM.

\*The Board of Township Trustees of Granville Township, Licking County, Ohio, meets in their dual capacity as the Board of Township Trustees of Granville Township and the Board of Granville Township Road District Trustees.